

CITY OF MUSKEGON

CITY COMMISSION MEETING

MAY 24, 2011

CITY COMMISSION CHAMBERS @ 5:30 P.M.

AGENDA

- ❑ CALL TO ORDER:
- ❑ PRAYER:
- ❑ PLEDGE OF ALLEGIANCE:
- ❑ ROLL CALL:
- ❑ HONORS AND AWARDS:
 - A. 2010 Outstanding Citizenship Awards.
- ❑ INTRODUCTIONS/PRESENTATION:
- ❑ CONSENT AGENDA:
 - A. Approval of Minutes. CITY CLERK
 - B. CDBG Program Administration Agreement – City of Muskegon/City of Norton Shores. PLANNING & ECONOMIC DEVELOPMENT
 - C. 2011-2012 Michigan Municipal League Membership Dues. CITY CLERK
 - D. Gaming License Request from Muskegon Charter Boat Association. CITY CLERK
 - E. Resolution Approving Energy Efficiency Grant Application. PLANNING & ECONOMIC DEVELOPMENT
- ❑ PUBLIC HEARINGS:
- ❑ COMMUNICATIONS:
- ❑ CITY MANAGER'S REPORT:
- ❑ UNFINISHED BUSINESS:
- ❑ NEW BUSINESS:
 - A. Summer Recreation Evening Activities Program (Justice Assistance Grant)-YMCA. PLANNING & ECONOMIC DEVELOPMENT
 - B. Resolution of Support for Lake Effect Boat Week – August 15-21, 2011. PLANNING & ECONOMIC DEVELOPMENT

❑ **ANY OTHER BUSINESS:**

❑ **PUBLIC PARTICIPATION:**

- *Reminder: Individuals who would like to address the City Commission shall do the following:*
- Fill out a request to speak form attached to the agenda or located in the back of the room.
- Submit the form to the City Clerk.
- Be recognized by the Chair.
- Step forward to the microphone.
- State name and address.
- Limit of 3 minutes to address the Commission.
- (Speaker representing a group may be allowed 10 minutes if previously registered with City Clerk.)

❑ **CLOSED SESSION:**

❑ **ADJOURNMENT:**

ADA POLICY: THE CITY OF MUSKEGON WILL PROVIDE NECESSARY AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WHO WANT TO ATTEND THE MEETING UPON TWENTY FOUR HOUR NOTICE TO THE CITY OF MUSKEGON. PLEASE CONTACT ANN MARIE BECKER, CITY CLERK, 933 TERRACE STREET, MUSKEGON, MI 49440 OR BY CALLING (231) 724-6705 OR TDD: (231) 724-4172.

Date: May 24, 2011
To: Honorable Mayor and City Commissioners
From: Ann Marie Becker, City Clerk
RE: Approval of Minutes

SUMMARY OF REQUEST: To approve minutes of the May 10th City Commission Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

CITY OF MUSKEGON

CITY COMMISSION MEETING

MAY 10, 2011

CITY COMMISSION CHAMBERS @ 5:30 P.M.

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, Michigan at 5:30 p.m., Tuesday, May 10, 2011.

Mayor Warmington opened the meeting with a prayer from Pastor Tim Cross from the Living Word Church after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen Warmington, Vice Mayor Stephen Gawron, Commissioners Sue Wierengo, Steve Wisneski, Chris Carter, Clara Shepherd, and Lawrence Spataro, City Manager Bryon Mazade, City Attorney John Schrier, and City Clerk Ann Marie Becker.

Public Works Director MoHammed Al-Shatel introduced Kevin Santos, Highway Supervisor; Joe Buckingham, Equipment and Sanitation Supervisor; and Vern Berndt, Highway Supervisor. Commission congratulated them on their new job duties.

2011-30 CONSENT AGENDA:

A. Approval of Minutes. CITY CLERK

SUMMARY OF REQUEST: To approve minutes of the City Commission Meeting that was held on Tuesday, April 26, 2011.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

B. Aggregates, Highway Maintenance Materials and Concrete. PUBLIC WORKS

SUMMARY OF REQUEST:

Award bid to supply H1 and H2 limestone chip blend to Verplank Trucking Company

Award bid to supply road slag to Verplank Trucking Company

Award bid to supply Sylvax patching material to Superior Asphalt

Award bid for crack sealant to Surface Coatings Co.

Award bid to supply bituminous asphalt product to Asphalt Paving, Inc.

Award bid to supply screened top soil to Yellow Rose Transport

Award bid to supply 2NS sand to Jackson-Merkey Contractors, Inc.

Award bid to supply 7-sack mix concrete to Port City Redi-Mix

Award supply of Calcium Chloride 38% (road brine) and 32% (winter salting) to Great Lakes Chloride

FINANCIAL IMPACT: \$361,114.50 based on quantities requested in bid at 2011 quotes.

BUDGET ACTION REQUIRED: None, funds appropriated in several budgets.

STAFF RECOMMENDATION: Approval of bids as outlined in Summary of Request.

C. City – MDOT Agreement for the Reconstruction of Laketon, Beidler to Park. ENGINEERING

SUMMARY OF REQUEST: Approve the contract with MDOT for the reconstruction of Laketon Avenue from Beidler to Park, and approve the resolution authorizing the Mayor and City Clerk to sign the contract.

FINANCIAL IMPACT: MDOT's participation is limited to the approved federal funds of \$537,100. The estimated total construction cost is \$700,000.

BUDGET ACTION REQUIRED: Due to the short fall of street funds, the City will use bond money for the match.

STAFF RECOMMENDATION: Approve the contract and resolution authorizing the Mayor and Clerk to sign both.

E. Watermain Purchase. PUBLIC WORKS

SUMMARY OF REQUEST: Authorize Staff to purchase 8" and 12" watermain and appurtenances from ETNA Supply. The watermain will be used to construct two budgeted watermain projects using in-house work force and equipment. The projects are:

- Leahy Street between Laketon and Larch
- McGraft Street between Palmer and Montgomery

FINANCIAL IMPACT: Total cost \$17,453.02.

BUDGET ACTION REQUIRED: None, included in 2010-2011 Budget.

STAFF RECOMMENDATION: Approve purchase from ETNA Supply.

Motion by Vice Mayor Gawron, second by Commissioner Shepherd to approve the Consent Agenda as read minus item D.

ROLL VOTE: Ayes: Wisneski, Carter, Gawron, Shepherd, Spataro, Warmington,

and Wierengo

Nays: None

MOTION PASSES

2011-31 ITEM REMOVED FROM THE CONSENT AGENDA:

D. Request to Submit Grant Application for the Reconstruction of Laketon between Park and Peck. ENGINEERING

SUMMARY OF REQUEST: Authorize staff to submit a request for grant application to MDOT for TEDF-F funds to reconstruct Laketon Avenue from Park to Peck. The request is for \$375,000 and will require a match of up to \$150,000; which, if approved, will be budgeted for in 2013, since the request is for the 2013 funding year.

FINANCIAL IMPACT: A local share of \$150,000 match plus engineering costs is required.

BUDGET ACTION REQUIRED: None at this time but will have to be budgeted for in 2013.

STAFF RECOMMENDATION: Authorize staff to submit the application.

Motion by Commissioner Spataro, second by Vice Mayor Gawron to approve the request to submit the grant application for the reconstruction of Laketon between Park and Peck.

ROLL VOTE: Ayes: Carter, Gawron, Shepherd, Spataro, Warmington, Wierengo, and Wisneski

Nays: None

MOTION PASSES

2011-32 NEW BUSINESS:

A. Civil Service Agreement. CITY MANAGER

SUMMARY OF REQUEST: To approve an agreement for the County of Muskegon to provide human resource services to the City and the Civil Service Commission.

FINANCIAL IMPACT: The annual contract is for \$75,000 and will provide for savings to the City.

BUDGET ACTION REQUIRED: None at this time.

STAFF RECOMMENDATION: To approve the agreement and authorize the Mayor and Clerk to sign the agreement.

Motion by Vice Mayor Gawron, second by Commissioner Wierengo to approve the agreement for the County of Muskegon to provide human resource services to the City and the Civil Service Commission and authorize the Mayor and Clerk

to sign the agreement.

ROLL VOTE: Ayes: Gawron, Shepherd, Spataro, Warmington, Wierengo, Wisneski, and Carter

Nays: None

MOTION PASSES

2011-33 ANY OTHER BUSINESS:

Commissioner Spataro mentioned that a letter was received from the District Library Board stating that Dr. Doris Rucks term expires June 30, 2011, and she would like to continue serving on the board.

Motion by Mayor Warmington, second by Commissioner Carter to reappoint Dr. Doris Rucks to the District Library Board.

VOTE: All Ayes

2011-34 CLOSED SESSION: Attorney-Client Privileged Information.

Motion by Commissioner Carter, second by Commissioner Spataro to go into Closed Session to discuss attorney-client privileged information.

ROLL VOTE: Ayes: Spataro, Warmington, Wierengo, Wisneski, Carter, Gawron, and Shepherd

Nays: None

MOTION PASSES

Motion by Commissioner Spataro, second by Commissioner Carter to come out of Closed Session.

ROLL VOTE: Ayes: Warmington, Wierengo, Wisneski, Carter, Gawron, Shepherd, and Spataro

Nays: None

MOTION PASSES

ADJOURNMENT: The City Commission Meeting adjourned at 6:40 p.m.

Respectfully submitted,

Ann Marie Becker, MMC
City Clerk

Commission Meeting Date: May 24, 2011

Date: May 4, 2011
To: Honorable Mayor & City Commission
From: Planning & Economic Development Department
RE: CDBG Program Administration Agreement- City of
Muskegon/City of Norton Shores

SUMMARY OF REQUEST: The City of Muskegon has contracted with the City of Norton Shores to administer their Community Development Block Grant (CDBG) program since 2006. The current Agreement concludes on June 30, 2011. Staff has negotiated a new Agreement that extends for two years (through June 30, 2013). In addition, Norton Shores agrees to provide the maximum allowable CDBG costs per program year to the City of Muskegon, minus \$1,000. This more accurately reflects the true administrative costs of the City of Muskegon. The only other significant change is that the City of Muskegon staff will do the IDIS reporting for Norton Shores. We currently do the IDIS reporting for the City of Muskegon and adding the City of Norton Shores will save time in staff communication between the two cities in regards to reporting.

FINANCIAL IMPACT: The City of Norton Shores will pay the maximum allowable CDBG costs per program year to the City of Muskegon, minus \$1,000 to administer their CDBG program.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the attached Agreement and authorize the Mayor and City Clerk to sign.

CDBG Program Administration Agreement
Between the
City of Norton Shores
And
City of Muskegon

An agreement made and entered into this _____ day of _____, 2011, by and between the City of Muskegon; a Michigan municipal corporation (“Muskegon”), and the City of Norton Shores, a Michigan municipal corporation (“Norton Shores”), with reference to the following facts;

Background

Norton Shores desires that Muskegon assume responsibilities for the administration of the Norton Shores’ Community Development and Block Grant (“CDBG”) Program.

Therefore, the parties agree as follows:

1. **Administration of CDBG Program.** Muskegon agrees to assume responsibility for the preparation and submission of the following CDBG documents on behalf of Norton Shores:
 - a. Federal Application 424, narratives, project tables, certifications, Environmental Summary, Combined Notice of no Significant Findings and Intent to Release Funds.
 - b. Five-Year Consolidated Plan, Annual Plans, Consolidated Annual Performance and Evaluation Report, publish hearing notice narratives, reports including performance measures criteria (using CPMP format).
 - c. Semi-Annual Labor Standard Enforcement Report (form 4710).
 - d. Contract and Subcontract Activity Report (form 2516).
 - e. CDBG liens for projects, in accordance with HUD guidelines and regulations, as well as any other applicable Norton Shores requirements.
 - f. Preparation of quarterly reports to comply with CAPER, maintaining sub-recipient contract format for the City of Norton Shores’ contract with the American Red Cross and CALL 211.
 - g. IDIS reporting will be done by the City of Muskegon. Norton Shores will continue to do its own draw-downs.

Norton Shores shall provide Muskegon with a copy of all forms previously used by Norton Shores, and Muskegon shall provide a copy of the above reports to Norton Shores upon completion. Norton Shores will continue to publish its own public notices.

2. **Terms of CDBG Fund Payments.** Muskegon shall submit payment request for release of CDBG funds to Norton Shores’ Finance Department, and Norton Shores shall remit payment within 10 days of a payment request by Muskegon.
3. **Administration Fee.** Norton Shores shall pay Muskegon the maximum CDBG allowable costs minus \$1,000 (for legal work, etc) per program year for administration of CDBG program. Payment shall be made by way of quarterly payments beginning on July 1, 2011.

4. **Terms of the Contract.** The parties agree that this contract shall be effective July 1, 2011 through June 30, 2013. In addition, either party may terminate this Agreement at any time, and for any reason, upon 45 days written notice to the other party. Upon termination of the contract, Muskegon shall owe Norton Shores a pro rata return of the unearned Administration Fee paid to date.
5. **Building Inspection.** Norton Shores' Building Inspection Department will perform all inspections for CDBG projects and submit the inspection reports to Muskegon for inclusion in the relevant project file.
6. **Purchasing Guidelines.** Muskegon and Norton Shores agree to evaluate the current CDBG program purchasing guidelines used by Norton Shores and establish a written quotation and sealed project bid system acceptable to both parties.
7. **General Provision.**
 - a. **Non-Waiver.** No waiver by any party of any provision of this Agreement shall constitute a waiver by such party of such provision on any other occasion or a waiver by such party of any other provision of this Agreement.
 - b. **Severability.** Should any provision of this Agreement be determined to be invalid, unlawful, or unenforceable in any respect, the validity, legality, and enforceability of the remaining provisions shall not in any way be impaired or affected.
 - c. **Assignment or Delegation.** Neither party may assign all or any portion of its rights and obligations in this Agreement without the express prior written approval of the other party which approval may be withheld for any reason.

City of Muskegon

City of Norton Shores

By _____
Stephen J. Warmington, Mayor

By _____
Gary Nelund, Mayor

By _____
Ann-Marie Becker, Clerk

By _____
Lynne A. Fuller, Clerk

Date: May 24, 2011
To: Honorable Mayor and City Commissioners
From: Ann Becker, City Clerk
RE: 2011-2012 Michigan Municipal League
Membership Dues

SUMMARY OF REQUEST: Approval to pay the 2011-2012 MML dues in the amount of \$8,886. The MML is continuing the freeze on the membership dues, and the elimination of the Environmental Affairs Assessment.

FINANCIAL IMPACT:

MML Dues	\$8,078
Legal Defense Fund	<u>\$ 808</u>
Total	\$8,886

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval.



MICHIGAN MUNICIPAL LEAGUE
MEMBERSHIP RENEWAL INVOICE

2011 - 2012

michigan municipal league

Muskegon

ID: 347

Date: 05/01/2011

Membership Period: 07/01/2011 - 06/30/2012

	2011 - 2012
* MML Dues	8,078
** Legal Defense Fund	808
	<hr/>
	\$8,886

**Total Due by July 01, 2011:
\$8,886**

Please sign, date and return one invoice copy with your payment.

Make checks payable to the Michigan Municipal League and mail to the address below. Thank you.

(Signature)

(Date)

* MML dues include annual subscriptions to *The Review* for your officials at \$12.00 per subscription, which is 50% of the regular subscription rate.

** The Legal Defense Fund is an optional charge. The purpose of the Fund is to provide specialized legal assistance to member municipalities in cases that have significant statewide impact.

See what the League can do for you by visiting www.mml.org

Michigan Municipal League
P.O. Box 7409
Ann Arbor, MI 48107-7409
800-653-2483



michigan municipal league

Better Communities. Better Michigan.

May 02, 2011

Mrs. Ann Marie Becker
City Clerk
Muskegon
933 Terrace St.
PO Box 536
Muskegon, MI 49443-0536

Dear Mrs. Becker,

The League is once again freezing your membership dues for the 2011/12 billing year. This follows the 12% reduction for 2010/11, when the League Board eliminated the Environmental Affairs Assessment. The actions taken by the League's Board of Trustees will have saved members almost 18% in the last three (3) years, and nearly 32% in the last seven (7) years from the expected dues.

The challenges we face in Lansing and Washington, DC make our work even more critical. As we move forward, the League is working for you to help create a more prosperous state with vibrant communities. We are enjoying unprecedented access to key leaders, and are confident that we will achieve great things in the months ahead. While obtaining new revenues will be a challenge, our government reforms are laying a new foundation for us to build upon. We will continue to support every member by leading advocacy efforts to support municipal issues, and providing free and low-cost education related to effective and efficient governance.

The League will remain on the cutting edge, helping forge a new Michigan. The League's Center for 21st Century Communities (**21c3**) is working to assist local officials in identifying, developing, and implementing programs and strategies to enhance our member communities' ability to be vibrant places for the 21st century. Further, our Legal Defense Fund is providing advocacy of a different type as they continue to work to protect your interests in the courts and regulatory arena.

The League's Board of Trustees recognizes the strained financial conditions present in many Michigan communities. They know that for communities to survive, we must stand together and defend our interests. Alone your municipality is one voice; but when combined with the voices of communities across Michigan, we can make a real difference.

Michigan Municipal League membership is one of the best investments your community can make. Be sure to maximize your membership by contacting us with your questions, and by actively participating at League events. Thank you for your support. We look forward to our continued partnership with your community.

Sincerely,

Daniel P. Gilmartin
Executive Director & CEO

Carol Shaffo
President, 2010-2011

Date: May 24, 2011
To: Honorable Mayor and City Commissioners
From: Ann Marie Becker, City Clerk
RE: Gaming License Request from Muskegon Charter
Boat Association

SUMMARY OF REQUEST: The Muskegon Charter Boat Association, 3040 Lakeshore Drive, Muskegon, is requesting a resolution recognizing them as a non-profit organization operating in the City for the purpose of obtaining a Gaming License. They have been recognized as a 501(c)(3) organization by the State.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval



Charitable Gaming Division
 Box 30023, Lansing, MI 48909
 OVERNIGHT DELIVERY:
 101 E. Hillsdale, Lansing MI 48933
 (517) 335-5780
 www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
 (Required by MCL 432.103(K)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____
NAME OF ORGANIZATION CITY

county of _____, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for _____.
APPROVAL/DISAPPROVAL

APPROVAL

DISAPPROVAL

Yeas: _____

Yeas: _____

Nays: _____

Nays: _____

Absent: _____

Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
 PENALTY: Possible denial of application.
 BSL-CG-1153(R6/09)

Commission Meeting Date: May 24, 2011

Date: May 17, 2011
To: Honorable Mayor & City Commission
From: Planning & Economic Development Department *CBC*
RE: Resolution approving energy efficiency grant application

SUMMARY OF REQUEST:

To approve the request to submit a grant application to the Michigan Bureau of Energy Systems for an energy efficiency grant funded through the Federal Energy Efficiency and Conservation Block Grant program. The City will be applying on behalf of the LC Walker Arena to upgrade and retrofit current lighting systems throughout the building with energy efficient LED lighting systems. This project will tie in with the lighting upgrades already completed at the arena that were funded by the Energy Efficiency and Conservation Block Grant program. The project cost is estimated at around \$50,000 and the applicant is required to match at least 10%. The lessees of the arena will be responsible for providing the match money for this project.

FINANCIAL IMPACT:

None

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

To approve the request and sign the attached resolution.

COMMITTEE RECOMMENDATION:

None.

CITY OF MUSKEGON

CITY COMMISSION RESOLUTION No. _____

WHEREAS, the LC Walker Arena is in need of upgrading its current lighting system, and;

WHEREAS, the Michigan Bureau of Energy Systems has grant funding for local municipalities to upgrade lighting systems with new LED lighting systems produced in Michigan, and;

WHEREAS, the proposed project will make the LC Walker Arena significantly more energy efficient, and;

NOW, THEREFORE BE IT RESOLVED that the City Commission authorizes the submittal of the grant, and if approved by the Michigan Bureau of Energy Systems, authorizes acceptance of the grant funds; and will commit to the 10% match, which will be paid for by the lessees of the LC Walker Arena.

BE IT FURTHER RESOLVED, that the Mayor be authorized to sign the grant application on behalf of the City.

Resolution adopted this 24th day of May, 2011.

Ayes:

Nays:

Absent:

By: _____
Stephen J. Warmington, Mayor

Attest: _____
Ann Marie Becker, Clerk

May 24, 2011

Commission Meeting Date: May 24, 2011

Date: May 4, 2011
To: Honorable Mayor & City Commission
From: Planning & Economic Development Department
RE: Summer Recreation Evening Activities Program
(Justice Assistance Grant)- YMCA

SUMMARY OF REQUEST: The City of Muskegon received a Justice Assistance Grant (JAG) in 2009. A portion of the funds were to be used for evening recreation for youth over the course of two summers. The program was implemented last year and staffed by the Leisure Services and Police Departments. It was a successful program with youth between the ages of 13 and 25 engaged in basketball, volleyball, dance, movies and other activities. The program will be hosted at the Muskegon High School, again, this summer. Since the Leisure Services staff is no longer available to oversee the program, staff has been working with the YMCA in an effort to transition the oversight of the program to them. Fortunately, they have agreed to manage the program and have submitted the attached proposal. In addition, they will be able to offer swimming this summer (not available last year as improvements were being made to the pool).

FINANCIAL IMPACT: The proposal from the YMCA totals \$60,003.47, which is the amount remaining in the JAG funds for this program.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the proposal from the YMCA for the "Summer Recreation Evening Activities Program" and authorize staff to enter into a formal agreement with the YMCA.

Summer Recreation Evening Activities Program

Description

Recreation program hours: three nights a week, Tuesday-Thursday, 6:00 pm-10:00 pm

Location: Muskegon High School

The purpose of the program will be to provide recreational programs for children ages 6 years – 18 years. The activities will focus on physical education and how fitness can be fun. Skill building activities will include basketball, volleyball, soccer, hybrid ball, badminton, and soccer. Healthy eating choices will be reviewed. We will also provide arts and crafts and mentoring activities. Educational opportunities will be provided by guest speakers for teens and preteens building positive self esteem through group activities. Open swim, as well as, instructor lead pool games will be provided.

The intention will be to encourage and teach children about the importance of daily physical activity and fun fitness options, as well as, healthy eating choices.

Summer Recreation Evening Activities Program

JAG Grant

8 weeks June 21-August 18, 2011 (No activities the week of July 4)

Tues., Wed., and Thurs. (6 pm – 10 pm)

Budget

Staff Salaries

2 Police Officers	\$60 an hr. x 2 officers x 13 hrs. a week x 8 wks. =	\$12,480.00	\$12,480.00
1 Recreation Supervisor	\$13.50 hrly. X 15 hrs. a week x 8 wks. =	1,620.00	
5 program leaders	\$11.50 hrly. X 5 x 14.25 hrs. a week x 8 wks. =	6,555.00	
1 custodian @ 1.5	\$30 hrly. X 16 hrs. a week x 8 wks. =	3,840.00	
Guest Speakers	\$25 hrly. X 9 hrs. wkly. x 8 wks. =	1,800.00	
Weight Room Trainer	\$15 hrly. X 12 hrs. wkly. x 8 wks. =	1,440.00	
Fitness Instructor	\$15 hrly. X 5 hrs. wkly. x 8 wks. =	600.00	
Arts & Crafts Instructor	\$15 hrly. X 9 hrs. wkly. x 8 wks. =	1,080.00	
2 Lifeguards	\$15 hrly. X 2 X 12 hrs. wkly. x 8 wks. =	2,880.00	
Swimming pool games instructor	\$15 hrly. X 10.5 hrs. wkly. x 8 wks. =	1,260.00	
Pool safety instructor for lifeguards (emergency procedures, etc.)	\$18 hrly. X 20 hrs.	<u>360.00</u>	
		21,435.00	21,435.00
		<u>Payroll taxes .15 x 21,435.00=</u>	3,215.25

Pool Equipment

1,942.00

(Various pool toys and Pool games, kickboards, noodles and storage cart, dive rings, lifejackets and various floatation devices)

Sports/Instructional Equipment and games

5,835.00

(various sports skill building games, various sports balls and sports related equipment)

Physical Fitness Equipment

2,503.00

(Various Endurance/Agility/strengthening equipment and related games)

Group Games Equipment

4,000.00

Educational material for positive self-esteem building for teens 390.00

Supplies 3,096.00

Staff Shirts and shirt screen set up/printing, 2 way radios, Heavy duty ball pump,
first aid supplies, Equipment carriers and racks, Movies, Board Games, Radio/Cd players,
Whistles and Lanyards

Art supplies 2,000.00

Prizes/Incentives 657.22

Advertising 250.00

Shipping Costs 2,200.00

60,003.47

Commission Meeting Date: May 24, 2011

Date: May 4, 2010
To: Honorable Mayor & City Commission
From: Planning & Economic Development Department
RE: Resolution of Support for Lake Effect Boat Week-
August 15-21, 2011

SUMMARY OF REQUEST: Roger Zuidema of Lake Effect Boating has requested that the City of Muskegon support Lake Effect Boat Week by approving a resolution. Lake Effect Boat Week will include many activities, highlighting Muskegon Lake (see attached memo).

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the attached resolution declaring August 15-21, 2011 as Lake Effect Boat Week and authorize the Mayor and Clerk to sign.

Memorandum

To: Honorable Mayor and City Commission

From: Roger Zuidema

Date: 5/18/2011

Re: Lake Effect Boating Week Resolution\

Thanks for taking time to review this resolution. My name is Roger Zuidema, organizer of Lake Effect Boating. Lake Effect Boating is a community outreach aimed at providing fun, development, education and preservation on Muskegon Lake. We have been busy discussing ways to improve the Muskegon Lake area. One of the goals is to create a Boat Time, where the maritime community can showcase the Lake.

I am requesting that the Muskegon City Commission pass a resolution helping Muskegon Lake's maritime businesses and organizations show-off. This resolution will help create a buzz, with people choosing to vacation and boat in Muskegon. The bottom line, the more boats and people, means more business and development. With this resolution the city is not hosting an event, but stamping approval for the boating community, supporting businesses and organizations to invite / entice boaters to experience the great outdoor natural theater called Muskegon Lake.

A healthy Muskegon needs a multi-faced approach to development. Tourism development needs to be one of these faces. Recreational boating can play a major role in drawing tourism. We need to brand Muskegon Lake as a great place to spend the day.

What is the Muskegon Lake Effect? All seasons provide Lake Effect uniqueness. In the summer, the sun is shining and breezes call you to action. It's time head to the lake for fun, relaxation and enjoyment. We call this the Muskegon Lake Effect, the relaxed feeling of being in a moment of beauty. It's calming yet powerful and unstable, wild and spontaneous. It comes on quickly, picks up momentum and speed, and enjoyment is the key.

Resolution Purpose: To encourage visitors to experience the "Lake Effect" on Muskegon Lake by declaring the 2nd full week of August as "Lake Effect Boat Time."

"Our goal is to make the Lake Effect Boating and Muskegon Lake, the best destination port on the Great Lakes." comments Muskegon Lake Effect Boating organizer Roger Zuidema.

"The Muskegon area boast some of the greatest sailors and fishers in the world. With events, tournaments, regattas, races, raft-ups, fireworks, music, throughout the summer we invite you to join the fun and be effected! Tune up the boat, invite your friends and join us

at the 1st annual Muskegon Lake Effect Boat Time, August 15-21, 2011. A time of fun and sun will be held, on the Lake and off, as the Muskegon area welcomes boaters.” Boater friendly restaurants like Dockers Fish House and Lounge, Bear Lake Tavern and The Lake House Water Front Grille will make your boating experience special. Muskegon is home to the some of the finest freshwater fishing in America. On the big lake salmon and lake trout are king while smaller Muskegon Lake offers superb walleye and pike fishing.

Along with planned events, informal and spontaneous activities take place all the time. Come raft-up at the Muskegon State Park Dune Area or the Breakwater Cove. Head out the channel and anchor at one of the most beautiful beaches in the world Pere Marquette Beach. The sugar sand beach has become one of the most popular windsport venues in the Midwest. The Bear Lake Channel leads to enjoyable tubing or wake-boarding on North Muskegon’s Bear Lake. Be “Effectuated” and come experience the Muskegon Lake Effect during the summer of 2011. For more information on activities and special events visit www.lakeeffectboating.com. On facebook search Lake Effect Boat Time or twitter @LKeffect. Don’t miss out!”

Resolution No. _____

Muskegon City Commission

RESOLUTION SUPPORTING LAKE EFFECT BOAT TIME WEEK AUGUST 15-21, 2011

WHEREAS, Muskegon is located in the heart of the beautiful Lake Michigan Shoreline and Muskegon Lake is accessible from any direction via 8 boat ramps and/or a deep-water channel that connects Lake Michigan to Muskegon Lake giving boaters the option of big lake or small lake boating; and

WHEREAS, the 4,150-acre in-land Muskegon Lake is known for it's yacht clubs and marinas and opportunities for cruising, sailing, sunning, paddling, swimming, picnicking, fishing, tubing, skiing and wake-boarding, as well as socializing with friends new and old; and

WHEREAS, Muskegon Lake has a natural powerful positive effect on all who experience it's beauty; and

WHEREAS, residents of the Muskegon Lake area are proud to have a fantastic maritime community, that supports the effect the lake has on residents and visitors; and

WHEREAS, Muskegon Lake is home to three historical maritime ships, World War II Silversides Submarine, LST 393 and the Milwaukee Clipper, as well as home to the Great Lakes Naval Memorial and Museum, NOAA's Muskegon Field Station, and GVSU Annis Water Research Station.

NOW, THEREFORE, BE IT RESOLVED, that the Muskegon City Commission invites boaters to enjoy the Lake Effect on Muskegon Lake as well as the connected waters of Lake Michigan, Bear Lake and Muskegon River; and

BE IT FURTHER RESOLVED, that the City Commission encourages visitors to enjoy the marinas, experience area attractions and beaches and eat at great restaurants in a safe, refreshing and enjoyable fashion; and

BE IT FURTHER RESOLVED, that the City Commission supports the outreach by the maritime community to promote lake fun, development, education and preservation on and around Muskegon Lake; and

BE IT FURTHER RESOLVED, that the Muskegon City Commission declare August 15- 21, 2011 as "Lake Effect Boat Time Week". During this week the maritime community will showcase what is special about Muskegon Lake. In addition to the planned events, the Lake Effect is full of informal and spontaneous activities that take place on the water during all times of the year. Come Experience the Lake Effect!

Adopted this _____ of _____, 2011.

AYES:

NAYS:

ABSTAIN:

By: _____
Stephen J. Warmington, Mayor

Attest: _____
Ann Marie Becker, City Clerk