

CITY OF MUSKEGON

CITY COMMISSION MEETING

JULY 10, 2012

CITY COMMISSION CHAMBERS @ 5:30 P.M.

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, MI at 5:30 p.m., Tuesday, July 10, 2012.

Mayor Gawron opened the meeting with a prayer from Pastor Tim Cross from the Living Word Church after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen Gawron, Commissioners Eric Hood, Lawrence Spataro, Willie German, and Byron Turnquist, City Manager Bryon Mazade, City Attorney John Schrier, and City Clerk Ann Marie Cummings.

Commissioner Sue Wierengo arrived at 5:43 p.m.

2012-56 CONSENT AGENDA:

A. Approval of Minutes. CITY CLERK

SUMMARY OF REQUEST: To approve minutes of the June 26th City Commission Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

B. Contract for Mowing Services. PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: To approve a two-year contract with the Sheldon Park Neighborhood Improvement Association for the maintenance of two City owned lots in the Sheldon Park neighborhood.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Authorize execution of the contract. The responsibility for cleaning and mowing these lots would belong to the Association rather than the City and would extend through 2013. The City's

estimated cost of \$1,000 to maintain the lots over this period would then be donated to the Association. The neighborhood has maintained the lots for several years under similar agreements and has done a great job.

C. Grant Application for Safety Funds. ENGINEERING

SUMMARY OF REQUEST: Authorize staff to submit the following projects for possible Safety Funds in 2014:

1. Removal of the Amity Street Bridge (between Myrtle & Fork) to improve sight distance at an estimated cost of \$300,000 of which \$60,000 is a local match.
2. Construct sidewalks along the north side of Sherman Blvd. from Glenside to Barclay; estimated project cost is \$60,000 of which \$15,000 is a local match.
3. Construct sidewalks along the west side of Roberts Street from Sherman to Barney; estimated project cost is \$50,000 of which \$12,500 is a local match.

FINANCIAL IMPACT: A local match(s) as outlined above should grants be approved.

BUDGET ACTION REQUIRED: None at this time; approved projects will be budgeted for in upcoming budgets since this application is for 2014 fiscal year.

STAFF RECOMMENDATION: Authorize staff to submit the applications.

D. HOME Consortium Application. COMMUNITY & NEIGHBORHOOD SERVICES

SUMMARY OF REQUEST: The CNS Department is requesting authorization for the City of Muskegon to submit an application as the lead agency for a HOME Consortium as evidenced through a signed agreement with the Cities of Muskegon Heights, Norton Shores, and Roosevelt Park. The application to participate as HOME Consortium will be submitted to the Department of Housing and Urban Development.

The City Commission is also asked to direct the Mayor to sign a resolution for the HOME Consortium to support the agreement.

FINANCIAL IMPACT: The 2013 HOME allocations will be based on HUD's decision to approve the HOME Consortium application.

BUDGET ACTION REQUIRED: None at this time.

STAFF RECOMMENDATION: To enter into an agreement between the Cities of Muskegon Heights, Norton Shores, and Roosevelt Park to form a HOME Consortium from the City of Muskegon's HOME grant.

E. MUFD Equipment Request (Self-Contained Breathing Apparatus).
PUBLIC SAFETY

SUMMARY OF REQUEST: The Director of Public Safety requests that the Commission authorize the amount of \$143,454.16; for (30) ISI (*Self-Contained Breathing Apparatus* SCBA/accessories). This purchase request is to replace the aging/non-serviceable fire equipment (SCBA) that are now in-service at MUFD. Our current packs (ISI- SCBA) have been in use for approximately fifteen (15) years, upgraded once back in 2004.

This purchase is part of a county-wide purchase that will allow MUFD to acquire the new packets at \$4,482.00 each; other vendors offering comparable equipment quoted;

- (1) Douglas Safety systems (ISI air pack) = \$ 4,482.00
- (2) International Safety Instrument (ISI) = \$ 5,289.00
- (3) Safety Source One (ISI) = \$ 5,065.00

The newly acquired air packs meet/exceed the NFPA standard; this action will save the City several thousand dollars in the expected future by replacing the needed equipment at a reduced/regional cost at or near the end of life expectancy for the current equipment. SCBA air packs (comparables) such as "*Scott Air Packs*" cost as much as \$ 5,800.00 a unit, plus accessories. The above equipment purchase is desired by MUFD.

FINANCIAL IMPACT: Budgeted.

BUDGET ACTION REQUIRED: Equipment was budgeted in the 2012/13 budget cycle to support the equipment replacement (404 – *Public Improvement Fund - \$155,000*).

STAFF RECOMMENDATION: Staff recommends approval of this purchase request.

F. 2012-2013 Michigan Municipal League Membership Dues. CITY CLERK

SUMMARY OF REQUEST: Approval to pay the 2012-2013 MML dues in the amount of \$9,126. This is an increase of \$240.

FINANCIAL IMPACT:

MML Dues	\$8,296
Legal Defense Fund	<u>\$ 830</u>
Total	\$9,126

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval.

G. Accept Resignations and Make Appointments to Various Boards and Committees. CITY CLERK

SUMMARY OF REQUEST: To accept the resignation of Andrew Cirner from the Citizen's Police Review Board and the Local Development Finance Authority. To appoint Nick Archer to the Police Review Board, Boyd Arthur to the Housing Board of Appeals, Barbara VanFossen to the District Library Board, and Billie Quinn to the Citizen's District Council.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval.

COMMITTEE RECOMMENDATION: The Community Relations Committee recommended approval at their July 9th meeting.

Motion by Commissioner German, second by Commissioner Spataro to accept the Consent Agenda as presented.

ROLL VOTE: Ayes: Hood, Spataro, German, Turnquist, and Gawron

Nays: None

MOTION PASSES

ANY OTHER BUSINESS: City Clerk Ann Marie Cummings explained the process to fill the vacant City Commission seat.

PUBLIC PARTICIPATION: Public comments were received.

ADJOURNMENT: The City Commission Meeting adjourned at 5:46 p.m.

Respectfully submitted,

Ann Marie Cummings, MMC
City Clerk