

ADDENDUM #002
Pre-bid meeting agenda

Project: H-91859 Sanford St. & Peck St. One Way to Two Way Conversion
Pre-bid meeting held: Friday June 7, 2019

MEETING ATTENDANCE

Name	Company	Phone	email
Charles Wiggins	City of Muskegon	231-724-6945	charles.wiggins@shorelinecity.com
Vincent M Duca	DTE Energy	231-777-4034	vincent.duca@dteenergy.com

UTILITIES AFFECTED

1. DTE – GAS

DTE Energy on Peck St. from Hackley Ave. to Houston Ave. existing gas line is under sidewalk and not conflicting with post placement except at service crossings and main crossings at intersections. From Houston Ave. to Apple Ave. gas main is located close to the east back of curb and installation of sign post may require hand digging. On Sanford St. from Hackley Ave. to Houston Ave. existing gas main is located under sidewalk and not conflicting with post placement, except for service crossings or main crossings at intersections. From Houston Ave. to Apple Ave. two-inch gas main is located close to existing back of curb on the west side of Sanford St, and may require hand digging for post placement.

2. Consumers Energy – Electric

Consumers Energy has overhead lines on Peck and Sanford Streets, which should not be in way of placing sign post.

3. Frontier – Telecommunications

Frontier Communications has service on Consumers Energy poles, and should not be in the way of placing sign post.

4. Comcast – cable

No issues known

5. Water & Sewer – City

City of Muskegon Department of Public Works and Utilities should not have conflicts with post placement.

CONTRACT REQUIREMENTS

1. **All BIDS** must be submitted using the bid sheet contained in the website Bid Packet.

2. No late bids will be accepted.
3. **If you do not submit your bids by using the provided bid sheets; the city reserves the right to reject those bids.**
4. **This IS NOT A PREVAILING WAGE PROJECT.**
5. It is suggested that each bidder refer to the "Bidder's Checklist" to ensure that all required information is included with the bid.
6. **Bid Bonds-** 5% Bid Bonds must accompany your bid submittal, or 4 letters of Recommendation. If the total bid is \$50,000.00 or less, the bidder may submit four (4) "Letters of Recommendation" in lieu of the required contract Performance Bond.
7. **City Income Tax Guidelines-** The successful bidder must adhere to the City Income Tax guideline, 1% for employees working and residing within the city limits and .5% for all others. The successful bidder must register with the Income Tax Department located on the first floor of city hall.
8. **Local Preference Policy-** If a local contractor's bid is within a range of 1% or less than the lowest submitted bid, the award preference may be given to the local contractor; within the city's corporate limits.
9. **2012 State Standard Specifications for Construction** - Please be advised that the City follows the specifications contained in this guide, unless modified in the Proposal Special Specifications or the Proposal MDOT Special Provisions. If you have any questions regarding pay items, payments, measurements, etc., please use the latest version of the State Standard for Construction Book, except where modified in the Special Specifications or MDOT Special Provisions contained in the Proposal.

PROJECT OVERVIEW

1. **NO QUESTIONS** regarding this project will be entertained by the City after **12:00 pm on Friday, June 14, 2019**. All questions should be directed to Charles Wiggins (phone: 231-724-6945; email: charles.wiggins@shorelinecity.com)