

Neighborhood Associations of Muskegon

2019 – Neighborhood Empowerment Program Timeline

April 2019 ----- NEP Applications are due April 1, 2019
May 2019 ----- 2019 NEP Applications are not accepted after May 1, 2019
August 2019 ----- End of Mid- Year Period: August 31, 2019
September 2019 ----- Mid-Year Reports Due September 30, 2019
January 2020 ----- End of Year Period: January 31, 2020
February 2020 -----Year End Reports Due February 21, 2020
March 2020 ----- 2020 NEP Applications released March 2, 2020
April 2020 ----- 2020 NEP Application due April 1, 2020
May 2020 ----- 2020 NEP Application no longer accepted after May 1, 2020

All due dates are final, and will not be subject to change. Please be sure to keep receipts from ongoing activities that are being supported by Neighborhood Empowerment Program monies. Any activities that were held from January 2019 –April 2019 may be reported in your Mid-Year Report due September 30, 2019; please submit receipts. Please keep in mind that 2020 NEP Applications will not be released to your neighborhood without approval of 2019’s reports with receipts **AND** bank statements.

Neighborhood Associations of Muskegon

ADOPT A LOT – STATEMENT OF RESPONSIBILITY AND COMMITMENT

I understand that my role, as a participating neighborhood, with the City of Muskegon’s Adopt A Lot Program, is a significant responsibility and will make it a priority. Along with my application, I submit my acknowledgement of the program requirements and my responsibilities as an adopting neighborhood representative. I, _____, commit myself as the representing party to the following:

- Be knowledgeable of the program in its entirety.
- Treat all parties involved with respect.
- Maintain communication at all times with City Staff liaison for the AAL Program. Update contact information immediately if changed. I will actively participate in all requests for my assistance and response.
- Acknowledge and accept the following responsibilities in caring for the lots:
 - Grass will be kept to 6 inches or less.
 - Trash will be removed weekly.
 - Leaves will be removed by November 30th.
 - Adopters will have 7 days to correct a lot that has been indicated out of compliance. Per program guidelines, “Payments will not be made in the event code enforcement activities are undertaken and repayment may be required in the event that lots are not kept up to code.”
 - Signs will be on each lot indicated as adopted through this program. They must be upright and visible at all times.
 - This program runs for the duration of one year.

I have read and fully agree to this Statement Responsibility and Commitment and look forward to participating in the City of Muskegon’s Adopt A Lot Program for 2019-2020.

Signed _____ Date _____

Print name _____

Neighborhood _____

Phone _____ Email _____