

# CITY OF MUSKEGON

## CITY COMMISSION MEETING

**JULY 8, 2008**

**CITY COMMISSION CHAMBERS @ 5:30 P.M.**

### **MINUTES**

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, Michigan at 5:30 p.m., Tuesday, July 8, 2008.

Mayor Warmington opened the meeting with a prayer from Pastor Penny Johnson from the Oakcrest Church of God after which the Commission and public recited the Pledge of Allegiance to the Flag.

#### **ROLL CALL FOR THE REGULAR COMMISSION MEETING:**

Present: Mayor Stephen Warmington, Vice Mayor Stephen Gawron, Commissioners Steve Wisneski, Chris Carter, Clara Shepherd, Lawrence Spataro, and Sue Wierengo, City Manager Bryon Mazade, City Attorney John Schrier, and City Clerk Ann Marie Becker.

#### **2008-63 CONSENT AGENDA:**

##### **A. Approval of Minutes. CITY CLERK**

SUMMARY OF REQUEST: To approve the minutes of the Regular Commission Meeting that was held on Tuesday, June 24<sup>th</sup>.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

##### **B. One-Year Extension to Construct a Single-Family Home at 1364 Wesley. PLANNING & ECONOMIC DEVELOPMENT**

SUMMARY OF REQUEST: To approve a one-year extension to allow Mr. Erik Thorsen to complete the construction of a single-family home on Wesley Avenue. The original agreement between the City and Mr. Thorsen stipulated that construction of the home was to be completed within 18 months. The original 18 months will be over on November 8, 2008, and he would like to add one year to begin at that time. This would place the deadline to November 8, 2009, for the construction of the home. The City has customarily granted extensions to persons who have shown that they are dedicated to completing construction and contributing to the beautification of the City's residential areas. Due to the economy, the construction business has slowed and Mr. Thorsen would like to have an additional one year in hopes that the economy

will improve as he is in the construction business.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Staff recommends approval of the time extension, as well as authorization for both the Mayor and the Clerk to sign the resolution.

**C. Intergovernmental Agreement for Traffic Signal Maintenance.**  
ENGINEERING

SUMMARY OF REQUEST: Authorize the Mayor to sign an intergovernmental agreement with Muskegon County Road Commission along with other municipalities for the joint bidding of a traffic signal maintenance contract. The agreement calls for MCRC to administer the project and charge the participating agencies, which includes Muskegon, Norton Shores, Roosevelt Park & MDOT an additional 15% to work done on our systems to compensate for the overhead and personnel cost.

FINANCIAL IMPACT: None at this time.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Authorize the Mayor to sign the agreement.

**D. Consideration of Bids for Grand Avenue Watermain.** ENGINEERING

SUMMARY OF REQUEST: Award the contract for the watermain construction in Grand Avenue from Terrace to the east alley to Felco Contractors, Inc. of Muskegon since they were the lowest, responsible bidder with a bid price of \$65,439.

FINANCIAL IMPACT: The construction cost of \$65,439 plus engineering cost which is estimated at an additional 15%.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Award the contract to Felco Contractors, Inc.

**E. Consideration of Bids for Roof Improvements/Replacement at City Hall.**  
ENGINEERING

SUMMARY OF REQUEST: Award the base bid portion of the contract to replace the roof at the south westerly section of City Hall (Police Department) to Ostrander Siding & Roofing Company out of Belding since they were the lowest responsible bidder with a bid price of \$29,900.

FINANCIAL IMPACT: The construction cost of \$29,900.

BUDGET ACTION REQUIRED: None. This project was budgeted for in the 2008 CIP.

STAFF RECOMMENDATION: Award the contract to Ostrander Siding & Roofing Company.

**G. City Manager Employment Agreement Amendment.** CITY MANAGER

SUMMARY OF REQUEST: To approve an amendment to the City Manager's employment agreement relating to retirement requirements.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the proposed amendment and authorize the Mayor and Clerk to sign the revised agreement.

**Motion by Commissioner Carter, second by Vice Mayor Gawron to approve the consent agenda as read minus item F.**

**ROLL VOTE: Ayes: Warmington, Wierengo, Wisneski, Carter, Gawron, Shepherd, and Spataro,**

**Nays: None**

***MOTION PASSES***

**2008-64 ITEM REMOVED FROM THE CONSENT AGENDA:**

**F. Salary Range Adjustments. CITY MANAGER**

SUMMARY OF REQUEST: To make changes to various non-represented salary ranges.

FINANCIAL IMPACT: Approximately \$30,000 in salaries and benefits. However, there have been savings to fully offset these increases.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the recommended changes.

**Motion by Commissioner Spataro, second by Commissioner Carter to approve the salary range adjustments.**

**ROLL VOTE: Ayes: Shepherd, Spataro, Warmington, Wierengo, Wisneski, Carter, and Gawron**

**Nays: None**

***MOTION PASSES***

**PUBLIC PARTICIPATION:** Various comments were heard from the public.

**ADJOURNMENT:** The City Commission Meeting adjourned at 5:47 p.m.

Respectfully submitted,

Ann Marie Becker, MMC  
City Clerk