

CITY OF MUSKEGON
CITY COMMISSION WORKSESSION

Monday, July 13, 2015
5:30 p.m.
City Commission Chambers

AGENDA

1. L.C. Walker Arena
2. Other Business
3. Adjournment

COMMUNITY RELATIONS COMMITTEE WILL BE MEETING
IMMEDIATELY FOLLOWING THE WORKSESSION MEETING

CITY OF MUSKEGON
COMMUNITY RELATIONS MEETING
Monday July 13, 2015
5:30 p.m.
City Commission Chambers

AGENDA

1. **Minutes:**

Approval of June 8, 2015 Minutes

2. **Resignations:**

- Accept resignation of John E. Smith from the Construction Code Board of Appeals

3. **Board Openings:**

- ***Construction Code Board of Appeals:***

Recommendations: Harold Callender

- ***Equal Opportunity Committee:***

Recommendations: Pastor Leroy Lockhart

Other Candidate: Charlotte Johnson

4. **Adjournment**

CITY OF MUSKEGON
COMMUNITY RELATIONS MEETING
Monday July 13, 2015
5:30 p.m.
City Commission Chambers

MINUTES

1. MINUTES

Moved by Vice Mayor Spataro, second by Commissioner Turquist to approve the minutes for the June 8, 2015 CRC meeting.

MOTION CARRIED

2. RESIGNATIONS

Moved by Vice Mayor Spataro, second by Commissioner Johnson to accept the resignations of Jessica Elsey Cook from the Downtown Development Authority and Steve Wisneski from the Planning Commission.

MOTION CARRIED

3. APPOINTMENTS

Moved by Commissioner Turnquist, second by Commissioner German to appoint Doris Rucks to the District Library Board.

MOTION CARRIED

Moved by Commissioner Johnson, second by Commissioner Rinsema-Sybenga to appoint Ronald Pesch to the Downtown Development Authority.

MOTION CARRIED

Moved by Commissioner Johnson, second by Commissioner Hood to appoint Jill Montgomery-Keast to the Planning Commission.

MOTION CARRIED

Meeting adjourned at 7:18pm

Ann Marie Meish City Clerk

2015 COMMITTEE OPENINGS AND APPLICATIONS

BOARD/COMMITTEE	SEATS OPEN	RECOMMENDATION	OTHER CONSIDERATIONS
Equal Opportunity Committee	Citizen At Large - Ward 2	Pastor Leroy Lockhart	
Construction Code Board of Appeals	Plumbing	Harold Callender	

*APPLICATIONS
FOR
RECOMMENDATIONS
AND
CONSIDERATIONS*

Irene Dempsey

From: Harold Callender <jim.maurer@shorelinecity.com>
Sent: Wednesday, June 10, 2015 9:32 PM
To: HelpDesk; Ann Meisch; Dan Rinsema-Sybenga; Frank Peterson; Irene Dempsey
Subject: Talent Bank Application was just Filled out

The Talent Bank Application was just filled out.

Name

Harold Callender

Home Address

2701 Crystal Lake Rd Lot 64
Whitehall, Michigan 49461
United States
[Map It](#)

Email

hjcallender38@gmail.com

Home Phone

(231) 301-0123

Work Phone

(231) 206-6563

Date of Birth

05/13/1956

Occupation

Plumbing & Mechanical Inspector / retired Muskegon Charter Township

Employer

Shoreline Inspection Service

Education

Graduated Whitehall 1975, USN - HT-A School, numerous Firefighting, Damage Control, Chemical Warfare Training, Welding, Plumbing Classes, Plumbers and Pipefitters Apprenticeship Training, Public Act 54 Code Official Continuing Education Training

Personal References

Name of Reference #1

John Smith

Reference #1 Phone Number

(231) 750-3669

Name of Reference #2

Dave Kieth, Jr.

Reference #2 Phone Number

(231) 777-2555

Name of Reference #3

Jerry McIntyre

Reference #3 Phone Number

(231) 766-3043

Organizational Involvement

Personal & Community Activities

Camping

Civic Organizations

Mechanical Inspectors Association of Michigan Director Region 5

Neighborhood Association Member?

No

Select which those you wish to serve on?

- Construction Board of Appeals

Of the Boards, Commissions and Committees above, which is your first choice?

Construction Board of Appeals

Are you willing to serve on any Boards, Commissions or Committees not marked above?

No

Why should you be selected and what will you bring to the group(s) for which you may serve?

Knowledge in the Construction Codes for the State of Michigan, Dealings with difficult persons, Understanding not all situations are one sided.

Please sign below (don't worry if it's not perfect ;)



Date of Application

06/10/2015

IP Address

70.210.74.36

Browser

Mozilla/5.0 (Windows NT 6.3; WOW64; rv:33.0) Gecko/20100101 Firefox/33.0

Referred From

<http://www.muskegon-mi.gov/departments/city-clerk/>

Harold Callender's Signature:





ward 2

**CITY OF MUSKEGON
TALENT BANK APPLICATION**

DATE: 6/30/2015

Please Type or Print. Applications will be kept on file for one year. All applicants subject to a background check.

NAME: Pastor Leroy Lockhart HOME PHONE #: 231-760-3621
HOME ADDRESS: 56 E Walton Ave ^{APT} #2 WORK PHONE #: 231-760-3621
DATE OF BIRTH: 9/28/60 E-MAIL ADDRESS: leroylockhart@yahoo.com
OCCUPATION: Pastor / CHW / counsellor EMPLOYER: Breakthrough Believers
(If retired, give former occupation) Recovery
EDUCATION: D.V.H.S., MCC, WMBC

PERSONAL REFERENCES: (Please list the name and phone numbers of three personal references)

1. Name: Dwana Thompson Phone: Staff Lision
2. Name: Willie German Phone: 231-728-8326
3. Name: _____ Phone: _____

PERSONAL & COMMUNITY ACTIVITIES: Father mentors, and a counsellor
for drugs and mental Health

CIVIC ORGANIZATIONS: _____

NEIGHBORHOOD ASSOCIATION MEMBER: Yes: _____ No: ☒

MARK BOARDS/COMMISSIONS/COMMITTEES YOU WISH TO SERVE ON – MARK FIRST CHOICE WITH #1

- | | |
|---|---|
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Housing Code Board of Appeals |
| <input type="checkbox"/> Citizen's Police Review Board | <input checked="" type="checkbox"/> Housing Commission |
| <input type="checkbox"/> Civil Service Commission | <input type="checkbox"/> Income Tax Board of Review |
| <input type="checkbox"/> CDBG-Citizen's District Council | <input type="checkbox"/> Local Develop. Finance Authority |
| <input type="checkbox"/> Construction Board of Appeals | <input type="checkbox"/> Local Officer's Compensation Committee |
| <input type="checkbox"/> District Library Board | <input type="checkbox"/> Planning Commission |
| <input checked="" type="checkbox"/> Downtown Development Authority/Brownfield Board | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Election Commission | |
| <input checked="" type="checkbox"/> Equal Opportunity Committee | |
| <input type="checkbox"/> Historic District Commission | |

Why would you be a good member of this committee? What do you bring to the committee? I served
on This committee Before as Chair, I have a lot to Bring

Are you willing to serve on any other boards/committees not marked? Yes: ☒ No: _____

If applying for the Citizen's Police Review Board, are you a member of one of the following minority coalition groups?

- | | | |
|--|--|---|
| <input type="checkbox"/> Muskegon Urban League | <input type="checkbox"/> NAACP – Muskegon Chapter | <input type="checkbox"/> Latinos Working for the Future |
| <input type="checkbox"/> Nation of Islam | <input type="checkbox"/> Ad Hoc Committee for Equality and Justice | |

Attach Additional Sheets or Resume if Desired.

Return this form to: City Clerk's Office, 933 Terrace St., Muskegon, MI 49440

Ann Meisch

From: Charlotte Johnson <jim.maurer@shorelinecity.com>
Sent: Thursday, July 09, 2015 8:33 AM
To: HelpDesk; Ann Meisch; Dan Rinsema-Sybenga; Frank Peterson; Irene Dempsey
Subject: Talent Bank Application was just Filled out

The Talent Bank Application was just filled out.

Name

Charlotte Johnson

Home Address

219 Catherine Avenue
Muskegon, Michigan Michigan
United States
[Map It](#)

Email

hnp@communityencompass.org

Home Phone

(231) 750-6072

Work Phone

(231) 728-4117

Date of Birth

11/02/1965

Occupation

Child advocacy

Employer

Community enCompass

Education

Baker College

Personal References

Name of Reference #1

Randy Vanderweit

Reference #1 Phone Number

(231) 557-5407

Name of Reference #2

Kristy Weberg

Reference #2 Phone Number

(231) 457-3096

Name of Reference #3

Marilyn Newell

Reference #3 Phone Number

(231) 457-3802

Organizational Involvement

Personal & Community Activities

Implemented volunteer reading program at Nelson Elementary School which just completed it's 3rd year. Co-coordinate a 7 week summer camp for Kindergarten - 6th grade students while placing high school teens in leadership development roles.

Civic Organizations

Greater Muskegon Optimist Club member

Neighborhood Association Member?

Yes

Select which those you wish to serve on?

- Equal Opportunity Committee

Of the Boards, Commissions and Committees above, which is your first choice?

Equal Opportunity Committee

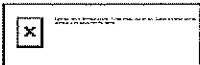
Are you willing to serve on any Boards, Commissions or Committees not marked above?

No

Why should you be selected and what will you bring to the group(s) for which you may serve?

Genuine care and commitment for the neighborhood and the people that live here.

Please sign below (don't worry if it's not perfect ;)



Date of Application

07/09/2015

IP Address

68.48.200.202

Browser

Mozilla/5.0 (Windows NT 6.1) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/43.0.2357.132 Safari/537.36

Charlotte Johnson's Signature:



CONSTRUCTION CODE BOARD OF APPEALS

PURPOSE

The purpose of the Construction Code Board of Appeals shall be as follows:

- To determine appeals and variances in connection with the State of Michigan Construction Code, including its building, electrical, mechanical, and plumbing provisions, together with Codes in force in the City of Muskegon from time to time.

MECHANICS

ENABLING LAW: City Code of Ordinances, Article II, Section 10-31 to 10-64
APPOINTED BY: City Manager
MEETING: Upon Demand – Minimum of twice per year
TERM: 2 Years

COMPOSITION

<u>TYPE</u>	<u>DESCRIPTION</u>
A	Architect
B	Electrical
C	Mechanical
D	Plumbing
E	Public Health
F	Construction Manager
G	Fire

CURRENT MEMBERS

(Staff Liaison – Jeffrey Lewis)

<u>TYPE</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>ZIP</u>	<u>PHONE</u>	<u>TERM EXP.</u>
A	Chad Grinwis	9503 Sikkenga Rd. Montague	49437	215-7767	1/31/16
B	John Belasco	1487 Westwood Circle	1	799-9107	1/31/16
C	Matthew Tighe	1448 Beach St.	1	616-304-2346	1/31/17
D					1/31/16
E	Vicki Luthy	2512 Lorenson	5	616-254-7595	1/31/17
F	Wade VandenBosch	2490 Hiawatha Trail	5	674-4493	1/31/17
G	Michael J. McPhall	3415 Lake Dunes Dr.	1	755-3327	1/31/16

(* Chairperson)

EQUAL OPPORTUNITY COMMITTEE

MISSION STATEMENT

To function in an autonomous capacity to the City Commission and the Affirmative Action Office by actively supporting, promoting, reviewing, and monitoring equal opportunity action and non-discriminatory activities, whereby insuring the fair and equitable treatment and availability of services to all Muskegon Citizens, which enables them to be valued for their supreme worth.

PURPOSE

The committee is established to monitor and recommend hiring practices to the Civil Service Commission to achieve a higher level of minority and female employment in City government.

- To monitor and recommend rules and regulations to achieve compliance in meeting Federal and State EEO guidelines.
- To investigate and recommend determination(s) of any complaints alleging non-compliance with existing rules, regulation, or policies.
- Address discrimination complaints and concerns internally, and externally
- Ensure non-discrimination in Municipal Wellness Programs and in Group Health Plans.
- Educational and programmatic initiatives and activities
- Equal Business Opportunity policies
- Monitors Fair Housing Practices & Tenant/Landlord Rights & Foreclosure Prevention
- Limited English Proficiency (LEP)
- Tax Abatement Policy Compliance
- Affirmative Action Employment of Minorities and Women under City Contracts
- MLK Unity Breakfast Committee
- To assist elected officials in adopting measures to keep peace, good order and harmony among citizens; to avoid inter-group tensions, promote good will, and ensure equality of treatment and opportunities to all, regardless of race, color, creed, national origin, ancestry, age, sex, marital status, disability, lawful source of income, sexual orientation or gender identity.

MECHANICS

ENABLING LAW: Equal Opportunity Commission Act of 1986 – Oath not required.
APPOINTED BY: Mayor/City Commission
MEETING: Quarterly
City Hall – 2nd Floor Conference Room #203
TERM: 3 Years

COMPOSITION

<u>TYPE</u>	<u>DESCRIPTION</u>
A	4 Citizens (1 Representative from each Ward)
B	2 At-Large Citizens
C	2 City Commissioners (Ex-officio)
D	1 County EEO Director/Officer

CURRENT MEMBERS

(Staff Liaison – Dwana Thompson)

<u>TYPE</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>ZIP</u>	<u>PHONE</u>	<u>TERM EXP.</u>
A	Diane Murray-McKinley	1224 Amity Ave. (1)	2	855-9172	01/31/2018
A					01/31/2017
A	Debra Warren	123 W. Larch St. (3)	1	557-8808	01/31/2018
A	Kortney Williams	2272 Blodgett St. (4)	1	616-634-2743	01/31/2017
B.	Rosie Buchanan	1734 5 th St.	1	683-8621	01/31/2016
B	Lisa Chalko	1452 Adams Ave.	2	578-9963	01/31/2016
C	Eric Hood	410 Creston	2	343-2706	Commission
C	Willie German	1240 Sanford	1	728-8326	Commission
D	Tim Bracey	316 Morris Ave.	2	724-7139	County EEO

(** - Vice Chair)