2008 MUSKEGON
INDIVIDUAL INCOME TAX RETURN
FORMS AND INSTRUCTIONS
FORM M-1040 AND FORM M-1040EZ
ALL PERSONS HAVING $600.00 OR MORE OF MUSKEGON TAXABLE INCOME DURING 2008 MUST FILE A RETURN

DONATE YOUR OVERPAYMENT
You have a choice of three different donation programs. You can only donate to one program. You must check the box for the program that you want to support. Your choices are:
1. Lakeshore Trail Improvements: You can help purchase additional signs and materials for the trail that winds along the lake with spectacular views.
2. Muskegon Recreational Center: Donations will be used by M.R.C. to fund athletic, recreational, and educational programs for Muskegon area youths.
3. Downtown Main Street: This program will use the donations to help create a vibrant 24-hour diverse downtown that is the focal point for arts, culture, festivals, dining, shopping and other social activities.

WHY USE DIRECT DEPOSIT?
• Faster refunds
• More convenient, no trip to the bank to deposit your check

PAYMENT OF TAX DUE
Tax due, if one dollar ($1.00) or more, must be paid with your return. Make check or money order payable to: City of Muskegon

MAILING ADDRESS
Income Tax Department
P.O. Box 29
Muskegon, Michigan 49443-0029

DECLARATION OF ESTIMATED INCOME TAX
If you are paying $100.00 or more with your 2008 return, you may need to file a Declaration of Estimated Income Tax, Form M-1040ES, for 2009. See Instructions for Filing a Declaration on page 4.

FOR ASSISTANCE
For assistance, visit the Income Tax Department, City Hall, 933 Terrace, Muskegon, Michigan or call the Income Tax Department at (231) 724-6770.

CHECK TO SEE THAT
☐ W-2 forms attached add up to the wages on line 1.
☐ W-2 forms attached add up to the Muskegon Tax withheld.
☐ Federal schedules attached support figures reported on lines 6, 7, 10 and 14. (M-1040 only)
☐ Schedules attached support all exclusions, adjustments and deductions claimed. (M-1040 only)
☐ A copy of other city’s tax return is attached to support credit claimed.
☐ Front page of the Federal 1040 must be attached.

Failure to attach documentation or attaching incorrect or incomplete documentation will delay the processing of the return or result in corrections being made to the return.

We will not prepare your return.
WHO MUST FILE A RETURN
Every individual who had $600.00 or more of Muskegon taxable income during 2008, must file a City of Muskegon Individual Income Tax Return, Form M-1040.

The filing of a declaration of estimated tax does not excuse a taxpayer from filing an annual return even though there is no change in the declared tax liability or an additional amount of tax due.

Partnerships, corporations, estates and trusts shall file on forms provided for their specific use.

Filing must be made on City of Muskegon forms. Other cities’ forms are not acceptable.

The fact that a taxpayer is not required to file a federal income tax return does not relieve him/her from filing a Muskegon tax return. 

MARRIED PERSONS - JOINT OR SEPARATE RETURNS
Married persons may file either a joint return or separate returns. If a joint return is filed, all income of both husband and wife must be included in the return. A joint return must be signed by both individuals, otherwise, it will not be treated as a joint return. Both names must be listed in the heading (i.e. John A. and Mary B. Doe).

If separate returns are filed, neither spouse can claim the other as a dependent on their separate return. In addition, children and other dependents may only be claimed by the spouse who claims such dependents under the Federal Internal Revenue Code.

Couples married during the year where one spouse had a different residency status than the other may file separate returns, based on each one’s place of employment and residency during the year, or the couple may file a joint return using Form M-1040TC to compute their tax.

EMPLOYERS THAT DID NOT WITHHOLD
On page 2, Schedule J, list employers who paid you or your spouse wages in 2008, but did not withhold Muskegon income tax and did not furnish a city copy of Form W-2 for Muskegon.

AMENDED RETURNS
An amended return, M-1040-X, must be filed where necessary to report additional income, pay additional tax, or claim an additional refund. An amended return is due within 90 days of the date of a final determination of a federal tax liability which also affects the city income tax liability.

INSTRUCTIONS FOR PAGE 1
Enter your name, social security number, address and occupation in the boxes provided.

If a joint return, enter spouse’s first name, social security number and occupation.

Social security numbers must be correct and agree with those on the attached W-2 forms. THIS IS IMPORTANT.

Enter the name of your present employer.

If a joint return, enter spouse’s present employer.

If married and filing a separate return, enter your spouse’s name and social security number in the separate return box. If you were married in 2008 and had a different residency status from that of your spouse, file separate returns or use Form M-1040TC.

Check the proper box to indicate your residency status. If you were a resident for only part of 2008, use form M-1040TC to compute your tax and attach it to the M-1040/II.

If a joint return, enter spouse’s present employer.

If married and filing a separate return, enter your spouse’s name and social security number in the separate return box. If you were married in 2008 and had a different residency status from that of your spouse, file separate returns or use Form M-1040TC.

The taxpayer, the spouse if a joint return, and the person preparing the return must sign the return.

INCOME
The following income included in column I is not taxable to either a resident or non-resident and should be excluded in column II and explained on the appropriate schedule on page 2.

Gifts and bequests; non-profit bingo winnings;

The following income included in column I is taxable to either a resident or non-resident and should be included in column II and explained on the appropriate schedule on page 2.

Rents from real property;

ESCHEATS AND DEDUCTIONS ALLOWED
No deductions are allowed for personal expenses or itemized deductions such as, taxes on your home, sales tax, church and charitable deductions or medical expenses.

No deductions are allowed for state or federal taxes paid.

The adjustments allowed are those from page 1 of the Federal 1040, IRA deduction, moving expenses, Keogh and SEP plans, alimony and IRA deduction on page 1 of Federal 1040A. Adjustments to income include the following.

If the total tax payments and tax credits, line 23, are less than tax liability, line 18, enter the tax due on line 24. If the tax due is more than $1.00, THE TAX DUE MUST BE PAID WITH THE RETURN WHEN FILED OR BY THE DUE DATE.

Adjustments and deductions allowed in proportion to taxable income if allowed on Federal return. Adjustments related to income not taxable by Muskegon are not allowed.

FORFEITED INTEREST - allowed for residents only.

ALIMONY - must be prorated on basis of Muskegon taxable income to Federal taxable income. Do not include child support.

Supplemental unemployment benefits (SUB) are not taxable, therefore, repayment of (SUB) is not allowed as a deduction.

DECEASED TAXPAYER
Attach Federal Form 1040, or death certificate, if taxpayer or spouse is deceased.

The following is not taxable to either a resident or non-resident.

Proceeds of insurance, annuities, retirement plans (excluding early distributions) and social security.

Social security, unemployment benefits including supplemental unemployment benefits (SUI) and women’s compensation.

Interest from U.S. bonds, Municipal Bonds and Treasury Bills.

Amounts paid to any employee as reimbursement for expenses necessarily and actually incurred in the performance of service and deductible as such by the employer.

Compensation received for service in the armed forces of the United States, including the reserves.

DECREASED TAXPAYER
Attach Federal Form 1040, or death certificate, if taxpayer or spouse is deceased.
## TAXABLE AND NON-TAXABLE INCOME AND EXCLUSIONS

### ALLOCATION OF INCOME FORM M-1040TC

Income is allocated according to the residency status for each item of income. Adjustments and deductions must be allocated in the same way income is allocated. Taxable income earned while a resident is reported in the Income Earned as a Resident column. Taxable income earned while a non-resident is reported in the Income Earned as a Non-resident column. Non-taxable income and excludable income as either a resident or non-resident is reported in the Excludable Income Adjustments and Deductions column. Use the instructions for residents and non-residents as a guide to allocate income.

Follow the instructions on Form M-1040TC if questions arise, phone the Income Tax Department at (231) 724-6770.

### NOTES:
- Copies, schedules, and other documentation supporting exclusions, adjustments, and deductions must be attached. Failure to attach schedules and documentation or attaching incomplete or incorrect schedules and documentation will delay the processing of your return or result in deductions being disallowed.

### RESIDENT

<table>
<thead>
<tr>
<th>LINE</th>
<th>Description</th>
<th>Form(s)</th>
<th>Instructions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Wages, Salaries, Tips, etc.</td>
<td>Federal Form 1040 or 1040A</td>
<td>Attach Form 1099 or W-2 to support a salary or wage adjustment.</td>
</tr>
<tr>
<td>2.</td>
<td>Interest</td>
<td>Federal Form 1040 or 1040A</td>
<td>Exclude from Federal Form 1040.</td>
</tr>
<tr>
<td>3.</td>
<td>Dividends</td>
<td>Federal Form 1040 or 1040A</td>
<td>Exclude from Federal Form 1040.</td>
</tr>
<tr>
<td>4.</td>
<td>Refunds, Credits and Offsets</td>
<td>Federal Form 1040 or 1040A</td>
<td>Exclude from Federal Form 1040.</td>
</tr>
<tr>
<td>5.</td>
<td>Alimony Received</td>
<td>Federal Form 1040 or 1040A</td>
<td>Exclude from Federal Form 1040.</td>
</tr>
<tr>
<td>6.</td>
<td>Business Income</td>
<td>Federal Form 1040 or 1040A</td>
<td>Adjustments must be made for self credits, additional depreciation due to investment credits and meal and entertainment expenses. (see page 2 Schedule D)</td>
</tr>
<tr>
<td>7.</td>
<td>Sale or Exchange Property</td>
<td>Federal Form 1040 or 1040A</td>
<td>All gains and losses reported on Schedule D are allocated.</td>
</tr>
<tr>
<td>8.</td>
<td>IRA Distributions</td>
<td>Federal Form 1040 or 1040A</td>
<td>Exclude, in column II IRA distributions qualifying as retirement benefits.</td>
</tr>
</tbody>
</table>

### NON-RESIDENT

A non-resident must use Form M-1040TC, Tax Calculation Schedule, to calculate the liability. A portion of the gains and losses occurring before July 1, 1993 are excludable. Early distributions from a pension plan are not excludable.

### OTHER INCOME

<table>
<thead>
<tr>
<th>LINE</th>
<th>Description</th>
<th>Form(s)</th>
<th>Instructions</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.</td>
<td>Pensions and Annuities</td>
<td>Federal Form 1040 or 1040A</td>
<td>Exclude from Federal Form 1040.</td>
</tr>
<tr>
<td>10.</td>
<td>Supplemental Income</td>
<td>Federal Form 1040 or 1040A</td>
<td>Exclude from Federal Form 1040.</td>
</tr>
<tr>
<td>11.</td>
<td>Unemployment Compensation</td>
<td>Federal Form 1040 or 1040A</td>
<td>Exclude from Federal Form 1040.</td>
</tr>
<tr>
<td>12.</td>
<td>Social Security</td>
<td>Federal Form 1040 or 1040A</td>
<td>Exclude from Federal Form 1040.</td>
</tr>
<tr>
<td>13.</td>
<td>Other Income</td>
<td>Federal Form 1040 or 1040A</td>
<td>Exclude from Federal Form 1040.</td>
</tr>
</tbody>
</table>

### EXCLUDABLE INCOME AND DEDUCTIONS

<table>
<thead>
<tr>
<th>LINE</th>
<th>Description</th>
<th>Form(s)</th>
<th>Instructions</th>
</tr>
</thead>
<tbody>
<tr>
<td>14.</td>
<td>Adjustments and Deductions</td>
<td>Federal Form 1040 or 1040A</td>
<td>Exclude from Federal Form 1040.</td>
</tr>
<tr>
<td>15.</td>
<td>Credit for Tax Paid to Another Michigan City</td>
<td>Federal Form 1040 or 1040A</td>
<td>Non-residents may claim income tax paid to another Michigan city. The credit for tax paid to the other city is based upon income that is allocable in Muskegon. The credit allowed is the tax paid to the other city or 50% (250) of the amount earned in that city during 2008 less exemptions and personal deductions allowed by the other city. Proof of payment to another city must be submitted. Attach a copy of the return filed with the other city. No credit is allowed for tax paid to a city in another state. (Refer to worksheet on the back of Form M-1040TC).</td>
</tr>
</tbody>
</table>
**NON-RESIDENTS**

**LINE 1 - Wages, Salaries, Tips, etc.**

Enter in column I the amount from Federal Form 1040, Form 1040A, or Form 1040EZ.

Enter in column II the excludable wages, salaries and tips. A non-resident is not taxed on earnings received for work done or services performed in the City of Muskegon. The excludable portion of compensation paid to a non-resident for work performed for an employer both inside and outside of Muskegon is computed on Schedule A, line 1a through 1e. The exclusion is based on the percentage of time worked in and out of Muskegon. The percentage of compensation is computed on the basis of days, hours or dollars of commission. A separate schedule must be completed to allocate wages from each employer. Attach W-2 forms showing all wages and Muskegon tax withheld.

Use Schedule A, line 2 to explain exclusion of wages earned entirely outside of Muskegon. Part Year Residents see Part Year Resident Instructions on page 3 and use form M-1040A to calculate taxable income and tax due.

**LINE 2 - Interest NOT TAXABLE, leave blank**

**LINE 3 - Dividends NOT TAXABLE, leave blank**

**LINE 4 - Refunds, Credits and Offsets**

NOT TAXABLE, leave blank.

**LINE 5 - Alimony Received NOT TAXABLE, leave blank.**

**LINE 6 - Business Income**

Report in column I the amount from Federal 1040. See “Resident” instructions on page 3 for adjustments to business income. If the business activity is not entirely within the City of Muskegon, use Schedule D on page 3 to compute the excluded Business Income. Use Schedule E to compute the Business Allocation Percentage. In determining the Business Allocation Percentage, a factor shall be excluded from the computation only when such factor does not exist anywhere. In such cases, the sum of the percentages shall be divided by the number of factors actually used.

**LINE 7 - Sale or Exchange of Property**

Enter in column I the amount from Federal 1040. Exclude on Schedule F the portion of gains or losses from property located outside of Muskegon and the portion of gains or losses from property located in Muskegon occurring prior to July 1, 1993. See instructions under “Resident” for methods of computing Muskegon gains and losses. An estate or trust is required to pay the tax for a non-resident beneficiary and such income is excludable on the Individuals Muskegon Return.

**LINE 8 - Retirement Compensation**

Exclude in column I the amount from Federal Form 1040 or Form 1040A. Include in column I all IRA distributions except premature distributions previously deducted from income subject to Muskegon tax.

**LINE 9 - Penalties and Assessments**

See on Schedule F the percentage of tax on income subject to the Muskegon tax.

**LINE 10 - Adjustments and Deductions**

Enter tax paid on your behalf by a partnership of which you are a partner, or payments on 2008 Declaration of Estimated Tax. Take credit for all estimated Muskegon Income Tax payments made for 2008 including last payment due in January 2009.

**PAYMENTS AND CREDITS**

**LINE 10 - Total Tax Withheld by Employers**

Enter the total Muskegon Income Tax withheld as shown on city or local copy W-2 forms. ATTACH COPIES OF ALL W-2 FORMS and be sure the total Muskegon tax withheld agrees with line 16. Remember the household exclusion.

**LINE 20 - Payments on 2008 Declaration of Estimated Tax**

Take credit for all estimated Muskegon Income Tax payments made for 2008 including last payment due in January 2009.

**LINE 22 - Other Tax Credits**

Enter tax paid on your behalf by a partnership of which you are a partner, or payments on 2008 Declaration of Estimated Tax.

**TAX DUE OR DUE REFUND**

**LINE 24 - Balance Due**

Tax due of over $5.00 or more must be paid in FULL WHEN THE RETURN IS FILED. Tax due of less than $5.00 need not be paid.

Make check or money order payable to CITY OF MUSKEGON.

NOTE: IF YOUR PAYMENT IS OVER $5.00, YOU MAY BE REQUIRED TO FILE A DECLARATION OF ESTIMATED INCOME TAX, FORM M-1040. SEE ESTIMATED TAX INSTRUCTIONS. PENALTY AND INTEREST WILL BE CHARGED IF YOU HAVE NOT FILED A REQUIRED ESTIMATE OR IF YOUR ESTIMATES ARE UNDERDING.

**LINE 25, 26 and 27 - Overpayment**

Overpayment of less than one dollar ($1.00) will not be refunded and cannot be donated. All overpayments will be refunded or you can donate your refund to one of the donation programs, or credited to the 2009 estimated tax liability. To donate the overpayment, check the donation box on line 25 and enter the overpayment. To claim a refund enter the overpayment on line 26. Complete lines 26b through 26e if you want credit for the overpayment to be applied as a credit to a bank or other financial institution (such as mutual fund, brokerage firm, or credit union) instead of sending you a check. NOTE: If you do not want your refund directly deposited into your account, leave line 26b through 26e blank. Enter the overpayment on the 27 if you want it credited to your 2009 estimated tax liability. Refunds will be made as quickly as possible. Please allow 45 days before making an inquiry.

**ASSISTANCE**

If you have any questions not answered in these instructions, or if you need assistance in preparing your return, call (231) 724-6770 or visit the Income Tax Department, Room 105, City Hall, 133 Terrace Street, Muskegon, Michigan.

NOTE: We will not prepare your return.

**DECLARATION OF ESTIMATED TAX**

If you are a resident of Muskegon Income Subject to withholding is expected to be more than $15,000 for a resident or more than $30,000 for a non-resident, other deduction of estimated tax may be required. Fill out a Declaration of Estimated Tax for 2009 by April 30, 2009 and pay at least one-fourth (1/4) of the estimated 2009 tax with your Declaration. The balance of the estimated tax is due in three equal installments to be paid by June 30, 2009, September 30, 2009 and February 1, 2010. You may amend your estimate at the time of making your quarterly payment. Credit for a 2009 overpayment may be applied to your 2009 estimated tax. Other overpayments are refunded by check, or donated to one of the three donation programs. Check the appropriate box. A Declaration of Estimated Tax form may be obtained by calling (231) 724-6770 or stopping at the Income Tax Department.

No estimate is required if 75% of current or prior years tax is paid by withholding or a 2009 estimated tax is paid.

**PENALTY AND INTEREST WILL BE CHARGED IF YOU HAVE NOT FILED A REQUIRED ESTIMATE OR IF YOUR ESTIMATES ARE UNDERDING.**

**CHARGES FOR LATE PAYMENTS**

All tax remaining unpaid at the time the return is filed or after the due date, whichever date is earlier, is subject to penalty and interest. The penalty is 1% per month, not to exceed a total penalty of 25%. The interest rate is 1% above the prime rate on an annual basis.

The minimum charge for penalty and/or interest is $2.00.
# 2008 MUSKEGON M-1040

## INDIVIDUAL INCOME TAX RETURN - DUE DATE APRIL 30, 2009

### INCOME

<table>
<thead>
<tr>
<th>ATCH SCHEDULES TO SUPPORT</th>
<th>COLUMN I FROM FEDERAL RETURN</th>
<th>COLUMN II FROM PAGE 3</th>
<th>COLUMN III (COL I LESS COL II)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Total wages, salaries and tips</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>2. Interest (not taxable to non-residents)</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>3. Social security payments (attach Fed Sch B)</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>4. Pensions and annuities (attach Form 5498)</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>5. Unemployment compensation (attach Form 929)</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>6. Business income (attach Fed Sch C)</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>7. Sale or exchange of property (attach Fed Sch D and/or Form 4797)</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>8. Rent</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>9. Dividends (not taxable to non-residents)</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>10. Ordinary income (attach Form 4797)</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>11. Other income (attach Form 4972, 1099, 1098)</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>12. Capital gains and losses (attach Schedule D and/or Form 8949)</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>13. Sales of capital assets (attach Form 8949)</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>14. Income, gains, or losses from rental activity (attach Form 1065 or 1066)</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>15. Total income (lines 1 through 14)</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>16. Less exemption credit (if exemption above, subtract line 15)</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>17. Taxable income (multiply line 16 by 1% (.01) for residents or ½% (.005) for non-residents or check this box)</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>18. Tax (multiply line 17 by 1% (.01) for residents or ½% (.005) for non-residents)</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>19. Total Muskegon tax withheld by employers (attach W-2 forms showing Muskegon tax withheld)</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>20. Payments on 2008 Declaration of Muskegon Estimated Income Tax</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>21. Credit for income tax paid to another Michigan city (RESIDENTS ONLY) (attach copy of other city's return)</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>22. Other tax credits (attach explanation)</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>23. Total payments and credits (add lines 19 through 22)</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>24. If line 18 is larger than line 23, enter TAX DUE. If $1.00 or more, PAY THIS AMOUNT with return.</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>25. If line 23 is larger than 18, check the appropriate box to donate your refund. Choose only one program.</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>26. If line 23 is larger than 18, enter overpayment to be REFUNDED. Allow at least 45 days.</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
</tbody>
</table>

### EXEMPTIONS

<table>
<thead>
<tr>
<th>EXEMPTIONS</th>
<th>REGULAR</th>
<th>65 AND OVER</th>
<th>BLIND</th>
<th>DEAF</th>
<th>PARALEGIC, QUADRIPLEGIC, HEMIPLEGIC</th>
<th>PART YEAR AND PERMANENTLY DISABLED</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Number of dependents</td>
<td>00</td>
<td>00</td>
<td>00</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>2. Number of dependent child(ren) who lived with you</td>
<td>00</td>
<td>00</td>
<td>00</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>3. Total exemptions claimed</td>
<td>00</td>
<td>00</td>
<td>00</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
</tbody>
</table>

### DEMOGRAPHICS

<table>
<thead>
<tr>
<th>YOUR SPOUSE'S FIRST NAME AND MIDDLE INITIAL</th>
<th>YOUR SPOUSE'S OCCUPATION</th>
<th>YOUR SPOUSE'S SOCIAL SECURITY NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>YOUR FIRST NAME AND MIDDLE INITIAL</td>
<td>YOUR OCCUPATION</td>
<td>YOUR SOCIAL SECURITY NUMBER</td>
</tr>
</tbody>
</table>

### MAIL RETURN TO

Income Tax Department, P.O. Box 29, Muskegon, MI 49443-0029.
### SCHEDULE A - EXCLUDABLE WAGES, ETC.

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Column I</th>
<th>Column II</th>
<th>Column III</th>
</tr>
</thead>
<tbody>
<tr>
<td>1a</td>
<td>Military pay</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>1b</td>
<td>S.U.B. pay</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>1c</td>
<td>Total of 1a and 1b</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
</tbody>
</table>

#### Notes:
- **Column I**: Enter here and on page 1, line 1, column I.
- **Column II**: For employers who did not withhold, explain special tax computation or make explanations not shown elsewhere or in lieu of schedule.
- **Column III**: Enter here and on page 1, line 1, column III.

### SCHEDULE B - INTEREST EXCLUSIONS

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Column I</th>
<th>Column II</th>
<th>Column III</th>
</tr>
</thead>
<tbody>
<tr>
<td>1a</td>
<td>Resident: Interest on federal, state, or city obligations</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>1b</td>
<td>Non-Resident: Total interest on page 1, line 2, column I</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>1c</td>
<td>Non-Resident: Total interest on page 1, line 2, column II</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
</tbody>
</table>

### SCHEDULE C - DIVIDEND EXCLUSIONS

#### Notes:
- **Column I**: Enter here and on page 1, line 9, column II.
- **Column II**: Enter here and on page 1, line 9, column III.
- **Column III**: Enter the percentage from Schedule E, line 5, below.

### SCHEDULE D - BUSINESS INCOME EXCLUSIONS

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Column I</th>
<th>Column II</th>
<th>Column III</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Profit from Schedule E, line 3, below</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
</tbody>
</table>

#### Notes:
- **Column I**: Enter here and on page 1, line 6, column II.
- **Column II**: Enter here and on page 1, line 6, column III.
- **Column III**: Enter here and on page 1, line 6, column IV.

### SCHEDULE E - BUSINESS ALLOCATION PERCENTAGE

#### Notes:
- **Column I**: Enter here and on page 1, line 10, column II.
- **Column II**: Enter here and on page 1, line 10, column III.

### SCHEDULE F - SALE OR EXCHANGE OF PROPERTY EXCLUSIONS

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Column I</th>
<th>Column II</th>
<th>Column III</th>
</tr>
</thead>
<tbody>
<tr>
<td>1a</td>
<td>Resident: Gross receipts from sales made or services rendered</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>1b</td>
<td>Non-Resident: Total percentage</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
</tbody>
</table>

### SCHEDULE G - IRA AND PENSION EXCLUSIONS

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Column I</th>
<th>Column II</th>
<th>Column III</th>
</tr>
</thead>
<tbody>
<tr>
<td>1a</td>
<td>IRA, KEOGH, and self-employed SEP contributions</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>1b</td>
<td>Both residents and non-residents</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
</tbody>
</table>

### SCHEDULE H - SUPPLEMENTAL INCOME EXCLUSIONS

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Column I</th>
<th>Column II</th>
<th>Column III</th>
</tr>
</thead>
<tbody>
<tr>
<td>1a</td>
<td>Total line 1 less paragraph 2</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>1b</td>
<td>Total line 1 less paragraph 3</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
</tbody>
</table>

### SCHEDULE I - ADJUSTMENTS AND DEDUCTIONS ALLOWED

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Column I</th>
<th>Column II</th>
<th>Column III</th>
</tr>
</thead>
<tbody>
<tr>
<td>1a</td>
<td>Total line 1 less paragraph 4</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>1b</td>
<td>Total line 1 less paragraph 5</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
</tbody>
</table>

### SCHEDULE J - SCHEDULE J - (Use to list employers who did not withhold, explain special tax computation, make explanations not shown elsewhere or in lieu of schedule)

### Notes:
- **Column I**: Enter here and on page 1, line 1, column II.
- **Column II**: Enter here and on page 1, line 1, column III.
- **Column III**: Enter here and on page 1, line 1, column IV.

---

**ALL TOTALS FROM THIS BACK (EXCEPT SCHEDULE E) CARRY OVER TO PAGE 1**

**LIST EACH SUCH EMPLOYER AND SCHEDULE EACH SEPARATELY**

---

**IF ADDITIONAL SPACE IS NEEDED, SHOW INFORMATION ON A SEPARATE SHEET (EXPLAIN IN FULL)**

---

**PAGE 2**
<table>
<thead>
<tr>
<th>INCOME</th>
<th>ATTACH SCHEDULES TO SUPPORT FIGURES ON LINES 6 THROUGH 14</th>
<th>COLUMN I FROM FEDERAL RETURN</th>
<th>COLUMN II EXCLUSIONS FROM PAGE 2</th>
<th>COLUMN III DEDUCIBLE INCOME (COL I LESS COL II)</th>
<th>PAGE 3</th>
<th>COLUMN IV OTHER DEDUCTIONS</th>
<th>TOTAL TAX DUE OR REFUND</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Total wages, salaries and tips</td>
<td>A</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2. Interest (not taxable to non-residents)</td>
<td>B</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>3. Nonmiscellaneous business losses</td>
<td>C</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>4. Nonmiscellaneous business losses (not deductible for tax purposes)</td>
<td>D</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>5. Unemployment compensation</td>
<td>E</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>6. Interest (not taxable to non-residents)</td>
<td>F</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>7. Sale or exchange of property (Gain Part II and/or Part III)</td>
<td>G</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>8. IRA distributions</td>
<td>H</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>9. Pensions and annuities</td>
<td>I</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>10. Miscellaneous income (attach explanation)</td>
<td>J</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>11. Social Security</td>
<td>K</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>12. Unemployment compensation</td>
<td>L</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>13. Unemployment compensation (attach schedule of unemployment compensation)</td>
<td>M</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>14. Social Security</td>
<td>N</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>15. Total income (lines 1 through 14)</td>
<td>O</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>16. Less exemption credit (if any)</td>
<td>P</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>17. Taxable income (line 15 less line 16)</td>
<td>Q</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>18. Tax (multiply line 17 by 1% (.01) for residents or 0.5% (.005) for non-residents)</td>
<td>R</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>19. Total Muskegon tax withheld by employers (attach W-2 forms showing Muskegon tax withheld)</td>
<td>S</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>20. Payments on 2008 Declaration of Muskegon Estimated Income Tax</td>
<td>T</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>21. Credit for income tax paid to another Michigan city. (RESIDENTS ONLY) (attach copy of other city's return)</td>
<td>U</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>22. Other tax credits (attach explanation)</td>
<td>V</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>23. Total payments and credits (add lines 19 through 22)</td>
<td>W</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>24. If line 18 is larger than line 23, enter TAX DUE. If $1.00 or more, PAY THIS AMOUNT with return.</td>
<td>X</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>25. If line 23 is larger than line 18, check the appropriate box to donate your refund. Choose only one program.</td>
<td>Y</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>26. To credit this refund to the 2009 estimated tax liability, check this box</td>
<td>Z</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
### SCHEDULE A - EXCLUDABLE WAGES, ETC.

List each employer and schedule each separately.

- **1. NON-RESIDENT wages, etc., earned partly outside Muskegon:**
  - **EMPLOYER:**
  - **Location:**
  - **HOURS**
  - **DAYS**
  - **PAY**
  - **PAY**
  - **PAY**
  - **PAY**

- **2. NON-RESIDENT wages, etc., earned entirely outside Muskegon, but included in INCOME:**
  - **EMPLOYER:**
  - **Location:**
  - **HOURS**
  - **DAYS**
  - **PAY**
  - **PAY**
  - **PAY**
  - **PAY**

- **3. NON-RESIDENT wages, etc., earned partly outside Muskegon:**
  - **EMPLOYER:**
  - **Location:**
  - **HOURS**
  - **DAYS**
  - **PAY**
  - **PAY**
  - **PAY**
  - **PAY**

- **4. TOTAL EXCLUDABLE WAGES (add lines 1g, 2 and 3c) enter here and on page 1, line 1, column II**

### SCHEDULE B - INTEREST EXCLUSIONS

- **1. RESIDENT: Interest on federal, state or city obligations**
- **2. NON-RESIDENT Total dividends**
- **3. TOTAL EXCLUDABLE BUSINESS INCOME (line 1 less than line 5) enter here and on page 1, line 6 column II**

### SCHEDULE C - DIVIDEND EXCLUSIONS

- **Resident: Dividends (Federal Form 1040, line 5, column D) enter here and on page 1, line 9, column II**
- **Non-Resident: Dividends**

### SCHEDULE D - BUSINESS INCOME EXCLUSIONS

- **1. Income for taxable period (page face, line 6, col. I)**
- **2. Total wages, salaries and other compensation of all employees**
- **3. TOTALS (Add lines 1a and 1b)**
- **4. Allocation percentage: RESIDENTS: enter 100%  NON-RESIDENTS: if all business was conducted in Muskegon enter 100%, otherwise enter the percentage from Schedule E, line 5, column II**

### SCHEDULE E - BUSINESS ALLOCATION PERCENTAGE

- **Resident: Portion of gain or loss which occurred prior to July 1, 1993**
- **Non-Resident: Portion of gain or loss on sale of property located in Muskegon which occurred prior to July 1, 1993**
- **Non-Resident: Gain or losses from sale of property outside of Muskegon**
- **TOTAL EXCLUDABLE SALES OR EXCHANGES OF PROPERTY (line 1 less than line 2) enter here and on page 1, line 7, column II**

### SCHEDULE F - SALE OR EXCHANGE OF PROPERTY EXCLUSIONS (SCH. D - FED 1040 AND FED 4797)

- **1. REASON FOR EXCLUSION:**
- **2. NON-RESIDENT Portion of gain or loss on sale of property located in Muskegon which occurred prior to July 1, 1993**
- **3. NON-RESIDENT: Gain or losses from sale of property outside of Muskegon**
- **TOTAL EXCLUDABLE SALES OR EXCHANGES OF PROPERTY (line 1 less than line 2) enter here and on page 1, line 7, column II**

### SCHEDULE G - IRA AND PENSION EXCLUSIONS

- **1. IRA Distributions (early distributions are not excludable)**
- **2. IRA, KEOGH, and self-employed SEP contributions**
- **3. Other deductions**

### SCHEDULE H - SUPPLEMENTAL INCOME EXCLUSIONS (SCH. E AND SCH. F - FED 1040)

- **1. RENTS (excludable by NON-RESIDENTS only on property located outside of Muskegon)**
- **2. OTHER (identify)**
- **3. TOTAL EXCLUDABLE SUPPLEMENTAL INCOME (add lines 1, 2, and 3) enter here and on page 1, line 10, column III**

### SCHEDULE I - ADJUSTMENTS AND DEDUCTIONS ALLOWED

- **1. IRA, KEOGH and self-employed SEP contributions (include only portion related to Muskegon taxable income)**
- **2. Employee business expenses (see instructions for which expenses are deductible) (attach Federal Schedule 2106)**
- **3. Other deductions**

### SCHEDULE J - (Use to list employers who did not withhold, explain special tax computation, make explanations not shown elsewhere or in lieu of schedule)

---

**IF ADDITIONAL SPACE IS NEEDED, SHOW INFORMATION ON A SEPARATE SHEET (EXPLAIN IN FULL)**
INDIVIDUAL INCOME TAX RETURN – DUE DATE APRIL 30, 2009

REFER TO INSTRUCTIONS ON BACK TO SEE WHO CAN USE THIS FORM

2008 MUSKEGON M-1040EZ

USE THE MUSKEGON MAILING LABEL; OTHERWISE PLEASE PRINT

YOUR FIRST NAME AND MIDDLE INITIAL

YOUR SOCIAL SECURITY NUMBER

YOUR ZIP CODE

USE THE MUSKEGON MAILING LABEL; OTHERWISE PLEASE PRINT

YOUR MAILING ADDRESS (NAME, STREET OR RURAL ROUTE)

YOUR CITY, TOWN, OR POST OFFICE

YOUR PHONE NUMBER

SEE INSTRUCTIONS ON BACK

Check box if this is the first time you filed a Muskegon return.

RESIDENT

NON-RESIDENT

RESIDENCY STATUS

MARRIED FILING SEPARATELY

SPOUSE’S NAME

SSN

YOUR FIRST NAME AND MIDDLE INITIAL

LAST NAME

LAST NAME

HOME ADDRESS (NUMBER AND STREET OR RURAL ROUTE)

CITY, TOWN, OR POST OFFICE

ST APE

ZIP CODE

SEE INSTRUCTIONS ON BACK

Total wages, salaries, and tips. (See instructions on back.)

RESIDENTS: Total from Box 1 of all your W-2 forms.

NON-RESIDENTS: Total from Box 1 of the W-2 forms for work done in the City of Muskegon. Attach your W-2 form(s).

Interest income. (See instructions on back.)

RESIDENTS: Report all taxable interest income.

NON-RESIDENTS: Leave blank.

Dividend income. (See instructions on back.)

RESIDENTS: Report all dividend income.

NON-RESIDENTS: Leave blank.

Add lines 1, 2 and 3. This is your total Muskegon income.

Enter amount from Exemptions Worksheet on back; or if SINGLE enter $600.00; or if MARRIED filing jointly enter $1,200.00.

Subtract line 5 from line 4. This is your taxable income.

RESIDENTS: Multiply line 6 by one percent (.01).

NON-RESIDENTS: Multiply line 6 by one-half of one percent (.005).

Total Muskegon tax withheld by employers (attach W-2 forms showing Muskegon withheld)

Payments on 2008 Declaration of Muskegon Estimated Income Tax.

Credit for income tax paid to another Michigan city (RESIDENTS ONLY).

Check box if your address has changed since filing your 2007 return.

Check box if you do not need a return form mailed to you next year.

Check box if your address has changed since filing your 2007 return.

Mail return to: Income Tax Department, P.O. Box 29, Muskegon, MI 49443-0029.

I have read this return. Under the penalties of perjury, I declare that to the best of my knowledge and belief the return is true, correct and accurately lists all amounts and sources of Muskegon income I received during the tax year.

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I have read this return. Under the penalties of perjury, I declare that to the best of my knowledge and belief the return is true, correct and accurately lists all amounts and sources of Muskegon income I received during the tax year.

Mail return to: Income Tax Department, P.O. Box 29, Muskegon, MI 49443-0029.
2008 INSTRUCTIONS FOR FORM M-1040EZ

WHO CAN USE THIS FORM

USE THIS FORM IF:
You were a resident of Muskegon for all of 2008 with income from wages, interest or dividends with none of the income being excludable from Muskegon income tax and the tax payments are Muskegon tax withheld, estimated tax payments and credit for income tax paid to another Michigan city; or
You were a non-resident of Muskegon for all of 2008 with wages earned in Muskegon and none of the earnings from Muskegon employers is excludable from Muskegon income tax.

YOU CANNOT USE THIS FORM IF:
You received alimony payments, had Muskegon business income (Sch C), sold or exchanged property (Sch D or 4797), had taxable IRA distributions, taxable pension/annuity distributions, supplemental income (Sch E or F), miscellaneous income, exclusions or adjustments.

WHO CAN USE THIS FORM

USE THIS FORM IF:
You were a resident of Muskegon for all of 2008 with income from wages, interest or dividends with none of the income being excludable from Muskegon income tax and the tax payments are Muskegon tax withheld, estimated tax payments and credit for income tax paid to another Michigan city; or
You were a non-resident of Muskegon for all of 2008 with wages earned in Muskegon and none of the earnings from Muskegon employers is excludable from Muskegon income tax.

YOU CANNOT USE THIS FORM IF:
You received alimony payments, had Muskegon business income (Sch C), sold or exchanged property (Sch D or 4797), had taxable IRA distributions, taxable pension/annuity distributions, supplemental income (Sch E or F), miscellaneous income, exclusions or adjustments.

YOUR RETURN

Because this form is designed to be read by a machine, please print your numbers inside the boxes like this:

Do not type your numbers. Do not use dollar signs.

NAME AND SOCIAL SECURITY NUMBER
Fill in your first name, middle initial, last name and social security number. If a joint return, also fill in your spouse’s first name, middle initial, last name and social security number.

FIRST RETURN
Check the first return box if this is the first time you filed a Muskegon income tax return.

ADDRESS CHANGE
Check the address change box if your address has changed since filing your 2007 Muskegon income tax return.

RESIDENCY STATUS
Check the resident or non-resident box under Residency Status.

MARRIED FILING SEPARATELY
If married and filing separately, enter spouse’s name and social security number in Married Filing Separately box.

INCOME
If you have income on your federal income tax return that is not taxable by Muskegon, use Form M-1040.

LINE 1. TOTAL WAGES, SALARIES AND TIPS
Residents and non-residents enter the amount of wages reported on your Federal Return.

LINE 2. INTEREST INCOME
Residents enter the amount of taxable interest income reported on your Federal Return. Non-residents enter zero. Interest income is not taxable to a non-resident.

LINE 3. DIVIDEND INCOME
Residents enter the amount of dividend income reported on your Federal Return. Non-residents enter zero. Dividend income is not taxable to a non-resident.

LINE 4. TOTAL MUSKEGON INCOME
Enter the total of lines 1, 2 and 3.

EXEMPTION AMOUNT

Check boxes that apply

1. Check boxes that apply

2. List names of dependents claimed on this return

3. Check boxes that apply

4. List names of dependents claimed on this return

5. Add up total of exemptions claimed in line 4 and enter on line 5.

TAX DUE

LINE 12. Tax due of one dollar ($1.00) or more must be paid in full when the return is filed. Make check or money order payable to the City of Muskegon. If your payment is over $100.00, you may be assessed additional penalties and interest if you are required to file estimated tax vouchers.

OVERPAYMENTS

LINE 13, 14, and 15. OVERPAYMENTS
Overpayments of less than one dollar ($1.05) will not be refunded and cannot be donated. All other overpayments will be refunded or may be donated or credited to the 2009 estimated tax liability. To donate the overpayment, check the appropriate box on line 14 and enter the amount. To claim a refund, enter the overpayment on line 13a. Complete lines 12b through 13c if you want us to directly deposit the amount shown on line 11a into your checking or savings account at a bank or other financial institution (such as a mutual fund, brokerage firm, or credit union) instead of sending you a check. NOTE: If you do not want your refund directly deposited into your account, leave lines 12b through 13c blank. Enter the overpayment on line 15 if you want it credited to your 2009 estimated tax liability.

PAYMENTS AND CREDITS

LINE 9. Residents and non-residents enter the total estimated income tax paid during 2008 including the amount paid with voucher 4 due February 2, 2009.

LINE 10. Residents may take credit for income tax paid to another Michigan city. The credit is limited to the Muskegon non-resident rate of 0.5% (.005) and the Muskegon exemption of $600.00 per person. (Refer to Worksheet on the back of M-1040TC)

OVERPAYMENTS

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Thank You
## Individual Income Tax Return – Due Date April 30, 2009

**Refer to instructions on back to see who can use this form.**

**2008 Muskegon M-1040EZ**  
**Use the Muskegon mailing label**  
**Otherwise please print**

### Income

<table>
<thead>
<tr>
<th>Income Type</th>
<th>Resident</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Total wages, salaries, and tips</td>
<td>1.</td>
<td>0 0</td>
</tr>
<tr>
<td>2. Interest income (See instructions on back)</td>
<td>2.</td>
<td>0 0</td>
</tr>
<tr>
<td>3. Dividend income (See instructions on back)</td>
<td>3.</td>
<td>0 0</td>
</tr>
</tbody>
</table>

Add lines 1, 2, and 3. This is your total Muskegon income.

### Exemption Amount

Enter amount from Exemptions Worksheet on back; or if SINGLE enter $600.00; or if MARRIED filing jointly enter $1,200.00.

### Taxable Income

Subtract line 5 from line 4. This is your taxable income.

### Tax

Multiply line 6 by one percent (.01) for residents; by one-half of one percent (.005) for non-residents.

### Payments and Credits

1. Total Muskegon tax withheld by employers (attach W-2 forms showing Muskegon withheld)
2. Payments on 2008 Declaration of Muskegon Estimated Income Tax
3. Credit for income tax paid to another Michigan city (Residents only). (Attach copy of other city's return.) Use City Credit Worksheet.

### Total

Add lines 8, 9, and 10 and enter here.

### Tax Due

If line 7 is larger than line 11, subtract line 11 from line 7. This is the amount you owe. Please attach your payment. If you owe more than $250.00, you may be subject to additional penalties and interest if you were required to pay estimated taxes.

If line 11 is larger than line 7, subtract line 7 from line 11. This is your refund. Allow at least 45 days.

### Refunds and Credits

Please see sample on the back page of the M-1040TC.

### Machine Certification

I have read this return. Under the penalties of perjury, I declare that to the best of my knowledge and belief the return is true, correct and accurately lists all amounts and sources of Muskegon income I received during the tax year.

Mail return to: Income Tax Department, P.O. Box 29, Muskegon, MI 49443-0029.
2008 INSTRUCTIONS FOR FORM M-1040EZ

WHO CAN USE THIS FORM

USE THIS FORM IF:
- You were a resident of Muskegon for all of 2008 with income from wages, interest or dividends with none of the income being excludable from Muskegon income tax, and the tax payments are Muskegon tax withheld, estimated tax payments and credit for income tax paid to another Michigan city;
- You were a non-resident of Muskegon for all of 2008 with wages earned in Muskegon and none of the earnings from Muskegon employers is excludable from Muskegon income tax.

YOU CANNOT USE THIS FORM IF:
- You received alimony payments, had Muskegon business income (Sch C), sold or exchanged property (Sch D or 4797), had taxable IRA distributions, taxable pension/annuity distributions, supplemental income (Sch E or F), miscellaneous income, exclusions or adjustments.

YOUR RETURN Because this form is designed to be read by a machine, please print your numbers inside the boxes like this:

1 2 3 4 5 0 0

Do not type your numbers. Do not use dollar signs.

NAME AND SOCIAL SECURITY NUMBER Fill in your first name, middle initial, last name and social security number. If a joint return, also fill in your spouse's first name, middle initial, last name and social security number.

FIRST RETURN Check the first return box if this is the first time you filed a Muskegon income tax return.

ADDRESS CHANGE Check the address change box if your address has changed since filing your 2007 Muskegon income tax return.

RESIDENCY STATUS Check the resident or non-resident box under Residency Status. A part year resident of Muskegon cannot use this form.

INCOME

If you have income on your federal income tax return that is not taxable by Muskegon, use Form M-1040.

LINE 1. TOTAL WAGES, SALARIES AND TIPS
Residents and non-residents enter the amount of wages reported on your Federal Return.

LINE 2. INTEREST INCOME
Residents enter the amount of taxable interest income reported on your Federal Return. Non-residents enter zero. Interest income is not taxable to a non-resident.

LINE 3. DIVIDEND INCOME
Residents enter the amount of dividend income reported on your Federal Return. Non-residents enter zero. Dividend income is not taxable to a non-resident.

LINE 4. TOTAL MUSKEGON INCOME
Enter the total of lines 1, 2 and 3.

PAYMENTS AND CREDITS

Residents and non-residents enter the total estimated income tax paid during 2008 including the amount paid with voucher 4 due February 2, 2009.

LINE 5.
Residents may take credit for income tax paid to another Michigan city. The credit is limited to the Muskegon non-resident rate of 0.5% (.005) and the Muskegon exemption of $600.00 per person. (Refer to Worksheet on the back of M-1040TC)

TAX DUE

LINE 12.
The tax due of one dollar ($1.00) or more must be paid in full when the return is filed. Make check or money order payable to the City of Muskegon. If your payment is over $100.00, you may be assessed additional penalties and interest if you are required to file estimated tax vouchers.

OVERPAYMENTS

LINE 13, 14, and 15. OVERPAYMENTS
Overpayments of less than one dollar ($1.05) will not be refunded and cannot be donated. All other overpayments will be refunded or may be donated. Credited to the 2009 estimated tax liability. To donate the overpayment, check the appropriate box on line 14 and enter the amount. To claim a refund, enter the overpayment on line 13a. Complete lines 13b through 13d if you want us to directly deposit the amount shown on line 11a into your checking or savings account at a bank or other financial institution (such as a mutual fund, brokerage firm, or credit union) instead of sending you a check. NOTE: If you do not want your refund directly deposited into your account, leave lines 13b through 13d blank. Enter the overpayment on line 15 if you want it credited to your 2009 estimated tax liability.

EXEMPTIONS WORKSHEET

LINE 5. EXEMPTION AMOUNT
Complete worksheet below and enter the total from box 5a on page 1, line 5.

Thank You
### TAX CALCULATIONS SCHEDULE
FOR USE BY PART YEAR RESIDENTS

**2008 MUSKEGON M-1040TC**

**TAXPAYER'S NAME**

**SOCIAL SECURITY NUMBER**

**2008 MUSKEGON RESIDENCY**

**NUMBER OF MONTHS FROM TO**

**FORMER ADDRESS**

---

**ATTACH A COPY OF THE M-1040TC TO YOUR INCOME TAX RETURN**

---

**PLEASE ROUND TO THE NEAREST DOLLAR**

**COLUMN 1**

**COLUMN 2**

**COLUMN 3**

**COLUMN 4**

**COLUMN 5**

**COLUMN 6**

**CATEGORIES OF INCOME**

**TOTAL INCOME**

**ADJUSTMENTS OR DEDUCTIONS**

**EXCLUDABLE INCOME**

**ADJUSTMENTS AND DEDUCTIONS**

**MUSKEGON INCOME EARNED AS A NON-RESIDENT**

**INCOME EARNED AS A RESIDENT**

**TOTAL INCOME SUBJECT TO TAX (COL. 4 + COL. 5)**

---

<table>
<thead>
<tr>
<th>SOURCES OF INCOME</th>
<th>TOTAL INCOME</th>
<th>EXCLUDABLE INCOME</th>
<th>MUSKEGON INCOME</th>
<th>INCOME EARNED AS A RESIDENT</th>
<th>TOTAL INCOME SUBJECT TO TAX</th>
</tr>
</thead>
<tbody>
<tr>
<td>1a.</td>
<td>00</td>
<td>00</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>1b.</td>
<td>00</td>
<td>00</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>1c.</td>
<td>00</td>
<td>00</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>1d.</td>
<td>00</td>
<td>00</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>1e.</td>
<td>00</td>
<td>00</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>1f.</td>
<td>00</td>
<td>00</td>
<td>00</td>
<td>00</td>
<td>00</td>
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<tr>
<td>1g.</td>
<td>00</td>
<td>00</td>
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<td>00</td>
<td>00</td>
</tr>
<tr>
<td>1h.</td>
<td>00</td>
<td>00</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
<tr>
<td>1i.</td>
<td>00</td>
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</tr>
<tr>
<td>1j.</td>
<td>00</td>
<td>00</td>
<td>00</td>
<td>00</td>
<td>00</td>
</tr>
</tbody>
</table>

2. **TOTALS**

|               | 00           | 00                | 00              | 00                         | 00                          |

3. **PERCENTAGE OF TOTAL MUSKEGON INCOME**

   100%

4. **RENAISSANCE ZONE DEDUCTION**

   

5. **EXEMPTION AMOUNT**

6. **TAXABLE INCOME**

   | 00           | 00                | 00              |

7. **TAX RATES (0.5% = .005 AND 1% = .01)**

   | 0.5%   | 1%                |

8. **TAX**

   | 00     | 00                |

**INSTRUCTIONS FOR M-1040TC, TAX CALCULATION SCHEDULE**

**LINE 1**. List each source of income (i.e., employer, Schedule C, interest, etc.) or deduction in column 1 and the total income or deduction from the item in column 2. Split the income or deduction between the different categories of income (columns 3, 4, and 5) based upon the time in each status and enter the income subject to tax in column 6.

**LINE 2**. Total column 2, column 3, column 4, column 5, and column 6 and enter the amounts.

**LINE 3**. Compute and enter in column 4 and column 5 the percentage of total income subject to tax by dividing the amount on line 2 of the column by the total income subject to tax (line 2 divided by column 6).

**LINE 4**. Qualified Renaissance Zone Individuals Only Enter amount from line 11 of Schedule RZ M-1040.

**LINE 5**. Enter in column 6 the total exemption credit from Form M-1040, line 16 and compute the exemption credit for column 4 and column 5 based upon the percentages on line 3 of the respective column.

**LINE 6**. Subtract line 4 and 5 from line 2 and enter the difference.

**LINE 7**. Multiply line 6 of column 4 and column 5 by the tax rate for the column from line 7 and enter the amount. Add the amounts in column 4 and column 5 and enter the total in column 6.

**Enter the total from column 6, line 8 on Form M-1040, line 18.**

**ATTACH A COPY OF THE M-1040TC TO YOUR INCOME TAX RETURN**
CITY CREDIT WORKSHEET

CREDIT FOR TAX PAID TO ANOTHER MICHIGAN CITY

A resident shall be allowed a credit against the city income tax for the amount paid to the other municipality. The credit for tax paid to the other city is based upon income that is also taxable in Muskegon. The credit shall not exceed the amount of taxes which would be assessed under the City of Muskegon Income Ordinance on the same amount of income of a nonresident (.005). The credit allowed is the tax paid to the other city or 0.5% (.005) of the amount earned in that city during 2008, less exemptions allowed by the Muskegon Income Tax, whichever is smaller. Proof of payment to another city must be submitted. Attach a copy of the return filed with the other city. No credit is allowed for tax paid to another city in another state.

A Muskegon resident working in Grand Rapids, which has a non-resident tax rate of 0.65% (.0065), is only allowed a credit of 0.5% (.005) on their Muskegon tax return. This is the maximum amount of credit that the ordinance allows for a resident working in another city with an income tax.

Part year residents:
Include income on line 1 of this worksheet only to the extent that is taxable by Muskegon as a resident and taxable by another city that imposes an income tax as a non-resident.

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
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<tr>
<td>1.</td>
<td>Enter the income earned in another Michigan city that has a local tax.</td>
<td>.00</td>
</tr>
<tr>
<td>2.</td>
<td>Less: exemption amount from the Muskegon return.</td>
<td>.00</td>
</tr>
<tr>
<td></td>
<td>Number of exemptions ________ x $600.00</td>
<td>.00</td>
</tr>
<tr>
<td>3.</td>
<td>Subtract line 2 from line 1.</td>
<td>.00</td>
</tr>
<tr>
<td>4.</td>
<td>Rate.</td>
<td>.005</td>
</tr>
<tr>
<td>5.</td>
<td>Multiply line 3 by line 4. Enter here and on M-1040 line 21 or M-1040EZ line 10.</td>
<td>.00</td>
</tr>
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NOTE: You must complete a separate City Credit Worksheet for each city in which you file a non-resident return.

YOU MUST ATTACH A COPY OF PAGE ONE OF THE OTHER CITY’S RETURN.

DIRECT DEPOSIT

Fast Refunds! – Choose direct deposit - a fast and secure way to have your refund deposited automatically into your checking or savings account.

Helpful Tips
Please check with your financial institution to make sure your direct deposit will be accepted and make sure you have the correct routing and account numbers. The City of Muskegon is not responsible for a lost refund if you enter the wrong account information.

Some financial institutions will not allow a joint refund to be deposited into an individual account. If the direct deposit is rejected, a check will be send instead. The City of Muskegon is not responsible if a financial institution rejects a direct deposit.

The account number can be up to 17 characters (both number and letters). Include hyphens but omit spaces and special symbols. Enter the number for left to right and leave any unused boxes blank. See sample below. Do not include the check number.

![Direct Deposit Sample](image)

CREDIT FOR TAX PAID TO ANOTHER MICHIGAN CITY

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YOU MUST ATTACH A COPY OF PAGE ONE OF THE OTHER CITY’S RETURN.
TO AVOID UNNECESSARY CORRESPONDENCE AND A DELAY IN PROCESSING YOUR TAX RETURN
CHECK TO SEE THAT:

- You signed your return, and if a joint return, that your spouse signed the return.
- Box 1 of the W-2 forms attached to your return add up to the wages reported on line 1.
- Box 18 of the W-2 forms attached to your return add up to the Muskegon tax withheld.
- Copies of federal schedules are attached to your return to support items reported on lines 6, 7, 10 and 14. (M-1040 only)
- Copies of schedules are attached to your return to support all exclusions, adjustments and deductions claimed. (M-1040 only)
- A copy of the other city’s return is attached to your return if you claimed a credit for tax paid to another Michigan city.
- Payment is enclosed for the entire balance due, if applicable.
- Front page of the Federal 1040

(Please write your social security number on the check or money order.)

THANK YOU

INCOME TAX DEPARTMENT
CITY OF MUSKEGON
PO BOX 29
MUSKEGON MI 49443-0029

CONFIDENTIAL TAX INFORMATION ENCLOSED