

Homebuyer's Assistance Program Check List

Buyer: _____

Address: _____

Realtor: _____

Mortgage Co.: _____

Title Company: _____

- _____ Application
- _____ Buyer(s) last 3 months of check stubs
- _____ Income Eligibility Calculation
- _____ Buyer(s) Signed Income Tax Return from previous year
- _____ Bank Statements (3 months)
- _____ Loan Estimate
- _____ Purchase Agreement
- _____ Down payment calculation sheet
- _____ Conditional Homebuyer Assistance Loan Approval Ltr
- _____ *Termite Inspection
- _____ *Home Inspection (if conventional funding)
- _____ Appraisal
- _____ *Homebuyer's Certificate
- _____ Reinspection verification (if correction are required)
- _____ Closing Disclosure - CD Final

AMT: _____

Invoice: _____

Invoice: _____

(if approved)

KEY
Buyer
City
Lender
Realtor
*Required Inspections/ Certifications

Closing Docs

- _____ Homebuyer's Affordability Agreement
- _____ Mortgage
- _____ Promissory Note

- _____ This Is Your City
- _____ Communications

Comments

Items to make sure are on the Final HUD-1:

- 1 Home Inspection (if required)
- 2 Termite Inspection
- 3 Recording Fee
- 4 Homebuyer's class fee