

CITY OF MUSKEGON

CITY COMMISSION MEETING

MAY 24, 2011

CITY COMMISSION CHAMBERS @ 5:30 P.M.

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, MI at 5:30 p.m., Tuesday, May 24, 2011.

Vice Mayor Gawron opened the meeting with a prayer from Pastor Josh Dear from the Lakeside Baptist Church after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen Warmington, Vice Mayor Stephen Gawron, Commissioners Sue Wierengo, Steve Wisneski, Chris Carter, Clara Shepherd, and Lawrence Spataro, City Manager Bryon Mazade, City Attorney John Schrier, and City Clerk Ann Marie Becker.

2011-35 HONORS AND AWARDS:

A. 2010 Outstanding Citizenship Awards.

Commissioner Wierengo presented Outstanding Citizenship Awards to Connie Nesbary and Dave Kendall.

2011-36 CONSENT AGENDA:

A. Approval of Minutes. CITY CLERK

SUMMARY OF REQUEST: To approve minutes of the May 10th City Commission Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

B. CDBG Program Administration Agreement – City of Muskegon/City of Norton Shores. PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: The City of Muskegon has contracted with the City of Norton Shores to administer their Community Development Block Grant (CDBG) program since 2006. The current Agreement concludes on June 30, 2011. Staff has negotiated a new Agreement that extends for two years (through June 30, 2013). In addition, Norton Shores agrees to provide the maximum allowable CDBG costs per program year to the City of Muskegon, minus

\$1,000. This more accurately reflects the true administrative costs of the City of Muskegon. The only other significant change is that the City of Muskegon staff will do the IDIS reporting for Norton Shores. We currently do the IDIS reporting for the City of Muskegon and adding the City of Norton Shores will save time in staff communication between the two Cities in regards to reporting.

FINANCIAL IMPACT: The City of Norton Shores will pay the maximum allowable CDBG costs per program year to the City of Muskegon, minus \$1,000 to administer their CDBG program.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the Agreement and authorize the Mayor and City Clerk to sign.

C. 2011-2012 Michigan Municipal League Membership Dues. CITY CLERK

SUMMARY OF REQUEST: Approval to pay the 2011-2012 MML dues in the amount of \$8,886. The MML is continuing the freeze on the membership dues, and the elimination of the Environmental Affairs Assessment.

FINANCIAL IMPACT:	MML Dues	\$8,078
	Legal Defense Fund	<u>\$ 808</u>
	Total:	\$8,886

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval.

E. Resolution Approving Energy Efficiency Grant Application. PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: To approve the request to submit a grant application to the Michigan Bureau of Energy Systems for an energy efficiency grant funded through the Federal Energy Efficiency and Conservation Block Grant program. The City will be applying on behalf of the LC Walker Arena to upgrade and retrofit current lighting systems throughout the building with energy efficient LED lighting systems. This project will tie in with the lighting upgrades already completed at the arena that were funded by the Energy Efficiency and Conservation Block Grant program. The project cost is estimated at around \$50,000 and the applicant is required to match at least 10%. The lessees of the arena will be responsible for providing the match money for this project.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the request and sign the resolution.

Motion by Commissioner Carter, second by Commissioner Wierengo to approve the Consent Agenda as read minus item D.

ROLL VOTE: Ayes: Wisneski, Carter, Gawron, Shepherd, Spataro,

Warmington, and Wierengo

Nays: None

MOTION PASSES

2011-37 ITEM REMOVED FROM THE CONSENT AGENDA:

D. Gaming License Request from Muskegon Charter Boat Association.

CITY CLERK

SUMMARY OF REQUEST: The Muskegon Charter Boat Association, 3040 Lakeshore Drive, Muskegon, is requesting a resolution recognizing them as a non-profit organization operating in the City for the purpose of obtaining a Gaming License. They have been recognized as a 501(c)(3) organization by the State.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval.

Motion by Commissioner Carter, second by Commissioner Wierengo to approve the gaming license request from Muskegon Charter Boat Association.

ROLL VOTE: Ayes: Carter, Gawron, Shepherd, Spataro, Warmington, Wierengo, and Wisneski

Nays: None

MOTION PASSES

2011-38 NEW BUSINESS:

A. Summer Recreation Evening Activities Program (Justice Assistance Grant)-YMCA. PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: The City of Muskegon received a Justice Assistance Grant (JAG) in 2009. A portion of the funds were to be used for evening recreation for youth over the course of two summers. The program was implemented last year and staffed by the Leisure Services and Police Departments. It was a successful program with youth between the ages of 13 and 25 engaged in basketball, volleyball, dance, movies and other activities. The program will be hosted at the Muskegon High School, again, this summer. Since the Leisure Services staff is no longer available to oversee the program, staff has been working with the YMCA in an effort to transition the oversight of the program to them. Fortunately, they have agreed to manage the program and have submitted the proposal. In addition, they will be able to offer swimming this summer (not available last year as improvements were being made to the pool).

FINANCIAL IMPACT: The proposal from the YMCA totals \$60,003.47, which is the amount remaining in the JAG funds for this program.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the proposal from the YMCA for the "Summer Recreation Evening Activities Program" and authorize staff to enter into a formal agreement with the YMCA.

Motion by Commissioner Spataro, second by Vice Mayor Gawron to approve the Summer Recreation Evening Activities Program with the YMCA and direct staff to work with the YMCA to accommodate older ages.

ROLL VOTE: Ayes: Gawron, Shepherd, Spataro, Warmington, Wierengo, Wisneski, and Carter

Nays: None

MOTION PASSES

B. Resolution of Support for Lake Effect Boat Week – August 15-21, 2011.
PLANNING & ECONOMIC DEVELOPMENT

SUMMARY OF REQUEST: Roger Zuidema of Lake Effect Boating has requested that the City of Muskegon support Lake Effect Boat Week by approving a resolution. Lake Effect Boat Week will include many activities, highlighting Muskegon Lake.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the resolution declaring August 15-21, 2011, as Lake Effect Boat Week and authorize the Mayor and Clerk to sign.

Motion by Vice Mayor Gawron, second by Commissioner Shepherd to approve the resolution declaring August 15-21, 2011, as Lake Effect Boat Week and authorize the Mayor and Clerk to sign it.

ROLL VOTE: Ayes: Shepherd, Spataro, Warmington, Wierengo, Wisneski, Carter, and Gawron

Nays: None

MOTION PASSES

ADJOURNMENT: The City Commission Meeting adjourned at 5:58 p.m.

Respectfully submitted,

Ann Marie Becker, MMC
City Clerk