

CITY OF MUSKEGON

CITY COMMISSION MEETING

JULY 24, 2012

CITY COMMISSION CHAMBERS @ 5:30 P.M.

AGENDA

- ❑ CALL TO ORDER:
- ❑ PRAYER:
- ❑ PLEDGE OF ALLEGIANCE:
- ❑ ROLL CALL:
- ❑ HONORS AND AWARDS:
- ❑ INTRODUCTIONS/PRESENTATION:
- ❑ CONSENT AGENDA:
 - A. Approval of Minutes. CITY CLERK
 - B. Appointment to Housing Commission. CITY MANAGER
 - C. Approval of the Use and Maintenance of City Owned Property at 1278 Terrace Street to be Combined with the Existing Lease Agreement with McLaughlin Neighborhood Association. PLANNING & ECONOMIC DEVELOPMENT
 - D. Consideration of Bids for H-1645 Bourdon Street, Fair to Lakeshore Drive. ENGINEERING
 - E. Consent Special Assessment Agreement with Harbour Towne Condo. Association to Pave Harbour Towne Circle and Cul-de-Sacs. ENGINEERING
- ❑ PUBLIC HEARINGS:
- ❑ COMMUNICATIONS:
- ❑ CITY MANAGER'S REPORT:
- ❑ UNFINISHED BUSINESS:
- ❑ NEW BUSINESS:
 - A. Consideration of Bids for H-1691 Williams' Street Outfall, North of White Street. ENGINEERING
 - B. Consideration of Bids for H-1639 Harbour Towne Circle and Cul-de-

Sacs. ENGINEERING

C. Police Patrol Labor Agreement. CITY MANAGER

D. Appointment of City Commissioner. CITY MANAGER

❑ ANY OTHER BUSINESS:

❑ PUBLIC PARTICIPATION:

- *Reminder: Individuals who would like to address the City Commission shall do the following:*
- Fill out a request to speak form attached to the agenda or located in the back of the room.
- Submit the form to the City Clerk.
- Be recognized by the Chair.
- Step forward to the microphone.
- State name and address.
- Limit of 3 minutes to address the Commission.
- (Speaker representing a group may be allowed 10 minutes if previously registered with City Clerk.)

❑ CLOSED SESSION:

❑ ADJOURNMENT:

ADA POLICY: THE CITY OF MUSKEGON WILL PROVIDE NECESSARY AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WHO WANT TO ATTEND THE MEETING UPON TWENTY FOUR HOUR NOTICE TO THE CITY OF MUSKEGON. PLEASE CONTACT ANN MARIE CUMMINGS, CITY CLERK, 933 TERRACE STREET, MUSKEGON, MI 49440 OR BY CALLING (231) 724-6705 OR TTY/TDD DIAL 7-1-1 TO REQUEST A REPRESENTATIVE TO DIAL (231) 724-6705.

Date: July 24, 2012
To: Honorable Mayor and City Commissioners
From: Ann Marie Cummings, City Clerk
RE: Approval of Minutes

SUMMARY OF REQUEST: To approve minutes of the July 9th Commission Worksession Meeting and the July 10th City Commission Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

City of Muskegon
City Commission Worksession
July 9, 2012
City Commission Chambers
5:30 PM

MINUTES

2012-57

Present: Commissioners Gawron, Hood, Wierengo, German, Turnquist, and Spataro.

Absent: None.

Conservation District – Richards Park.

A presentation was made for future plans at Richards Park by the Muskegon Conservation Club.

Currently the organization is working on designing and fundraising. It is hoped they will break ground in the spring and complete the project in the fall of 2013. The plans include a boardwalk, boat launch, fishing platforms, and outdoor classroom areas.

HOME Consortium Application.

The CNS Department is requesting authorization for the City of Muskegon to submit an application as the lead agency for a HOME Consortium as evidenced through a signed agreement with the cities of Muskegon Heights, Norton Shores, and Roosevelt Park. The application to participate as HOME Consortium will be submitted to the Department of Housing and Urban Development.

This item will be considered by the City Commission on the July 10, 2012 City Commission Meeting.

Appointment of Mayor.

Motion by Commissioner Turnquist, seconded by Commissioner German to appoint Steve Gawron to fill the unexpired term of Mayor through December 31, 2013.

ROLL CALL VOTE:

Ayes: Turnquist, Hood, Spataro, German, Gawron, and Wierengo.

Nays: None.

Abstain: Gawron.

MOTION PASSES

Motion by Commissioner Spataro, seconded by Commissioner German to accept letters of interest for the vacant At-Large Commissioner seat through Wednesday, July 18, 2012 at 4:00 p.m. and to conduct a special meeting on Monday, July 23, 2012 at 5:30 p.m. to interview all interested candidates. An appointment to fill the vacant seat will be made at the July 24, 2012 Regular City Commission Meeting.

ROLL CALL VOTE:

Ayes: Hood, Spataro, German, Gawron, Wierengo, and Turnquist.

Nays: None.

MOTION PASSES

Adjournment.

Motion by Commissioner Spataro, seconded by Commissioner German to adjourn the meeting at 6:35 p.m.

MOTION PASSES

**Ann Marie Cummings, MMC
City Clerk**

CITY OF MUSKEGON

CITY COMMISSION MEETING

JULY 10, 2012

CITY COMMISSION CHAMBERS @ 5:30 P.M.

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, MI at 5:30 p.m., Tuesday, July 10, 2012.

Mayor Gawron opened the meeting with a prayer from Pastor Tim Cross from the Living Word Church after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen Gawron, Commissioners Eric Hood, Lawrence Spataro, Willie German, and Byron Turnquist, City Manager Bryon Mazade, City Attorney John Schrier, and City Clerk Ann Marie Cummings.

Commissioner Sue Wierengo arrived at 5:43 p.m.

2012-56 CONSENT AGENDA:

A. Approval of Minutes. CITY CLERK

SUMMARY OF REQUEST: To approve minutes of the June 26th City Commission Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

B. Contract for Mowing Services. PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: To approve a two-year contract with the Sheldon Park Neighborhood Improvement Association for the maintenance of two City owned lots in the Sheldon Park neighborhood.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Authorize execution of the contract. The responsibility for cleaning and mowing these lots would belong to the Association rather than the City and would extend through 2013. The City's

estimated cost of \$1,000 to maintain the lots over this period would then be donated to the Association. The neighborhood has maintained the lots for several years under similar agreements and has done a great job.

C. Grant Application for Safety Funds. ENGINEERING

SUMMARY OF REQUEST: Authorize staff to submit the following projects for possible Safety Funds in 2014:

1. Removal of the Amity Street Bridge (between Myrtle & Fork) to improve sight distance at an estimated cost of \$300,000 of which \$60,000 is a local match.
2. Construct sidewalks along the north side of Sherman Blvd. from Glenside to Barclay; estimated project cost is \$60,000 of which \$15,000 is a local match.
3. Construct sidewalks along the west side of Roberts Street from Sherman to Barney; estimated project cost is \$50,000 of which \$12,500 is a local match.

FINANCIAL IMPACT: A local match(s) as outlined above should grants be approved.

BUDGET ACTION REQUIRED: None at this time; approved projects will be budgeted for in upcoming budgets since this application is for 2014 fiscal year.

STAFF RECOMMENDATION: Authorize staff to submit the applications.

D. HOME Consortium Application. COMMUNITY & NEIGHBORHOOD SERVICES

SUMMARY OF REQUEST: The CNS Department is requesting authorization for the City of Muskegon to submit an application as the lead agency for a HOME Consortium as evidenced through a signed agreement with the Cities of Muskegon Heights, Norton Shores, and Roosevelt Park. The application to participate as HOME Consortium will be submitted to the Department of Housing and Urban Development.

The City Commission is also asked to direct the Mayor to sign a resolution for the HOME Consortium to support the agreement.

FINANCIAL IMPACT: The 2013 HOME allocations will be based on HUD's decision to approve the HOME Consortium application.

BUDGET ACTION REQUIRED: None at this time.

STAFF RECOMMENDATION: To enter into an agreement between the Cities of Muskegon Heights, Norton Shores, and Roosevelt Park to form a HOME Consortium from the City of Muskegon's HOME grant.

E. MUFD Equipment Request (Self-Contained Breathing Apparatus).
PUBLIC SAFETY

SUMMARY OF REQUEST: The Director of Public Safety requests that the Commission authorize the amount of \$143,454.16; for (30) ISI (*Self-Contained Breathing Apparatus* SCBA/accessories). This purchase request is to replace the aging/non-serviceable fire equipment (SCBA) that are now in-service at MUFD. Our current packs (ISI- SCBA) have been in use for approximately fifteen (15) years, upgraded once back in 2004.

This purchase is part of a county-wide purchase that will allow MUFD to acquire the new packets at \$4,482.00 each; other vendors offering comparable equipment quoted;

- (1) Douglas Safety systems (ISI air pack) = \$ 4,482.00
- (2) International Safety Instrument (ISI) = \$ 5,289.00
- (3) Safety Source One (ISI) = \$ 5,065.00

The newly acquired air packs meet/exceed the NFPA standard; this action will save the City several thousand dollars in the expected future by replacing the needed equipment at a reduced/regional cost at or near the end of life expectancy for the current equipment. SCBA air packs (comparables) such as "*Scott Air Packs*" cost as much as \$ 5,800.00 a unit, plus accessories. The above equipment purchase is desired by MUFD.

FINANCIAL IMPACT: Budgeted.

BUDGET ACTION REQUIRED: Equipment was budgeted in the 2012/13 budget cycle to support the equipment replacement (404 – *Public Improvement Fund - \$155,000*).

STAFF RECOMMENDATION: Staff recommends approval of this purchase request.

F. 2012-2013 Michigan Municipal League Membership Dues. CITY CLERK

SUMMARY OF REQUEST: Approval to pay the 2012-2013 MML dues in the amount of \$9,126. This is an increase of \$240.

FINANCIAL IMPACT:

MML Dues	\$8,296
Legal Defense Fund	<u>\$ 830</u>
Total	\$9,126

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval.

G. Accept Resignations and Make Appointments to Various Boards and Committees. CITY CLERK

SUMMARY OF REQUEST: To accept the resignation of Andrew Cirner from the Citizen's Police Review Board and the Local Development Finance Authority. To appoint Nick Archer to the Police Review Board, Boyd Arthur to the Housing Board of Appeals, Barbara VanFossen to the District Library Board, and Billie Quinn to the Citizen's District Council.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval.

COMMITTEE RECOMMENDATION: The Community Relations Committee recommended approval at their July 9th meeting.

Motion by Commissioner German, second by Commissioner Spataro to accept the Consent Agenda as presented.

ROLL VOTE: Ayes: Hood, Spataro, German, Turnquist, and Gawron

Nays: None

MOTION PASSES

ANY OTHER BUSINESS: City Clerk Ann Marie Cummings explained the process to fill the vacant City Commission seat.

PUBLIC PARTICIPATION: Public comments were received.

ADJOURNMENT: The City Commission Meeting adjourned at 5:46 p.m.

Respectfully submitted,

Ann Marie Cummings, MMC
City Clerk

AGENDA ITEM NO. _____

CITY COMMISSION MEETING _____

TO: Honorable Mayor and City Commissioners

FROM: Bryon L. Mazade, City Manager

DATE: July 6, 2012

RE: Appointment to Housing Commission

SUMMARY OF REQUEST:

To appoint Rosie Walker to the Housing Commission.

FINANCIAL IMPACT:

None.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

To approve the appointment.

COMMITTEE RECOMMENDATION:

None.



CITY OF MUSKEGON
TALENT BANK APPLICATION

DATE: June 27, 2012

Please Type or Print. Applications will be kept on file for one year. All applicants subject to a background check.

NAME: Rosie Mae Walker HOME PHONE #: 231-457-7413
HOME ADDRESS: 1080 Terrace Apt 815 WORK PHONE #: Message 931-722-4970
DATE OF BIRTH: 3-1-55 E-MAIL ADDRESS: Ø
OCCUPATION: Certified Trainer EMPLOYER: Olive Gardner
(If retired, give former occupation)
EDUCATION: 12th grade 1/2 yr College

PERSONAL REFERENCES: (Please list the name and phone numbers of three personal references)

1. Name: Lyonne Morsey Phone: 231-722-2647
2. Name: Jessie Lee McEoy Phone: 231-722-4970
3. Name: Debra Crockett Phone: 231-722-2647

PERSONAL & COMMUNITY ACTIVITIES: Vice President of Council Broad of Hartford Terrace

CIVIC ORGANIZATIONS: NAACP - Eels - Eastern Star

NEIGHBORHOOD ASSOCIATION MEMBER: Yes: _____ No:

MARK BOARDS/COMMISSIONS/COMMITTEES YOU WISH TO SERVE ON – MARK FIRST CHOICE WITH #1

- | | |
|--|---|
| <input checked="" type="checkbox"/> Board of Canvassers | <input type="checkbox"/> Housing Code Board of Appeals |
| <input type="checkbox"/> Board of Review | <input checked="" type="checkbox"/> Housing Commission |
| <input checked="" type="checkbox"/> Citizen's Police Review Board | <input type="checkbox"/> Income Tax Board of Review |
| <input type="checkbox"/> Civil Service Commission | <input type="checkbox"/> Local Develop. Finance Authority |
| <input type="checkbox"/> CDBG-Citizen's District Council | <input type="checkbox"/> Local Officer's Compensation Committee |
| <input type="checkbox"/> Construction Board of Appeals | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> District Library Board | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Downtown Development Authority/Brownfield Board | |
| <input type="checkbox"/> Election Commission | |
| <input type="checkbox"/> Historic District Commission | |

Why would you be a good member of this committee? What do you bring to the committee? I Like helping People. I'm A People Person, Help the Resident keep active with going

Are you willing to serve on any other boards/committees not marked? Yes: No: _____

If applying for the Citizen's Police Review Board, are you a member of one of the following minority coalition groups?

- | | | |
|--|--|---|
| <input type="checkbox"/> Muskegon Urban League | <input checked="" type="checkbox"/> NAACP – Muskegon Chapter | <input type="checkbox"/> Latinos Working for the Future |
| <input type="checkbox"/> Nation of Islam | <input type="checkbox"/> Ad Hoc Committee for Equality and Justice | |

Attach Additional Sheets or Resume if Desired.

Return this form to: City Clerk's Office, 933 Terrace St., Muskegon, MI 49440

Commission Meeting Date: July 24, 2012

Date: July 17, 2012
To: Honorable Mayor & City Commission
From: Planning & Economic Development Department
RE: Approval of the Use & Maintenance of City Owned Property at 1278 Terrace St. to be combined with the existing lease agreement with McLaughlin Neighborhood Association.

SUMMARY OF REQUEST:

To add 1278 Terrace (City owned lot) to the existing lease agreement that the City has with McLaughlin Neighborhood Association. The properties are contiguous. They intend to use the property for a park and garden.

FINANCIAL IMPACT:

None.

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

To approve the agreement and authorize both the Mayor and the Clerk to sign it.

COMMITTEE RECOMMENDATION:

None.

Date: July 24, 2012
To: Honorable Mayor and City Commissioners
From: Engineering
RE: Consideration of Bids for:
H-1645 Bourdon St; Fair to Lakeshore Dr.

SUMMARY OF REQUEST:

Award the reconstruction of Bourdon contract to McCormick Sand since they were the lowest responsible bidder with a total bid price of \$285,734, see attached bid tabulation.

FINANCIAL IMPACT:

The construction cost of \$285,734 plus engineering

BUDGET ACTION REQUIRED:

The water cost will have to be added to the Water budget under CIP for 2012/2013 from the "various upgrades" line item.

STAFF RECOMMENDATION:

Award the contract to McCormick Sand.

COMMITTEE RECOMMENDATION:

H-1645, S-640, W-711
 BOURDON ST., FAIR AVE., TO LAKESHORE DR.
 BID TABULATIONS

CONTRACTOR ADDRESS CITY/ST/ZIP		ENGINEER'S ESTIMATE		McCormick Sand Inc. 5430 Russell Rd. Twin Lake, MI 49457		C&D HUGHES, INC. 3097 Lansing Rd. Charlotte, MI 48813		Kamminga & Roodvoets, Inc. 3435 Broadmoor Ave. SE Grand Rapids, MI 49512		Jackson-Merkey Contractors 555 E. Western Ave. Muskegon, MI 49442		Brenner Excavating, Inc. 2841 132nd Ave. Hopkins, MI 49328			
				1		2		3		4		5			
LINE	DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE		
1	Aggregate Base, 6 inch	Syd	2847	5	\$ 14,235.00	\$ 5.00	\$ 14,235.00	\$ 6.00	\$ 17,082.00	\$ 5.10	\$ 14,519.70	\$ 5.00	\$ 14,235.00	\$ 4.65	\$ 13,238.55
2	Bend, 12 inch, 22 1/2 Degree, DI MJ	Ea	2	400	\$ 800.00	\$ 675.00	\$ 1,350.00	\$ 500.00	\$ 1,000.00	\$ 550.00	\$ 1,100.00	\$ 565.00	\$ 1,130.00	\$ 542.50	\$ 1,085.00
3	Bend, 6 inch, 45 Degree, DI MJ	Ea	2	300	\$ 600.00	\$ 280.00	\$ 560.00	\$ 200.00	\$ 400.00	\$ 250.00	\$ 500.00	\$ 265.00	\$ 530.00	\$ 199.00	\$ 398.00
4	Detectable Warning Surface	Ft	10	10	\$ 100.00	\$ 32.00	\$ 320.00	\$ 40.00	\$ 400.00	\$ 40.00	\$ 400.00	\$ 32.00	\$ 320.00	\$ 33.30	\$ 333.00
5	Catch Basin Special Detail	Ea	4	1300	\$ 5,200.00	\$ 1,170.00	\$ 4,680.00	\$ 1,500.00	\$ 6,000.00	\$ 1,100.00	\$ 4,400.00	\$ 1,520.00	\$ 6,080.00	\$ 1,437.00	\$ 5,748.00
6	Conc Pavt with Integral Curb, Nonreinf, 8 inch	Syd	805	40	\$ 32,200.00	\$ 43.20	\$ 34,776.00	\$ 35.00	\$ 28,175.00	\$ 43.00	\$ 34,615.00	\$ 43.20	\$ 34,776.00	\$ 45.00	\$ 36,225.00
7	Corporation Stop, 1 inch	Ea	27	250	\$ 6,750.00	\$ 255.00	\$ 6,885.00	\$ 100.00	\$ 2,700.00	\$ 220.00	\$ 5,940.00	\$ 225.00	\$ 6,075.00	\$ 176.50	\$ 4,765.50
8	Curb and Gutter, Conc, Det F4	Ft	1412	12	\$ 16,944.00	\$ 11.00	\$ 15,532.00	\$ 14.00	\$ 19,768.00	\$ 12.50	\$ 17,650.00	\$ 10.15	\$ 14,331.80	\$ 11.80	\$ 16,661.60
9	Curb Stop 1 inch, Mueller #15150 or Equal	Ea	24	250	\$ 6,000.00	\$ 305.00	\$ 7,320.00	\$ 500.00	\$ 12,000.00	\$ 325.00	\$ 7,800.00	\$ 275.00	\$ 6,600.00	\$ 262.50	\$ 6,300.00
10	Cut and Cap, 6 inch Watermain	Ea	1	500	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 920.00	\$ 920.00	\$ 565.00	\$ 565.00	\$ 565.00	\$ 131.50	\$ 131.50
11	Dr Structure Cover, Adj, Case 1, Modified	Ea	2	500	\$ 1,000.00	\$ 450.00	\$ 900.00	\$ 750.00	\$ 1,500.00	\$ 550.00	\$ 1,100.00	\$ 450.00	\$ 900.00	\$ 390.50	\$ 781.00
12	Dr Structure, Rem, Modified	Ea	7	275	\$ 1,925.00	\$ 250.00	\$ 1,750.00	\$ 400.00	\$ 2,800.00	\$ 175.00	\$ 1,225.00	\$ 330.00	\$ 2,310.00	\$ 233.50	\$ 1,634.50
13	Driveway, Nonreinf Conc, 6 Inch, Modified	Syd	420	29	\$ 12,180.00	\$ 27.00	\$ 11,340.00	\$ 30.00	\$ 12,600.00	\$ 30.00	\$ 12,600.00	\$ 23.85	\$ 10,017.00	\$ 28.40	\$ 11,928.00
14	Erosion Control, Inlet Protection, Fabric Drop	Ea	7	100	\$ 700.00	\$ 150.00	\$ 1,050.00	\$ 100.00	\$ 700.00	\$ 85.00	\$ 595.00	\$ 110.00	\$ 770.00	\$ 80.80	\$ 565.60
15	HMA, 3C	Ton	265	65	\$ 17,225.00	\$ 63.00	\$ 16,695.00	\$ 62.68	\$ 16,610.20	\$ 62.68	\$ 16,610.20	\$ 62.70	\$ 16,615.50	\$ 65.20	\$ 17,278.00
16	HMA, 4C	Ton	265	65	\$ 17,225.00	\$ 70.00	\$ 18,550.00	\$ 69.82	\$ 18,502.30	\$ 69.82	\$ 18,502.30	\$ 69.85	\$ 18,510.25	\$ 72.70	\$ 19,265.50
17	Hydrant, 6 inch, Standard	Ea	2	1500	\$ 3,000.00	\$ 2,220.00	\$ 4,440.00	\$ 3,300.00	\$ 6,240.00	\$ 2,465.00	\$ 4,930.00	\$ 2,145.00	\$ 4,290.00	\$ 2,692.00	\$ 5,384.00
18	Hydroseeding	Syd	1860	0.75	\$ 1,395.00	\$ 0.40	\$ 744.00	\$ 3.00	\$ 5,580.00	\$ 1.00	\$ 1,860.00	\$ 0.95	\$ 1,767.00	\$ 0.78	\$ 1,450.80
19	Machine Grading, Modified	Sta	9.39	1000	\$ 9,390.00	\$ 1,000.00	\$ 9,390.00	\$ 2,000.00	\$ 18,780.00	\$ 1,700.00	\$ 15,963.00	\$ 1,000.00	\$ 9,390.00	\$ 1,561.00	\$ 14,657.79
20	Maintenance Gravel, LM	Cyd	400	20	\$ 8,000.00	\$ 18.00	\$ 7,200.00	\$ 25.00	\$ 10,000.00	\$ 15.00	\$ 6,000.00	\$ 13.40	\$ 5,360.00	\$ 3.95	\$ 1,580.00
21	Manhole Special Detail	Ea	5	1500	\$ 7,500.00	\$ 1.00	\$ 5.00	\$ 1,500.00	\$ 7,500.00	\$ 1,200.00	\$ 6,000.00	\$ 100.00	\$ 500.00	\$ 1,437.00	\$ 7,185.00
22	Meter Pit Complete, 1 Inch	Ea	3	650	\$ 1,950.00	\$ 855.00	\$ 2,565.00	\$ 1,200.00	\$ 3,600.00	\$ 1,320.00	\$ 3,960.00	\$ 860.00	\$ 2,580.00	\$ 770.00	\$ 2,310.00
23	Dr Structure Cover, Modified	Ea	7	625	\$ 4,375.00	\$ 530.00	\$ 3,710.00	\$ 500.00	\$ 3,500.00	\$ 875.00	\$ 6,125.00	\$ 410.00	\$ 2,870.00	\$ 660.00	\$ 4,620.00
24	Pavt, Rem, Modified	Syd	3353	4	\$ 13,412.00	\$ 3.00	\$ 10,059.00	\$ 8.00	\$ 26,824.00	\$ 6.00	\$ 20,118.00	\$ 4.25	\$ 14,250.25	\$ 3.25	\$ 10,897.25
25	Plug, 12 inch, DI MJ	Ea	1	300	\$ 300.00	\$ 345.00	\$ 345.00	\$ 500.00	\$ 500.00	\$ 330.00	\$ 330.00	\$ 360.00	\$ 360.00	\$ 295.00	\$ 295.00
26	Reducer, 8 inch X 6 inch, DI MJ	Ea	1	250	\$ 250.00	\$ 300.00	\$ 300.00	\$ 400.00	\$ 400.00	\$ 270.00	\$ 270.00	\$ 290.00	\$ 290.00	\$ 252.00	\$ 252.00
27	Sidewalk Ramp	Sft	400	6.5	\$ 2,600.00	\$ 4.50	\$ 1,800.00	\$ 6.00	\$ 2,400.00	\$ 5.40	\$ 2,160.00	\$ 4.00	\$ 1,600.00	\$ 4.55	\$ 1,820.00
28	Sidewalk, Conc, 4 inch	Sft	1696	2.5	\$ 4,240.00	\$ 2.50	\$ 4,240.00	\$ 2.70	\$ 4,579.20	\$ 3.70	\$ 6,275.20	\$ 2.20	\$ 3,731.20	\$ 2.70	\$ 4,579.20
29	Sidewalk, Conc, 6 inch	Sft	510	3.5	\$ 1,785.00	\$ 3.00	\$ 1,530.00	\$ 6.00	\$ 3,060.00	\$ 5.20	\$ 2,652.00	\$ 2.65	\$ 1,351.50	\$ 3.15	\$ 1,606.50
30	Sidewalk, Rem	Syd	290	4.75	\$ 1,377.50	\$ 9.00	\$ 2,610.00	\$ 8.00	\$ 2,320.00	\$ 6.00	\$ 1,740.00	\$ 5.40	\$ 1,566.00	\$ 2.75	\$ 797.50
31	Sleeve, 6 inch, Long, DI MJ	Ea	1	350	\$ 350.00	\$ 500.00	\$ 500.00	\$ 3,500.00	\$ 3,500.00	\$ 1,100.00	\$ 1,100.00	\$ 270.00	\$ 270.00	\$ 244.00	\$ 244.00
32	Sleeve, 8 inch, Long, DI MJ	Ea	1	400	\$ 400.00	\$ 500.00	\$ 500.00	\$ 3,500.00	\$ 3,500.00	\$ 1,250.00	\$ 1,250.00	\$ 320.00	\$ 320.00	\$ 293.50	\$ 293.50
33	Storm Sewer, D.I. CL 52, 12 inch	Ft	66	35	\$ 2,310.00	\$ 52.00	\$ 3,432.00	\$ 80.00	\$ 5,280.00	\$ 68.00	\$ 4,488.00	\$ 70.00	\$ 4,620.00	\$ 52.40	\$ 3,458.40
34	Storm Sewer, D.I. CL 52, 8 inch	Ft	27	35	\$ 945.00	\$ 40.00	\$ 1,080.00	\$ 70.00	\$ 1,890.00	\$ 49.00	\$ 1,323.00	\$ 55.00	\$ 1,485.00	\$ 38.20	\$ 1,031.40
35	Storm Sewer, PVC SDR 35, 6 inch	Ft	22	25	\$ 550.00	\$ 25.00	\$ 550.00	\$ 50.00	\$ 1,100.00	\$ 32.00	\$ 704.00	\$ 36.00	\$ 792.00	\$ 23.00	\$ 506.00
36	Tapping Sleeve and Valve, 24 inch x 12 inch, With Box	Ea	1	4000	\$ 4,000.00	\$ 5,340.00	\$ 5,340.00	\$ 7,500.00	\$ 7,500.00	\$ 4,850.00	\$ 4,850.00	\$ 5,935.00	\$ 5,935.00	\$ 5,375.00	\$ 5,375.00
37	Tee, 12 inch X 6 inch, DI MJ	Ea	3	400	\$ 1,200.00	\$ 800.00	\$ 2,400.00	\$ 550.00	\$ 1,650.00	\$ 725.00	\$ 2,175.00	\$ 700.00	\$ 2,100.00	\$ 755.00	\$ 2,265.00
38	Topsoil Surface, Furn, 4 inch	Syd	1860	2	\$ 3,720.00	\$ 1.60	\$ 2,976.00	\$ 3.00	\$ 5,580.00	\$ 3.20	\$ 5,952.00	\$ 3.80	\$ 7,068.00	\$ 1.10	\$ 2,046.00
39	Traffic Control	LS	1	2000	\$ 2,000.00	\$ 8,615.00	\$ 8,615.00	\$ 10,000.00	\$ 10,000.00	\$ 15,270.00	\$ 15,270.00	\$ 8,395.00	\$ 8,395.00	\$ 4,805.00	\$ 4,805.00
40	Tree, Rem, 19 inch to 36 inch	Ea	3	400	\$ 1,200.00	\$ 450.00	\$ 1,350.00	\$ 1,000.00	\$ 3,000.00	\$ 304.00	\$ 912.00	\$ 600.00	\$ 1,800.00	\$ 884.50	\$ 2,653.50
41	Valve, 12 Inch, Gate, With Box	Ea	1	1500	\$ 1,500.00	\$ 2,470.00	\$ 2,470.00	\$ 2,700.00	\$ 2,700.00	\$ 1,750.00	\$ 1,750.00	\$ 1,865.00	\$ 1,865.00	\$ 2,423.00	\$ 2,423.00
42	Valve, 6 inch, Gate with Box	Ea	2	600	\$ 1,200.00	\$ 970.00	\$ 1,940.00	\$ 1,200.00	\$ 2,400.00	\$ 750.00	\$ 1,500.00	\$ 960.00	\$ 1,920.00	\$ 1,008.00	\$ 2,016.00
43	Water Service, 1 Inch, Copper Type K	Ft	903	18	\$ 16,254.00	\$ 14.00	\$ 12,642.00	\$ 36.00	\$ 32,508.00	\$ 30.00	\$ 27,090.00	\$ 19.00	\$ 17,157.00	\$ 14.30	\$ 12,912.90
44	Watermain 12 Inch CL 52 D.I.	Ft	967	40	\$ 38,680.00	\$ 54.00	\$ 52,218.00	\$ 80.00	\$ 77,360.00	\$ 63.00	\$ 60,921.00	\$ 60.00	\$ 58,020.00	\$ 60.60	\$ 58,600.20
45	Watermain 6 Inch CL 52 D.I.	Ft	83	45	\$ 3,735.00	\$ 30.00	\$ 2,490.00	\$ 80.00	\$ 6,640.00	\$ 40.00	\$ 3,320.00	\$ 51.00	\$ 4,233.00	\$ 40.10	\$ 3,328.30
46	Dr Structure Tap, 12 inch	Ea	2	250	\$ 500.00	\$ 250.00	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00	\$ 265.00	\$ 530.00	\$ 144.00	\$ 288.00
47	Sewer Tap, 8 inch	Ea	1	150	\$ 150.00	\$ 250.00	\$ 250.00	\$ 400.00	\$ 400.00	\$ 420.00	\$ 420.00	\$ 150.00	\$ 150.00	\$ 107.00	\$ 107.00
48	Water Valve Box and Cover, Complete	Ea	2	350	\$ 700.00	\$ 550.00	\$ 1,100.00	\$ 400.00	\$ 800.00	\$ 335.00	\$ 670.00	\$ 410.00	\$ 820.00	\$ 437.00	\$ 874.00
ESTIMATE TOTAL					\$ 272,552.50		\$ 285,734.00		\$ 403,188.70		\$ 351,555.40		\$ 301,151.50		\$ 297,000.99

Date: July 24, 2012
To: Honorable Mayor and City Commissioners
From: Engineering
RE: Consent Special Assessment Agreement with Harbour Towne
Condo. Association to Pave Harbour Towne Circle & Cul-de-Sacs

SUMMARY OF REQUEST:

Approve the consent special assessment agreement with Harbour Towne Condo. Association to mill and resurface all public roads within the Harbour Towne area as described in the attached proposed agreement, and authorize the mayor and clerk to execute said agreement.

FINANCIAL IMPACT:

The total cost of the construction project, including engineering, less the association's contribution.

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Approve the agreement with Harbour Towne Condominium Association and authorize the mayor and clerk to sign off on said agreement.

COMMITTEE RECOMMENDATION:

Agreement: Repaving of Certain Roads in Harbour Towne

This Agreement is made effective _____, 2012, between Harbour Towne Condominium Association, a Michigan non-profit corporation ("Association") and the City of Muskegon, a Michigan municipal corporation ("City").

Recitals

The City and the Association desire to insure the resurfacing of public roads in Harbour Towne known as West Harbour Towne Circle, East Harbour Towne Circle, and the cul-de-sacs in Harbour Towne known as Pigeon Hill Court, Sand Dock Court, and Sand Bar Court (these roads and cul-de-sacs will be collectively referred to hereinafter as the "Road"), and to allocate the costs of resurfacing of the Road pursuant to the terms and conditions of this Agreement.

Therefore, it is agreed as follows:

1. **Project Specifics.** The City agrees to retain and pay contractors to mill and replace the Road with three (3) inches of new asphalt road surface, and that the Road's existing curbs and gutters will remain and be repaired if necessary (the "Project") due to drainage issues. The cost of any such repair is included in the amount the Association is responsible for paying the City, detailed below. The Project will commence and conclude in 2012/2013 budget year.
2. **Payment.** The Association shall pay \$50,000 as a deposit within 30 days of execution of this Agreement. The Association shall be responsible for paying 20% of the costs associated with design and construction of the Project, up to \$50,000. If the total cost of the Project is less than \$250,000, the City will provide the Association with a refund of the difference between 20% of the total cost and the \$50,000 deposit upon final payment to contractor.

CITY OF MUSKEGON

By _____
Stephen Gawron, Its Mayor

and _____
Ann Marie Cummings, City Clerk

Harbour Towne Condominium Association, a
Michigan non-profit corporation

By Jerry A. Jiminski
Its Board President - Harbour Towne Circle Assc.

Date: July 24, 2012
To: Honorable Mayor and City Commissioners
From: Engineering
Consideration of Bids for:
H-1691 Williams' Street Outfall, N. of White St.

SUMMARY OF REQUEST:

Authorize staff to award and enter into a construction contract with the lowest responsible bidder to reestablish the Williams' street outfall. Bid tabulation will be presented to you at the commission meeting since bids for this emergency project are not scheduled to arrive until 2:00 P.M. on July 24th. Engineer's estimate for this project is \$106,000.

FINANCIAL IMPACT:

The construction cost of an estimated bid of \$106,000 plus construction engineering.

BUDGET ACTION REQUIRED:

If approved, the adopted 2012/2013 budget will have to be amended to add this project into the 2012/2013 CIP.

STAFF RECOMMENDATION:

Authorize staff to enter into a construction contract with the lowest responsible bidder due to the urgent nature of the required repairs.

COMMITTEE RECOMMENDATION:

Date: July 24, 2012
To: Honorable Mayor and City Commissioners
From: Engineering
RE: Consideration of Bids for:
H-1639 Harbour Towne Circle & Cul-de-Sacs

SUMMARY OF REQUEST:

Given the City's local preference policy of 1% advantage to local contractors; Award the milling and resurfacing of Harbour Towne Circle to Asphalt Paving out of Muskegon for a proposed price of \$225,290.94, see attached bid tabulation. Furthermore, if approval is granted, it should be contingent on the Harbour Towne Association signing the consent special assessment agreement by which they are responsible for up to 20% of the total cost.

Asphalt Paving was the third lowest bidder.

FINANCIAL IMPACT:

The construction cost of \$225,290.94 plus engineering

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Contingent award to Asphalt Paving.

COMMITTEE RECOMMENDATION:

H-1639
HARBOUR TOWNE CIRCLE

CONTRACTOR ADDRESS CITY/ST/ZIP				ENGINEER'S ESTIMATE		Rieth-Riley Construction PO Box 278 Ada, MI 49301		Michigan Paving & Materials 3566 Millcreek Comstock Park, MI 49321		Asphalt Paving, Inc. 1000 E. Sherman Blvd. Muskegon, MI 49444		Kamminka & Roodvoets, Inc. 3435 Broadmoor Ave. SE Grand Rapids, MI 49512		Jackson-Merkey Cont. 555 E. Western Ave. Muskegon, MI 49442	
						1		2		3		4		5	
LINE	DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	AGGREGATE BASE, CONDITIONING	SYD	16630	\$1.00	\$ 16,630.00	\$ 0.54	\$ 8,980.20	\$ 0.53	\$ 8,813.90	\$ 0.53	\$ 8,813.90	\$ 1.25	\$ 20,787.50	\$ 2.00	\$ 33,260.00
2	COLD MILLING HMA SURFACE	SYD	16630	\$1.00	\$ 16,630.00	\$ 1.30	\$ 21,619.00	\$ 0.75	\$ 12,472.50	\$ 1.10	\$ 18,293.00	\$ 1.75	\$ 29,102.50	\$ 0.85	\$ 14,135.50
3	HMA, 3C	TON	1381	\$70.00	\$ 96,670.00	\$ 59.30	\$ 81,893.30	\$ 67.05	\$ 92,596.05	\$ 60.57	\$ 83,647.17	\$ 61.00	\$ 84,241.00	\$ 60.60	\$ 83,688.60
4	HMA, 4C	TON	1381	\$65.00	\$ 89,765.00	\$ 63.55	\$ 87,762.55	\$ 67.64	\$ 93,410.84	\$ 68.27	\$ 94,280.87	\$ 69.00	\$ 95,289.00	\$ 68.30	\$ 94,322.30
5	TRAFFIC CONTROL	LS	1	\$1,000.00	\$ 1,000.00	\$ 14,525.00	\$ 14,525.00	\$ 6,869.00	\$ 6,869.00	\$ 10,400.00	\$ 10,400.00	\$ 9,000.00	\$ 9,000.00	\$ 5,000.00	\$ 5,000.00
6	CURB AND GUTTER, REM	FT	40	\$20.00	\$ 800.00	\$ 10.40	\$ 416.00	\$ 10.40	\$ 416.00	\$ 10.40	\$ 416.00	\$ 18.00	\$ 720.00	\$ 19.00	\$ 760.00
7	CURB AND GUTTER, CONC, F4, MODIFIED	FT	40	\$25.00	\$ 1,000.00	\$ 35.00	\$ 1,400.00	\$ 45.00	\$ 1,800.00	\$ 32.00	\$ 1,280.00	\$ 35.00	\$ 1,400.00	\$ 31.00	\$ 1,240.00
8	DR STRUCTURE COVER, ADJ, CASE I, MODIFIED	EA	7	\$550.00	\$ 3,850.00	\$ 444.00	\$ 3,108.00	\$ 444.00	\$ 3,108.00	\$ 444.00	\$ 3,108.00	\$ 600.00	\$ 4,200.00	\$ 625.00	\$ 4,375.00
9	DR STUCTURE COVER, MODIFIED	EA	7	\$500.00	\$ 3,500.00	\$ 525.00	\$ 3,675.00	\$ 525.00	\$ 3,675.00	\$ 525.00	\$ 3,675.00	\$ 500.00	\$ 3,500.00	\$ 350.00	\$ 2,450.00
10	WATER VALVE BOX AND COVER, COMPLETE	EA	3	\$450.00	\$ 1,350.00	\$ 459.00	\$ 1,377.00	\$ 459.00	\$ 1,377.00	\$ 459.00	\$ 1,377.00	\$ 600.00	\$ 1,800.00	\$ 800.00	\$ 2,400.00
ENGINEERS ESTIMATE					\$ 231,195.00		\$ 224,756.05		\$ 224,538.29		\$ 225,290.94		\$ 250,040.00		\$ 241,631.40

 Engineers Estimate
 Apparent Low Bidder
 Bid Tab Calculation Errors

AGENDA ITEM NO. _____

CITY COMMISSION MEETING July 24, 2012

TO: Honorable Mayor and City Commissioners

FROM: Bryon L. Mazade, City Manager

DATE: July 18, 2012

RE: Police Patrol Labor Agreement

SUMMARY OF REQUEST:

To ratify a collective bargaining agreement with the Police Officers Labor Council (Police Patrol Union) for years 2012 and 2013.

FINANCIAL IMPACT:

Provided in separate summary.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

To approve the request and authorize the Mayor and Clerk to execute the agreement.

COMMITTEE RECOMMENDATION:

None.