

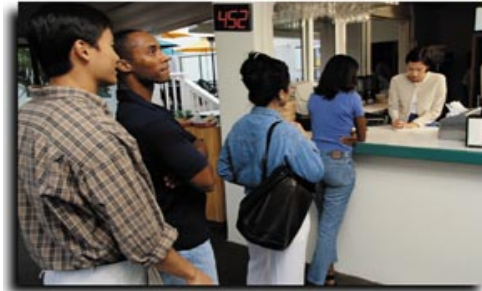


City of Muskegon offers Automatic Payment Plan For Outstanding Income Tax

There's no check to write, no postage stamp to buy.



No need to make costly trips to City Hall to wait in line to pay your bill



Two convenient Ways to Automatically Pay.

Under the Automatic Pay program your outstanding taxes are automatically deducted from your checking or savings account

- 1.) Twice a month on 15th and the 30th of each month; **or**
- 2.) Once a month on the 15th or 30th of each month

IT'S EASY TO SIGN UP

1. Simply complete the authorization form included below.
2. Remember to sign the authorization form. Your signature authorizes the City to automatically pay your outstanding taxes and is required for program enrollment. There is no charge and you may discontinue at any time. Your application will be processed within 10 days of receipt.
3. While you participate in either the Automatic Bank Debt program, we will continue to send you a bill as usual. The Automatic Payment per month must not be lower than the amount agreed upon on your Payment Agreement. ***You will not have to do anything with the bill except keep it for your records.***

Customer Name _____ Phone _____

Mailing Address _____ City _____ State _____

Last Four Digits of your Social Security Number _____

Mail To:
 City of Muskegon
 Income Tax Dept.
 P.O. Box 29
 Muskegon, MI
 49443

1. I'm paying \$ _____ twice a month on the 15th & 30th or
 I'm paying \$ _____ once a month on the 15th or 30th

If the 15th or 30th falls on a weekend or holiday the money will be deducted from your account the following work day.

2. Deduct from my Checking or Savings account# _____ Bank Routing# _____
 Name of Financial Institution _____

FOR VERIFICATION PLEASE PROVIDE

- A voided check or a legible copy
- For savings accounts, you may provide a copy of a deposit slip or statement showing the name of your financial institution, your name and savings account number

Authorized Signature: _____ Date _____

The above signature authorizes the City of Muskegon to initiate periodic withdrawals from the customer's account for payment of Income Tax bills. This authorization will remain in effect until notice of termination is given to the City of Muskegon Income Department. The City shall keep bank account and credit card numbers confidential in accordance with the provisions for confidentiality found in the Michigan Freedom of Information Act.