

CITY OF MUSKEGON

CITY COMMISSION MEETING

NOVEMBER 7, 2011

CITY COMMISSION CHAMBERS @ 5:30 P.M.

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, Michigan at 5:30 p.m., Monday, November 7, 2011.

Mayor Warmington opened the meeting with a prayer from George Monroe after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen Warmington, Vice Mayor Stephen Gawron, Commissioners Lawrence Spataro, Sue Wierengo, Steve Wisneski, Chris Carter, and Clara Shepherd, City Manager Bryon Mazade, City Attorney John Schrier, and City Clerk Ann Marie Cummings.

2011-80 CONSENT AGENDA:

A. Approval of Minutes. CITY CLERK

SUMMARY OF REQUEST: To approve minutes of the City Commission Meeting that was held on Tuesday, October 25, 2011.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

B. Budgeted Equipment Purchase. PUBLIC WORKS

SUMMARY OF REQUEST: Authorize staff to purchase one 2012 full-size Ford F-150 4x4 pick-up truck for fleet replacement from Vanderhyde Ford who was the lowest responsible bidder. This vehicle will replace Water Department truck #30582 (2003).

FINANCIAL IMPACT: \$22,085 Equipment Fund.

BUDGET ACTION REQUIRED: None, the price of this truck is within the amount budgeted.

STAFF RECOMMENDATION: Authorize staff to purchase one 2012 Ford F-150 4x4 pick-up from Vanderhyde Ford.

C. Construction Engineering Agreement with Dixon Engineering for Roberts and Marshall Elevated Tanks (W-730). ENGINEERING

SUMMARY OF REQUEST: Authorize staff to enter into an engineering services agreement with Dixon Engineering for a total cost of \$30,860 to perform the necessary inspection on the painting of the Marshall and Roberts elevated tanks. Dixon is being recommended since they were designer on this project.

FINANCIAL IMPACT: The contract cost of \$30,860.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Authorize staff to enter into an engineering service agreement with Dixon Engineering.

Motion by Commissioner Carter, second by Commissioner Wierengo to approve the Consent Agenda as read.

ROLL VOTE: Ayes: Warmington, Wierengo, Wisneski, Carter, Gawron, Shepherd, and Spataro

Nays: None

MOTION PASSES

2011-81 UNFINISHED BUSINESS:

A. SECOND READING: Vacant Building Registration Ordinance Amendment. PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: Request to amend the Code of Ordinances Chapter 10, Section 107, Annual Registration of Vacant Buildings and Registration Fees, for the purposes of adding a two-year waiver for properties that are in probate, being actively rehabbed so it may be occupied, or while a home appears to be occupied but is vacant by definition with proof of each being supplied by the property owner and the property may not be cited by any City department and all fees owed to the City are paid.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Staff recommends amendment of Chapter 10, Section 107, Annual Registration of Vacant Buildings and Registration Fees, for the purposes stated.

Motion by Vice Mayor Gawron, second by Commissioner Spataro to adopt the amendment of Chapter 10, Section 107 of the Annual Registration of Vacant Buildings and Registration Fees for the purposes stated.

ROLL VOTE: Ayes: Wierengo, Wisneski, Carter, Gawron, Shepherd, Spataro, and Warmington

Nays: None

MOTION PASSES

2011-82 NEW BUSINESS:

A. Special Events - "Love Notes". PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: The Community Foundation, in celebration of its 50th year, provided \$3,000 for six, \$500 "Love Notes" mini-grants to individuals, businesses and organizations in the community. The idea for "love notes" was generated from a workshop conducted by consultant Peter Kageyama, which was attended by community members, including several representatives from the City of Muskegon. The winners were decided through the Foundation's Facebook page. Since some of the "love notes" may require a Special Event permit, staff is requesting that the permit fee be waived for the first year of the "event", as a gesture of the City's partnership in this creative (and fun) endeavor. However, if any City services are required, there may be a charge for those services.

FINANCIAL IMPACT: The special event permit application fee will be waived, resulting in a loss of \$50 per permit required (not all "love notes" will require a permit), for the first year of the event.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To allow a fee waiver for any "love notes" that require a special event permit for the first year of the event.

Motion by Commissioner Spataro, second by Commissioner Wierengo to allow a fee waiver for any "love notes" that require a special event permit for the first year of the event to show partnership with this endeavor.

ROLL VOTE: Ayes: Wisneski, Carter, Gawron, Shepherd, Spataro, Warmington, and Wierengo

Nays: None

MOTION PASSES

PUBLIC PARTICIPATION: Public comments received.

ADJOURNMENT: The City Commission Meeting adjourned at 5:49 p.m.

Respectfully submitted,

Ann Marie Cummings, MMC
City Clerk