

City of Muskegon  
Community & Neighborhood Services  
Priority Home Repair and Residential Façade Application

The Priority Home Repair and Residential Façade Programs are administered by the City of Muskegon with funding provided by the U.S. Department of Housing and Urban Development under the Community Development Block Grant Program. The Priority Home Repair Program addresses necessary home improvement issues that threaten life, health, and/or safety of the homeowner(s). The objective of the Residential Façade Program is to encourage homeowners to preserve and beautify the neighborhood outlook.

The total household income must be at or below 80% of the Area Median Income (AMI). Your house may not be located in a floodplain. There will also be a non-depreciating lien placed on your home for the repairs that are completed for a period of five (5) years.

For the Priority Home Repair Program, if your household income is between 51% - 80%, you will be required to pay a \$60.00 application fee that is due once your application is approved.

For the Residential Façade program, if your household income is between 0% - 50%, you will be required to pay a \$60.00 application fee, if your household income is between 51% - 60%, you will be required to pay a \$250.00 program fee and if your household income is between 61% - 80%, you will be required to pay a \$500.00 application fee which is due at the time your application is approved.

If you have any additional questions or concerns, please contact Community & Neighborhood Services at 231-724-6717. Please check which program(s) you are applying for:

Priority Home Repair Program                       Residential Façade Program

Please attach all verification document listed below with this application.

- \_\_\_ Driver's License(s) or State Issued ID(s) for everyone 18 years and older in household
- \_\_\_ Birth Certificates(s) for all minor children (17 and younger) in household
- \_\_\_ Proof of income for the past 3 months for everyone in household (paystubs, letters, etc.)
- \_\_\_ Bank Statements for the past 3 months for everyone in household
- \_\_\_ Warranty Deed, Quit Claim Deed, or Land Contract
- \_\_\_ If Land Contract, Land Contract Holder's is required to sign a lien
- \_\_\_ Homeowner's Insurance Declaration Page
- \_\_\_ Receipts showing property taxes are paid
- \_\_\_ DTE Bill – to check your furnace
- \_\_\_ Current Mortgage Statement

**APPLICANT INFORMATION**

Today's Date				
Last Name		First Name & MI		
Street Address		City	State	Zip Code
Phone (    )		Neighborhood		Marital Status
Email Address:				

**HOUSEHOLD COMPOSITION**

Name	Relationship to Head	Sex M/F	Date of Birth	Race	Legally Disabled	Hispanic or Latino
	Head of Household					

Total Number of Persons Living in the Household

**RACE CATEGORIES (FOR ABOVE)**

- |                              |  |
|------------------------------|--|
| 1. White                     | 4. Native Hawaiian or Other Pacific Islander |
| 2. Black or African American | 5. American Indian or Alaska Native          |
| 3. Asian                     | 6. Other                                     |

**NATURE OF REPAIR (CHOOSE ONLY ONE)**

<input type="checkbox"/> Furnace <input type="checkbox"/> Boiler <input type="checkbox"/> Water Heater <input type="checkbox"/> Roof <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing/Sewer <input type="checkbox"/> Foundation <input type="checkbox"/> Siding	Has a Licenced Contractor been to your home?
	Yes                      No
	If yes, please attach quote to application.
	Below describe in detail reason for repair

Have you received assistance before?                      YES                      NO

If yes, how long has it been and what type of help did you receive?	
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**INCOME - List Each Household Member and their Income**

Name				
Employer				
Paid	Weekly	Bi-Weekly	Twice Monthly	Monthly
Hours per Pay		Pay per Hour		
Name				
Employer				
Paid	Weekly	Bi-Weekly	Twice Monthly	Monthly
Hours per Pay		Pay per Hour		
Name				
Employer				
Paid	Weekly	Bi-Weekly	Twice Monthly	Monthly
Hours per Pay		Pay per Hour		

**OWNERSHIP**

Date of Ownership:		Move in Date:	
Home Insurance Company:			
Term of Policy (dates)			
Are your Property Taxes Current?	YES	NO	
Have you owned & lived in your home for 1 year?	YES	NO	
Is your home built before 1978?	YES	NO	
Are you in or have filed for Bankruptcy?	YES	NO	
Have you been served a notice of foreclosure?	YES	NO	
Do you live in a Floodplain?	YES	NO	
Do you have a Reverse Mortgage?	YES	NO	

**OWNER(S) DECLARATION**

The applicant(s) certify that the information provided is true and accurate. The applicant(s) authorize the City of Muskegon to request any additional information needed for verification. Failure to give complete and accurate information will disqualify my application and remove me from any waiting list where applicable.

\_\_\_\_\_  
Homeowner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Homeowner's Signature

\_\_\_\_\_  
Date