

CITY OF MUSKEGON

CITY COMMISSION MEETING

OCTOBER 23, 2012

CITY COMMISSION CHAMBERS @ 5:30 P.M.

AGENDA

- CALL TO ORDER:
- PRAYER:
- PLEDGE OF ALLEGIANCE:
- ROLL CALL:
- HONORS AND AWARDS:
 - A. 2012 Employee Service Awards.
- INTRODUCTIONS/PRESENTATION:
- CONSENT AGENDA:
 - A. Approval of Minutes. CITY CLERK
 - B. SECOND READING: Eliminate On-Street Parking Prohibition During Winter Months. CITY MANAGER
 - C. West Michigan Metropolitan Transportation Planning Program (WestPlan) Dues FY 2013 (October 1, 2012 – September 30, 2013). CITY MANAGER
 - D. Polling Place Accessibility Improvement Grant. CITY CLERK
 - E. U. S. Environmental Protection Agency (USEPA) Grant Submittal. PLANNING & ECONOMIC DEVELOPMENT
 - F. Lynx Network – Request for Permit Under METRO Act. ENGINEERING
 - G. Amendment to the Zoning Ordinance. PLANNING & ECONOMIC DEVELOPMENT
 - H. Amendment to the Zoning Ordinance. PLANNING & ECONOMIC DEVELOPMENT
 - I. Liquor License Request – Unruly Brewing Company, LLC, 360 W. Western. CITY CLERK
- PUBLIC HEARINGS:
 - A. Request for an Industrial Facilities Exemption Certificate – Forming

Technologies. PLANNING & ECONOMIC DEVELOPMENT

- ❑ COMMUNICATIONS:
- ❑ CITY MANAGER'S REPORT:
- ❑ UNFINISHED BUSINESS:
- ❑ NEW BUSINESS:

A. First Quarter 2012-13 Budget Reforecast. FINANCE

- ❑ ANY OTHER BUSINESS:
- ❑ PUBLIC PARTICIPATION:
 - *Reminder: Individuals who would like to address the City Commission shall do the following:*
 - Fill out a request to speak form attached to the agenda or located in the back of the room.
 - Submit the form to the City Clerk.
 - Be recognized by the Chair.
 - Step forward to the microphone.
 - State name and address.
 - Limit of 3 minutes to address the Commission.
 - (Speaker representing a group may be allowed 10 minutes if previously registered with City Clerk.)
- ❑ CLOSED SESSION:
- ❑ ADJOURNMENT:

ADA POLICY: THE CITY OF MUSKEGON WILL PROVIDE NECESSARY AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WHO WANT TO ATTEND THE MEETING UPON TWENTY FOUR HOUR NOTICE TO THE CITY OF MUSKEGON. PLEASE CONTACT ANN MARIE CUMMINGS, CITY CLERK, 933 TERRACE STREET, MUSKEGON, MI 49440 OR BY CALLING (231) 724-6705 OR TTY/TDD DIAL 7-1-1 TO REQUEST A REPRESENTATIVE TO DIAL (231) 724-6705.

Date: October 23, 2012
To: Honorable Mayor and City Commissioners
From: Ann Marie Cummings, City Clerk
RE: Approval of Minutes

SUMMARY OF REQUEST: To approve minutes of the October 8th Commission Worksession Meeting and the October 9th City Commission Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

City of Muskegon
City Commission Worksession
October 8, 2012
City Commission Chambers
5:30 PM

MINUTES

2012-74

Present: Commissioners Gawron, Spataro, German, Wierengo, Turnquist, and Markowski.
Absent: Commissioner Hood.

Eliminate On-Street Parking Prohibition During Winter Months.

This is a request to amend Chapter 92, Article 11, of the Code of Ordinances of the City of Muskegon to repeal Section 8.31, which prohibited parking on the street between 2:00 a.m. and 6:00 a.m. on any day between the dates of November 15 and April 15 or any other time when snow removal is necessary.

This item has been placed on the October 9, 2012 Commission Meeting for consideration.

Water Agreement with City of Norton Shores and Fruitport Charter Township.

This is a request to approve an agreement to supply water to the City of Norton Shores and Fruitport Charter Township beginning in 2015.

This item has been placed on the October 9, 2012 Commission Meeting for consideration.

Harbour Towne Condominium Acquisition and Sale.

This is a request to authorize the acquisition of Harbour Towne Condominium units 253 and 254 through tax foreclosure and to sell them to the Harbour Towne Condominium Association for the unpaid tax amounts.

This item has been placed on the October 9, 2012 Commission Meeting for consideration.

Adjournment.

Motion by Wierengo, seconded by German to adjourn at 6:02 p.m.

MOTION PASSES.

**Ann Marie Cummings, MMC
City Clerk**

CITY OF MUSKEGON

CITY COMMISSION MEETING

OCTOBER 9, 2012

CITY COMMISSION CHAMBERS @ 5:30 P.M.

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, MI at 5:30 p.m., Tuesday, October 9, 2012.

Mayor Gawron opened the meeting with a prayer from Pastor Tim Cross from the Living Word Church after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen Gawron, Vice Mayor Lawrence Spataro, Commissioners Lea Markowski, Willie German, Sue Wierengo, and Byron Turnquist, City Manager Bryon Mazade, City Attorney John Schrier, and City Clerk Ann Marie Cummings.

Absent: Commissioner Eric Hood (excused)

2012-75 CONSENT AGENDA:

A. Approval of Minutes. CITY CLERK

SUMMARY OF REQUEST: To approve minutes of the September 25th City Commission Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

B. MLive Agreement. CITY CLERK

SUMMARY OF REQUEST: The City is required by law to place legal ads in a newspaper with the largest circulation in the area.

MLive has offered an agreement that will lower our current rate of \$3.30 per line to \$2.02 - \$2.97 depending on the size of the ad. There is no stipulation as to the amount of ads that need to be placed each year for the discounted rate.

FINANCIAL IMPACT: The City will incur a reduction in advertising/legal costs.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To accept the agreement and authorize the Mayor to sign.

C. Acceptance of Fair Housing Impediment Study. COMMUNITY & NEIGHBORHOOD SERVICES

SUMMARY OF REQUEST: The Cities of Muskegon, Muskegon Heights, Norton Shores and the County of Muskegon are entering into an agreement with the Fair Housing Center of West Michigan to conduct fair housing testing in the County of Muskegon to further Fair Housing initiatives.

FINANCIAL IMPACT: Based on population, the City of Muskegon will pay \$4,675 of the \$15,000 cost.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the agreement and authorize the Mayor to sign.

D. Harbour Towne Condominium Acquisition and Sale. CITY MANAGER

SUMMARY OF REQUEST: To authorize the acquisition of Harbour Towne Condominium units 253 and 254 through tax foreclosure and to sell them to the Harbour Towne Condominium Association for the unpaid tax amounts.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the necessary transactions and authorize the Mayor and City Clerk to execute necessary documents.

E. Eliminate On-Street Parking Prohibition During Winter Months. CITY MANAGER

SUMMARY OF REQUEST: To amend Chapter 92, Article II, of the Code of Ordinances of the City of Muskegon to repeal Section 8.31, which prohibited parking on the street between 2:00 a.m. and 6:00 a.m. on any day between the dates of November 15 and April 15 or any other time when snow removal is necessary.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the ordinance amendment.

(REQUIRES SECOND READING).

Motion by Commissioner Markowski, second by Vice Mayor Spataro to approve the Consent Agenda as presented.

ROLL VOTE: Ayes: Gawron, Spataro, German, Wierengo, Turnquist, and Markowski

Nays: None

MOTION PASSES

2012-76 PUBLIC HEARINGS:

A. Request for an Industrial Facilities Exemption Certificate – Johnson Technology. PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: Pursuant to Public Act 198 of 1974, as amended, Johnson Technology, Inc., 2034 Latimer Dr., has requested the issuance of an Industrial Facilities Tax Exemption Certificate. The total capital investment will be \$301,000 in real property and will create 24 jobs. This qualifies them for a tax abatement of 12 years.

FINANCIAL IMPACT: The City will capture certain additional property taxes generated by the expansion.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the resolution granting an Industrial Facilities Exemption Certificate for a term of 12 years for real property.

The Public Hearing opened to hear and consider any comments from the public. Michelle Mesner, 1100 Cavalier Drive, representing Johnson Control gave a presentation of the project.

Motion by Commissioner Turnquist, second by Commissioner German to close the Public Hearing and approve the resolution granting an Industrial Facilities Exemption Certificate for a term of 12 years for real property for Johnson Technology.

ROLL VOTE: Ayes: Spataro, German, Wierengo, Turnquist, Markowski, and Gawron

Nays: None

MOTION PASSES

2012-77 NEW BUSINESS:

A. Water Agreement with City of Norton Shores and Fruitport Charter Township. CITY MANAGER

SUMMARY OF REQUEST: To approve an agreement to supply water to the City of Norton Shores and Fruitport Charter Township beginning in 2015.

FINANCIAL IMPACT: None at this time.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the agreement and authorize the Mayor and City Clerk to execute it.

Motion by Vice Mayor Spataro, second by Commissioner Wierengo to approve

the water agreement between the City of Muskegon, City of Norton Shores and Fruitport Charter Township.

ROLL VOTE: Ayes: Wierengo, Turnquist, Markowski, Gawron, Spataro, and German

Nays: None

MOTION PASSES

B. Concurrence with the Housing Board of Appeals Notice and Order to Demolish 1692 Elwood. PUBLIC SAFETY

SUMMARY OF REQUEST: This is to request that the City Commission concur with the findings of the Housing Board of Appeals that the structure locate at 1692 Elwood Street is unsafe, substandard, a public nuisance and that it be demolished within 30 days. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder.

FINANCIAL IMPACT: CDBG Funds.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To concur with the Housing Board of Appeals decision to demolish.

Motion by Vice Mayor Spataro, second by Commissioner Wierengo to concur with the Housing Board of Appeals notice and order to demolish 1692 Elwood.

ROLL VOTE: Ayes: Markowski, Gawron, Spataro, German, Wierengo, and Turnquist

Nays: None

MOTION PASSES

C. Sale of Inspection Department Vehicles. CITY MANAGER

SUMMARY OF REQUEST: To authorize the sale of three pick-up trucks currently used in the Inspections Department to SAFEbuilt of Michigan. This is a negotiated sale based on Kelly Book values.

FINANCIAL IMPACT: \$20,000.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the sale of the vehicles and authorize the execution of appropriate documents to complete the transaction(s).

Motion by Vice Mayor Spataro, second by Commissioner Wierengo to approve the sale of the vehicles and authorize the execution of appropriate documents to complete the transaction with SAFEbuilt of Michigan.

ROLL VOTE: Ayes: Gawron, Spataro, German, Wierengo, Turnquist, and Markowski

Nays: None

MOTION PASSES

ADJOURNMENT: The City Commission Meeting adjourned at 5:48 p.m.

Respectfully submitted,

Ann Marie Cummings, MMC
City Clerk

AGENDA ITEM NO. _____

CITY COMMISSION MEETING _____

TO: Honorable Mayor and City Commissioners

FROM: Bryon L. Mazade, City Manager

DATE: October 3, 2012

RE: Eliminate On-Street Parking Prohibition During Winter Months

SUMMARY OF REQUEST:

To amend Chapter 92, Article II, of the Code of Ordinances of the City of Muskegon to repeal Section 8.31, which prohibited parking on the street between 2:00 a.m. and 6:00 a.m. on any day between the dates of November 15 and April 15 or any other time when snow removal is necessary.

FINANCIAL IMPACT:

None.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

To approve the ordinance amendment.

COMMITTEE RECOMMENDATION:

None.

Memo

To: Mayor Stephen Warmington and City Commission

Cc: Mohammed Al-Shatel
Jeff Lewis
Cathy Brubaker-Clarke

From: Bryon Mazade, City Manager _____

Date: April 26, 2012

Re: Terrace Parking

The City Commission had recent discussion about concerns regarding terrace parking during winter months. You requested that staff review this matter and consider whether there should be any changes to the current practice. The current practice is to allow terrace parking from November 15 to April 15, when on-street parking is prohibited from 2:00 a.m. to 6:00 a.m.

The above staff and I met to consider this matter. We came up with two options for you to consider. They are as follows:

1. Discontinue the 2:00 a.m. to 6:00 a.m. on-street parking ban on Local streets and the Major streets that allow parking. We would then enforce no terrace parking throughout the year.
2. Continue the on-street parking ban and allow terrace parking but change the time frame to December 1 to March 31.

I believe this will give you some viable options to consider.

BLM/pb

**City of Muskegon
Muskegon County, Michigan
Ordinance Amendment No. _____**

THE CITY COMMISSION OF THE CITY OF MUSKEGON HEREBY ORDAINS:

1. Chapter 92, Article II of the Code of Ordinances of the City of Muskegon is amended to read as follows:

(2.2) Level 2 parking violations, under the following sections of the uniform traffic code:

Code Section Offense

- | | |
|---------|---|
| 8.5 | Parking so as to obstruct traffic |
| 8.10(a) | Parking on sidewalk |
| 8.10(b) | Blocking driveways |
| 8.10(c) | Within an intersection |
| 8.10(e) | In a crosswalk |
| 8.10(f) | Within 20 feet of a crosswalk or within 15 feet of property lines at intersection |
| 8.10(g) | Too close to a flashing beacon, stop sign, yield sign, traffic control signal, or other traffic sign |
| 8.10(h) | In a safety zone |
| 8.10(i) | Too close to railroad |
| 8.10(j) | Too close to fire station entrance |
| 8.10(k) | Parking along side or opposite of street excavation |
| 8.10(m) | Parking on a bridge or in a tunnel |
| 8.10(n) | Parking within 200 feet of an accident |
| 8.10(o) | Parking in front of a theater |
| 8.10(p) | Blocking emergency exits |
| 8.10(q) | Blocking fire escape |
| 8.10(r) | Posted prohibited parking; parking violation of any posted signs |
| 8.10(t) | Within 500 feet of a fire or fire apparatus (except volunteers and vehicles legally parked before the fire) |
| 8.10(u) | Parking on terrace or parkway |
| 8.13 | Alley parking |

2. Chapter 92, Article II of the Code of Ordinances of the City of Muskegon is amended to repeal section 8.31.

This ordinance adopted:

Ayes: _____

Nays: _____

Adoption Date: _____

Effective Date: _____

First Reading: _____

Second Reading: _____

CITY OF MUSKEGON

By: _____

Ann Cummings, MMC, Its Clerk

CERTIFICATE

The undersigned, being the duly qualified clerk of the City of Muskegon, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Muskegon, at a regular meeting of the City Commission on the _____ day of _____, 2012, at which meeting a quorum was present and remained throughout, and that the original of said ordinance is on file in the records of the City of Muskegon. I further certify that the meeting was conducted, and public notice was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be or have been made available as required thereby.

DATED: _____, 2012

Ann Cummings, MMC
Clerk, City of Muskegon

Publish: Notice of Adoption to be published once within ten (10) days of final adoption.

**CITY OF MUSKEGON
NOTICE OF ADOPTION**

TO: ALL PERSONS INTERESTED

Please take notice that on _____, 2012, the City Commission of the City of Muskegon adopted an amendment to Chapter 92, Article II of the Code of Ordinances of the City of Muskegon to repeal *Section 8.31*, which prohibited parking on the street between 2:00 a.m. and 6:00 a.m. on any day between the dates of November 15 and April 15 or any other days when snow removal is necessary. The list of Level 2 parking violations was amended as follows:

(2.2) Level 2 parking violations, under the following sections of the uniform traffic code:

Code Section Offense

- | | |
|---------|---|
| 8.5 | Parking so as to obstruct traffic |
| 8.10(a) | Parking on sidewalk |
| 8.10(b) | Blocking driveways |
| 8.10(c) | Within an intersection |
| 8.10(e) | In a crosswalk |
| 8.10(f) | Within 20 feet of a crosswalk or within 15 feet of property lines at intersection |
| 8.10(g) | Too close to a flashing beacon, stop sign, yield sign, traffic control signal, or other traffic sign |
| 8.10(h) | In a safety zone |
| 8.10(i) | Too close to railroad |
| 8.10(j) | Too close to fire station entrance |
| 8.10(k) | Parking along side or opposite of street excavation |
| 8.10(m) | Parking on a bridge or in a tunnel |
| 8.10(n) | Parking within 200 feet of an accident |
| 8.10(o) | Parking in front of a theater |
| 8.10(p) | Blocking emergency exits |
| 8.10(q) | Blocking fire escape |
| 8.10(r) | Posted prohibited parking; parking violation of any posted signs |
| 8.10(t) | Within 500 feet of a fire or fire apparatus (except volunteers and vehicles legally parked before the fire) |
| 8.10(u) | Parking on terrace or parkway |
| 8.13 | Alley parking |

Copies of the ordinance may be viewed and purchased at reasonable cost at the Office of the City Clerk in the City Hall, 933 Terrace Street, Muskegon, Michigan, during regular business hours.

This ordinance amendment is effective ten (10) days from the date of this publication.

CITY OF MUSKEGON

Published: _____, 2012 By: _____
Ann Cummings, MMC, Its Clerk

PUBLISH ONCE WITHIN TEN (10) DAYS OF FINAL PASSAGE

AGENDA ITEM NO. _____

CITY COMMISSION MEETING October 23, 2012

TO: Honorable Mayor and City Commissioners

FROM: Bryon L. Mazade, City Manager

DATE: October 5, 2012

RE: West Michigan Metropolitan Transportation Planning Program (WestPlan) Dues FY2013 (October 1, 2012 – September 30, 2013)

SUMMARY OF REQUEST:

To approve the City of Muskegon's portion of the WestPlan dues, payable to West Michigan Shoreline Regional Development Commission. This agency determines projects and distributes federal transportation funds.

FINANCIAL IMPACT:

\$16,040.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

To approve this request.

COMMITTEE RECOMMENDATION:

None.

WMSRDC
WEST MICHIGAN SHORELINE
REGIONAL DEVELOPMENT COMMISSION

Invoice

City of Muskegon
Bryon Mazade, Manager
PO Box 536
Muskegon MI 49443

10/01/2012

Invoice #: 275 Order #: CR:36425 40100 13910.00 / 36425 40200 2130.00

Description: MPO Dues - West Michigan Metropolitan Transportation Planning Program (WestPlan)
For Fiscal Year 2013 (10/01/12-09/30/13) FHWA \$13,910.00 / FTA \$2,130.00

Total Amount Due \$16,040.00

Make all checks payable to West Michigan Shoreline Regional Development
Commission.

RECEIVED

OCT 05 2012

MUSKEGON
CITY MANAGER'S OFFICE

Date: October 23, 2012
To: Honorable Mayor and City Commissioners
From: City Clerk's Office
RE: Polling Place Accessibility Improvement Grant

SUMMARY OF REQUEST: The Michigan Department of State has issued a grant in the amount of \$48,660 to the City to make various improvements to polling locations for accessibility. Polling locations are currently located in City buildings and School buildings.

Before actual repairs are made, agreements will need to be signed authorizing the building to be used as a polling location for six years.

FINANCIAL IMPACT: Engineering costs. There is no match to the grant.

STAFF RECOMMENDATION: To approve the agreements with the condition that we secure six year agreements for use of the buildings as a polling location.

POLLING PLACE ACCESSIBILITY IMPROVEMENT PROGRAM

**AUTHORIZED WORK PLAN
MUSKEGON CITY, MUSKEGON COUNTY**

The Authorized Work Plan provides a detailed listing, by polling place location, of the improvements for which the jurisdiction is authorized to receive reimbursement under the Polling Place Accessibility Improvement Program. Each location may have up to three sections listed:

Section I: A listing of the authorized improvements for which the jurisdiction is eligible to receive reimbursements.

Section II: A listing of the improvements requested that are ineligible for reimbursement under this program. (The section will be blank if there are no ineligible improvements.)

Section III: A listing of the accessibility standards identified in the Polling Place Accessibility Checklist for which 1) the location is identified as noncompliant with a particular standard and 2) funding was not sought in the grant application for improvements related to that area of noncompliance. (The section will be blank if there are no discrepancies such as this.)

Authorized Work Plan Stipulations:

1. The award amount shown in this Authorized Work Plan is the maximum amount that has been approved.
2. This is a reimbursement program. All reimbursements will require proof of payment by the local jurisdiction before reimbursement will be issued.
3. Actual reimbursements will be issued for the lesser of 1) the actual cost of the improvement or 2) the award amount listed in this Authorized Work Plan.
4. All improvements must be completed by June 28, 2013.
5. Before the grant award is authorized, the Grantee must verify and sign this Authorized Work Plan, then return it to: Zada Schriener, Michigan Department of State, Budget Services Division, Richard H. Austin Building, 4th Floor, Lansing, Michigan 48918. If sending by overnight mail, use: 430 W. Allegan, Richard H. Austin Building 4th Floor, Lansing, Michigan 48918.

Section I: Eligible Reimbursible Improvements

Polling Place Total:

\$6,680.00

\$6,680.00

Location	Improvement	Description	Requested Amount	Award Amount
<u>Bunker Middle School</u>	Exterior Path of Travel	Create ADA compliant ramp, curb, and sidewalk	\$6,680.00	\$6,680.00

Section II: Ineligible Improvements (None if Blank)

Comments:

Section III: Noted Discrepancies from ADA Compliance Survey (None if Blank)

**POLLING PLACE ACCESSIBILITY IMPROVEMENT PROGRAM
 AUTHORIZED WORK PLAN
 MUSKEGON CITY, MUSKEGON COUNTY**

Section I: Eligible Reimbursible Improvements

Polling Place Total:

\$5,847.00

\$5,847.00

Location	Improvement	Description	Requested Amount	Award Amount
<u>Firestation #4</u>	Exterior Path of Travel	Install new ADA compliant ramp	\$2,327.00	\$2,327.00
	Building Entrance	Install ADA Compliant Front Threshold	\$135.00	\$135.00
	Parking	Add ADA Compliant Van Accessible Signage	\$240.00	\$240.00
	Building Entrance	Install ADA Compliant Automatic Door	\$3,145.00	\$3,145.00

Section II: Ineligible Improvements (None if Blank)

Comments:

Section III: Noted Discrepancies from ADA Compliance Survey (None if Blank)

**POLLING PLACE ACCESSIBILITY IMPROVEMENT PROGRAM
 AUTHORIZED WORK PLAN
 MUSKEGON CITY, MUSKEGON COUNTY**

Section I: Eligible Reimbursible Improvements **Polling Place Total: \$11,052.00 \$11,052.00**

Location	Improvement	Description	Requested Amount	Award Amount
<u>Glenside School</u>	Exterior Path of Travel	Install ADA Compliant Ramp and Sidewalk at front entrance	\$11,052.00	\$11,052.00

Section II: Ineligible Improvements (None if Blank)

Comments:

Section III: Noted Discrepancies from ADA Compliance Survey (None if Blank)

**POLLING PLACE ACCESSIBILITY IMPROVEMENT PROGRAM
 AUTHORIZED WORK PLAN
 MUSKEGON CITY, MUSKEGON COUNTY**

Section I: Eligible Reimbursible Improvements

Polling Place Total:

\$3,477.00

\$3,477.00

Location	Improvement	Description	Requested Amount	Award Amount
<u>Marquette School</u>	Exterior Path of Travel	Install New ADA Compliant Ramp, repair concrete around ramp, and restripe handicap parking.	\$3,477.00	\$3,477.00

Section II: Ineligible Improvements (None if Blank)

Comments:

Section III: Noted Discrepancies from ADA Compliance Survey (None if Blank)

**POLLING PLACE ACCESSIBILITY IMPROVEMENT PROGRAM
 AUTHORIZED WORK PLAN
 MUSKEGON CITY, MUSKEGON COUNTY**

Section I: Eligible Reimbursible Improvements **Polling Place Total: \$4,408.00 \$4,408.00**

Location	Improvement	Description	Requested Amount	Award Amount
McGruff Park	Exterior Path of Travel	Install ADA compliant curb cut and add detect warning.	\$4,408.00	\$4,408.00

Section II: Ineligible Improvements (None if Blank)

Comments:

Section III: Noted Discrepancies from ADA Compliance Survey (None if Blank)

POLLING PLACE ACCESSIBILITY IMPROVEMENT PROGRAM

AUTHORIZED WORK PLAN

MUSKEGON CITY, MUSKEGON COUNTY

Section I: Eligible Reimbursible Improvements

Polling Place Total:

\$5,261.00

\$5,261.00

Location	Improvement	Description	Requested Amount	Award Amount
<u>Oakview School</u>	Exterior Path of Travel	Make path of travel ADA compliant by reeding the concrete between front drop off and parking lot. Also restripe front accessible parking spots to make ADA compliant.	\$5,261.00	\$5,261.00

Section II: Ineligible Improvements (None if Blank)

Comments:

Section III: Noted Discrepancies from ADA Compliance Survey (None if Blank)

**POLLING PLACE ACCESSIBILITY IMPROVEMENT PROGRAM
 AUTHORIZED WORK PLAN
 MUSKEGON CITY, MUSKEGON COUNTY**

Section I: Eligible Reimbursible Improvements **Polling Place Total: \$1,205.00 \$1,205.00**

Location	Improvement	Description	Requested Amount	Award Amount
Smith-Ryerson	Exterior Path of Travel	Redo Front Entrance with New Landing and new Threshold to make ADA compliant.	\$1,205.00	\$1,205.00

Section II: Ineligible Improvements (None if Blank)

Comments:

Section III: Noted Discrepancies from ADA Compliance Survey (None if Blank)

**POLLING PLACE ACCESSIBILITY IMPROVEMENT PROGRAM
 AUTHORIZED WORK PLAN
 MUSKEGON CITY, MUSKEGON COUNTY**

Section I: Eligible Reimbursible Improvements

Polling Place Total:

\$10,730.00

\$10,730.00

Location	Improvement	Description	Requested Amount	Award Amount
<u>Steele School</u>	Exterior Path of Travel	Install New ADA Compliant Ramp	\$6,685.00	\$6,685.00
	Passenger Drop Off Area	Repave Lot from parking to accessible ramp to make ADA compliant	\$3,745.00	\$3,745.00
	Parking	Restripe Handicap Parking and move spaces to make ADA compliant	\$300.00	\$300.00

Section II: Ineligible Improvements (None if Blank)

Comments:

Section III: Noted Discrepancies from ADA Compliance Survey (None if Blank)

POLLING PLACE ACCESSIBILITY IMPROVEMENT PROGRAM
AUTHORIZED WORK PLAN
MUSKEGON CITY, MUSKEGON COUNTY

Attachment A

<u>Jurisdiction Totals</u>	
<u>Requested Amount:</u>	<u>\$48,660.00</u>
<u>Award Amount:</u>	<u>\$48,660.00</u>

I hereby certify that I am in agreement with the terms of the Approved Work Plan outlined above.

Printed Name _____ Title _____

Signature _____ Date _____

<p><i>Approved By:</i></p> <p>Cindy Paradine, Director of the Office of Financial and Budget Services Michigan Department of State</p> <p>Date _____</p>
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Commission Meeting Date: October 23, 2012

Date: October 15, 2012
To: Honorable Mayor & City Commission
From: Planning & Economic Development Department
RE: U. S. Environmental Protection Agency (USEPA)
Grant Submittal

SUMMARY OF REQUEST: The Site Assessment grants that the City of Muskegon has received through the United States Environmental Protection Agency (USEPA) and the Michigan Department of Environmental Quality (MDEQ) have been invaluable in assisting the development of our community. Unfortunately, the current USEPA Site Assessment funds have nearly been exhausted. However, we would like to apply for the 2012 USEPA Hazardous Substances and Petroleum Brownfield Assessment Grant. The application is due November 19, 2012. Envirologic Technologies Inc (Kalamazoo), our current USEPA grant manager, has once again agreed to prepare the grant on the City of Muskegon's behalf (with assistance from our staff). The City will apply for both "hazardous substances" and "petroleum" brownfield assessment funds. The City will go through a RFP process for environmental consultants if we are approved for the grants.

FINANCIAL IMPACT: If approved, the City of Muskegon will receive up to \$200,000 in hazardous substances assessment funds and up to \$200,000 in petroleum assessment funds to assist in brownfield redevelopment.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the attached resolution and authorize the Mayor and Clerk to sign.

COMMITTEE RECOMMENDATION: None.

Resolution No. _____

MUSKEGON CITY COMMISSION

RESOLUTION AUTHORIZING THE SUBMITTAL OF AN
UNITED STATES ENVIRONMENTAL PROTECTION AGENCY (USEPA) HAZARDOUS
SUBSTANCES AND PETROLEUM BROWNFIELD ASSESSMENT GRANT

WHEREAS, the USEPA is seeking proposals for grants for Brownfield Assessments to fund environmental assessments necessary to facilitate redevelopment projects; and

WHEREAS, the current Site Assessment Fund Grant that the City received from the USEPA in 2008 has been an important economic development tool in assisting redevelopment projects, and these funds have been nearly exhausted; and

WHEREAS, environmental response activities are necessary in order to facilitate additional economic development in the City to assure that the property can be used in a safe and environmentally sound manner; and

WHEREAS, the redevelopment of brownfield sites in the City is consistent with the City of Muskegon's Master Land Use Plan; and

WHEREAS, it is the intention of the City to assist in additional redevelopment projects, including sites that have been affected by petroleum, if the USEPA Hazardous Substances and Petroleum Brownfield Assessment Grant is awarded;

NOW, THEREFORE, BE IT RESOLVED, THAT the City Commission authorizes City staff to apply for and secure a grant for up to \$200,000 for Hazardous Substances Brownfield Site Assessment and up to \$200,000 for Petroleum Brownfield Site Assessment; to address sites contaminated by hazardous substances, and enter into grant agreements with the USEPA if the grant is awarded.

Adopted this _____ of _____.

AYES:

NAYS:

ABSTAIN:

By: _____
Stephen J. Gawron, Mayor

Attest: _____
Ann Marie Cummings, Clerk

EXECUTIVE SUMMARY
U.S. EPA BROWNFIELD GRANT FOR CITY OF MUSKEGON

The City of Muskegon is applying for two Community-Wide U.S. EPA Brownfield Assessment Grants to provide funds to inventory, characterize, and assess Brownfield sites in the City of Muskegon. The funds can also be used to conduct planning activities related to redevelopment and environmental cleanup. We are requesting \$200,000 for hazardous substance substances funding to use on sites with potential contamination from hazardous substances, pollutants, or contaminants, and \$200,000 for petroleum funding to be used on sites with potential petroleum contamination, for a total request of \$400,000. The target areas that have been defined are the south shore of Muskegon Lake with a focus on the former Sappi Paper plant, the Consumers B.C. Cobb power plant, the downtown and adjoining waterfront. The funds will be used to assist developers of Brownfield sites by providing environmental assessment data, liability protection through Baseline Environmental Assessments, and strategies for appropriate use and redevelopment of contaminated properties. Funds can also be used to strategize redevelopment opportunities, assist the City and developers in securing other funding to leverage redevelopment, and outreach to the Community in those planning efforts. These services are provided by a qualified consultant contracted by the City.

Brownfield Assessment Grant Applications are due to no later than 11:59 p.m. on November 19, 2012



Date: October 23, 2012

To: Honorable Mayor and City Commissioners

From: Engineering

RE: Lynx Network; request for Permit Under METRO Act

SUMMARY OF REQUEST:

Approve the attached request for a permit from the LYNX Group and authorize the Mayor to sign the attached Unilateral permit form.

FINANCIAL IMPACT:

None.

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

To approve the request for a permit to install fiber optics in the City's right of way; Terrace & Clay area.

COMMITTEE RECOMMENDATION:

**METRO Act
Unilateral Form
Revised 12/06/02**

**RIGHT-OF-WAY
TELECOMMUNICATIONS PERMIT**

This permit issued this ____ day of _____, 2012 by City of Muskegon [name of Municipality].

1 Definitions

- 1.1 Date of Issuance shall mean the date set forth above.
- 1.2 Manager shall mean Municipality's [Mayor/Manager/Supervisor/Village President] or his or her designee.
- 1.3 METRO Act shall mean the Metropolitan Extension Telecommunications Right-of Way oversight Act, Act No. 48 of the Public Acts of 2002, as amended.
- 1.4 Municipality shall mean City of Muskegon, a Michigan municipal corporation.
- 1.5 Permit shall mean this document.
- 1.6 Permittee shall mean Lynx Network Group, Inc[type of entity] organized under the laws of the State of Michigan whose address is 4798 Campus Drive, Suite 111, Kalamazoo, MI 49008.
- 1.7 Public Right-of-Way shall mean the area on, below, or above a public roadway, highway, street, alley, easement, or waterway, to the extent Municipality has the ability to grant the rights set forth herein. Public Right-of-Way does not include a federal, state, or private right-of-way.
- 1.8 Telecommunications Facilities or Facilities shall mean the Permittee's equipment or personal property, such as copper and fiber cables, lines, wires, switches, conduits, pipes, and sheaths, which are used to or can generate, receive, transmit, carry, amplify or provide telecommunication services or signals. Telecommunication Facilities or Facilities do not include antennas, supporting structures for antennas, equipment shelters or houses, and any ancillary equipment and miscellaneous hardware used to provide federally licensed commercial mobile service as defined in Section 332(d) of Part I of Title III of the Communications Act of 1934, Chapter 652, 48 Stat. 1064, 47 U.S.C. 332 and further defined as commercial mobile radio service in 47 CFR 20.3, and service provided by any wireless, two-way communications device.
- 1.9 Term shall have the meaning set forth in Part 7.

2 Grant

- 2.1 Municipality hereby issues a permit under the METRO Act to Permittee for access to and ongoing use of the Public Right-of-Way identified on Exhibit A to construct, install and maintain Telecommunication Facilities on the terms set forth herein.
- 2.1.1 Exhibit A may be modified by Manager upon written request by Permittee.
- 2.1.2 Any decision of Manager on a request by Permittee for a modification may be appealed by Permittee to Municipality's legislative body.
- 2.2 Overlashing. Permittee shall not allow the wires or any other facilities of a third party to be overlashed to the Telecommunication Facilities without Municipality's prior written consent. Municipality's right to withhold written consent is subject to the authority of the Michigan Public Service Commission under Section 361 of the Michigan Telecommunications Act, MCL § 484.2361.
- 2.3 Nonexclusive. The rights granted by this Permit are nonexclusive. Municipality reserves the right to approve, at any time, additional permits for access to and ongoing usage of the Public Right-of-Way by telecommunications providers and to enter into agreements for use of the Public Right-of-Way with and grant franchises for use of the Public Right-of-Way to telecommunications providers, cable companies, utilities and other providers.

3 Contacts, Maps and Plans

- 3.1 Permittee Contacts. The names, addresses and the like for engineering and construction related information for Permittee and its Telecommunication Facilities are as follows:
- 3.1.1 The address, e-mail address, phone number and contact person (title or name) at Permittee's local office (in or near Municipality) is:
Lynx Network Group, Network Operations Center 866-819-5969
4798 Campus Drive, Suite 111, Kalamazoo, MI 49008
LYNXNOC@LYNXNETWORKGROUP.COM
Chris Literski (269) 585-1013 Brian Spry @ (269) 585-1006
- 3.1.2 If Permittee's engineering drawings, as-built plans and related records for the Telecommunication Facilities will not be located at the preceding local office, the location address, phone number and contact person (title or department) for them is n/a.

The name, title, address, e-mail address and telephone numbers of Permittee's engineering contact person(s) with responsibility for the design, plans and construction of the Telecommunication Facilities is

Western Tel-Com, Inc.
A4273 Blue Star Highway
Holland, MI 49423
Office: (616)393-0138

3.1.3 The address, phone number and contact person (title or department) at Permittee's home office/regional office with responsibility for engineering and construction related aspects of the Telecommunication Facilities is Eric Merrifield 616-393-1038 x 125 Eric Merrifield <EricM@westerntel-com.com> _____.

3.1.4 Permittee shall at all times provide Manager with the phone number at which a live representative of Permittee (not voice mail) can be reached 24 hours a day, seven (7) days a week, in the event of a public emergency.

3.1.5 Permittee shall immediately notify Municipality in writing as set forth in Part 12 of any inaccuracies or changes in the preceding information.

3.2 Route Maps. Within ninety (90) days after the substantial completion of new Facilities in a Municipality, a provider shall submit route maps showing the location of the Telecommunication Facilities to both the Michigan Public Service Commission and to the Municipality, as required under Section 6(7) of the METRO Act, MCLA 484.3106(7).

3.3 As-Built Records. Permittee, without expense to Municipality, shall, upon forty-eight (48) hours notice, give Municipality access to all "as-built" maps, records, plans and specifications showing the Telecommunication Facilities or portions thereof in the Public Right-of-Way. Upon request by Municipality, Permittee shall inform Municipality as soon as reasonably possible of any changes from previously supplied maps, records, or plans and shall mark up maps provided by Municipality so as to show the location of the Telecommunication Facilities.

4 Use of Public Right-of-Way

4.1 No Burden on Public Right-of-Way. Permittee, its contractors, subcontractors, and the Telecommunication Facilities shall not unduly burden or interfere with the present or future use of any of the Public Right-of-Way. Permittee's aerial cables and wires shall be suspended so as to not endanger or injure persons or property in or about the Public Right-of-Way. If Municipality reasonably determines that any portion of the Telecommunication Facilities constitutes an undue burden or interference, due to changed circumstances, Permittee, at its sole

expense, shall modify the Telecommunication Facilities or take such other actions as Municipality may determine is in the public interest to remove or alleviate the burden, and Permittee shall do so within a reasonable time period. Municipality will attempt to require all occupants of a pole or conduit whose facilities are a burden to remove or alleviate the burden concurrently.

- 4.2 No Priority. This Permit does not establish any priority of use of the Public Right-of-Way by Permittee over any present or future permittees or parties having agreements with Municipality or franchises for such use. In the event of any dispute as to the priority of use of the Public Right-of-Way, the first priority shall be to the public generally, the second priority to Municipality, the third priority to the State of Michigan and its political subdivisions in the performance of their various functions, and thereafter as between other permit, agreement or franchise holders, as determined by Municipality in the exercise of its powers, including the police power and other powers reserved to and conferred on it by the State of Michigan.
- 4.3 Restoration of Property. Permittee, its contractors and subcontractors shall immediately (subject to seasonal work restrictions) restore, at Permittee's sole expense, in a manner approved by Municipality, any portion of the Public Right-of-Way that is in any way disturbed, damaged, or injured by the construction, installation, operation, maintenance or removal of the Telecommunication Facilities to a reasonably equivalent (or, at Permittee's option, better) condition as that which existed prior to the disturbance. In the event that Permittee, its contractors or subcontractors fail to make such repair within a reasonable time, Municipality may make the repair and Permittee shall pay the costs Municipality incurred for such repair.
- 4.4 Marking. Permittee shall mark the Telecommunication Facilities as follows: Aerial portions of the Telecommunication Facilities shall be marked with a marker on Permittee's lines on alternate poles which shall state Permittee's name and provide a toll-free number to call for assistance. Direct buried underground portions of the Telecommunication Facilities shall have (1) a conducting wire placed in the ground at least several inches above Permittee's cable (if such cable is nonconductive); (2) at least several inches above that, a continuous colored tape with a statement to the effect that there is buried cable beneath; and (3) stakes or other appropriate above ground markers with Permittee's name and a toll-free number indicating that there is buried telephone cable below. Bored underground portions of the Telecommunication Facilities shall have a conducting wire at the same depth as the cable and shall not be required to provide the continuous colored tape. Portions of the Telecommunication Facilities located in conduit, including conduit of others used by Permittee, shall be marked at its entrance into and exit from each manhole and handhole with Permittee's name and a toll-free telephone number.

- 4.5 Tree Trimming. Permittee may trim trees upon and overhanging the Public Right-of-Way so as to prevent the branches of such trees from coming into contact with the Telecommunication Facilities, consistent with any standards adopted by Municipality. Permittee shall dispose of all trimmed materials. Permittee shall minimize the trimming of trees to that essential to maintain the integrity of the Telecommunication Facilities. Except in emergencies, all trimming of trees in the Public Right-of-Way shall have the advance approval of Manager.
- 4.6 Installation and Maintenance. The construction and installation of the Telecommunication Facilities shall be performed pursuant to plans approved by Municipality. The open cut of any Public Right-of-Way shall be coordinated with the Manager or his designee. Permittee shall install and maintain the Telecommunication Facilities in a reasonably safe condition. If the existing poles in the Public Right-of-Way are overburdened or unavailable for Permittee's use, or the facilities of all users of the poles are required to go underground then Permittee shall, at its expense, place such portion of its Telecommunication Facilities underground, unless Municipality approves an alternate location. Permittee may perform maintenance on the Telecommunication Facilities without prior approval of Municipality, provided that Permittee shall obtain any and all permits required by Municipality in the event that any maintenance will disturb or block vehicular traffic or are otherwise required by Municipality.
- 4.7 Pavement Cut Coordination. Permittee shall coordinate its construction and all other work in the Public Right-of-Way with Municipality's program for street construction and rebuilding (collectively "Street Construction") and its program for street repaving and resurfacing (except seal coating and patching) (collectively, "Street Resurfacing").
- 4.7.1 The goals of such coordination shall be to encourage Permittee to conduct all work in the Public Right-of-Way in conjunction with or immediately prior to any Street Construction or Street Resurfacing planned by Municipality.
- 4.8 Compliance with Laws. Permittee shall comply with all laws, statutes, ordinances, rules and regulations regarding the construction, installation, and maintenance of its Telecommunication Facilities, whether federal, state or local, now in force or which hereafter may be promulgated. Before any installation is commenced, Permittee shall secure all necessary permits, licenses and approvals from Municipality or other governmental entity as may be required by law, including, without limitation, all utility line permits and highway permits. Permittee shall comply in all respects with applicable codes and industry standards, including but not limited to the National Electrical Safety Code (latest edition adopted by Michigan Public Service Commission) and the National Electric Code (latest edition). Permittee shall comply with all zoning and land use

ordinances and historic preservation ordinances as may exist or may hereafter be amended.

- 4.9 Street Vacation. If Municipality vacates or consents to the vacation of Public Right-of-Way within its jurisdiction, and such vacation necessitates the removal and relocation of Permittee's Facilities in the vacated Public Right-of-Way, Permittee shall, as a condition of this Permit, consent to the vacation and remove its Facilities at its sole cost and expense when ordered to do so by Municipality or a court of competent jurisdiction. Permittee shall relocate its Facilities to such alternate route as Municipality, applying reasonable engineering standards, shall specify.
- 4.10 Relocation. If Municipality requests Permittee to relocate, protect, support, disconnect, or remove its Facilities because of street or utility work, or other public projects, Permittee shall relocate, protect, support, disconnect, or remove its Facilities, at its sole cost and expense, including where necessary to such alternate route as Municipality, applying reasonable engineering standards, shall specify. The work shall be completed within a reasonable time period.
- 4.11 Public Emergency. Municipality shall have the right to sever, disrupt, dig-up or otherwise destroy Facilities of Permittee if such action is necessary because of a public emergency. If reasonable to do so under the circumstances, Municipality will attempt to provide notice to Permittee. Public emergency shall be any condition which poses an immediate threat to life, health, or property caused by any natural or man-made disaster, including, but not limited to, storms, floods, fire, accidents, explosions, water main breaks, hazardous material spills, etc. Permittee shall be responsible for repair at its sole cost and expense of any of its Facilities damaged pursuant to any such action taken by Municipality.
- 4.12 Miss Dig. If eligible to join, Permittee shall subscribe to and be a member of "MISS DIG," the association of utilities formed pursuant to Act 53 of the Public Acts of 1974, as amended, MCL § 460.701 et seq., and shall conduct its business in conformance with the statutory provisions and regulations promulgated thereunder.
- 4.13 Underground Relocation. If Permittee has its Facilities on poles of Consumers Energy, Detroit Edison or another electric or telecommunications provider and Consumers Energy, Detroit Edison or such other electric or telecommunications provider relocates its system underground, then Permittee shall relocate its Facilities underground in the same location at Permittee's sole cost and expense.
- 4.14 Identification. All personnel of Permittee and its contractors or subcontractors who have as part of their normal duties contact with the general public shall wear on their clothing a clearly visible identification card bearing Permittee's name, their name and photograph. Permittee shall account for all identification cards at

all times. Every service vehicle of Permittee and its contractors or subcontractors shall be clearly identified as such to the public, such as by a magnetic sign with Permittee's name and telephone number.

5 Indemnification

- 5.1 Indemnity. Permittee shall defend, indemnify, protect, and hold harmless Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions from any and all claims, losses, liabilities, causes of action, demands, judgments, decrees, proceedings, and expenses of any nature (collectively "claim" for this Part 5) (including, without limitation, attorneys' fees) arising out of or resulting from the acts or omissions of Permittee, its officers, agents, employees, contractors, successors, or assigns, but only to the extent such acts or omissions are related to the Permittee's use of or installation of facilities in the Public Right-of-Way and only to the extent of the fault or responsibility of Permittee, its officers, agents, employees, contractors, successors and assigns.
- 5.2 Notice, Cooperation. Municipality will notify Permittee promptly in writing of any such claim and the method and means proposed by Municipality for defending or satisfying such claim. Municipality will cooperate with Permittee in every reasonable way to facilitate the defense of any such claim. Municipality will consult with Permittee respecting the defense and satisfaction of such claim, including the selection and direction of legal counsel.
- 5.3 Settlement. Municipality will not settle any claim subject to indemnification under this Part 5 without the advance written consent of Permittee, which consent shall not be unreasonably withheld. Permittee shall have the right to defend or settle, at its own expense, any claim against Municipality for which Permittee is responsible hereunder.

6 Insurance

- 6.1 Coverage Required. Prior to beginning any construction in or installation of the Telecommunication Facilities in the Public Right-of-Way, Permittee shall obtain insurance as set forth below and file certificates evidencing same with Municipality. Such insurance shall be maintained in full force and effect until the end of the Term. In the alternative, Permittee may satisfy this requirement through a program of self-insurance, acceptable to Municipality, by providing reasonable evidence of its financial resources to Municipality. Municipality's acceptance of such self-insurance shall not be unreasonably withheld.
- 6.1.1 Commercial general liability insurance, including Completed Operations Liability, Independent Contractors Liability, Contractual Liability coverage, railroad protective coverage and coverage for property damage

from perils of explosion, collapse or damage to underground utilities, commonly known as XCU coverage, in an amount not less than Five Million Dollars (\$5,000,000).

- 6.1.2 Liability insurance for sudden and accidental environmental contamination with minimum limits of Five Hundred Thousand Dollars (\$500,000) and providing coverage for claims discovered within three (3) years after the term of the policy.
 - 6.1.3 Automobile liability insurance in an amount not less than One Million Dollars (\$1,000,000).
 - 6.1.4 Workers' compensation and employer's liability insurance with statutory limits, and any applicable Federal insurance of a similar nature.
 - 6.1.5 The coverage amounts set forth above may be met by a combination of underlying (primary) and umbrella policies so long as in combination the limits equal or exceed those stated. If more than one insurance policy is purchased to provide the coverage amounts set forth above, then all policies providing coverage limits excess to the primary policy shall provide drop down coverage to the first dollar of coverage and other contractual obligations of the primary policy, should the primary policy carrier not be able to perform any of its contractual obligations or not be collectible for any of its coverages for any reason during the Term, or (when longer) for as long as coverage could have been available pursuant to the terms and conditions of the primary policy.
- 6.2 Additional Insured. Municipality shall be named as an additional insured on all policies (other than worker's compensation and employer's liability). All insurance policies shall provide that they shall not be canceled, modified or not renewed unless the insurance carrier provides thirty (30) days prior written notice to Municipality. Permittee shall annually provide Municipality with a certificate of insurance evidencing such coverage. All insurance policies (other than environmental contamination, workers' compensation and employer's liability insurance) shall be written on an occurrence basis and not on a claims made basis.
- 6.3 Qualified Insurers. All insurance shall be issued by insurance carriers licensed to do business by the State of Michigan or by surplus line carriers on the Michigan Insurance Commission approved list of companies qualified to do business in Michigan. All insurance and surplus line carriers shall be rated A+ or better by A.M. Best Company.
- 6.4 Deductibles. If the insurance policies required by this Part 6 are written with retainages or deductibles in excess of \$50,000, they shall be approved by Manager in advance in writing. Permittee shall indemnify and save harmless Municipality

from and against the payment of any deductible and from the payment of any premium on any insurance policy required to be furnished hereunder.

- 6.5 Contractors. Permittee's contractors and subcontractors working in the Public Right-of-Way shall carry in full force and effect commercial general liability, environmental contamination liability, automobile liability and workers' compensation and employer liability insurance which complies with all terms of this Part 6. In the alternative, Permittee, at its expense, may provide such coverages for any or all its contractors or subcontractors (such as by adding them to Permittee's policies).
- 6.6 Insurance Primary. Permittee's insurance coverage shall be primary insurance with respect to Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions (collectively "them"). Any insurance or self-insurance maintained by any of them shall be in excess of Permittee's insurance and shall not contribute to it (where "insurance or self-insurance maintained by any of them" includes any contract or agreement providing any type of indemnification or defense obligation provided to, or for the benefit of them, from any source, and includes any self-insurance program or policy, or self-insured retention or deductible by, for or on behalf of them).

7 Term

- 7.1 Term. The term ("Term") of this Permit shall be until the earlier of:
- 7.1.1 _____ [five years or less] from the Date of Issuance; or
- 7.1.2 When the Telecommunication Facilities has not been used to provide telecommunications services for a period of one hundred and eighty (180) days by Permittee or a successor or an assignee of Permittee; or
- 7.1.3 When Permittee, at its election and with or without cause, delivers written notice of termination to Municipality at least one-hundred and eighty (180) days prior to the date of such termination; or
- 7.1.4 Upon either Permittee or Municipality giving written notice to the other of the occurrence or existence of a default by the other party under Sections 4.8, 6, 8 or 9 of this Permit and such defaulting party failing to cure, or commence good faith efforts to cure, such default within sixty (60) days (or such shorter period of time provided elsewhere in this Permit) after delivery of such notice; or
- 7.1.5 Unless Manager grants a written extension, one year from the Date of Issuance if prior thereto Permittee has not started the construction and installation of the Telecommunication Facilities within the Public Right-

of-Way and two years from the Date of Issuance if by such time construction and installation of the Telecommunication Facilities is not complete.

8 Performance Bond or Letter of Credit

8.1 Municipal Requirement. Municipality may require Permittee to post a bond (or letter of credit) as provided in Section 15(3) of the METRO Act, as amended [MCL § 484.3115(3)].

9 Fees

9.1 Establishment; Reservation. The METRO Act shall control the establishment of right-of-way fees. The parties reserve their respective rights regarding the nature and amount of any fees which may be charged by Municipality in connection with the Public Right-of-Way.

10 Removal

10.1 Removal; Underground. As soon as practicable after the Term, Permittee or its successors and assigns shall remove any underground cable or other portions of the Telecommunication Facilities from the Public Right-of-Way which has been installed in such a manner that it can be removed without trenching or other opening of the Public Right-of-Way. Permittee shall not remove any underground cable or other portions of the Telecommunication Facilities which requires trenching or other opening of the Public Right-of-Way except with the prior written approval of Manager. All removals shall be at Permittee's sole cost and expense.

10.1.1 For purposes of this Part 10, "cable" means any wire, coaxial cable, fiber optic cable, feed wire or pull wire.

10.2 Removal; Above Ground. As soon as practicable after the Term, Permittee, or its successor or assigns at its sole cost and expense, shall, unless waived in writing by Manager, remove from the Public Right-of-Way all above ground elements of its Telecommunication Facilities, including but not limited to poles, pedestal mounted terminal boxes, and lines attached to or suspended from poles.

10.3 Schedule. The schedule and timing of removal shall be subject to approval by Manager. Unless extended by Manager, removal shall be completed not later than twelve (12) months following the Term. Portions of the Telecommunication Facilities in the Public Right-of-Way which are not removed within such time period shall be deemed abandoned and, at the option of Municipality exercised by written notice to Permittee as set forth in Part 12, title to the portions described in

such notice shall vest in Municipality.

11 Assignment. Permittee may assign or transfer its rights under this Permit, or the persons or entities controlling Permittee may change, in whole or in part, voluntarily, involuntarily, or by operation of law, including by merger or consolidation, change in the ownership or control of Permittee's business, or by other means, subject to the following:

11.1 No such transfer or assignment or change in the control of Permittee shall be effective under this Permit, without Municipality's prior approval (not to be unreasonably withheld), during the time period from the Date of Issuance until the completion of the construction of the Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A.

11.2 After the completion of such construction, Permittee must provide notice to Municipality of such transfer, assignment or change in control no later than thirty (30) days after such occurrence; provided, however,

11.2.1 Any transferee or assignee of this Permit shall be qualified to perform under its terms and conditions and comply with applicable law; shall be subject to the obligations of this Permit, including responsibility for any defaults which occurred prior to the transfer or assignment; shall supply Municipality with the information required under Section 3.1; and shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary, and

11.2.2 In the event of a change in control, it shall not be to an entity lacking the qualifications to assure Permittee's ability to perform under the terms and conditions of this Permit and comply with applicable law; and Permittee shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary.

11.3 Permittee may grant a security interest in this Permit, its rights thereunder or the Telecommunication Facilities at any time without notifying Municipality.

12 Notices

12.1 Notices. All notices under this Permit shall be given as follows:

12.1.1 If to Municipality, to 933 Terrace St. Muskegon, MI 49440, with a copy to [address].

If to Permittee, to 4798 Campus Drive, Suite 111, Kalamazoo, MI 49008, with a copy to [address].

12.2 Change of Address. Permittee and Municipality may change its address or personnel for the receipt of notices at any time by giving notice thereof to the other as set forth above.

13 Other items

13.1 No Cable, OVS. This Permit does not authorize Permittee to provide commercial cable type services to the public, such as “cable service” or the services of an “open video system operator” (as such terms are defined in the Federal Communications Act of 1934 and implementing regulations, currently 47 U.S.C. §§ 522 (6), 573 and 47 CFR § 76.1500).

13.2 Effectiveness. This Permit shall become effective when Permittee has provided any insurance certificates and bonds required in Parts 6 and 8, and signed the acknowledgement of receipt, below.

13.3 Authority. This Permit satisfies the requirement for a permit under Section 5 of the METRO Act [MCL 484.3105].

13.4 Interpretation and Severability. The provisions of this Permit shall be liberally construed to protect and preserve the peace, health, safety and welfare of the public, and should any provision or section of this Permit be held unconstitutional, invalid, overbroad or otherwise unenforceable, such determination/holding shall not be construed as affecting the validity of any of the remaining conditions of this Permit. If any provision in this Permit is found to be partially overbroad, unenforceable, or invalid, Permittee and Municipality may nevertheless enforce such provision to the extent permitted under applicable law.

13.5 Governing Law. This Permit shall be governed by the laws of the State of Michigan.

[City of Muskegon]

By: _____

Its: _____

Date: _____

Acknowledgement of Receipt: Permittee acknowledges receipt of this Permit granted by Municipality.

[Lynx Network Group, Inc.]



By: Chris Barber

Its: President

Date: 10/15/2012

Exhibit A

Public Right-of-Way to be Used by Telecommunication Facilities

Exhibit B

Bond

::ODMA\PCDOCS\GRR\764521\3

Commission Meeting Date: October 23, 2012

Date: October 18, 2012
To: Honorable Mayor and City Commissioners
From: Planning & Economic Development
RE: Amendment to the Zoning Ordinance

SUMMARY OF REQUEST:

Staff initiated request to amend Section 1504 of the zoning ordinance amend the preamble of the WI-PUD, Waterfront Industrial Planned Unit Development Districts to modify dimensional requirements on new principal buildings.

FINANCIAL IMPACT:

None

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

To approve the zoning ordinance amendment.

COMMITTEE RECOMMENDATION:

The Planning Commission recommended approval of the request at their 10/11 meeting by a unanimous decision.

Staff Report (EXCERPT)
CITY OF MUSKEGON
PLANNING COMMISSION
REGULAR MEETING

Hearing, Case 2012-21: Staff initiated request to amend the preamble of the WI-PUD, Waterfront Industrial Planned Unit Development Districts to modify dimensional requirements on new principal buildings.

BACKGROUND

1. All developments in WI-PUD Districts are required to be Planned Unit Developments. Flexibility is already allowed with dimensional requirements in PUD's, but staff feels it would be beneficial to state that in the preamble of the WI-PUD District.
2. A developer will often be granted flexibility in a PUD if it is imperative for the project or if they can agree to other project modifications at the City's request.

CITY OF MUSKEGON
MUSKEGON COUNTY, MICHIGAN

ORDINANCE NO. _____

An ordinance to amend Section 1504 of the zoning ordinance to amend the preamble of the WI-PUD, Waterfront Industrial Planned Unit Development Districts to modify dimensional requirements on new principal buildings.

THE CITY COMMISSION OF THE CITY OF MUSKEGON HEREBY ORDAINS:

NEW LANGUAGE

Deletions are ~~crossed-out~~ and additions are in **bold**:

Amendment to Section 1101 (Special Land Uses Permitted) of Article XI (B-2, Convenience and Comparison Business Districts).

NEW LANGUAGE

Deletions are ~~crossed-out~~ and additions are in **bold**:

WI-PUD Waterfront Industrial Planned Unit Development

WI-PUD WATERFRONT INDUSTRIAL PLANNED UNIT DEVELOPMENT DISTRICTS [amended 4/00]

PREAMBLE

The Waterfront Industrial PUD district is established primarily for water-dependent, commercial shipping of bulk, general cargo, or container goods by freighter, bulk carrier, tanker, tug barge, or other similar commercial vessels. The WI-PUD District is intended to promote the consolidation of commercial port activities at the eastern terminus of Muskegon Lake because of its proximity to the interstate, established industrial uses, and isolation from residential zones. The intent is to localize this district to promote symbiotic relationships among industrial port activities and to discourage the expansion of such activities elsewhere along Muskegon Lake frontage. It is further the intent of this district to require planned unit developments for all projects to ensure a mix of port uses that enhances the industrial economic base of the city. The planned unit development tool shall be applied to promote flexibility in development and to enhance functional relationships among uses in the district. **Area and bulk requirements can be modified during the planned unit development process.**

This ordinance adopted:

Ayes: _____

Nayes: _____

Adoption Date: _____

Effective Date: _____

First Reading: _____

Second Reading: _____

CITY OF MUSKEGON

By: _____

Ann Cummings, MMC, City Clerk

CERTIFICATE

The undersigned, being the duly qualified clerk of the City of Muskegon, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Muskegon, at a regular meeting of the City Commission on the 23rd day of October, 2012, at which meeting a quorum was present and remained throughout, and that the original of said ordinance is on file in the records of the City of Muskegon. I further certify that the meeting was conducted and public notice was given pursuant to and in full compliance with the Michigan Zoning Enabling Act, Public Acts of Michigan No. 33 of 2008, and that minutes were kept and will be or have been made available as required thereby.

DATED: _____, 2012.

Ann Cummings, MMC
Clerk, City of Muskegon

Publish: Notice of Adoption to be published once within ten (10) days of final adoption.

**CITY OF MUSKEGON
NOTICE OF ADOPTION**

Please take notice that on October 23, 2012, the City Commission of the City of Muskegon adopted an ordinance to amend Section 1504 of the zoning ordinance to amend the preamble of the WI-PUD, Waterfront Industrial Planned Unit Development Districts to modify dimensional requirements on new principal buildings. Copies of the ordinance may be viewed and purchased at reasonable cost at the Office of the City Clerk in the City Hall, 933 Terrace Street, Muskegon, Michigan, during regular business hours.

This ordinance amendment is effective ten days from the date of this publication.

Published _____, 2012.

CITY OF MUSKEGON

By _____
Ann Cummings, MMC
City Clerk

PUBLISH ONCE WITHIN TEN (10) DAYS OF FINAL PASSAGE.

Account No. 101-80400-5354

Commission Meeting Date: October 23, 2012

Date: October 18, 2012
To: Honorable Mayor and City Commissioners
From: Planning & Economic Development
RE: Amendment to the Zoning Ordinance

SUMMARY OF REQUEST:

Staff initiated request to amend Section 1504 of the zoning ordinance to allow manufacturing when associated with port activity as a use permitted in WI-PUD, Waterfront Industrial Planned Unit Development Districts.

FINANCIAL IMPACT:

None

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

To approve the zoning ordinance amendment.

COMMITTEE RECOMMENDATION:

The Planning Commission recommended approval of the request at their 10/11 meeting by a unanimous decision.

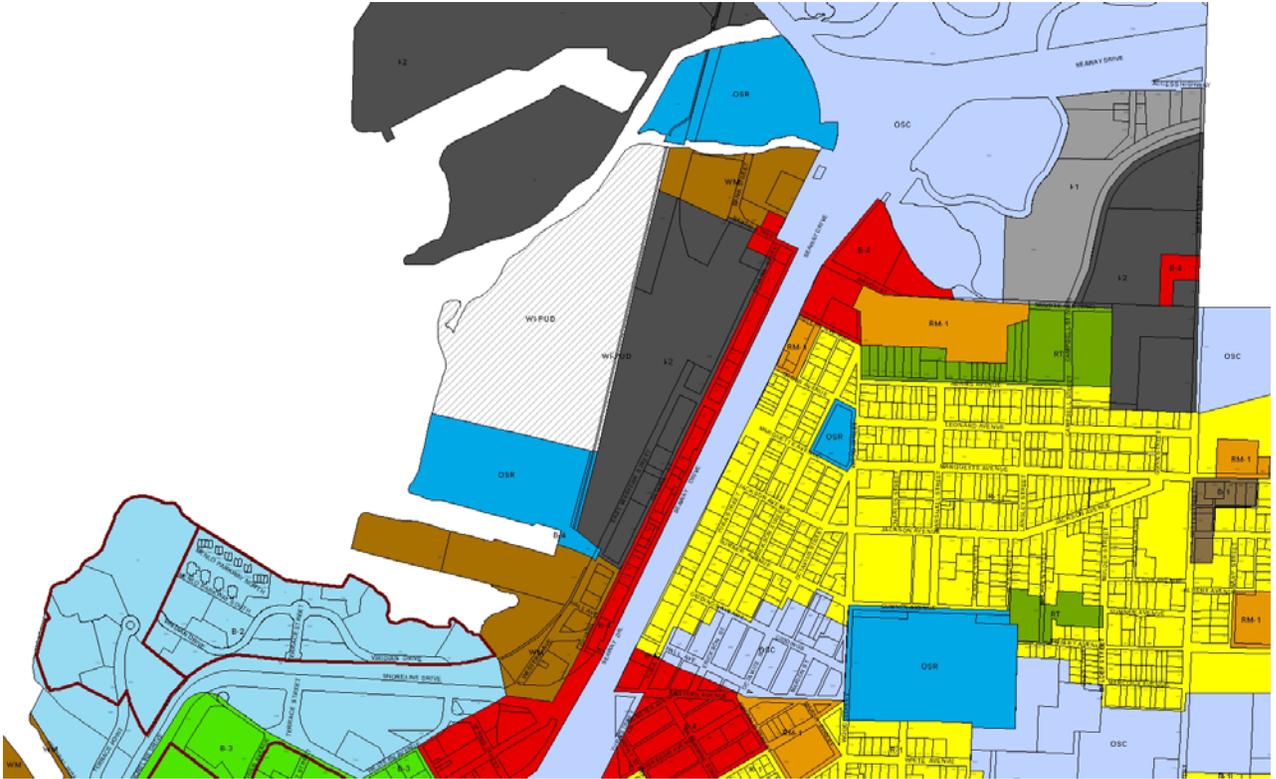
Staff Report (EXCERPT)
CITY OF MUSKEGON
PLANNING COMMISSION
REGULAR MEETING

Hearing, Case 2012-20: Staff initiated request to amend Section 1504 of the zoning ordinance to allow manufacturing when associated with port activity as a use permitted in WI-PUD, Waterfront Industrial Planned Unit Development Districts.

BACKGROUND

1. The zoning ordinance currently does not allow for manufacturing in WI-PUD Districts. However, the Waterfront Redevelopment Sub-Plan of 1999 states that this property is in the Port Node, which should allow uses such as cargo warehousing, intermodal logistics, Foreign Trade Zones and **Industrial Uses**.
2. The preamble of the WI-PUD District section of the zoning ordinance states: *“It is further the intent of this district to require planned unit developments for all projects to ensure a **mix of port uses that enhances the industrial economic base of the city**. The planned unit development tool shall be applied to **promote flexibility in development and to enhance functional relationships among uses in the district**.*
3. Allowing manufacturing would enhance the industrial economic development base of the city and promote flexibility between the surrounding districts.
4. All developments in WI-PUD Districts are required to be Planned Unit Developments. All Planned Unit Developments require public hearings. Neighboring properties within 300 feet of the project parcel will be notified in writing whenever there is a Planned Unit Development.
5. The only WI-PUD District currently in the city is located at 205 E. Western Ave. Staff has been in contact with the owners and they are working with a manufacturing company that needs port access.

WI-PUD District at 205 E Western Ave

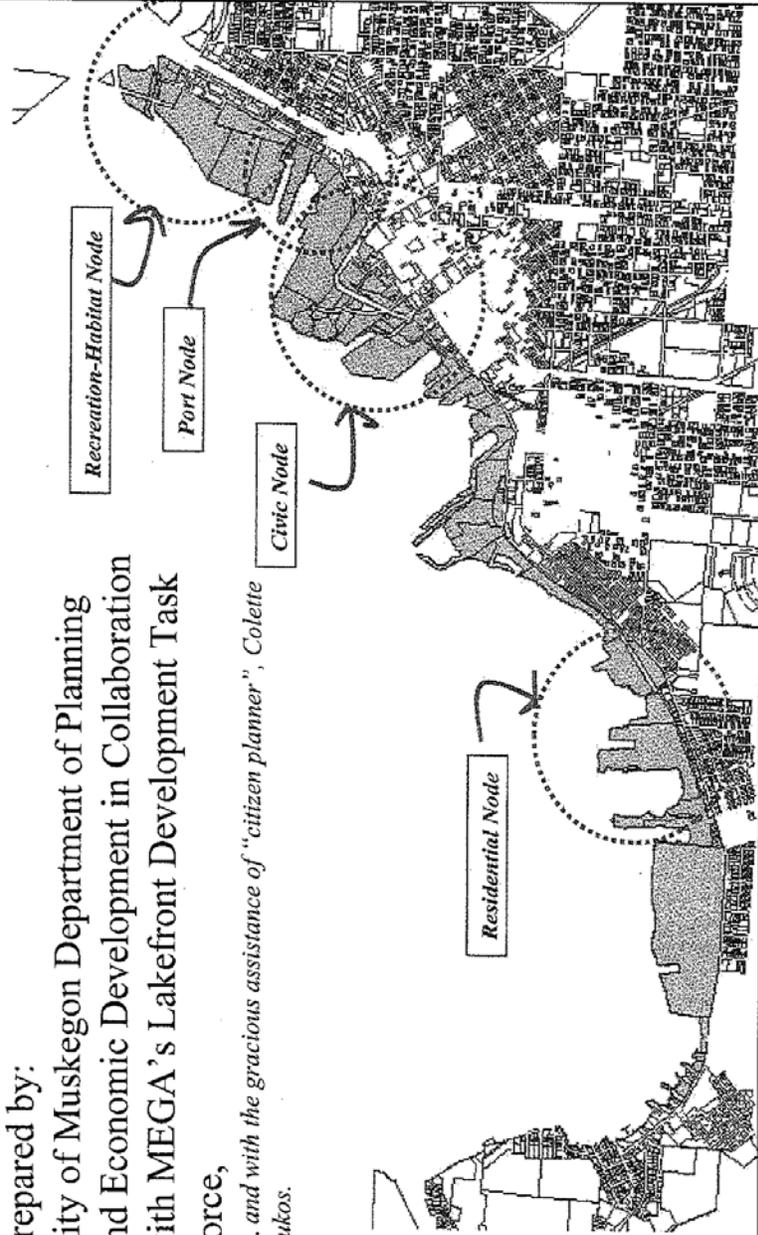


Aerial photo of 205 E Western Ave



City of Muskegon Waterfront Redevlopment Plan - 1999

Prepared by:
City of Muskegon Department of Planning
and Economic Development in Collaboration
with MEGA's Lakefront Development Task
Force,
... and with the gracious assistance of "citizen planner", Colette
Khukos.



CITY OF MUSKEGON
MUSKEGON COUNTY, MICHIGAN

ORDINANCE NO. _____

An ordinance to amend Section 1504 of the zoning ordinance to allow manufacturing when associated with port activity as a use permitted in WI-PUD, Waterfront Industrial Planned Unit Development Districts

THE CITY COMMISSION OF THE CITY OF MUSKEGON HEREBY ORDAINS:

NEW LANGUAGE

Deletions are ~~crossed-out~~ and additions are in **bold**:

Amendment to Section 1101 (Special Land Uses Permitted) of Article XI (B-2, Convenience and Comparison Business Districts).

NEW LANGUAGE

Deletions are ~~crossed-out~~ and additions are in **bold**:

SECTION 1504: USES PERMITTED

The following uses, and their accessory buildings and accessory uses, shall be permitted as planned unit developments. Planned unit developments shall be reviewed and approved by the Planning Commission and City Commission subject to the conditions outlined below.

PRINCIPAL USES:

1. Water transportation of freight.
2. Railroad and auto passenger ferries.
3. Marine cargo handling; loading, unloading and stevedore facilities.
4. Marine terminal uses including ancillary inter-modal transportation operations.
5. Any use with outside storage of aggregate, limestone, coal, slag, salt, sand or other bulk materials shipped by commercial watercraft vessels and or barges.
6. Grain elevators.
7. Bulk and warehouse storage of goods shipped by commercial maritime vessels.
8. Towing and tugboat services for commercial freight water vessels.
9. Barge fleetling, mooring and servicing.
10. Lighterage.

11. Commercial engine and hull repair.
12. Marine dock, breakwater, harbor construction and repair contracting.
13. Marine dredging contractors.
14. Palletizing, decanning, container stripping and packing operations associated with maritime shipping and transport.
15. Bulk liquid facilities of non-hazardous materials.
16. Material recovery facilities that are entirely contained in buildings.
17. Commercial fishing facilities.
- 18. Manufacturing that is dependent on port facilities.**
19. Any other uses which meet the intent of this district as deemed by the Planning Commission and City Commission; except that in no case shall a prohibited use be permitted.

SECTION 1505: PROHIBITED USES

1. Asphalt batching.
2. Cement processing.
3. Storage of petroleum products stored in excess of 1,000 gallons.
4. Hazardous material or hazardous chemical storage or transport.
5. Ship cleaning.
6. Salvage yards, ship scrapping, dismantling and wrecking operations not wholly contained in buildings.
7. Livestock holding.
8. Marine Salvage.
9. ~~Manufacturing.~~
10. Open storage of fertilizers, agricultural lime and other chemicals.
11. Billboards.

This ordinance adopted:

Ayes: _____

Nays: _____

Adoption Date: _____

Effective Date: _____

First Reading: _____

Second Reading: _____

CITY OF MUSKEGON

By: _____
Ann Cummings, MMC, City Clerk

CERTIFICATE

The undersigned, being the duly qualified clerk of the City of Muskegon, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Muskegon, at a regular meeting of the City Commission on the 23rd day of October, 2012, at which meeting a quorum was present and remained throughout, and that the original of said ordinance is on file in the records of the City of Muskegon. I further certify that the meeting was conducted and public notice was given pursuant to and in full compliance with the Michigan Zoning Enabling Act, Public Acts of Michigan No. 33 of 2008, and that minutes were kept and will be or have been made available as required thereby.

DATED: _____, 2012.

Ann Cummings, MMC
Clerk, City of Muskegon

Publish: Notice of Adoption to be published once within ten (10) days of final adoption.

**CITY OF MUSKEGON
NOTICE OF ADOPTION**

Please take notice that on October 23, 2012, the City Commission of the City of Muskegon adopted an ordinance to amend Section 1504 of the zoning ordinance to allow manufacturing when associated with port activity as a use permitted in WI-PUD, Waterfront Industrial Planned Unit Development Districts. Copies of the ordinance may be viewed and purchased at reasonable cost at the Office of the City Clerk in the City Hall, 933 Terrace Street, Muskegon, Michigan, during regular business hours.

This ordinance amendment is effective ten days from the date of this publication.

Published _____, 2012.

CITY OF MUSKEGON

By _____
Ann Cummings, MMC
City Clerk

PUBLISH ONCE WITHIN TEN (10) DAYS OF FINAL PASSAGE.

Account No. 101-80400-5354

Date: October 23, 2012
To: Honorable Mayor and City Commissioners
From: Ann Marie Cummings, City Clerk
RE: Liquor License Request
Unruly Brewing Company, LLC
360 W. Western

SUMMARY OF REQUEST: The Liquor Control Commission is seeking local recommendation on a request from Unruly Brewing Company, LLC for a new Micro Brewer License located at 360 W. Western Avenue.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval contingent upon payment received.



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
7150 Harris Drive, P.O. Box 30005 - Lansing, Michigan 48909-7505
Toll Free (866) 813-0011 • www.michigan.gov/lcc

Business ID: 228472
Request ID: 653714
(For MLCC use only)

Local Government Approval

(Authorized by MCL 436.1501)

Instructions for Applicants:

- Provide a copy of your Application for New Licenses, Permits, or Transfer of Ownership or Interest in License (form LCC-3011 for Retail or form LCC-3015 for Manufacturers and Wholesalers) to the local unit of government.

Instructions for Local Legislative Body:

- Complete this resolution, or provide a resolution, a letter of certification from the clerk, or minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
the following resolution was offered; (date) (time)

Moved by _____ and supported by _____
that the application from Unruly Brewing Company, LLC
(name of applicant)

for the following license(s): New Micro Brewer License
(e.g. Class C, Tavern, B-1 hotel, Micro Brewer)

and the following permits, if applied for: Dance Permit Entertainment Permit Topless Activity Permit

Extended Hours Dance Permit Hours Required: _____

Extended Hours Entertainment Permit Hours Required: _____

to be located at 360 W Western Ave, Muskegon, MI 49440, Muskegon County

be considered for _____
(approval or disapproval)

Approval

Disapproval

Yeas: _____

Yeas: _____

Nays: _____

Nays: _____

Absent: _____

Absent: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the
council/board at a _____ meeting held on _____ (township, city, village)
(regular or special) (date)

Name and title of authorized officer (please print): _____

Signature and date of authorized clerk: _____

Phone number and e-mail of authorized officer: _____

Commission Meeting Date: October 23, 2012

Date: October 18, 2012
To: Honorable Mayor and City Commissioners
From: Planning & Economic Development
RE: Public Hearing - Request for an Industrial Facilities Exemption Certificate – Forming Technologies

SUMMARY OF REQUEST:

Pursuant to Public Act 198 of 1974, as amended, Forming Technologies, LLC, 1885 E Laketon Ave, has requested the issuance of an Industrial Facilities Tax Exemption Certificate. The total capital investment will be \$70,694 in real property and \$561,059 and will create 21 jobs. This qualifies them for a tax abatement of 12 years on real property and 9 years on personal property.

FINANCIAL IMPACT:

The City will capture certain additional property taxes generated by the expansion (see attached Summary Sheet).

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Approval of the attached resolution granting an Industrial Facilities Exemption Certificate for a term of 12 years for real property and 9 years for personal property.

COMMITTEE RECOMMENDATION:

None

Resolution No. _____

MUSKEGON CITY COMMISSION

RESOLUTION APPROVING APPLICATION FOR ISSUANCE
OF INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE
Forming Technologies, LLC

WHEREAS, pursuant to P.A. 198 of 1974 as amended, after duly noticed public hearing held on July 26, 1983, this Commission by resolution established an Industrial Development District as requested by the City of Muskegon for Port City Industrial Park, including the property owned by Forming Technologies, LLC, 1885 E Laketon Ave, Muskegon, Michigan 49442; and

WHEREAS, Forming Technologies, LLC has filed an application for the issuance of an Industrial Facilities Tax Exemption Certificate with respect to building improvements within said Industrial Development District ; and

WHEREAS, said application was filed no later than six (6) months after project completion and the Muskegon City Commission held a public hearing on October 23, 2012, at the Muskegon City Hall in Muskegon, Michigan at 5:30 p.m. at which hearing the applicant, the assessor and representatives of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, construction of the real property and installation of personal property had not begun earlier than six (6) months before September 24, 2012, the date of acceptance of the application for the Industrial Facilities Exemption Certificate; and

WHEREAS, the property improvements are calculated to and will have the reasonable likelihood to retain, create, or prevent the loss of employment in Muskegon, Michigan; and

WHEREAS, the aggregate SEV of real property exempt from ad valorem taxes within the City of Muskegon, will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted.

NOW, THEREFORE, BE IT RESOLVED by the Muskegon City Commission of the City of Muskegon, Michigan that:

- 1) The Muskegon City Commission finds and determines that the Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Act of 1974 as amended and Act No. 255 of the Public Acts of 1978 as amended shall not have the effect of substantially impeding the operation of the City of Muskegon or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Muskegon.
- 2) The application of Forming Technologies, LLC, for the issuance of an Industrial Facilities Tax Exemption Certificate with respect to real property improvements on the following described parcel of real property situated within the City of Muskegon to wit:

CITY OF MUSKEGON IFT NEW PERSONAL BEG 12/31/2006 ENDS 12/30/2015
ROLL BEG 2007 END 2016

- 3) The Industrial Facilities Tax Exemption Certificate is issued and shall be and remain in force and effect for a period of _____ years on real property and _____ years on personal property.

Adopted this 23rd Day of October 2012.

Ayes:

Nays:

Absent:

BY: _____
Stephen Gawron
Mayor

ATTEST: _____
Ann Cummings
Clerk

CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Muskegon City Commission, County of Muskegon, Michigan, at a regular meeting held on October 23, 2012.

Ann Cummings
Clerk

RECEIVED

SEP 24 2012

Michigan Department of Treasury
1012 (Rev. 5-07)

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

CITY OF MUSKEGON
PLANNING DEPARTMENT

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk	Date received by Local Unit
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION
All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) Forming Technologies, LLC		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 3089 04-Manufacturing	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 1885 E. Laketon Ave.		1d. City/Township/Village (indicate which) Muskegon	1e. County Muskegon
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(1)) <input type="checkbox"/> Research and Development (Sec. 2(9))		3a. School District where facility is located Muskegon	3b. School Code 61010
		4. Amount of years requested for exemption (1-12 Years) Real - 12 Personal - 9	

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

Custom designed thermoformed manufacturing facility. Purchased a new thermoforming machine to increase production and provide 21 plus additional jobs. Part of the construction required redesigning facility and structure, building a new outside transformer building and installing new equipment - Maac Rotary Thermoformer. See Attachments for Details

6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	▶ \$70,693.88 Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total	▶ \$561,058.85 Personal Property Costs
6c. Total Project Costs * Round Costs to Nearest Dollar	▶ \$631,752.73 Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements	▶ 4/2/12	▶ 8/6/12	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements	▶ 4/11/12	▶ 9/11/12	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

9. No. of existing jobs at this facility that will be retained as a result of this project. 30	10. No. of new jobs at this facility expected to create within 2 years of completion. 21+
---	--

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land) _____

b. TV of Personal Property (excluding inventory) _____

c. Total TV _____

12a. Check the type of District the facility is located in:
 Industrial Development District Plant Rehabilitation District

12b. Date district was established by local government unit (contact local unit) _____

12c. Is this application for a speculative building (Sec. 3(8))?
 Yes No

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Jessica Clare	13b. Telephone Number (810) 844-0856	13c. Fax Number (810) 494-5144	13d. E-mail Address jclare@formtech.org
14a. Name of Contact Person Jessica Clare	14b. Telephone Number (810) 844-0856	14c. Fax Number (810) 494-5144	14d. E-mail Address jclare@formtech.org
▶ 15a. Name of Company Officer (No Authorized Agents) David M Hembree		15c. Fax Number (810) 494-5144	15d. Date 9-21-12
15b. Signature of Company Officer (No Authorized Agents)		15f. Telephone Number (810) 844-0856	15g. E-mail Address davehembree@formtech.org
▶ 15e. Mailing Address (Street, City, State, ZIP Code) PO BOX 2246 Brighton, MI 48116			

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
16c. LUCI Code	16d. School Code
17. Name of Local Government Body	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

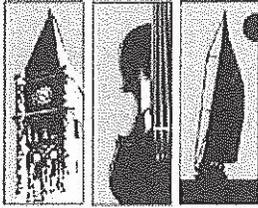
Local Unit: Mail one original and one copy of the completed application and all required attachments to:

State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

MUSKEGON



West Michigan's Shoreline City

City of Muskegon Industrial Facilities Exemption Application Summary Sheet

Project Summary:

Forming Technologies, LLC, a new company located at 1885 E Laketon Ave, will be making a total investment of \$631,752 and creating 21 jobs. This investment qualifies them for a 12 year abatement on real property and 9 year abatement on personal property.

Employment Information: 68 employees

Racial Characteristics:

White	51 (75%)
Minority	17 (25%)

Gender Characteristics:

Male	67 (99%)
Female	1 (1%)

Total No. of Anticipated New Jobs: 21+

Investment Information:

Real Property:	\$70,694
Personal Property	\$561,059
Total:	\$631,753

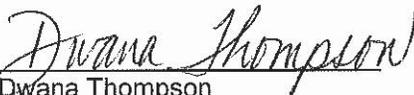
Property Tax Information: (Annual)	All Jurisdictions	City Only
Total New Taxes Generated	\$ 11,325	\$ 6,996
Value of Abatement	\$ 5,663	\$ 3,498
Total New Taxes Collected	\$ 5,663	\$ 3,498

Income Tax Information: (Annual)
Total Additional Income Tax Generated: \$3,336

Company Requirements:

Adopted Affirmative Action Policy	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Meeting w/ City Affirmative Action Director	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Signed Tax Abatement Contract	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Taxes Paid In Full	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Zoning Conflicts	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No


Mike Franzak
Planner III


Dwana Thompson
Affirmative Action Director

Date: October 23, 2012

To: Honorable Mayor and City Commissioners

From: Finance Director

RE: First Quarter 2012-13 Budget Reforecast

SUMMARY OF REQUEST: At this time staff is transmitting the *First Quarter 2012-13 Budget Reforecast* which outlines proposed changes to the original budget that have come about as result of changes in revenue projections, policy priorities, labor contracts, updated economic conditions, or other factors. This year there are more changes than normal for the first quarter reforecast.

FINANCIAL IMPACT: Specific proposed changes to the budget include:

- The beginning fund balance for the General Fund is \$5,020,045 (as audited) up from \$4,576,273 estimated at the time the budget was prepared;
- General Fund revenues are reforecast to be \$271,412 (-1.2%) lower than originally budgeted. The decrease is mostly attributable to the following changes:
 - Lower property tax revenues due to the tax appeal settlement with Consumers Energy;
 - This loss is somewhat offset by estimated higher income tax and state shared revenues;
- General Fund expenditures are estimated to be \$633,024 (-2.6%) lower than originally budgeted:
 - Benefit costs are projected lower for all departments due to better than expected actuarial valuation results for retiree healthcare and pensions.
 - Privatization of inspections and the new streetlighting contract with Consumers Energy also contribute to lower costs;
 - The contingency account is increased \$150,000 for possible tax appeal outcomes.
- The General Fund operating deficit is \$214,126 as compared to \$575,738 when the original budget was adopted.

BUDGET ACTION REQUIRED: City commission approval of this reforecast will formally amend the City's 2012-13 budget.

STAFF RECOMMENDATION: Approval.

COMMITTEE RECOMMENDATION: None.

City of Muskegon
2012-13 Budget & Quarterly Budget Reforecast
Summary of Budgeted Funds

Fund Name	Projected Beginning Fund Balance/Working Capital	Projected Revenues	Projected Expenditures	Projected Ending Fund Balance/Working Capital	Increase (Decrease) Fund Balance/Working Capital
1 General	\$ 5,020,045	\$ 23,249,211	\$ 23,463,337	\$ 4,805,919	\$ (214,126)
2 Major Streets	2,507,008	3,928,163	5,712,251	722,920	(1,784,088)
3 Local Streets	826,851	1,822,482	2,358,610	290,723	(536,128)
4 Criminal Forfeitures Fund	149,174	18,500	5,000	162,674	13,500
5 Budget Stabilization Fund	1,500,000	200,000	-	1,700,000	200,000
6 Tree Replacement Fund	4,999	5,050	6,200	3,849	(1,150)
7 Brownfield Authority Fund (Betten)	(1,503,400)	157,361	160,000	(1,506,039)	(2,639)
8 Brownfield Authority Fund (Former Mall)	-	42,698	42,000	698	698
9 Tax Increment Finance Authority Fund	19,639	44,630	50,000	14,269	(5,370)
10 Downtown Development Authority Debt Fund	245,956	229,554	334,412	141,098	(104,858)
11 Local Development Finance Authority III Fund (SZ)	96,745	321,781	322,966	95,560	(1,185)
12 Arena Improvement	23,779	20,200	20,000	23,979	200
13 Sidewalk Improvement	575,774	46,000	152,080	469,694	(106,080)
14 Public Improvement	559,637	57,500	140,000	477,137	(82,500)
15 State Grants	147,766	300,500	353,424	94,842	(52,924)
16 Marina & Launch Ramp	263,362	183,800	175,633	271,529	8,167
17 Public Service Building	383,301	1,093,448	1,072,846	403,903	20,602
18 Engineering Services	53,417	477,010	468,736	61,691	8,274
19 Equipment	2,373,196	2,415,000	3,311,745	1,476,451	(896,745)
20 General Insurance	2,486,975	4,275,521	4,707,429	2,055,067	(431,908)
21 Sewer	3,723,675	6,525,000	7,136,624	3,112,051	(611,624)
22 Water	2,350,991	5,843,320	6,386,301	1,808,010	(542,981)
Total All Budgeted Funds	\$ 21,808,890	\$ 51,256,729	\$ 56,379,594	\$ 16,686,025	\$ (5,122,865)

CITY OF MUSKEGON
GENERAL FUND

HISTORICAL SUMMARY

Year		Revenues & Transfers In		Expenditures & Transfers Out		Fund Balance at Year-End
2000	\$	23,685,516	\$	22,232,657	\$	2,951,734
2001		23,446,611		23,235,978		3,162,367
2002		23,617,163		23,971,534		2,807,996
2003		23,328,756		23,705,334		2,431,418
2004		23,401,793		23,388,019		2,445,192
2005		23,732,641		23,658,227		2,519,606
2006		24,669,210		24,498,776		2,690,040
2007		25,031,403		24,800,810		2,920,633
2008		25,563,632		26,100,539		2,383,726
2009		24,105,019		24,850,082		1,638,663
2010*		16,142,764		11,742,973		6,038,454
2010-11		24,029,686		25,556,758		4,511,382
2011-12		24,126,111		23,617,448		5,020,045

Fiscal 2012-13 Budget Summary

FUND BALANCE AT START OF YEAR

\$ 5,020,045

MEANS OF FINANCING:

Taxes	14,373,030	61.8%
Licenses and Permits	1,189,000	5.1%
Federal Grants	155,524	0.7%
State Grants	20,000	0.1%
State Shared Revenue	3,713,218	16.0%
Other Charges	2,260,033	9.7%
Interest & Rentals	359,761	1.5%
Fines and Fees	452,000	1.9%
Other Revenue	414,645	1.8%
Other Financing Sources	<u>312,000</u>	<u>1.3%</u>
	23,249,211	100.0%

ESTIMATED REQUIREMENTS:

Customer Value Added Activities	17,698,960	75.4%
Business Value Added Activities	4,117,004	17.5%
Fixed Budget Items	<u>1,647,373</u>	<u>7.0%</u>
	23,463,337	100.0%

ESTIMATED FUND BALANCE AT END OF YEAR

\$ 4,805,919

OPERATING DEFICIT (USE OF FUND BALANCE)

\$ (214,126)

* Six-month transition period to new fiscal year

City of Muskegon
Annual Budget & Quarterly Budget Reforecast - General Fund

	Actual FY2011	Actual FY2012	Original Budget Estimate FY2013	Actual to Date FY2013	1Q Reforecast FY2013	Increase (Decrease) From Original	Comments
Available Fund Balance - BOY	\$ 6,038,454	\$ 4,511,382	\$ 4,576,273	\$ 5,020,045	\$ 5,020,045	\$ 443,772	Favorable audit results
Taxes							
City income tax	\$ 6,599,753	\$ 7,412,804	\$ 7,100,000	\$ 1,738,888	\$ 7,200,000	\$ 100,000	Favorable recent trends
Property taxes - general	6,626,276	6,275,258	5,908,498	-	5,518,498	(390,000)	BC Cobb settlement
Property taxes - sanitation	1,731,364	1,638,466	1,555,069	-	1,465,069	(90,000)	BC Cobb settlement
Industrial facilities taxes	93,618	84,332	93,463	-	93,463	-	
Payments in lieu of taxes	95,402	95,805	95,000	-	95,000	-	
Delinquent chargeback collected	17	3	1,000	-	1,000	-	
	\$ 15,146,430	\$ 15,506,668	\$ 14,753,030	\$ 1,738,888	\$ 14,373,030	\$ (380,000)	
Licenses and permits							
Business licenses	\$ 31,110	\$ 30,642	\$ 28,000	\$ 5,573	\$ 28,000	\$ -	
Liquor licenses	52,085	46,039	46,000	30,268	46,000	-	
Temporary Liquor licenses	9,870	10,000	15,000	1,750	15,000	-	
Cable TV franchise fees	362,103	342,376	340,000	-	340,000	-	
Rental property registration	115,598	162,990	130,000	36,900	130,000	-	
Burial permits	93,483	87,768	110,000	23,167	110,000	-	
Building permits	255,906	264,201	250,000	57,413	250,000	-	
Electrical permits	78,852	84,907	80,000	16,803	80,000	-	
Plumbing permits	29,961	26,884	30,000	6,528	30,000	-	
Mechanical permits	61,611	55,169	60,000	13,889	60,000	-	
Vacant building	89,060	112,058	100,000	22,430	100,000	-	
	\$ 1,179,639	\$ 1,223,034	\$ 1,189,000	\$ 214,721	\$ 1,189,000	\$ -	
Federal grants							
Federal operational grant	\$ 192,842	\$ 164,451	\$ 155,524	\$ 38,940	\$ 155,524	\$ -	
	\$ 192,842	\$ 164,451	\$ 155,524	\$ 38,940	\$ 155,524	\$ -	
State grants							
Act 302 police training grant	\$ 42,458	\$ 2,144	\$ 20,000	\$ -	\$ 20,000	\$ -	
State operational grant	-	-	-	-	-	-	
	\$ 42,458	\$ 2,144	\$ 20,000	\$ -	\$ 20,000	\$ -	

City of Muskegon
Annual Budget & Quarterly Budget Reforecast - General Fund

	Actual FY2011	Actual FY2012	Original Budget Estimate FY2013	Actual to Date FY2013	1Q Reforecast FY2013	Increase (Decrease) From Original	Comments
State shared revenue							
State sales tax - Constitutional	\$ 2,454,851	\$ 2,612,928	\$ 2,627,500	\$ -	\$ 2,679,373	\$ 51,873	Revised State estimate
State sales tax - Statutory/EVIP	1,392,008	964,920	964,922	-	1,033,845	68,923	Revised State estimate
	\$ 3,846,859	\$ 3,577,848	\$ 3,592,422	\$ -	\$ 3,713,218	\$ 120,796	
Other charges for sales and services							
Tax administration fees	\$ 297,326	\$ 289,361	\$ 272,700	\$ -	\$ 254,742	\$ (17,958)	BC Cobb settlement
Utility administration fees	225,000	225,000	250,000	62,500	250,000	-	
Reimbursement for elections	12,672	13,640	-	123	250	250	
Reimbursement for school police officer	47,440	15,450	19,000	6,180	19,000	-	
Indirect cost reimbursement	1,144,020	1,144,020	1,171,531	292,884	1,171,531	-	
Site-plan review fee	2,800	3,400	3,500	700	3,500	-	
Sale of cemetery lots	29,740	24,671	25,000	7,874	25,000	-	
Sale of columbarium niches	2,550	-	500	800	1,000	500	
Police miscellaneous	37,113	42,443	40,000	11,218	40,000	-	
Police impound fees	39,100	40,920	42,000	8,394	42,000	-	
Landlord's alert fee	40	40	40	-	40	-	
Fire protection-state property	120,210	137,127	84,970	-	84,970	-	
Zoning fees	6,158	12,055	11,000	1,445	11,000	-	
Clerk fees	2,039	1,365	1,500	831	1,500	-	
Clerk - passport fees	4,115	3,790	3,500	495	3,500	-	
Tax abatement application fees	810	3,439	5,000	2,284	5,000	-	
Lien Look-ups	14,455	17,180	15,000	3,190	15,000	-	
Treasurer fees	45,903	44,502	50,000	1,932	50,000	-	
False alarm fees	12,960	10,680	13,000	-	13,000	-	
Miscellaneous cemetery income	20,398	61,645	20,000	4,866	20,000	-	
Senior transit program fees	10,401	11,123	-	4,125	7,000	7,000	Program extended 6 months
Fire miscellaneous	4,985	703	2,000	190	2,000	-	
Sanitation stickers	79,762	87,303	80,000	19,226	80,000	-	
Lot cleanup fees (trash)	29,493	43,028	30,000	10,180	30,000	-	
Reimbursements for mowing and demolitions	49,760	58,740	50,000	14,434	50,000	-	
Special events reimbursements	104,937	95,788	50,000	50,037	75,000	25,000	Estimate revised
Recreation program fees	20,831	6,551	5,000	1,350	5,000	-	
	\$ 2,365,018	\$ 2,393,964	\$ 2,245,241	\$ 505,258	\$ 2,260,033	\$ 14,792	

City of Muskegon
Annual Budget & Quarterly Budget Reforecast - General Fund

	Actual FY2011	Actual FY2012	Original Budget Estimate FY2013	Actual to Date FY2013	1Q Reforecast FY2013	Increase (Decrease) From Original	Comments
Interest and rental income							
Interest	\$ 85,120	\$ (25,284)	\$ 75,000	\$ (2,223)	\$ 75,000	\$ -	
Procurement Card Rebate	33,668	37,689	45,000	-	45,000	-	
Fire Station Lease - Central Dispatch	47,895	43,526	45,000	8,430	45,000	-	
Naval Museum Property Rental	2,500	15,000	5,000	3,750	5,000	-	
Flea market	27,233	28,664	35,000	15,702	35,000	-	
Farmers market	43,471	47,805	40,000	23,932	40,000	-	
City hall rental	7,200	6,600	7,200	2,400	15,200	8,000	Safebuilt rent for 8 months
City right of way rental	6,800	6,800	8,561	-	8,561	-	
McGraft park rentals	52,475	48,213	46,000	400	46,000	-	
Other park rentals	49,525	37,576	45,000	1,975	45,000	-	
	\$ 355,887	\$ 246,589	\$ 351,761	\$ 54,366	\$ 359,761	\$ 8,000	
Fines and fees							
Income tax - penalty and interest	\$ 156,339	\$ 191,679	\$ 180,000	\$ 39,308	\$ 180,000	\$ -	
Late fees on current taxes	30,875	24,051	40,000	-	40,000	-	
Interest on late invoices	2,011	2,328	2,000	-	2,000	-	
Parking fines	100,885	105,995	125,000	24,225	90,000	(35,000)	Parking rule change
Court fines	142,764	123,926	140,000	19,477	140,000	-	
	\$ 432,874	\$ 447,979	\$ 487,000	\$ 83,010	\$ 452,000	\$ (35,000)	
Other revenue							
Sale of land and assets	\$ -	\$ -	\$ 1,000		\$ 1,000	\$ -	
Police sale and auction proceeds	-	10,598	2,000	200	2,000	-	
CDBG program reimbursements	324,393	424,549	337,870	6,155	337,870	-	
Sanitation reimbursements	-	-	-	-	-	-	
Contributions	12,455	3,876	11,000	2,560	11,000	-	
Contributions - Veteran's Park Maintenance	19,402	18,502	18,500	-	18,500	-	
Fisherman's Landing Repayment	16,106	16,775	16,775	-	16,775	-	
Darl & Kathleen Staley Trust	-	-	-	-	-	-	
Muskegon County Community Foundation	12,005	10,000	1,500	-	1,500	-	
Miscellaneous reimbursements	-	-	1,000	-	1,000	-	
Miscellaneous and sundry	5,961	11,955	25,000	484	25,000	-	
	\$ 390,322	\$ 496,255	\$ 414,645	\$ 9,399	\$ 414,645	\$ -	

City of Muskegon
Annual Budget & Quarterly Budget Reforecast - General Fund

	Actual FY2011	Actual FY2012	Original Budget Estimate FY2013	Actual to Date FY2013	1Q Reforecast FY2013	Increase (Decrease) From Original	Comments
Other financing sources							
Operating transfers in							
Cemetery Perpetual Care	\$ 2,357	\$ 3,351	\$ 10,000	\$ 2,950	\$ 10,000	\$ -	
General Insurance Fund	-	-	200,000	200,000	200,000	-	
Brownfield Fund (Former Mall)	-	-	42,000		42,000	-	
Brownfield Fund (Betten)	-	13,828	10,000	5,000	10,000	-	
TIFA Fund (Arena Operations)	75,000	50,000	50,000	12,500	50,000	-	
	\$ 77,357	\$ 67,179	\$ 312,000	\$ 220,450	\$ 312,000	\$ -	
Total general fund revenues and other sources							
	\$ 24,029,686	\$ 24,126,111	\$ 23,520,623	\$ 2,865,032	\$ 23,249,211	\$ (271,412)	

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

	Actual FY2011	Actual FY2012	Original Budget Estimate FY2013	Actual to Date FY2013	1Q Reforecast FY2012	Increase (Decrease) From Original	Comments
I. Customer Value Added Activities							
40301 Police Department							
5100	Salaries & Benefits	\$ 7,675,922	\$ 7,570,540	\$ 8,501,146	\$ 1,708,218	\$ 8,019,785	\$ (481,361) Lower OPEB/Pension costs
5200	Operating Supplies	70,082	76,955	90,000	16,611	85,000	(5,000)
5300	Contractual Services	897,777	1,004,362	825,000	192,587	823,000	(2,000)
5400	Other Expenses	15,826	21,781	17,000	2,247	15,000	(2,000)
5700	Capital Outlays	31,331	7,132	17,000	4,322	18,000	1,000
5900	Other Financing Uses	-	-	-	-	-	-
		\$ 8,690,938	\$ 8,680,770	\$ 9,450,146	\$ 1,923,986	\$ 8,960,785	\$ (489,361)
		\$ 8,690,938	\$ 8,680,770	\$ 9,450,146	\$ 1,923,986	\$ 8,960,785	\$ (489,361)
50336 Fire Department							
5100	Salaries & Benefits	\$ 3,355,077	\$ 3,259,426	\$ 2,938,375	\$ 600,994	\$ 2,888,651	\$ (49,724) Lower OPEB/Pension costs
5200	Operating Supplies	85,462	98,384	110,000	15,915	105,000	(5,000)
5300	Contractual Services	173,320	257,415	335,000	93,010	339,400	4,400
5400	Other Expenses	1,597	2,182	4,000	1,323	5,600	1,600
5700	Capital Outlays	95,925	57,270	25,000	8,929	29,000	4,000
5900	Other Financing Uses	-	-	-	-	-	-
		\$ 3,711,381	\$ 3,674,677	\$ 3,412,375	\$ 720,171	\$ 3,367,651	\$ (44,724)
50387 Fire Safety Inspections							
5100	Salaries & Benefits	\$ 535,750	\$ 463,384	\$ 483,261	\$ 96,424	\$ 155,000	\$ (328,261) Service is privatized 11/1/12
5200	Operating Supplies	11,469	5,951	10,000	1,191	2,000	(8,000)
5300	Contractual Services	103,147	128,447	90,040	7,014	290,000	199,960
5400	Other Expenses	6,042	3,973	10,000	472	1,000	(9,000)
5700	Capital Outlays	-	1,708	4,000	-	2,000	(2,000)
5900	Other Financing Uses	-	-	-	-	-	-
		\$ 656,408	\$ 603,463	\$ 597,301	\$ 105,101	\$ 450,000	\$ (147,301)
		\$ 4,367,789	\$ 4,278,139	\$ 4,009,676	\$ 825,272	\$ 3,817,651	\$ (192,025)
60523 General Sanitation							
5100	Salaries & Benefits	\$ 67,009	\$ 30,917	\$ 17,048	\$ 4,240	\$ 16,605	\$ (443) Lower OPEB/Pension costs
5200	Operating Supplies	16	16	-	-	-	-
5300	Contractual Services	1,542,755	1,530,445	1,560,000	107,316	1,537,000	(23,000) Refund for carts
5400	Other Expenses	-	-	-	-	-	-
5700	Capital Outlays	-	-	-	-	-	-
5900	Other Financing Uses	200,000	200,000	200,000	50,000	200,000	-
		\$ 1,809,780	\$ 1,761,378	\$ 1,777,048	\$ 161,556	\$ 1,753,605	\$ (23,443)
60550 Stormwater Management							
5100	Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5200	Operating Supplies	-	198	-	-	-	-
5300	Contractual Services	17,029	13,072	17,786	-	17,786	-
5400	Other Expenses	-	-	-	-	-	-
5700	Capital Outlays	-	-	-	-	-	-
5900	Other Financing Uses	-	-	-	-	-	-
		\$ 17,029	\$ 13,270	\$ 17,786	\$ -	\$ 17,786	\$ -
60448 Streetlighting							
5100	Salaries & Benefits	\$ 224	\$ -	\$ -	\$ -	\$ -	\$ -
5200	Operating Supplies	-	-	-	-	-	-
5300	Contractual Services	784,081	560,199	740,000	57,663	650,000	(90,000) Revised Consumer's Energy contract
5400	Other Expenses	-	-	-	-	-	-
5700	Capital Outlays	-	-	5,000	-	5,000	-

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

	Actual FY2011	Actual FY2012	Original Budget Estimate FY2013	Actual to Date FY2013	1Q Reforecast FY2012	Increase (Decrease) From Original	Comments
5900 Other Financing Uses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 784,305	\$ 560,199	\$ 745,000	\$ 57,663	\$ 655,000	\$ (90,000)	
60707 Senior Citizen Transit							
5100 Salaries & Benefits	\$ 57,941	\$ 65,909	\$ -	\$ 13,389	\$ 30,000	\$ 30,000	Program extended for 6 months
5200 Operating Supplies	-	-	-	-	-	-	
5300 Contractual Services	10,400	10,400	-	2,400	5,000	5,000	
5400 Other Expenses	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ 68,341	\$ 76,309	\$ -	\$ 15,789	\$ 35,000	\$ 35,000	
60446 Community Event Support							
5100 Salaries & Benefits	\$ 11,381	\$ 14,857	\$ 10,000	\$ 2,857	\$ 10,000	\$ -	
5200 Operating Supplies	644	58	600	443	600	-	
5300 Contractual Services	8,180	5,297	10,000	455	10,000	-	
5400 Other Expenses	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ 20,205	\$ 20,212	\$ 20,600	\$ 3,755	\$ 20,600	\$ -	
70751 Parks Maintenance							
5100 Salaries & Benefits	\$ 357,563	\$ 353,705	\$ 397,104	\$ 75,403	\$ 387,950	\$ (9,154)	Lower OPEB/Pension costs
5200 Operating Supplies	53,777	65,612	86,850	17,558	86,850	-	
5300 Contractual Services	556,578	620,372	649,807	177,010	649,807	-	
5400 Other Expenses	20	102	-	-	-	-	
5700 Capital Outlays	11,090	10,673	11,000	-	11,000	-	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ 979,028	\$ 1,050,464	\$ 1,144,761	\$ 269,971	\$ 1,135,607	\$ (9,154)	
70757 Mc Graft Park Maintenance							
5100 Salaries & Benefits	\$ 6,412	\$ 6,934	\$ 7,500	\$ 465	\$ 7,500	\$ -	
5200 Operating Supplies	3,547	3,479	1,400	508	1,400	-	
5300 Contractual Services	37,173	29,358	35,700	6,069	35,700	-	
5400 Other Expenses	-	106	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ 47,132	\$ 39,876	\$ 44,600	\$ 7,041	\$ 44,600	\$ -	
70276 Cemeteries Maintenance							
5100 Salaries & Benefits	\$ 112,101	\$ 106,333	\$ 82,086	\$ 22,485	\$ 82,086	\$ -	
5200 Operating Supplies	4,882	6,975	6,750	346	6,750	-	
5300 Contractual Services	210,640	247,644	241,976	82,126	241,976	-	
5400 Other Expenses	-	-	-	-	-	-	
5700 Capital Outlays	8,383	7,594	8,500	135	8,500	-	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ 336,006	\$ 368,546	\$ 339,312	\$ 105,092	\$ 339,312	\$ -	
70585 Parking Operations							
5100 Salaries & Benefits	\$ 1,748	\$ 830	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	274	-	-	-	-	-	
5300 Contractual Services	5,182	3,654	3,000	783	3,000	-	
5400 Other Expenses	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ 7,204	\$ 4,484	\$ 3,000	\$ 783	\$ 3,000	\$ -	

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary by Function

	Actual FY2011	Actual FY2012	Original Budget Estimate FY2013	Actual to Date FY2013	1Q Reforecast FY2012	Increase (Decrease) From Original	Comments
70357 Graffiti Removal							
5100 Salaries & Benefits	\$ 2,659	\$ 4,312	\$ 5,000	\$ 558	\$ 5,000	\$ -	
5200 Operating Supplies	465	513	-	67	-	-	
5300 Contractual Services	123	265	4,861	383	4,861	-	
5400 Other Expenses	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ 3,247	\$ 5,090	\$ 9,861	\$ 1,008	\$ 9,861	\$ -	
70863 Farmers' Market & Flea Market							
5100 Salaries & Benefits	\$ 17,869	\$ 20,918	\$ 23,490	\$ 8,170	\$ 23,490	\$ -	
5200 Operating Supplies	1,802	2,197	2,075	1,323	2,075	-	
5300 Contractual Services	31,538	30,953	29,428	10,416	29,428	-	
5400 Other Expenses	-	45	100	-	100	-	
5700 Capital Outlays	-	294	22,000	-	2,000	(20,000)	Did not receive grant
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ 51,209	\$ 54,407	\$ 77,093	\$ 19,909	\$ 57,093	\$ (20,000)	
	\$ 4,123,486	\$ 3,954,235	\$ 4,179,061	\$ 642,567	\$ 4,071,464	\$ (107,597)	
70775 General Recreation							
5100 Salaries & Benefits	\$ 21,202	\$ -	\$ -	\$ 99	\$ -	\$ -	
5200 Operating Supplies	633	230	-	-	-	-	
5300 Contractual Services	61,387	108,784	96,000	38,729	96,000	-	
5400 Other Expenses	-	51	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ 83,222	\$ 109,065	\$ 96,000	\$ 38,828	\$ 96,000	\$ -	
80387 Environmental Services							
5100 Salaries & Benefits	\$ 218,388	\$ 337,789	\$ 361,504	\$ 65,171	\$ 353,436	\$ (8,068)	Lower OPEB/Pension costs
5200 Operating Supplies	6,529	10,247	7,300	2,522	7,300	-	
5300 Contractual Services	185,550	191,979	185,000	81,716	185,000	-	
5400 Other Expenses	35	228	1,000	-	1,000	-	
5700 Capital Outlays	1,281	1,422	3,500	108	3,500	-	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ 411,783	\$ 541,665	\$ 558,304	\$ 149,517	\$ 550,236	\$ (8,068)	
	\$ 495,005	\$ 650,730	\$ 654,304	\$ 188,345	\$ 646,236	\$ (8,068)	
10875 Other - Contributions to Outside Agencies							
Muskegon Area Transit (MATs)	\$ 80,164	\$ 80,164	\$ 80,164	\$ -	\$ 80,164	\$ -	
Neighborhood Association Grants	20,272	17,738	21,000	-	21,000	-	
Muskegon Area First	45,660	45,566	45,660	11,392	45,660	-	
Veterans Memorial Day Costs	7,000	-	7,000	-	7,000	-	
Mainstreet	-	-	-	-	-	-	
Downtown Muskegon Now	-	-	42,000	-	42,000	-	
Lakeside Business District	2,500	2,500	2,500	-	2,500	-	
211 Service	2,500	2,500	2,500	-	2,500	-	
Consolidation Feasibility Study	1,000	-	-	-	-	-	
MERS Supplemental Contribution	1,000,000	-	-	-	-	-	
MLK Diversity Program	1,000	1,000	1,000	-	1,000	-	
Muskegon Area Labor Management (MALMC)	1,000	-	1,000	-	1,000	-	
Muskegon County and Humane Society - Feral Cats	6,200	-	-	-	-	-	
Other	-	-	-	-	-	-	
Contributions To Outside Agencies	\$ 1,167,296	\$ 149,468	\$ 202,824	\$ 11,392	\$ 202,824	\$ -	
	\$ 1,167,296	\$ 149,468	\$ 202,824	\$ 11,392	\$ 202,824	\$ -	

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary by Function

	Actual FY2011	Actual FY2012	Original Budget Estimate FY2013	Actual to Date FY2013	1Q Reforecast FY2012	Increase (Decrease) From Original	Comments
Total Customer Value Added Activities	\$ 18,844,514	\$ 17,713,342	\$ 18,496,011	\$ 3,591,561	\$ 17,698,960	\$ (797,051)	
As a Percent of Total General Fund Expenditures	73.7%	75.0%	76.8%	71.7%	75.4%	125.9%	
II. Business Value Added Activities							
10101 City Commission							
5100 Salaries & Benefits	\$ 64,864	\$ 67,018	\$ 67,916	\$ 13,713	\$ 67,475	\$ (441)	Lower OPEB/Pension costs
5200 Operating Supplies	15,142	6,880	12,300	8,386	12,300	-	
5300 Contractual Services	1,594	3,201	1,800	291	1,800	-	
5400 Other Expenses	1,347	1,436	2,000	90	2,000	-	
5700 Capital Outlays	1,199	4,371	1,200	1,546	1,200	-	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ 84,146	\$ 82,906	\$ 85,216	\$ 24,026	\$ 84,775	\$ (441)	
10102 City Promotions & Public Relations							
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	411	1,067	-	92	-	-	
5300 Contractual Services	3,780	6,146	9,350	120	9,350	-	
5400 Other Expenses	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ 4,191	\$ 7,214	\$ 9,350	\$ 212	\$ 9,350	\$ -	
10172 City Manager							
5100 Salaries & Benefits	\$ 253,954	\$ 261,589	\$ 270,811	\$ 54,290	\$ 263,959	\$ (6,852)	Lower OPEB/Pension costs
5200 Operating Supplies	1,338	1,297	1,400	67	1,400	-	
5300 Contractual Services	8,174	7,032	7,750	2,800	7,750	-	
5400 Other Expenses	944	2,225	1,750	(46)	1,750	-	
5700 Capital Outlays	-	1,166	1,250	-	1,250	-	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ 264,410	\$ 273,309	\$ 282,961	\$ 57,110	\$ 276,109	\$ (6,852)	
10145 City Attorney							
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	808	-	2,000	830	2,000	-	
5300 Contractual Services	331,067	354,865	330,000	86,195	330,000	-	
5400 Other Expenses	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ 331,875	\$ 354,865	\$ 332,000	\$ 87,025	\$ 332,000	\$ -	
	\$ 684,622	\$ 718,294	\$ 709,527	\$ 168,373	\$ 702,234	\$ (7,293)	
20228 Affirmative Action							
5100 Salaries & Benefits	\$ 78,270	\$ 80,618	\$ 81,162	\$ 17,033	\$ 80,101	\$ (1,061)	Lower OPEB/Pension costs
5200 Operating Supplies	324	264	750	64	750	-	
5300 Contractual Services	1,587	1,785	2,027	168	2,027	-	
5400 Other Expenses	50	319	1,000	17	1,000	-	
5700 Capital Outlays	-	-	500	-	500	-	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ 80,231	\$ 82,987	\$ 85,439	\$ 17,282	\$ 84,378	\$ (1,061)	
20215 City Clerk & Elections							
5100 Salaries & Benefits	\$ 244,239	\$ 243,389	\$ 246,045	\$ 61,527	\$ 280,518	\$ 34,473	

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

		Actual FY2011	Actual FY2012	Original Budget Estimate FY2013	Actual to Date FY2013	1Q Reforecast FY2012	Increase (Decrease) From Original	Comments
5200	Operating Supplies	18,702	25,026	33,208	12,071	33,208	-	
5300	Contractual Services	16,625	11,797	29,516	6,216	29,516	-	
5400	Other Expenses	473	2,367	2,500	473	2,500	-	
5700	Capital Outlays	6,011	6,380	1,000	-	1,000	-	
5900	Other Financing Uses	-	-	-	-	-	-	
		\$ 286,050	\$ 288,959	\$ 312,269	\$ 80,288	\$ 346,742	\$ 34,473	
20220	Civil Service							
5100	Salaries & Benefits	\$ 107,949	\$ 4,245	\$ -	\$ 3,429	\$ 3,429	\$ 3,429	Final leave payout
5200	Operating Supplies	1,626	3,810	3,100	-	3,100	-	
5300	Contractual Services	12,707	88,071	86,170	19,477	86,170	-	
5400	Other Expenses	3,768	2,418	2,000	-	2,000	-	
5700	Capital Outlays	-	-	-	-	-	-	
5900	Other Financing Uses	-	-	-	-	-	-	
		\$ 126,050	\$ 98,543	\$ 91,270	\$ 22,906	\$ 94,699	\$ 3,429	
		\$ 492,331	\$ 470,489	\$ 488,978	\$ 120,476	\$ 525,819	\$ 36,841	
30202	Finance Administration							
5100	Salaries & Benefits	\$ 333,061	\$ 278,978	\$ 186,399	\$ 39,731	\$ 181,663	\$ (4,736)	Lower OPEB/Pension costs
5200	Operating Supplies	3,571	2,933	3,370	517	3,370	-	
5300	Contractual Services	73,010	133,853	168,484	34,268	168,484	-	
5400	Other Expenses	1,193	1,505	-	210	-	-	
5700	Capital Outlays	1,716	3,861	4,000	-	4,000	-	
5900	Other Financing Uses	-	-	-	-	-	-	
		\$ 412,551	\$ 421,130	\$ 362,253	\$ 74,727	\$ 357,517	\$ (4,736)	
30209	Assessing Services							
5100	Salaries & Benefits	\$ 3,367	\$ 3,126	\$ 7,610	\$ 404	\$ 7,610	\$ -	
5200	Operating Supplies	-	-	-	-	-	-	
5300	Contractual Services	416,781	422,034	360,000	88,592	360,000	-	
5400	Other Expenses	-	-	-	-	-	-	
5700	Capital Outlays	-	-	-	-	-	-	
5900	Other Financing Uses	-	-	-	-	-	-	
		\$ 420,148	\$ 425,160	\$ 367,610	\$ 88,996	\$ 367,610	\$ -	
30805	Arena Administration							
5100	Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200	Operating Supplies	-	-	-	-	-	-	
5300	Contractual Services	241,263	238,492	235,000	235,000	235,000	-	
5400	Other Expenses	-	-	-	-	-	-	
5700	Capital Outlays	1,661	1,599	-	-	-	-	
5900	Other Financing Uses	-	-	-	-	-	-	
		\$ 242,924	\$ 240,091	\$ 235,000	\$ 235,000	\$ 235,000	\$ -	
30205	Income Tax Administration							
5100	Salaries & Benefits	\$ 321,985	\$ 349,617	\$ 366,878	\$ 65,706	\$ 359,385	\$ (7,493)	Lower OPEB/Pension costs
5200	Operating Supplies	12,486	11,035	12,160	698	12,160	-	
5300	Contractual Services	65,773	66,871	77,350	7,834	77,350	-	
5400	Other Expenses	488	792	1,000	-	1,000	-	
5700	Capital Outlays	7,175	4,081	2,500	-	2,500	-	
5900	Other Financing Uses	-	-	-	-	-	-	
		\$ 407,907	\$ 432,397	\$ 459,888	\$ 74,238	\$ 452,395	\$ (7,493)	
30253	City Treasurer							
5100	Salaries & Benefits	\$ 312,621	\$ 318,736	\$ 324,507	\$ 67,018	\$ 317,118	\$ (7,389)	
5200	Operating Supplies	65,024	65,720	66,000	13,099	66,000	-	

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary by Function

	Actual FY2011	Actual FY2012	Original Budget Estimate FY2013	Actual to Date FY2013	1Q Reforecast FY2012	Increase (Decrease) From Original	Comments
5300 Contractual Services	108,627	126,643	109,000	21,827	109,000	-	
5400 Other Expenses	715	343	800	-	800	-	
5700 Capital Outlays	5,198	5,710	1,000	51	1,000	-	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ 492,185	\$ 517,152	\$ 501,307	\$ 101,995	\$ 493,918	\$ (7,389)	
30248 Information Systems Administration							
5100 Salaries & Benefits	\$ 286,590	\$ 301,869	\$ 313,807	\$ 62,693	\$ 306,152	\$ (7,655)	Lower OPEB/Pension costs
5200 Operating Supplies	143	481	1,977	-	1,977	-	
5300 Contractual Services	46,281	31,224	18,268	2,583	18,268	-	
5400 Other Expenses	5,356	4,114	12,000	106	12,000	-	
5700 Capital Outlays	38,626	33,513	48,406	17,805	48,406	-	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ 376,996	\$ 371,201	\$ 394,458	\$ 83,187	\$ 386,803	\$ (7,655)	
	\$ 2,352,711	\$ 2,407,132	\$ 2,320,516	\$ 658,144	\$ 2,293,243	\$ (27,273)	
60265 City Hall Maintenance							
5100 Salaries & Benefits	\$ 39,749	\$ 39,062	\$ 37,708	\$ 7,525	\$ 36,856	\$ (852)	Lower OPEB/Pension costs
5200 Operating Supplies	9,285	10,126	13,775	2,276	13,775	-	
5300 Contractual Services	186,687	178,543	230,000	25,025	230,000	-	
5400 Other Expenses	13	191	-	-	-	-	
5700 Capital Outlays	7,848	7,164	7,500	3,192	7,500	-	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ 243,582	\$ 235,086	\$ 288,983	\$ 38,018	\$ 288,131	\$ (852)	
	\$ 243,582	\$ 235,086	\$ 288,983	\$ 38,018	\$ 288,131	\$ (852)	
80400 Planning, Zoning and Economic Development							
5100 Salaries & Benefits	\$ 334,910	\$ 267,122	\$ 278,373	\$ 57,555	\$ 271,977	\$ (6,396)	Lower OPEB/Pension costs
5200 Operating Supplies	3,766	2,759	4,600	290	4,600	-	
5300 Contractual Services	(6,463)	19,914	25,000	1,863	25,000	-	
5400 Other Expenses	958	1,272	4,000	675	4,000	-	
5700 Capital Outlays	439	1,848	2,000	1,233	2,000	-	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ 333,610	\$ 292,915	\$ 313,973	\$ 61,617	\$ 307,577	\$ (6,396)	
	\$ 333,610	\$ 292,915	\$ 313,973	\$ 61,617	\$ 307,577	\$ (6,396)	
Total Business Value Added Activities	\$ 4,106,856	\$ 4,123,916	\$ 4,121,977	\$ 1,046,627	\$ 4,117,004	\$ (4,973)	
As a Percent of Total General Fund Expenditures	16.1%	17.5%	17.1%	20.9%	17.5%	0.8%	
III. Fixed Budget Items							
30999 Transfers To Other Funds							
Major Street Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Local Street Fund	280,000	280,000	280,000	70,000	280,000	-	
Engineering	-	75,000	-	-	-	-	
Sidewalk	100,000	-	-	-	-	-	
Public Improvement Fire Equipment Reserve	-	-	-	-	-	-	
Arena Maintenance	6,000	-	-	-	-	-	
State Grants	34,675	-	-	-	-	-	
LDFA Debt Service Fund (Smartzone)	100,000	100,000	160,000	40,000	160,000	-	
General Insurance	28,046	28,046	28,046	7,012	28,046	-	
	\$ 548,721	\$ 483,046	\$ 468,046	\$ 117,012	\$ 468,046	\$ -	
30851 General Insurance	\$ 259,907	\$ 257,320	\$ 224,982	\$ -	\$ 224,982	\$ -	

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

	Actual FY2011	Actual FY2012	Original Budget Estimate FY2013	Actual to Date FY2013	1Q Reforecast FY2012	Increase (Decrease) From Original	Comments
30906 Debt Retirement	1,252,795	281,954	278,345	174,873	278,345	-	
10891 Contingency and Bad Debt Expense	515,238	513,590	250,000	-	400,000	150,000	Contingency for tax appeals
90000 Major Capital Improvements	28,727	244,280	257,000	76,187	276,000	19,000	
Total Fixed-Budget Items	\$ 2,605,388	\$ 1,780,190	\$ 1,478,373	\$ 368,072	\$ 1,647,373	\$ 169,000	
As a Percent of Total General Fund Expenditures	10.2%	7.5%	6.1%	7.4%	7.0%	-26.7%	
Total General Fund	\$ 25,556,758	\$ 23,617,448	\$ 24,096,361	\$ 5,006,260	\$ 23,463,337	\$ (633,024)	

Recap: Total General Fund By Expenditure Object

5100	Salaries & Benefits	\$ 14,822,805	\$ 14,451,225	\$ 15,007,730	\$ 3,049,098	\$ 14,155,746	\$ (851,984)
5200	Operating Supplies	372,208	402,215	469,615	94,874	451,615	(18,000)
5300	Contractual Services	8,074,794	7,353,493	7,191,119	1,401,328	7,435,479	244,360
5400	Other Expenses	38,825	45,451	59,150	5,702	49,750	(9,400)
5700	Capital Outlays	246,610	400,065	422,356	113,372	424,356	2,000
5900	All Other Financing Uses	2,001,516	965,000	946,391	341,885	946,391	-
	Total General Fund	\$ 25,556,758	\$ 23,617,448	\$ 24,096,361	\$ 5,006,260	\$ 23,463,337	\$ (633,024)

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2011	Actual 2012	Original Budget FY2013	Actual to Date FY2013	1Q Reforecast FY2013	Increase (Decrease) From Original	Comments
202 Major Streets and State Trunklines Fund							
Available Fund Balance - BOY	\$ 359,157	\$ 566,001	\$ 2,438,845	\$ 2,507,008	\$ 2,507,008	\$ 68,163	
Means of Financing							
Special assessments	\$ 172,302	\$ 167,342	\$ 125,000	\$ -	\$ 125,000	\$ -	
Federal & state grants	1,457,137	1,377,820	1,095,000	-	1,095,000	-	
State shared revenue	2,704,187	2,537,508	2,663,163	250,404	2,663,163	-	
Interest income	36,626	34,829	25,000	1,438	25,000	-	
Operating transfers in	-	-	-	-	-	-	
Other	415,620	2,099,396	20,000	3,495	20,000	-	
	\$ 4,785,872	\$ 6,216,895	\$ 3,928,163	\$ 255,337	\$ 3,928,163	\$ -	
60900 Operating Expenditures							
5100 Salaries & Benefits	\$ 622,597	\$ 518,030	\$ 770,000	\$ 88,607	\$ 757,000	\$ (13,000)	Lower OPEB/Pension costs
5200 Operating Supplies	231,295	241,072	240,600	4,927	240,600	-	
5300 Contractual Services	957,051	821,383	1,080,658	187,774	1,080,658	-	
5400 Other Expenses	37,904	11,295	1,000	-	1,000	-	
5700 Capital Outlays	-	-	-	-	-	-	
5900 Other Financing Uses	400,000	25,330	456,993	205,462	456,993	-	
	\$ 2,248,847	\$ 1,617,110	\$ 2,549,251	\$ 486,770	\$ 2,536,251	\$ (13,000)	
90000 Project Expenditures							
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	2,330,181	2,658,778	3,166,000	90,366	3,176,000	10,000	
5700 Capital Outlays	-	-	-	-	-	-	
	\$ 2,330,181	\$ 2,658,778	\$ 3,166,000	\$ 90,366	\$ 3,176,000	\$ 10,000	
	\$ 4,579,028	\$ 4,275,888	\$ 5,715,251	\$ 577,136	\$ 5,712,251	\$ (3,000)	
Available Fund Balance - EOY	\$ 566,001	\$ 2,507,008	\$ 651,757	\$ 2,185,209	\$ 722,920	\$ 71,163	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2011	Actual 2012	Original Budget FY2013	Actual to Date FY2013	1Q Reforecast FY2013	Increase (Decrease) From Original	Comments
203 Local Streets Fund							
Available Fund Balance - BOY	\$ 180,480	\$ 663,340	\$ 657,138	\$ 826,851	\$ 826,851	\$ 169,713	
Means of Financing							
Special assessments	\$ 138,025	\$ 109,166	\$ 75,000	\$ -	\$ 75,000	\$ -	
Federal & state grants	-	-	32,000	-	32,000	-	
Metro act fees	136,731	140,850	140,000	-	140,000	-	
State shared revenue	624,694	639,476	635,482	58,816	635,482	-	
Interest income	29,411	27,090	20,000	1,097	20,000	-	
Operating transfers in	880,000	480,000	905,000	320,000	905,000	-	
Other	197,011	2,410	15,000	580	15,000	-	
	\$ 2,005,872	\$ 1,398,992	\$ 1,822,482	\$ 380,493	\$ 1,822,482	\$ -	
60900 Operating Expenditures							
5100 Salaries & Benefits	\$ 516,349	\$ 457,536	\$ 473,137	\$ 96,081	\$ 463,492	\$ (9,645)	Lower OPEB/Pension costs
5200 Operating Supplies	115,192	64,067	118,000	17,961	118,000	-	
5300 Contractual Services	704,173	616,506	860,118	139,809	860,118	-	
5400 Other Expenses	2,669	4,046	2,000	13	2,000	-	
5700 Capital Outlays	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ 1,338,383	\$ 1,142,155	\$ 1,453,255	\$ 253,864	\$ 1,443,610	\$ (9,645)	
90000 Project Expenditures							
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	184,629	93,326	805,000	33,383	915,000	110,000	
	\$ 184,629	\$ 93,326	\$ 805,000	\$ 33,383	\$ 915,000	\$ 110,000	
	\$ 1,523,012	\$ 1,235,481	\$ 2,258,255	\$ 287,247	\$ 2,358,610	\$ 100,355	
Available Fund Balance - EOY	\$ 663,340	\$ 826,851	\$ 221,365	\$ 920,097	\$ 290,723	\$ 69,358	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2011	Actual 2012	Original Budget FY2013	Actual to Date FY2013	1Q Reforecast FY2013	Increase (Decrease) From Original	Comments
257 Budget Stabilization Fund							
Available Fund Balance - BOY	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ -	
Means of Financing							
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	
Interest income	-	-	-	-	-	-	
Operating transfers in - General Fund	-	-	-	-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	200,000	200,000	200,000	-	
Other	-	-	-	-	-	-	
	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	
70805 Operating Expenditures							
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	
5300 Contractual Services	-	-	-	-	-	-	
5400 Other Expenses	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
90000 Project Expenditures							
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Available Fund Balance - EOY	\$ 1,500,000	\$ 1,500,000	\$ 1,700,000	\$ 1,700,000	\$ 1,700,000	\$ -	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2011	Actual 2012	Original Budget FY2013	Actual to Date FY2013	1Q Reforecast FY2013	Increase (Decrease) From Original	Comments
264 Criminal Forfeitures Fund							
Available Fund Balance - BOY	\$ 134,116	\$ 140,828	\$ 148,828	\$ 149,174	\$ 149,174	\$ 346	
Means of Financing							
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	
Interest income	688	1,136	500	185	500	-	
Operating transfers in - General Fund	-	-	-	-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	
Other	14,380	11,422	12,000	14,007	18,000	6,000	
	\$ 15,068	\$ 12,558	\$ 12,500	\$ 14,192	\$ 18,500	\$ 6,000	
70805 Operating Expenditures							
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	
5300 Contractual Services	-	3,933	5,000	8	5,000	-	
5400 Other Expenses	-	-	-	-	-	-	
5700 Capital Outlays	8,356	279	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ 8,356	\$ 4,212	\$ 5,000	\$ 8	\$ 5,000	\$ -	
90000 Project Expenditures							
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 8,356	\$ 4,212	\$ 5,000	\$ 8	\$ 5,000	\$ -	
Available Fund Balance - EOY	\$ 140,828	\$ 149,174	\$ 156,328	\$ 163,358	\$ 162,674	\$ 6,346	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2011	Actual 2012	Original Budget FY2013	Actual to Date FY2013	1Q Reforecast FY2013	Increase (Decrease) From Original	Comments
285 Tree Replacement Fund							
Available Fund Balance - BOY	\$ 5,436	\$ 5,119	\$ 4,669	\$ 4,999	\$ 4,999	\$ 330	
Means of Financing							
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	2,000	-	-	5,000	5,000	New grant received
State shared revenue	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	
Interest income	24	37	50	6	50	-	
Operating transfers in - General Fund	-	-	-	-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	
Other	-	200	-	-	-	-	
	\$ 24	\$ 2,237	\$ 50	\$ 6	\$ 5,050	\$ 5,000	
70805 Operating Expenditures							
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ 1,200	\$ 1,200	Work to be done in-house
5200 Operating Supplies	341	2,357	2,500	-	5,000	2,500	
5300 Contractual Services	-	-	-	-	-	-	
5400 Other Expenses	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ 341	\$ 2,357	\$ 2,500	\$ -	\$ 6,200	\$ 3,700	
90000 Project Expenditures							
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 341	\$ 2,357	\$ 2,500	\$ -	\$ 6,200	\$ 3,700	
Available Fund Balance - EOY	\$ 5,119	\$ 4,999	\$ 2,219	\$ 5,005	\$ 3,849	\$ 1,630	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2011	Actual 2012	Original Budget FY2013	Actual to Date FY2013	1Q Reforecast FY2013	Increase (Decrease) From Original	Comments
295 Brownfield Redevelopment Authority (Betten Project)							
Available Fund Balance - BOY	\$ (9,217)	\$ 65,349	\$ 4,450	\$ (1,503,400)	\$ (1,503,400)	\$ (1,507,850)	
Means of Financing							
Property taxes	\$ 74,483	\$ 142,429	\$ 157,111	\$ -	\$ 157,111	\$ -	
Federal & state grants	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	
Interest income	83	671	250	177	250	-	
Operating transfers in - General Fund	-	-	-	-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
	\$ 74,566	\$ 143,100	\$ 157,361	\$ 177	\$ 157,361	\$ -	
70805 Operating Expenditures							
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	
5300 Contractual Services	-	1,698,021	150,000	-	150,000	-	
5400 Other Expenses	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	
5900 Other Financing Uses	-	13,828	10,000	29,475	10,000	-	
	\$ -	\$ 1,711,849	\$ 160,000	\$ 29,475	\$ 160,000	\$ -	
90000 Project Expenditures							
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ 1,711,849	\$ 160,000	\$ 29,475	\$ 160,000	\$ -	
Available Fund Balance - EOY	\$ 65,349	\$ (1,503,400)	\$ 1,811	\$ (1,532,698)	\$ (1,506,039)	\$ (1,507,850)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2011	Actual 2012	Original Budget FY2013	Actual to Date FY2013	1Q Reforecast FY2013	Increase (Decrease) From Original	Comments
296 Brownfield Redevelopment Authority (Mall Area Project)							
Available Fund Balance - BOY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Means of Financing							
Property taxes	\$ -	\$ -	\$ 42,698	\$ -	\$ 42,698	\$ -	-
Federal & state grants	-	-	-	-	-	-	-
State shared revenue	-	-	-	-	-	-	-
Charges for services	-	-	-	-	-	-	-
Interest income	-	-	-	-	-	-	-
Operating transfers in - General Fund	-	-	-	-	-	-	-
Operating transfers in - TIFA Fund	-	-	-	-	-	-	-
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
	\$ -	\$ -	\$ 42,698	\$ -	\$ 42,698	\$ -	-
70805 Operating Expenditures							
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
5200 Operating Supplies	-	-	-	-	-	-	-
5300 Contractual Services	-	-	-	-	-	-	-
5400 Other Expenses	-	-	-	-	-	-	-
5700 Capital Outlays	-	-	-	-	-	-	-
5900 Other Financing Uses	-	-	42,000	-	42,000	-	-
	\$ -	\$ -	\$ 42,000	\$ -	\$ 42,000	\$ -	-
90000 Project Expenditures							
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
5300 Contractual Services	-	-	-	-	-	-	-
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	\$ -	\$ -	\$ 42,000	\$ -	\$ 42,000	\$ -	-
Available Fund Balance - EOY	\$ -	\$ -	\$ 698	\$ -	\$ 698	\$ -	-

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2011	Actual 2012	Original Budget FY2013	Actual to Date FY2013	1Q Reforecast FY2013	Increase (Decrease) From Original	Comments
290 Local Development Finance Authority III Fund - Edison Landing (Smartzone)							
Available Fund Balance - BOY	\$ 36,834	\$ 21,348	\$ 7,221	\$ 96,745	\$ 96,745	\$ 89,524	
Means of Financing							
Property taxes	\$ 84,658	\$ 83,420	\$ 86,631	\$ -	\$ 86,631	\$ -	
Federal & state grants	100,000	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	
Interest income	153	3,569	150	56	150	-	
Operating transfers in - General Fund	75,000	100,000	160,000	40,000	160,000	-	
Other	-	306,196	75,000	-	75,000	-	
	\$ 259,811	\$ 493,185	\$ 321,781	\$ 40,056	\$ 321,781	\$ -	
70805 Operating Expenditures							
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	
5300 Contractual Services	-	250	500	-	500	-	
5400 Other Expenses	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	
5900 Other Financing Uses	275,297	417,538	322,466	-	322,466	-	
	\$ 275,297	\$ 417,788	\$ 322,966	\$ -	\$ 322,966	\$ -	
90000 Project Expenditures							
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 275,297	\$ 417,788	\$ 322,966	\$ -	\$ 322,966	\$ -	
Available Fund Balance - EOY	\$ 21,348	\$ 96,745	\$ 6,036	\$ 136,801	\$ 95,560	\$ 89,524	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2011	Actual 2012	Original Budget FY2013	Actual to Date FY2013	1Q Reforecast FY2013	Increase (Decrease) From Original	Comments
305 Tax Increment Finance Authority Fund							
Available Fund Balance - BOY	\$ 37,533	\$ 16,445	\$ 19,702	\$ 19,639	\$ 19,639	\$ (63)	
Means of Financing							
Property taxes	\$ 53,769	\$ 53,057	\$ 44,430	\$ -	\$ 44,430	\$ -	
Federal & state grants	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	
Interest income	143	137	200	21	200	-	
Operating transfers in - General Fund	-	-	-	-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
	\$ 53,912	\$ 53,194	\$ 44,630	\$ 21	\$ 44,630	\$ -	
70805 Operating Expenditures							
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	
5300 Contractual Services	-	-	-	-	-	-	
5400 Other Expenses	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	
5900 Other Financing Uses	75,000	50,000	50,000	12,500	50,000	-	
	\$ 75,000	\$ 50,000	\$ 50,000	\$ 12,500	\$ 50,000	\$ -	
90000 Project Expenditures							
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 75,000	\$ 50,000	\$ 50,000	\$ 12,500	\$ 50,000	\$ -	
Available Fund Balance - EOY	\$ 16,445	\$ 19,639	\$ 14,332	\$ 7,160	\$ 14,269	\$ (63)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2011	Actual 2012	Original Budget FY2013	Actual to Date FY2013	1Q Reforecast FY2013	Increase (Decrease) From Original	Comments
394 Downtown Development Authority Fund							
Available Fund Balance - BOY	\$ 329,585	\$ 272,145	\$ 244,630	\$ 245,956	\$ 245,956	\$ 1,326	
Means of Financing							
Property taxes	\$ 281,424	\$ 305,797	\$ 288,404	\$ -	\$ 228,404	\$ (60,000)	Tax settlement refunds
Federal & state grants	-	-	-	-	-	-	
State proposal A reimbursement revenue	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	
Interest income	1,716	2,477	1,150	307	1,150	-	
Operating transfers in - General Fund	-	-	-	-	-	-	
Operating transfers in - PIF	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
	\$ 283,140	\$ 308,274	\$ 289,554	\$ 307	\$ 229,554	\$ (60,000)	
70805 Operating Expenditures							
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	
5300 Contractual Services	-	-	250	-	250	-	
5400 Other Expenses	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	
5900 Other Financing Uses	340,580	334,463	334,162	-	334,162	-	
	\$ 340,580	\$ 334,463	\$ 334,412	\$ -	\$ 334,412	\$ -	
90000 Project Expenditures							
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 340,580	\$ 334,463	\$ 334,412	\$ -	\$ 334,412	\$ -	
Available Fund Balance - EOY	\$ 272,145	\$ 245,956	\$ 199,772	\$ 246,263	\$ 141,098	\$ (58,674)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2011	Actual 2012	Original Budget FY2013	Actual to Date FY2013	1Q Reforecast FY2013	Increase (Decrease) From Original	Comments
408 Arena Improvement Fund							
Available Fund Balance - BOY	\$ 72,251	\$ 779	\$ 16,979	\$ 23,779	\$ 23,779	\$ 6,800	
Means of Financing							
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	
Charges for services	18,637	22,885	20,000	-	20,000	-	
Interest income	217	115	200	27	200	-	
Operating transfers in	-	-	-	-	-	-	
Other	135,500	23,400	-	23,400	-	-	
	\$ 154,354	\$ 46,400	\$ 20,200	\$ 23,427	\$ 20,200	\$ -	
30906 Operating Expenditures							
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	
5300 Contractual Services	-	-	-	-	-	-	
5400 Other Expenses	-	-	-	-	-	-	
5700 Capital Outlays	225,826	23,400	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ 225,826	\$ 23,400	\$ -	\$ -	\$ -	\$ -	
90000 Project Expenditures							
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	20,000	4,227	20,000	-	
5400 Other Expenses	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ -	\$ -	\$ 20,000	\$ 4,227	\$ 20,000	\$ -	
	\$ 225,826	\$ 23,400	\$ 20,000	\$ 4,227	\$ 20,000	\$ -	
Available Fund Balance - EOY	\$ 779	\$ 23,779	\$ 17,179	\$ 42,979	\$ 23,979	\$ 6,800	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2011	Actual 2012	Original Budget FY2013	Actual to Date FY2013	1Q Reforecast FY2013	Increase (Decrease) From Original	Comments
403 Sidewalk Improvement Fund							
Available Fund Balance - BOY	\$ 631,995	\$ 665,541	\$ 571,836	\$ 575,774	\$ 575,774	\$ 3,938	
Means of Financing							
Special assessments	\$ 75,715	\$ 55,668	\$ 40,000	\$ -	\$ 40,000	\$ -	
Federal & state grants	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	
Interest income	13,597	11,581	6,000	772	6,000	-	
Operating transfers in	-	-	-	-	-	-	
Other	100,000	-	-	-	-	-	
	\$ 189,312	\$ 67,249	\$ 46,000	\$ 772	\$ 46,000	\$ -	
30906 Operating Expenditures							
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	
5300 Contractual Services	-	-	-	-	-	-	
5400 Other Expenses	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	
5900 Other Financing Uses	155,766	151,705	152,080	-	152,080	-	
	\$ 155,766	\$ 151,705	\$ 152,080	\$ -	\$ 152,080	\$ -	
90000 Project Expenditures							
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	5,311	-	-	-	-	
5400 Other Expenses	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ -	\$ 5,311	\$ -	\$ -	\$ -	\$ -	
	\$ 155,766	\$ 157,016	\$ 152,080	\$ -	\$ 152,080	\$ -	
Available Fund Balance - EOY	\$ 665,541	\$ 575,774	\$ 465,756	\$ 576,546	\$ 469,694	\$ 3,938	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2011	Actual 2012	Original Budget FY2013	Actual to Date FY2013	1Q Reforecast FY2013	Increase (Decrease) From Original	Comments
404 Public Improvement Fund							
Available Fund Balance - BOY	\$ 696,631	\$ 551,506	\$ 568,006	\$ 559,637	\$ 559,637	\$ (8,369)	
Means of Financing							
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Property taxes	-	-	-	-	-	-	
Federal & state grants	-	-	-	-	-	-	
Charges for services	94,428	40,416	-	-	-	-	
Sales of property	4,817	21,090	5,000	-	5,000	-	
Interest income	6,974	5,700	7,500	913	7,500	-	
Operating transfers in	-	-	-	-	-	-	
Other	60,377	37,659	45,000	16	45,000	-	
	\$ 166,596	\$ 104,865	\$ 57,500	\$ 929	\$ 57,500	\$ -	
30936 Operating Expenditures							
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	
5300 Contractual Services	-	-	5,000	-	5,000	-	
5400 Other Expenses	-	-	-	-	-	-	
5700 Capital Outlays	109,292	45,499	-	-	-	-	
5900 Other Financing Uses	202,429	-	-	-	-	-	
	\$ 311,721	\$ 45,499	\$ 5,000	\$ -	\$ 5,000	\$ -	
90000 Project Expenditures							
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	51,235	-	-	-	-	
5400 Other Expenses	-	-	-	-	-	-	
5700 Capital Outlays	-	-	155,000	1,364	135,000	(20,000)	Lower than projected cost
	\$ -	\$ 51,235	\$ 155,000	\$ 1,364	\$ 135,000	\$ (20,000)	
	\$ 311,721	\$ 96,734	\$ 160,000	\$ 1,364	\$ 140,000	\$ (20,000)	
Available Fund Balance - EOY	\$ 551,506	\$ 559,637	\$ 465,506	\$ 559,202	\$ 477,137	\$ 11,631	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2011	Actual 2012	Original Budget FY2013	Actual to Date FY2013	1Q Reforecast FY2013	Increase (Decrease) From Original	Comments
482 State Grants Fund							
Available Fund Balance - BOY	\$ 500,140	\$ 237,439	\$ 140,033	\$ 147,766	\$ 147,766	\$ 7,733	
Means of Financing							
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	462,517	121,630	300,000	-	300,000	-	
Sales of Property	-	-	-	-	-	-	
Interest income	613	9,250	500	-	500	-	
Operating transfers in	-	-	-	-	-	-	
Other	237,104	-	-	-	-	-	
	\$ 700,234	\$ 130,880	\$ 300,500	\$ -	\$ 300,500	\$ -	
30936 Operating Expenditures							
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	
5300 Contractual Services	-	-	-	-	-	-	
5400 Other Expenses	-	-	-	-	-	-	
5700 Capital Outlays	634,622	120,505	-	-	-	-	
5900 Other Financing Uses	328,313	100,048	33,424	-	33,424	-	
	\$ 962,935	\$ 220,553	\$ 33,424	\$ -	\$ 33,424	\$ -	
90000 Project Expenditures							
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	250	-	-	
5700 Capital Outlays	-	-	320,000	-	320,000	-	
	\$ -	\$ -	\$ 320,000	\$ 250	\$ 320,000	\$ -	
	\$ 962,935	\$ 220,553	\$ 353,424	\$ 250	\$ 353,424	\$ -	
Available Fund Balance - EOY	\$ 237,439	\$ 147,766	\$ 87,109	\$ 147,516	\$ 94,842	\$ 7,733	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2011	Actual 2012	Original Budget FY2013	Actual to Date FY2013	1Q Reforecast FY2013	Increase (Decrease) From Original	Comments
594 Marina & Launch Ramp Fund							
Available Cash Balance - BOY	\$ 217,556	\$ 243,852	\$ 229,401	\$ 263,362	\$ 263,362	\$ 33,961	
Means of Financing							
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	
Charges for services	184,394	198,418	180,000	50,969	180,000	-	
Interest income	-	1,949	800	335	800	-	
Operating transfers in	-	-	-	-	-	-	
Other	9,917	9,952	3,000	2,950	3,000	-	
	\$ 194,311	\$ 210,319	\$ 183,800	\$ 54,254	\$ 183,800	\$ -	
70756 Operating Expenditures - Marina							
5100 Salaries & Benefits	\$ 46,085	\$ 17,276	\$ 20,949	\$ 6,423	\$ 20,949	\$ -	
5200 Operating Supplies	7,200	9,912	8,900	1,093	8,900	-	
5300 Contractual Services	109,504	155,456	124,654	54,696	124,654	-	
5400 Other Expenses	-	260	250	-	250	-	
5700 Capital Outlays	5,806	5,806	7,800	527	7,800	-	
5900 Other Financing Uses	4,345	47	-	-	-	-	
Other Cash Uses (e.g. Debt Principal)	-	-	-	-	-	-	
	\$ 172,940	\$ 188,757	\$ 162,553	\$ 62,739	\$ 162,553	\$ -	
70759 Operating Expenditures - Ramps							
5100 Salaries & Benefits	\$ -	\$ -	\$ 2,500	\$ 186	\$ 2,500	\$ -	
5200 Operating Supplies	593	90	500	773	1,000	500	
5300 Contractual Services	4,426	11,371	9,580	2,868	9,580	-	
5400 Other Expenses	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	
Other Cash Uses (e.g. Debt Principal)	(9,944)	(9,409)	-	-	-	-	
	\$ (4,925)	\$ 2,052	\$ 12,580	\$ 3,827	\$ 13,080	\$ 500	
90000 Project Expenditures							
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 168,015	\$ 190,809	\$ 175,133	\$ 66,566	\$ 175,633	\$ 500	
Available Cash Balance - EOY	\$ 243,852	\$ 263,362	\$ 238,068	\$ 251,050	\$ 271,529	\$ 33,461	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2011	Actual 2012	Original Budget FY2013	Actual to Date FY2013	1Q Reforecast FY2013	Increase (Decrease) From Original	Comments
661 Equipment Fund							
Available Cash Balance - BOY	\$ 2,755,881	\$ 2,880,251	\$ 2,427,131	\$ 2,373,196	\$ 2,373,196	\$ (53,935)	
Means of Financing							
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	
Charges for services	2,211,835	2,033,929	2,300,000	453,874	2,300,000	-	
Interest income	13,822	20,707	15,000	13,780	15,000	-	
Operating transfers in	-	-	-	-	-	-	
Other	96,411	82,380	100,000	5,091	100,000	-	
	\$ 2,322,068	\$ 2,137,016	\$ 2,415,000	\$ 472,745	\$ 2,415,000	\$ -	
60932 Operating Expenditures							
5100 Salaries & Benefits	\$ 392,338	\$ 445,560	\$ 434,245	\$ 89,118	\$ 424,512	\$ (9,733)	Lower OPEB/Pension costs
5200 Operating Supplies	833,310	806,413	951,500	173,901	951,500	-	
5300 Contractual Services	643,677	733,902	784,533	167,945	784,533	-	
5400 Other Expenses	352	855	1,200	86	1,200	-	
5700 Capital Outlays	372,756	577,576	1,125,000	27,299	1,150,000	25,000	
5900 Other Financing Uses	-	-	-	-	-	-	
Other Cash Uses (e.g. Debt Principal)	(44,735)	79,765	-	-	-	-	
	\$ 2,197,698	\$ 2,644,071	\$ 3,296,478	\$ 458,349	\$ 3,311,745	\$ 15,267	
90000 Project Expenditures							
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 2,197,698	\$ 2,644,071	\$ 3,296,478	\$ 458,349	\$ 3,311,745	\$ 15,267	
Available Cash Balance - EOY	\$ 2,880,251	\$ 2,373,196	\$ 1,545,653	\$ 2,387,592	\$ 1,476,451	\$ (69,202)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2011	Actual 2012	Original Budget FY2013	Actual to Date FY2013	1Q Reforecast FY2013	Increase (Decrease) From Original	Comments
642 Public Service Building Fund							
Available Cash Balance - BOY	\$ 444,931	\$ 268,058	\$ 277,397	\$ 383,301	\$ 383,301	\$ 105,904	
Means of Financing							
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	
Charges for services	769,340	969,342	1,087,448	271,322	1,087,448	-	
Interest income	2,214	2,571	6,000	500	6,000	-	
Operating transfers in	-	-	-	-	-	-	
Other	68	-	-	-	-	-	
	\$ 771,622	\$ 971,913	\$ 1,093,448	\$ 271,822	\$ 1,093,448	\$ -	
60442 Operating Expenditures							
5100 Salaries & Benefits	\$ 637,792	\$ 571,707	\$ 603,405	\$ 112,916	\$ 588,803	\$ (14,602)	Lower OPEB/Pension costs
5200 Operating Supplies	12,278	16,353	17,700	1,975	17,700	-	
5300 Contractual Services	231,099	218,170	321,343	60,191	321,343	-	
5400 Other Expenses	14,507	9,785	500	-	500	-	
5700 Capital Outlays	-	14,068	14,500	1,855	14,500	-	
5900 Other Financing Uses	-	-	-	-	-	-	
Other Cash Uses and Adjustments (e.g. Debt Principal)	(20,346)	26,587	-	-	-	-	
	\$ 875,330	\$ 856,670	\$ 957,448	\$ 176,937	\$ 942,846	\$ (14,602)	
90000 Project Expenditures							
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	73,165	-	130,000	-	130,000	-	
5700 Capital Outlays	-	-	-	-	-	-	
	\$ 73,165	\$ -	\$ 130,000	\$ -	\$ 130,000	\$ -	
	\$ 948,495	\$ 856,670	\$ 1,087,448	\$ 176,937	\$ 1,072,846	\$ (14,602)	
Available Cash Balance - EOY	\$ 268,058	\$ 383,301	\$ 283,397	\$ 478,186	\$ 403,903	\$ 120,506	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2011	Actual 2012	Original Budget FY2013	Actual to Date FY2013	1Q Reforecast FY2013	Increase (Decrease) From Original	Comments
643 Engineering Services Fund							
Available Cash Balance - BOY	\$ (98,892)	\$ (93,420)	\$ 4,242	\$ 53,417	\$ 53,417	\$ 49,175	
Means of Financing							
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	
Charges for services	410,022	428,481	437,000	170,921	437,000	-	
Interest income	-	4	10	70	10	-	
Operating transfers in	-	-	-	-	-	-	
Other	128,631	105,783	40,000	68,732	40,000	-	
	\$ 538,653	\$ 534,268	\$ 477,010	\$ 239,723	\$ 477,010	\$ -	
60447 Operating Expenditures							
5100 Salaries & Benefits	\$ 298,948	\$ 307,740	\$ 336,259	\$ 70,878	\$ 330,216	\$ (6,043)	Lower OPEB/Pension costs
5200 Operating Supplies	6,021	5,842	10,330	2,124	10,330	-	
5300 Contractual Services	128,256	123,597	109,690	22,748	109,690	-	
5400 Other Expenses	179	-	1,000	-	1,000	-	
5700 Capital Outlays	5,406	5,455	7,500	1,034	7,500	-	
5900 Other Financing Uses	-	-	-	-	-	-	
Other Cash Uses and Adjustments (e.g. Debt Principal)	61,714	(55,203)	-	-	-	-	
	\$ 500,524	\$ 387,431	\$ 464,779	\$ 96,784	\$ 458,736	\$ (6,043)	
90000 Project Expenditures							
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	32,657	-	10,000	860	10,000	-	
5700 Capital Outlays	-	-	-	-	-	-	
	\$ 32,657	\$ -	\$ 10,000	\$ 860	\$ 10,000	\$ -	
	\$ 533,181	\$ 387,431	\$ 474,779	\$ 97,644	\$ 468,736	\$ (6,043)	
Available Cash Balance - EOY	\$ (93,420)	\$ 53,417	\$ 6,473	\$ 195,496	\$ 61,691	\$ 55,218	
			0				

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2011	Actual 2012	Original Budget FY2013	Actual to Date FY2013	1Q Reforecast FY2013	Increase (Decrease) From Original	Comments
677 General Insurance Fund							
Available Cash Balance - BOY	\$ 1,535,902	\$ 1,420,174	\$ 2,186,204	\$ 2,486,975	\$ 2,486,975	\$ 300,771	
Means of Financing							
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	
Charges for services	2,971,663	4,511,726	3,232,475	807,236	3,232,475	-	
Interest income	6,057	10,395	10,000	10,508	15,000	5,000	
MERS Retiree Health Reimbursement	799,256	-	840,000	-	840,000	-	
Medicare Part D Rx Reimbursement	-	-	35,000	-	35,000	-	
MMRMA dividend payment	-	-	-	-	-	-	
Operating transfers in	28,046	28,046	28,046	7,012	28,046	-	
Other	11,081	-	125,000	-	125,000	-	
	\$ 3,816,103	\$ 4,550,167	\$ 4,270,521	\$ 824,755	\$ 4,275,521	\$ 5,000	
30851 Operating Expenditures							
5100 Salaries & Benefits	\$ -	\$ 32,969	\$ 32,196	\$ 6,715	\$ 31,754	\$ (442)	Lower OPEB/Pension costs
5200 Operating Supplies	-	-	200	-	200	-	
5300 Contractual Services	4,099,156	4,277,725	4,072,475	702,130	4,072,475	-	
5400 Other Expenses	-	-	1,000	200	1,000	-	
5700 Capital Outlays	-	-	2,000	430	2,000	-	
5900 Other Financing Uses	-	81,096	600,000	-	600,000	-	
Other Cash Uses and Adjustments (e.g. Debt Principal)	(167,325)	(908,424)	-	-	-	-	
	\$ 3,931,831	\$ 3,483,366	\$ 4,707,871	\$ 709,475	\$ 4,707,429	\$ (442)	
90000 Project Expenditures							
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 3,931,831	\$ 3,483,366	\$ 4,707,871	\$ 709,475	\$ 4,707,429	\$ (442)	
Available Cash Balance - EOY	\$ 1,420,174	\$ 2,486,975	\$ 1,748,854	\$ 2,602,255	\$ 2,055,067	\$ 306,213	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2011	Actual 2012	Original Budget FY2013	Actual to Date FY2013	1Q Reforecast FY2013	Increase (Decrease) From Original	Comments
590 Sewer Fund							
Available Cash Balance - BOY	\$ 1,585,879	\$ 3,320,219	\$ 3,723,675	\$ 3,701,462	\$ 3,723,675	\$ -	
Means of Financing							
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	10,000	-	10,000	-	
State shared revenue	-	-	-	-	-	-	
Charges for services	6,499,376	6,308,525	6,252,087	1,570,857	6,350,000	97,913	Prison reopening
Interest income	9,822	25,008	15,000	4,663	15,000	-	
Repayment of DDA advance	-	-	-	-	-	-	
Operating transfers in	-	-	-	-	-	-	
Other	153,475	147,109	150,000	6,617	150,000	-	
	\$ 6,662,673	\$ 6,480,642	\$ 6,427,087	\$ 1,582,137	\$ 6,525,000	\$ 97,913	
30548 Operating Expenditures Administration							
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	
5300 Contractual Services	332,732	333,856	305,029	60,332	305,029	-	
5400 Other Expenses	2,158	19,221	9,000	4,581	9,000	-	
5700 Capital Outlays	-	-	-	-	-	-	
5900 Other Financing Uses	41,609	-	-	-	-	-	
Other Cash Uses and Adjustments (e.g. Debt Principal)	(249,391)	(3,965)	-	-	-	-	
	\$ 127,108	\$ 349,112	\$ 314,029	\$ 64,913	\$ 314,029	\$ -	
60559 Operating Expenditures Maintenance							
5100 Salaries & Benefits	\$ 472,593	\$ 481,291	\$ 705,087	\$ 123,128	\$ 689,464	\$ (15,623)	Lower OPEB/Pension costs
5200 Operating Supplies	30,123	26,203	46,950	7,888	46,950	-	
5300 Contractual Services	4,011,555	4,897,216	421,646	109,007	421,646	-	
5400 Other Expenses	500	-	1,000	-	1,000	-	
5700 Capital Outlays	5,860	986	13,535	3,443	13,535	-	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ 4,520,631	\$ 5,405,696	\$ 1,188,218	\$ 243,466	\$ 1,172,595	\$ (15,623)	
60557 Operating Expenditures Treatment							
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	
5300 Contractual Services	-	-	4,905,052	753,723	5,000,000	94,948	Rate increase by County
5400 Other Expenses	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ -	\$ -	\$ 4,905,052	\$ 753,723	\$ 5,000,000	\$ 94,948	
90000 Project Expenditures							
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	280,594	344,591	650,000	7,140	650,000	-	
5700 Capital Outlays	-	-	-	-	-	-	
	\$ 280,594	\$ 344,591	\$ 650,000	\$ 7,140	\$ 650,000	\$ -	
	\$ 4,928,333	\$ 6,099,399	\$ 7,057,299	\$ 1,069,242	\$ 7,136,624	\$ 79,325	
Available Cash Balance - EOY	\$ 3,320,219	\$ 3,701,462	\$ 3,093,463	\$ 4,214,357	\$ 3,112,051	\$ 18,588	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2011	Actual 2012	Original Budget FY2013	Actual to Date FY2013	1Q Reforecast FY2013	Increase (Decrease) From Original	Comments
591 Water Fund							
Available Cash Balance - BOY	\$ 3,128,123	\$ 3,585,169	\$ 2,350,991	\$ 2,782,590	\$ 2,350,991	\$ -	
Means of Financing							
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	5,403	-	-	
State shared revenue	-	-	-	-	-	-	
Charges for services - City	3,025,327	2,903,177	3,072,151	968,867	3,479,366	407,215	7/1 rate increase; prison reopening
Charges for services - Wholesale	1,906,772	1,870,053	1,953,279	682,047	1,878,279	(75,000)	Revised NS service contract
Maintenance services - Township	178,393	177,450	170,000	20,181	170,000	-	
Interest income	13,025	19,625	20,000	2,869	20,000	-	
Lease of facilities	143,269	156,478	170,675	38,088	170,675	-	
Repayment of DDA advance	-	-	-	-	-	-	
Operating transfers in	-	-	-	-	-	-	
Other	245,418	127,312	125,000	22,246	125,000	-	
	\$ 5,512,204	\$ 5,254,095	\$ 5,511,105	\$ 1,739,701	\$ 5,843,320	\$ 332,215	
30548 Operating Expenditures Administration							
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	
5300 Contractual Services	541,950	537,845	558,002	116,733	558,002	-	
5400 Other Expenses	-	17,683	6,000	3,173	6,000	-	
5700 Capital Outlays	-	-	-	-	-	-	
5900 Other Financing Uses	415,395	410,187	384,694	107,638	384,694	-	
Other Cash Uses and Adjustments (e.g. Debt Principal)	1,061,133	1,507,904	1,250,000	-	1,250,000	-	
	\$ 2,018,478	\$ 2,473,619	\$ 2,198,696	\$ 227,544	\$ 2,198,696	\$ -	
60559 Operating Expenditures Maintenance							
5100 Salaries & Benefits	\$ 816,927	\$ 795,793	\$ 736,692	\$ 180,849	\$ 733,237	\$ (3,455)	Lower OPEB/Pension costs
5200 Operating Supplies	190,809	228,357	200,837	69,448	200,837	-	
5300 Contractual Services	299,637	340,925	323,236	80,354	323,236	-	
5400 Other Expenses	66,107	43,297	52,430	8,544	52,430	-	
5700 Capital Outlays	11,531	5,714	16,600	13,542	18,500	1,900	
5900 Other Financing Uses	-	-	-	-	-	-	
	\$ 1,385,011	\$ 1,414,086	\$ 1,329,795	\$ 352,737	\$ 1,328,240	\$ (1,555)	
60558 Operating Expenditures Filtration							
5100 Salaries & Benefits	\$ 590,491	\$ 633,066	\$ 725,591	\$ 153,306	\$ 702,288	\$ (23,303)	Lower OPEB/Pension costs
5200 Operating Supplies	232,984	228,723	268,477	47,256	268,477	-	
5300 Contractual Services	433,967	477,313	575,000	65,360	575,000	-	
5400 Other Expenses	1,153	2,469	3,600	790	3,600	-	
5700 Capital Outlays	108,567	55,988	55,000	9,188	55,000	-	
5900 Other Financing Uses	-	-	-	-	-	-	
Replacement Reserve - DWRF	-	-	-	-	-	-	
	\$ 1,367,162	\$ 1,397,559	\$ 1,627,668	\$ 275,900	\$ 1,604,365	\$ (23,303)	
90000 Project Expenditures							
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	284,507	771,410	1,110,000	351,568	1,255,000	145,000	
5700 Capital Outlays	-	-	-	-	-	-	
	\$ 284,507	\$ 771,410	\$ 1,110,000	\$ 351,568	\$ 1,255,000	\$ 145,000	
	\$ 5,055,158	\$ 6,056,674	\$ 6,266,159	\$ 1,207,749	\$ 6,386,301	\$ 120,142	
Available Cash Balance - EOY	\$ 3,585,169	\$ 2,782,590	\$ 1,595,937	\$ 3,314,542	\$ 1,808,010	\$ 212,073	

City of Muskegon						
Quarterly Budget Reforecast and 2012-13 Proposed Budget						
		Responsibility	2012-13 Budgeted Projects	2012-13 Estimated Project Grants	2012-13 1Q Reforecast	Comments
<u>2012-13 BUDGETED PROJECTS</u>						
<u>101</u>	<u>General Fund</u>					
	VOIP Phone System	Maurer	20,000		20,000	Year 2 of 5 Annual Payments, 0% Interest
	City Hall Tuckpointing	Al-Shatel	-		40,000	Carryover from FY12
	Irrigation Well at Lakeside Cemetery	Al-Shatel	-		29,000	Carryover from FY12
	Financial Management System	Paul	50,000		-	
	ADA Compliance, Various Locations	Al-Shatel	25,000	-	25,000	Federal Agreement
	Parking Lots	Al-Shatel	70,000	-	70,000	Resurfacing
	Windows Replacements at City Hall (Partial)	Al-Shatel	80,000	-	80,000	Energy Improvements
	Veteran's Park Upgrades	Al-Shatel	<u>12,000</u>	<u>-</u>	<u>12,000</u>	City's Share
			257,000	-	276,000	
<u>202</u>	<u>Major Streets</u>					
	Laketon, Wood to Getty	Al-Shatel	1,000,000	313,000	1,000,000	Reconstruct-Concrete with STP Funds
	Sherman, Estes to Glenside	Al-Shatel	780,000	301,000	780,000	Reconstruct-Concrete with STP Funds
	Laketon, Beidler to Park	Al-Shatel	-	-	30,000	Carryover from FY12
	Getty, Laketon to Evanston	Al-Shatel	-	-	40,000	Carryover from FY12
	Sherman, Lincoln to Estes	Al-Shatel	1,100,000	481,000	1,100,000	STP Grant Funds
	Speed Limit Evaluations	Al-Shatel	20,000	-	20,000	In-House Engineering Costs
	M-120 Over North Branch of River	Al-Shatel	16,000	-	16,000	MDOT Project - 8.75% City Participation
	Clay, Fourth to Third; Third, clay to Western	Al-Shatel	100,000	-	100,000	Reconstruction
	Southern Avenue, 5th to Sanford	Al-Shatel	100,000	-	10,000	Design Only in FY13
	Street Lights Removal	Al-Shatel	10,000	-	10,000	Where Possible

City of Muskegon						
Quarterly Budget Reforecast and 2012-13 Proposed Budget						
		Responsibility	2012-13 Budgeted Projects	2012-13 Estimated Project Grants	2012-13 1Q Reforecast	Comments
<u>2012-13 BUDGETED PROJECTS</u>						
	Traffic Signal Warrants	Al-Shatel	<u>40,000</u>	-	<u>70,000</u>	If Warrants Not met
			3,166,000	1,095,000	3,176,000	
<u>203</u>	<u>Local Streets</u>					
	Harbour Towne Circle Milling & Resurfacing	Al-Shatel	250,000	-	250,000	Consent Special Assessment
	Bourdon, Fair to Lakeshore Drive	Al-Shatel	225,000	-	200,000	
	Williams Street Outfall	Al-Shatel	-	-	135,000	Emergency Project
	Wickham, Sherman to Glen	Al-Shatel	300,000	-	300,000	
	Paver Management System	Al-Shatel	20,000	-	20,000	In-House Engineering Costs
	Street Lights Removal	Al-Shatel	<u>10,000</u>	-	<u>10,000</u>	Where Possible
			805,000	-	915,000	
<u>404</u>	<u>Public Improvement Fund</u>					
	SCBA Gear for Firefighters	Lewis	<u>155,000</u>	-	<u>135,000</u>	
<u>408</u>	<u>Arena Improvement Fund</u>					
	Security Cameras	Paul	5,000	-	5,000	
	Emergency Lighting Backup	Paul	-	-	15,000	Higher Priority Project
	Remodel One Visitor Locker Room	Paul	<u>15,000</u>	-	-	Will Help Attract HS Team to Arena
			20,000	-	20,000	
<u>482</u>	<u>State Grants Fund</u>					
	EPA Grant	Brubaker-Clarke	50,000	50,000	50,000	
	SmartZone Pre-Seed	Brubaker-Clarke	20,000	-	20,000	
	Musketawa Trail Connection-phase IB (Keating to Black Creek)	Al-Shatel	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	Contingent Upon DNR Land Purchase

City of Muskegon						
Quarterly Budget Reforecast and 2012-13 Proposed Budget						
		Responsibility	2012-13 Budgeted Projects	2012-13 Estimated Project Grants	2012-13 1Q Reforecast	Comments
<u>2012-13 BUDGETED PROJECTS</u>						
			320,000	300,000	320,000	
<u>590</u>	<u>Sewer</u>					
	Sewer Rehabilitation Project (various projects)	Al-Shatel	120,000	-	120,000	Lining of Manholes and Sewer Lines
	Austin Lift Station, Design	Al-Shatel	10,000	-	10,000	Design Only
	Evanston Lift Station	Al-Shatel	200,000	-	200,000	Rebuild
	GIS Update and Maintenance	Al-Shatel	20,000	-	20,000	County Licensing, Map Maintenance
	Beidler St., Hackley to 700' South of	Al-Shatel	160,000	-	160,000	Lining or Replacement
	Infiltration Study	Al-Shatel	65,000	-	65,000	Engineering/Design Only
	Sewer Treatment Facility	Al-Shatel	<u>75,000</u>	<u>-</u>	<u>75,000</u>	Feasability/Engineering
			650,000	-	650,000	
<u>591</u>	<u>Water</u>					
	Water Main Replacements, Various Locations - 2" & 4" Watermain	Al-Shatel	75,000	-	-	
	Laketon, Wood to Getty	Al-Shatel	35,000	-	35,000	Water Repairs Associated With Street Project
	Bourdon, Fair to Lakeshore Drive	Al-Shatel	-	-	120,000	Water Repairs Associated With Street Project
	Sherman, Lincoln to Estes	Al-Shatel	80,000	100,000	180,000	Water Repairs Associated With Street Project
	Hackely, Hudson to Glen	Al-Shatel	675,000	-	675,000	Replace Watermain & Services
	Sherman; Estes to Glenside	Al-Shatel	50,000	-	50,000	Services and Possible 30" Valve
	GIS Update and Maintenance	Al-Shatel	20,000	-	20,000	County Licensing, Map Maintenance
	Reliability Study, Plant	Al-Shatel	45,000	-	45,000	Required by MDEQ Every Five years
	Plant Clearwell Upgrades per 2010 study	Al-Shatel	105,000	-	105,000	
	Engineering Services for Harvey St. Reservoir Upgrades	Al-Shatel	<u>25,000</u>	<u>-</u>	<u>25,000</u>	
			1,110,000	100,000	1,255,000	

City of Muskegon						
Quarterly Budget Reforecast and 2012-13 Proposed Budget						
		Responsibility	2012-13 Budgeted Projects	2012-13 Estimated Project Grants	2012-13 1Q Reforecast	Comments
<u>2012-13 BUDGETED PROJECTS</u>						
<u>642</u>	<u>PSB</u>					
	Employee parking lot resurfacing	Al-Shatel	130,000	-	130,000	Resurface Parking Lot
			130,000	-	130,000	
<u>643</u>	<u>Engineering Services</u>					
	Intergovernmental Engineering Work	Al-Shatel	10,000	-	10,000	
			10,000	-	10,000	
<u>661</u>	<u>Equipment Fund</u>					
<i>5720/Quantity</i>	<i>Non-Vehicular Equipment:</i>					
1	Scale	Al-Shatel	12,000	-	12,000	New
1	Concrete Saw	Al-Shatel	-	-	25,000	New
2	Mower	Al-Shatel	16,000	-	16,000	Replacements for Cemeteries
			28,000	-	53,000	
<i>5746</i>	<i>Communications Equipment:</i>					
2	Video System	Al-Shatel	16,000	-	16,000	New
4	Radios-Police	Al-Shatel	20,000	-	20,000	Mobile/Portables (Police) Multi-Band
12	Radios - DPW	Al-Shatel	9,000	-	9,000	Replacements
60	GPS - units	Al-Shatel	25,000	-	25,000	Lease
3	Light bars	Al-Shatel	6,000	-	6,000	New
			76,000	-	76,000	
<i>5730</i>	<i>Vehicles:</i>					
2	Patrol Cruisers	Al-Shatel	50,000	-	50,000	
4	Pickup Truck, 4X4 (1/2 ton)	Al-Shatel	100,000	-	100,000	

City of Muskegon						
Quarterly Budget Reforecast and 2012-13 Proposed Budget						
		Responsibility	2012-13 Budgeted Projects	2012-13 Estimated Project Grants	2012-13 1Q Reforecast	Comments
<u>2012-13 BUDGETED PROJECTS</u>						
1	Loader	Al-Shatel	150,000	-	150,000	Replaces 1999 Loader @ Salt Shed
2	Plow Truck	Al-Shatel	280,000	-	280,000	Replaces 1992 Vehicles (#620 & #622)
3	Sedans	Al-Shatel	60,000	-	60,000	Replaces Police Vehicles (#161, #186, #188)
1	3/4 Ton Truck	Al-Shatel	25,000	-	25,000	Replaces Vehicle #573 - Parks
1	1 Ton Truck	Al-Shatel	28,000	-	28,000	New
1	Sewer Jet	Al-Shatel	200,000	-	200,000	Carryover From Prior Year
1	Pothole Patcher	Al-Shatel	115,000	-	115,000	New
1	Utility Vehicle - Cemetery	Al-Shatel	<u>13,000</u>	-	<u>13,000</u>	Replaces Pug
			<u>1,021,000</u>	-	<u>1,021,000</u>	
	Total Equipment Fund		1,125,000	-	1,150,000	
			<u>\$ 7,593,000</u>	<u>\$ 1,495,000</u>	<u>\$ 7,902,000</u>	