

CITY OF MUSKEGON

CITY COMMISSION MEETING

APRIL 26, 2016

CITY COMMISSION CHAMBERS @ 5:30 P.M.

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, MI at 5:30 p.m., Tuesday, April 26, 2016.

Pastor Matthew Sharpe, Evanston Avenue Baptist Church, opened the meeting with prayer, after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen Gawron, Vice-Mayor Eric Hood, Commissioners Byron Turnquist, Ken Johnson, Debra Warren, Willie German, Jr., and Dan Rinsema-Sybenga, City Manager Franklin Peterson, City Attorney John Schrier, and City Clerk Ann Meisch.

2016-31 HONORS AND AWARDS:

A. 2015 Outstanding Citizenship Awards Presentation

Renae Hesselink, Bob Fountain, and Allen Serio were all recognized for receiving the 2015 Outstanding Citizenship Award. George Washington Carver Walker, III, was also recognized but was not in attendance at the meeting. The award plaques were presented at a Rotary Luncheon.

2016-32 CONSENT AGENDA:

A. Approval of Minutes City Clerk

SUMMARY OF REQUEST: To approve minutes of the April 11, 2016 Worksession Meeting and the April 12, 2016 Regular City Commission Meeting.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of the minutes.

B. Request to Fly the Norwegian Flag City Clerk

SUMMARY OF REQUEST: Sons of Norway are requesting permission to fly the Norwegian Flag at City Hall on Tuesday, May 17, 2016, in honor of Norway's

Constitution Day (Independence Day).

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of the request.

C. Fireworks Display Permit for Muskegon Country Club City Clerk

SUMMARY OF REQUEST: Melrose Pyrotechnics, Inc. is requesting approval of a fireworks display permit for July 1, 2016, at the Muskegon Country Club, 2801 Lakeshore Drive. Fire Marshall Metcalf will inspect the fireworks on the day of the event.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval contingent upon inspection of the fireworks and approval of insurance.

E. Request to Purchase Docks for Hartshorn Launch Ramp Department of Public Works

SUMMARY OF REQUEST: Authorize staff to contract with the sole-source supplier Stabil-Float Systems, LLC, of Grant Michigan, to replace two floating docks at the Hartshorn Launch Ramp.

The current docks are over 10 years old and no longer buoyant. Exact replacement cost would be more expensive and less durable than the Stabil-Float option.

FINANCIAL IMPACT: Not to exceed \$19,540.00 dollars from the Marina Fund.

BUDGET ACTION REQUIRED: None at this time.

STAFF RECOMMENDATION: Authorize staff to hire Stabil-Float Systems, LLC.

F. City – MDOT Agreement – Laketon Avenue from Lakeshore to Nevada
Engineering

SUMMARY OF REQUEST: Approve the contract with MDOT for the Laketon Avenue construction between Lakeshore & Nevada and approve the resolution authorizing the Mayor and City Clerk to sign the contract.

FINANCIAL IMPACT: MDOT's participation is limited to the approved federal funds of \$400,000. The estimated total construction cost is \$1,473,000 plus engineering cost.

BUDGET ACTION REQUIRED: None at this time, however, a portion of the project cost is budgeted in this fiscal year and the other portion will be budgeted for in 2016/2017 budget.

STAFF RECOMMENDATION: Approve the contract and resolution authorizing the Mayor and Clerk to sign both.

Motion by Commissioner Johnson, second by Vice Mayor Hood, to approve the Consent Agenda as presented with the exception of Item D.

ROLL VOTE: Ayes: Johnson, Gawron, Hood, Warren, German, Rinsema-Sybenga, and Turnquist

Nays: None

MOTION PASSES

2016-33 ITEMS REMOVED FROM CONSENT AGENDA:

**D. Beach Fit, Fitness Classes, Business Contract for City of Muskegon Parks
Department of Public Works**

SUMMARY OF REQUEST: Staff is asking permission to enter into a 1-year contractual agreement with Brenda Boterenbrood of BeachFit, LLC, at Pere Marquette Park, located within the City of Muskegon, to conduct fitness classes.

FINANCIAL IMPACT: Business revenue is 10% of gross receipts.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Authorize DPW staff to enter into business agreement with Brenda Boterenbrood of BeachFit LLC.

Motion by Commissioner Rinsema-Sybenga, second by Commissioner German, to authorize DPW staff to enter into business agreement with Brenda Boterenbrood of BeachFit LLC.

ROLL VOTE: Ayes: Gawron, Hood, Warren, German, Rinsema-Sybenga, Turnquist, and Johnson

Nays: None

MOTION PASSES

2016-34 PUBLIC HEARINGS:

A. Public Hearing to Review and Receive Comments for 2016-2020 Five-year Regional Consolidated and Annual Action Plans Community and Neighborhood Services

SUMMARY OF REQUEST: To conduct a public hearing on April 26, 2016 to receive comments from the public concerning the 2016-2020 Five-year Regional Consolidated and Action Plan developed by the Community and Neighborhood Services Department.

After the public hearing, all comments received during the 30 day comment period (April 13 – May 13) will be documented and included in the plans as required.

FINANCIAL IMPACT: The City is required to submit the Five-year Regional Consolidated and Annual Action Plans to receive 2016 allocations of CDBG and HOME Investment Partnership Programs.

BUDGET ACTION REQUIRED: Approve the budget at the next Commission Meeting

on May 10, 2016.

STAFF RECOMMENDATION: To direct staff to gather comments from the public and to submit the Five-year Regional Consolidated and Action Plan to HUD after the public comment period.

PUBLIC HEARING COMMENCED:

Shirley Green, 2574 Morton spoke in reference to the Plan.

Motion by Commissioner Rinsema-Sybenga, second by Commissioner Johnson, to close the public hearing and direct staff to gather comments from the public and to submit the Five-year Regional Consolidated and Action Plan to HUD after the public comment period.

ROLL VOTE: Ayes: Hood, Warren, German, Rinsema-Sybenga, Turnquist, Johnson, and Gawron

Nays: None

MOTION PASSES

2016-35 NEW BUSINESS:

A. Third Quarter 2015-16 Budget Reforecast Finance

SUMMARY OF REQUEST: At this time staff is transmitting the *Third Quarter 2015-16 Budget Reforecast* which outlines proposed changes to the budget that have come about as a result of changes in revenue projections, policy priorities, labor contracts, updated economic conditions, or other factors.

FINANCIAL IMPACT: Significant third quarter proposed adjustments to the budget are as follows:

- General Fund revenues are reforecast
- General Fund expenditures are reforecast
- Major Streets Fund
- L C Walker Arena Fund
- Public Improvement Fund

BUDGET ACTION REQUIRED: City Commission approval of this reforecast will formally amend the City's 2015-16 budget.

STAFF RECOMMENDATION: Approval.

Motion by Commissioner Rinsema-Sybenga, second by Vice Mayor Hood, to approve the 2015-16 Budget Reforecast.

ROLL VOTE: Ayes: Warren, German, Rinsema-Sybenga, Turnquist, Johnson, Gawron, and Hood

Nays: None

MOTION PASSES

PUBLIC PARTICIPATION: Public comments were received.

ADJOURNMENT: The City Commission adjourned at 6:31 p.m.

Respectfully Submitted,

Ann Marie Meisch, MMC, City Clerk