

# CITY OF MUSKEGON

## CITY COMMISSION MEETING

NOVEMBER 22, 2016

CITY COMMISSION CHAMBERS @ 5:30 P.M.

### AGENDA

- CALL TO ORDER:
- PRAYER:
- PLEDGE OF ALLEGIANCE:
- ROLL CALL:
- HONORS AND AWARDS:
  - A. Recognition of Fall 2016 Citizen's Academy Graduates Public Safety
- INTRODUCTIONS/PRESENTATION:
- CITY MANAGER'S REPORT:
- CONSENT AGENDA:
  - A. Approval of Minutes City Clerk
  - B. Approval of Revised Citizen Participation Plan, Specifically the Period for Citizen Comments Community & Neighborhood Services
  - C. Sale of a Non-Buildable Vacant Lot at 1296 Lakeshore Drive Planning & Economic Development
  - D. Request to Add Parcels to the City's Existing Groundwater Ordinance - SECOND READING Planning & Economic Development
  - E. Towing Contract Extension (Ramos Towing Services) Public Safety
  - F. Wireless Internet at Muskegon Farmers Market City Clerk
  - G. Two Entry Level Positions in IT Information Technology
- PUBLIC HEARINGS:
  - A. Public Hearing - Request to Establish an Obsolete Property District - 1740 E Sherman Boulevard Planning & Economic Development
  - B. Public Hearing - Request to Issue an Obsolete Property Certificate - Pacifica Muskegon, LLC - 1740 E Sherman Boulevard Planning & Economic Development

- **COMMUNICATIONS:**
- **UNFINISHED BUSINESS:**
- **NEW BUSINESS:**
  - A. First Quarter 2016-17 Budget Reforecast Finance Director
  - B. Commercial Chemical Spreader/Sprayer DPW/Equipment
  - C. Transfer of the Commercial Rehabilitation Exemption Certificate – 316 Morris Avenue Planning & Economic Development
  - D. Revocation of a portion of the Commercial Rehabilitation Exemption Certificate – 316 Morris Avenue Planning & Economic Development
  - E. Approval of a Neighborhood Enterprise Zone Certificate – 316 Morris Avenue Planning & Economic Development
  - F. Adopt a Resolution of Intent Regarding Recreational Authority City Manager
- **ANY OTHER BUSINESS:**
- **PUBLIC PARTICIPATION:**
  - ▶ **Reminder: Individuals who would like to address the City Commission shall do the following:**
  - ▶ Fill out a request to speak form attached to the agenda or located in the back of the room.
  - ▶ Submit the form to the City Clerk.
  - ▶ Be recognized by the Chair.
  - ▶ Step forward to the microphone.
  - ▶ State name and address.
  - ▶ Limit of 3 minutes to address the Commission.
  - ▶ (Speaker representing a group may be allowed 10 minutes if previously registered with City Clerk.)
- **CLOSED SESSION:**
- **ADJOURNMENT:**

ADA POLICY: THE CITY OF MUSKEGON WILL PROVIDE NECESSARY AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WHO WANT TO ATTEND THE MEETING UPON TWENTY-FOUR HOUR NOTICE TO THE CITY OF MUSKEGON. PLEASE CONTACT ANN MARIE MEISCH, CITY CLERK, 933 TERRACE STREET, MUSKEGON, MI 49440 OR BY CALLING (231) 724-6705 OR TTY/TDD DIAL 7-1-1- TO REQUEST A REPRESENTATIVE TO DIAL (231) 724-6705.

# Memorandum

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To: Mayor and Commissioners

From: Frank Peterson

Re: City Commission Meeting

Date: November 16, 2016

Here is a quick outline of the items on next week's agenda:

1. Under the consent agenda, we are asking the Commission for approval of the following:
  - a. Last meeting's minutes.
  - b. Approval of the revised citizen participation plan. This revision applies to the comment period for citizen input.
  - c. The sale of a vacant unbuildable parcel to adjoining property owners along Lakeshore Drive. The parcel in question is the hill between the railroad tracks and the houses on Lakeshore.
  - d. Second Reading of a request to add parcels to the City's groundwater ordinance. This item already came before the commission; however, there were a number of mistakes in the address list provided by the consultant. Accordingly, we are asking the commission to add this updated list of properties to the ordinance.
  - e. One Year extension of the Ramos Towing Services Contract.
  - f. Approval of installation of wireless internet connection at the Muskegon Farmers Market. The purpose of the wireless internet connection is to provide a more reliable connection with city hall to allow staff to access the city's network (including BS&A software and the city's intranet). This is important for more efficiency and stronger management on site. It will also allow us to eliminate the phone service at the market.
  - g. We have a vacancy in our IT Department. We have two employees supporting all departments as well as the cities of Montague, Roosevelt Park, and North Muskegon. We are going to restructure the position by creating two entry-level positions to allow more flexibility within the department.
  
2. Under public hearings, we will have two items:
  - a. We are creating an obsolete property district at the former Target Department Store location on Sherman. The property was recently sold and we expect to see

\$1.5 Million in new investment to accommodate new retail opportunities at the site.

- b. We are also asking the commission to approve an obsolete property certificate for the same site on Sherman.
3. Under new business, we will be asking the Commission to approve the following:
- a. Approval of the 1<sup>st</sup> Quarter Budget Forecast to account for a reduction in income tax revenue (because of a significant corporate refund) as well as additional building permit revenues. We are also seeing some increased expenditures, and are now forecasting a small budget deficit of about \$150,000. As the year progresses, it is likely that this deficit will shrink/disappear.
  - b. We are requesting permission to purchase a commercial spreader. The spreader will allow us to better-manage our greenspaces throughout the city without relying on outside companies.
  - c. As part of the incentive package for Terrace Plaza, we have a series of action items, starting with the transfer of the current Commercial Rehabilitation Exemption Certificate from the “entire building” to floors 1 through 5.
  - d. This item will revoke the commercial certificate on floors 6-7.
  - e. This item will issue the certificate for the NEZ for floors 6-7.
  - f. Adopt a Resolution of Intent Regarding Recreational Authority.

Date: November 15, 2016  
To: Honorable Mayor and City Commissioners  
From: Ann Marie Meisch, City Clerk  
RE: Approval of Minutes

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**SUMMARY OF REQUEST:** To approve minutes of the October 25, 2016 Regular City Commission Meeting and the November 7, 2016 Worksession Meeting.

**FINANCIAL IMPACT:** None.

**BUDGET ACTION REQUIRED:** None.

**STAFF RECOMMENDATION:** Approval of the minutes.

# CITY OF MUSKEGON

## CITY COMMISSION MEETING

OCTOBER 25, 2016

CITY COMMISSION CHAMBERS @ 5:30 P.M.

### MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, MI at 5:30 p.m., Tuesday, October 25, 2016. Pastor Wally Reames, Central Assembly of God Church, opened the meeting with prayer, after which the Commission and public recited the Pledge of Allegiance to the Flag.

#### **ROLL CALL FOR THE REGULAR COMMISSION MEETING:**

Present: Mayor Stephen J. Gawron, Vice Mayor Eric Hood Commissioners Willie German, Jr., Dan Rinsema-Sybenga, Byron Turnquist, and Ken Johnson, City Manager Franklin Peterson, City Attorney John Schrier, and City Clerk Ann Meisch.

Absent: Commissioner Debra Warren

#### **HONORS AND AWARDS:**

##### **A. Resolution Recognizing Adopt-A-Lot Sponsors in Nelson Neighborhood**

The Mayor issued resolutions of recognition commending local organizations and citizens that are creating a spirit of community and commitment to neighborhoods through the Adopt-A-Lot Program.

#### **2016-83 CONSENT AGENDA:**

##### **A. Approval of Minutes** City Clerk

SUMMARY OF REQUEST: To approve minutes of the October 10, 2016 Worksession Meeting and the October 11, 2016 Regular City Commission Meeting.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of the minutes.

##### **C. Permanent Traffic Control Order – Remove Traffic Signal at Clay Avenue and 3<sup>rd</sup> Street and Install permanent “Stop” signs at Clay Avenue, per Control order #29-(2016).** Department of Public Works

SUMMARY OF REQUEST: Authorize removal of traffic signal at Clay Avenue and 3rd Street and install permanent “Stop” signs at Clay Avenue, per Traffic Control

Order #29-(2016).

FINANCIAL IMPACT: Cost of removing Traffic Signal, installing signs/posts, if approved.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Authorize DPW to have contractor remove Traffic Signal at Clay Avenue and 3<sup>rd</sup> Street and staff install "Stop" signs at Clay Avenue, per Traffic Control Order #29-(2016).

**D. Permanent Traffic Control Order – Remove Traffic Signal and Install permanent "Stop" Signs at Muskegon Avenue and 1<sup>st</sup> Street, per Traffic Control order #30-(2016).** Department of Public Works

SUMMARY OF REQUEST: Authorize removal of Traffic Signal and installation of permanent "Stop" signs at Muskegon Avenue and 1<sup>st</sup> Street/Apple Avenue, per Traffic Control Order #30-(2016).

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Install Permanent Stop Signs on Muskegon Avenue at First Street per Traffic Control Oder #30-(2016).

**I. Request to Add Parcels to the City's Existing Groundwater Ordinance**  
Planning & Economic Development

SUMMARY OF REQUEST: The Commission previously approved the parcels to be added to the groundwater ordinance regarding the former Mobil Oil Pipeline – Sisson Avenue at McCracken Street on August 23, 2016 (Ordinance 2355). However, the applicant listed the wrong parcels on the application, but they did mail notices to the correct addresses. Staff is requesting to repeal Ordinance 2355 and replace it with a new ordinance with the correct parcels listed.

The ordinance prohibits the use of groundwater wells and secondary water supplies under certain circumstances and in certain locations, to prevent exposure to contaminated groundwater, as well as to prevent wells from influencing the movement of contaminated water. Notice was sent to the affected addresses prior to this meeting.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of the ordinance amendment to add the additional 52 parcels.

**J. Quit Claim Five (5) Residential Properties to the Muskegon County Land Bank Authority for Demolition Through the Hardest Hit 2 Funds Blight Grant** Planning & Economic Development

SUMMARY OF REQUEST: Request to Quit Claim five (5) City of Muskegon residential properties:

430 Allen Avenue, 333 Catherine Avenue, 325 Iona Avenue,  
139 Myrtle Avenue, and 862 Stevens

To the Muskegon County Land Bank Authority, to be demolished using "Hardest Hit 2" funds from the Michigan State Housing Development Authority (MSHDA). The City obtained these properties through the property tax foreclosure process at the end of 2015 with the intent to demolish them. The City did not pay for any of these properties to obtain ownership.

FINANCIAL IMPACT: By deeding these to the Muskegon County Land Bank Authority, the City will not incur the demolition fees to demolish each of these structures (estimated at \$70,000 plus).

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the request and have the Mayor and City Clerk sign the Quit Claim Deed to the Muskegon County Land Bank Authority.

**K. West Michigan Metropolitan Transportation Planning Program (WestPlan) Dues FY 2016 (October 1, 2016 – September 30, 2017)** City Manager

SUMMARY OF REQUEST: Authorize staff to pay the City of Muskegon's portion of the WestPlan dues annually at a cost not to exceed \$20,000 annually payable to West Michigan Shoreline Regional Development Commission: projects and distribution of federal transportation funds.

FINANCIAL IMPACT: Not to exceed \$20,000 per year.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve this request.

**Motion by Commissioner Johnson, second by Vice Mayor Hood, to approve the Consent Agenda as presented with the exception of Items B, E, F, G, AND H.**

**ROLL VOTE: Ayes: Hood, German, Rinsema-Sybenga, Turnquist, Johnson, and Gawron**

**Nays: None**

**MOTION PASSES**

**2016-84 ITEMS REMOVED FROM THE CONSENT AGENDA**

**B. Permanent Traffic Control Order – Remove Traffic Signal and Install permanent "Stop" signs at Western Avenue and 4<sup>th</sup> Street, per Traffic Control order #28-(2016).** Department of Public Works

SUMMARY OF REQUEST: Authorize removal of traffic signal and installation of permanent "Stop" signs at Western Avenue and 4<sup>th</sup> Streets, per Traffic Control Order #28-(2016).

FINANCIAL IMPACT: Cost of removing Traffic Signal, installing signs/posts, if approved.

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Authorize DPW to have contractor remove Traffic Signal and staff install "Stop" signs at Western Avenue and 4<sup>th</sup> Street, per Traffic Control Order #28-(2016).

**Motion by Commissioner Turnquist, second by Commissioner Johnson, to authorize DPW to have contractor remove traffic signal and staff to install "Stop" signs at Western Avenue and 4<sup>th</sup> Street, per Traffic Control Order #28-(2016).**

**ROLL VOTE: Ayes: German, Rinsema-Sybenga, Johnson, Gawron, and Hood**

**Nays: Turnquist**

**MOTION PASSES**

**E. Removal of Street Lights on Ottawa Avenue Department of Public Works**

SUMMARY OF REQUEST: Authorize staff to enter into an agreement with Consumer's Energy to remove 27 street lights on Ottawa Street from Hall Street to Richards Park for an estimated cost of \$9,500.

The estimated annual savings to the City is over \$3,900 for an estimated payback of less than 2.5 years.

FINANCIAL IMPACT: \$9,500 from the Street Light cost center

BUDGET ACTION REQUIRED: Adjustment to the Street Light cost center when preparing the 1<sup>st</sup> quarter reforecast.

STAFF RECOMMENDATION: To authorize staff to enter into an agreement with Consumer's Energy to remove 27 mid-block street lights on Ottawa Street between Hall & Richards Park.

**Motion by Commissioner Turnquist, second by Commissioner Johnson, to authorize staff to enter into an agreement with Consumer's Energy to remove 27 mid-block street lights on Ottawa Street between Hall & Richard's Park.**

**ROLL VOTE: Ayes: German, Rinsema-Sybenga, Turnquist, Johnson, Gawron, and Hood**

**Nays: None**

**MOTION PASSES**

**F. Police Cruisers Department of Public Works/Equipment**

SUMMARY OF REQUEST: Authorize staff to purchase three Chevy Caprice Cruisers from Berger Chevrolet, the Mi-Deal State contract holder for a price of \$27,109.00 each. These will replace the three oldest cruisers currently in use.

FINANCIAL IMPACT: \$81,327.00 or \$27,109.00 each.

BUDGET ACTION REQUIRED: None. Amount is what was budgeted.

STAFF RECOMMENDATION: Authorize staff to purchase three Chevy Caprice Cruisers from Berger Chevrolet.

**Motion by Commissioner German, second by Commissioner Rinsema-Sybenga, to authorize staff to purchase 3 Chevy Caprice Cruisers from Berger Chevrolet.**

**ROLL VOTE: Ayes: Rinsema-Sybenga, Turnquist, Johnson, Gawron, Hood, and German**

**Nays: None**

**MOTION PASSES**

**G. Amendment to the Zoning Ordinance Planning & Economic Development**

SUMMARY OF REQUEST: Request to amend the zoning ordinance to require "private clubs, lodge halls, social & similar organizations" to obtain a special land use permit instead of allowing them as a use by right in B-2, Convenience & Comparison Business districts.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the zoning ordinance amendment.

COMMITTEE RECOMMENDATION: The Planning Commission unanimously recommended approval of the request at their October meeting.

**Motion by Commissioner German, second by Commissioner Rinsema-Sybenga to approve the zoning ordinance amendment.**

**Motion by Commissioner Rinsema-Sybenga, second by Vice Mayor Hood, to table this agenda item.**

**ROLL VOTE: Ayes: Johnson, Gawron, Hood, German, Rinsema-Sybenga, and Turnquist**

**Nays: None**

**MOTION PASSES**

**H. Authorize Muskegon County to Adopt and Enforce a Storm Water Runoff and Post-Construction Ordinance Planning & Economic Development**

SUMMARY OF REQUEST: Staff is requesting the approval of the resolution that will allow Muskegon County to administer and enforce a Storm Water Runoff and Post-Construction Ordinance on behalf of the City of Muskegon. This ordinance will require a landowner to obtain a Storm Water Permit from the County Drain Commissioners office before commencement of a project that includes any of the following:

- 1) requires Planning Commission approval
- 2) creates more than 10,000 square feet of impervious surface
- 3) disturbs, changes, disrupts, more than 10,000 square feet of existing impervious surface
- 4) disturbs more than one acre of land
- 5) is within 500 feet of the water's edge of a drainage course, wetland, lake or stream

The application for a Storm Water Permit is \$600 and will be approved or denied within 30 days, however, most reviews can be completed within one to two weeks.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: To approve the ordinance.

**Motion by Commissioner Rinsema-Sybenga, second by Commissioner German, to approve the ordinance.**

**ROLL VOTE: Ayes: Gawron, Hood, German, Rinsema-Sybenga, Turnquist, and Johnson**

**Nays: None**

**MOTION PASSES**

**2016-85 PUBLIC HEARINGS:**

**A. BID Special Assessment – Resolution Confirming Special Assessment Roll Planning & Economic Development**

SUMMARY OF REQUEST: The City Commission approved the creation of a BID special assessment district at the September 27, 2016 meeting and the Special Assessment Roll is now ready to be confirmed. The assessments will go towards various downtown expenditures, including snow removal on sidewalks, spring/fall clean up and landscaping, holiday decorating, banners & directional signs, marketing/advertising and art. The BID assessment includes both a "Class A" and "Class B" district.

FINANCIAL IMPACT: The total estimated cost of services within the BID is \$150,000 of which approximate 75% (\$111,924) will be paid by the special assessment to property owners, with the remaining amount to come from the existing BID fund.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the resolution approving the confirmation of the special assessment roll and authorize the Mayor and Clerk to sign.

**PUBLIC HEARING COMMENCED:**

Public Participation: Bill Noordyk, 103 W. Clay, spoke in opposition of the confirmation of the special assessment roll for street lighting.

**Motion by Commissioner Rinsema-Sybenga, second by Commissioner Johnson, to close the public hearing and approve the resolution approving the confirmation of the special assessment roll and authorize the Mayor and Clerk to sign.**

**ROLL VOTE: Ayes: Hood, Rinsema-Sybenga, Turnquist, Johnson, Gawron**

**Nays: German**

**MOTION PASSES**

**B. Confirmation of Special Assessment Roll – Street Lighting Treasurer**

SUMMARY OF REQUEST: Confirm the special assessment roll – street lighting.

FINANCIAL IMPACT: Total collections over 10 years projected to be \$2,706,860.00 based on 14,360 eligible parcels.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Confirm the roll for special assessment and to establish the amount to levy on all eligible properties for 10 years and approve the resolution.

**PUBLIC HEARING COMMENCED:**

Public Participation: the following members of the public spoke regarding the confirmation of the roll for a street light assessment.

In opposition:

August Panici, 2137 Hudson	David Walthey – 1724 Beidler
	1720 Beidler – 640 Catawba
Duane Little, 1076 Ambrosia	Tom Weatherby, 1747 Edgewater
Jack Page, 1853 Cherry	Michael Howaisen, 903 Turner
Marietta Barrett, 1366 Creston	Easter Young, 321 Merrill
Dennis Mayer, 1687 E. Harbour Towne & 3545 Marina View Pointe	
Hannah Lewis, 885 Marquette	Sena Parks, 307 Ottawa
Ann Craig, 1387 & 1388 6 <sup>th</sup> Street	Mancela Jimenez, 751 Washington

In Favor:

Larry Spataro, 1567 6<sup>th</sup> Street

Motion by Commissioner Johnson, second by Commissioner Rinsema-Sybenga, to close the public hearing and confirm the roll for special assessment and to establish the amount to levy on all eligible properties for 10 years and approve the resolution.

ROLL VOTE: Ayes: Rinsema-Sybenga, Turnquist, Johnson, Gawron, and Hood  
Nays: German

**MOTION PASSES**

2016-86 NEW BUSINESS:

**A. Concurrence with the Housing Board of Appeals Notice and Order to Demolish Public Safety**

**2152 S. Getty Street**

SUMMARY OF REQUEST: This is to request that the City Commission concur with the findings of the Housing Board of Appeals that the structure is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days or infraction tickets may be issued. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder or staff may issue infraction tickets to the owner, agent or responsible party if they do not demolish the structure.

FINANCIAL IMPACT: General Funds.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To concur with the Housing Board of Appeals decision to demolish.

**Motion by Commissioner Rinsema-Sybenga, second by Vice Mayor Hood, to concur with the Housing Board of Appeals decision to demolish.**

ROLL VOTE: Ayes: German, Rinsema-Sybenga, Turnquist, Johnson, Gawron, and Hood

Nays: None

**MOTION PASSES**

**B. City and Consumer's Energy Contract for Street Lights Upgrade to LED Department of Public Works**

SUMMARY OF REQUEST: Authorize staff to enter into an agreement with Consumer's Energy to start the process of engineering and upgrading the City's street lights to LED at an estimated cost of over 2.7 million dollars with an initial payment of \$270,000 to start the process.

FINANCIAL IMPACT: 2.7 million

**BUDGET ACTION REQUIRED:** None at this time, however, future budgets will reflect this additional expense.

**STAFF RECOMMENDATION:** To authorize staff to enter into an agreement with Consumer's Energy to start the engineering/upgrades of all Consumer's owned street lights into LED.

**Motion by Commissioner Rinsema-Sybenga, second by Vice Mayor Hood, to authorize staff to enter into an agreement with Consumer's Energy to start the engineering/upgrades of all consumer owned street lights into LED.**

**ROLL VOTE: Ayes: Rinsema-Sybenga, Turnquist, Johnson, Gawron, and Hood**

**Nays: German**

***MOTION PASSES***

**PUBLIC PARTICIPATION:** Public comments were received.

**ADJOURNMENT:** The City Commission Meeting adjourned at 8:37 p.m.

Respectfully Submitted,

Ann Marie Meisch, MMC, City Clerk

CITY OF MUSKEGON  
CITY COMMISSION WORKSESSION

Monday, November 7, 2016  
Muskegon City Commission Chambers  
933 Terrace Street, Muskegon, MI 49440  
5:30 PM

## Minutes

2016-87

Present: Commissioners Turnquist, Johnson, Gawron, German (left at 6:00 p.m.),  
and Rinsema-Sybenga

Absent: Commissioners Hood and Warren

### **Muskegon County “Rec” Authority**

Ken Johnson explained that we will be able to pool our resources together and that individual “Rec” plans will not be necessary. A resolution needs to be approved if the city is interested in participating. This type of Authority could lead to other funding mechanisms. Any millage questions would have to be a vote of the people. We can also withdraw from the Authority by resolution if they decide to ask to levy a millage and the city does not want to.

### **Downtown Residential Zoning**

Mike Franzak is reviewing current downtown residential zoning. Potential proposal to change the rule of 66 foot lots will allow for smaller lot sizes if the living space meets the minimum requirements. Jamie Pesch explained the form-based code. Public comments were also received.

### **Adjournment**

Moved by Hood, seconded by Johnson, to adjourn the meeting at 7:07 p.m.

### ***MOTION PASSES***

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Ann Marie Meisch, MMC – City Clerk

Commission Meeting Date: November 22<sup>nd</sup>, 2016

Date: November 10, 2016  
To: Honorable Mayor & City Commission  
From: Community and Neighborhood Services  
RE: Approval of Revised Citizen Participation Plan,  
Specifically the Period for Citizen Comments

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**SUMMARY OF REQUEST:** To approve a revision of the Citizen Participation Plan clarifying the length of time allowed for citizens to comment. The change would reduce the number of days required for a formal comment period from 30 days to either 15, 20 or 30 days.

**SEE ATTACHED:** The proposed amendment is on page three of the Citizen Participation Plan, under "Period for Citizen Comments," paragraph two, highlighted area.

**FINANCIAL IMPACT:** None

**BUDGET ACTION REQUIRED:** None

**STAFF RECOMMENDATION:** To approve the request.

**COMMITTEE RECOMMENDATION:** Item was approved by the Citizen's District Council.

### **Amendments and/or Modifications**

The City will follow 24CFR 91.505 when making amendments or modifications to the Consolidated plan, Action Plan or Citizen Participation Plan. An amendment to the Consolidated Plan or Action Plan will be necessary when one of the following occurs.

1. A change occurs in the City's allocation priorities or a change in the method of distribution of funds.
2. It is necessary to change the purpose, scope, location or beneficiaries of an activity.
3. An activity is to be carried out using funds from any program covered by the Consolidated Plan but not previously describes in the Action Plan

### **Criteria for Substantial Amendment**

The City of Muskegon considers an item to be a substantial amendment that significantly affects the scope of services, purposes or beneficiaries of a project or in combination with other changes that are greater than 10% of the year's fiscal CDBG or HOME entitlement amount in question.

Any amendments to the Consolidated Plan will be advertised in the City's major newspaper "the Muskegon Chronicle" allowing the citizenry 30 days to comment on the amendment(s). The City will review all comments concerning the changes written or oral. A summary of the comments and views along with any required replies will be attached to the amendments of the plan.

### **Period for Citizen Comments**

A formal comment period of 30 days will be provided for all Consolidated Plans, Annual Action Plans, Citizens Participation Plan. In the case of Environmental Reviews and Request for Release of Funds activities the City will comply with CFR 24 58.45.

In all circumstances a summary of the plan, performance report, or substantial amendment, or other relevant documentation will be published at the beginning of the formal comment periods. The summary will clearly express the period that comments will be accepted (i.e., 15, 20, or 30 days) as well as the procedure for making comments.

Written comments received during the comment period along with oral comments made during Public Hearings will be considered. A summary of such comments by citizens, public agencies, and other interested parties will be attached to the relevant Plan, substantial amendment or performance report or related document. In a situation where it is not favorable incorporated the comments will be included in the summary of comments along with an explanation of why it was not possible to incorporate the comments.

Commission Meeting Date: November 22, 2016

Date: November 15, 2016  
To: Honorable Mayor & City Commission  
From: Planning & Economic Development Department  
RE: Sale of a Non-Buildable Vacant Lot at 1296  
Lakeshore Dr

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**SUMMARY OF REQUEST:**

To approve the sale of a vacant, non-buildable lot at 1296 Lakeshore Dr. to five different adjacent property owners (1487 High St, 1492 High St, 1294 Beach St, 1298 Beach St, 1284 Beach St). The lot is roughly 0.92 acres and is considered unbuildable because of its location on a steep hill and the general intent of its zoning classification. It is zoned OSC, Open Space Conservation. These districts are intended to provide for permanent open spaces in the community, and the protection of sand dunes and other natural features, and are designed to provide undeveloped recreational areas and to safeguard the health, safety, and welfare of the citizens of Muskegon and adjacent areas by limiting development in locations where police and fire protection, protection against flooding by high water table or storm water, and dangers from excessive erosion are not possible without excessive costs to the City. The property owners wish to purchase the property to prevent any future development and to be able to maintain the property. They have offered \$8,000 plus the cost of the survey (\$2,147) and all closing costs.

**FINANCIAL IMPACT:**

The sale of this lot will generate additional tax revenue for the City and will place the property back on the City's tax rolls, thus relieving the City of continued maintenance costs.

**BUDGET ACTION REQUIRED:**

None

**STAFF RECOMMENDATION:**

To approve the lot sale request.

Resolution No. \_\_\_\_\_

MUSKEGON CITY COMMISSION

RESOLUTION APPROVING THE SALE OF A NON-BUILDABLE LOT AT 1296 LAKESHORE DR FOR \$8,000 PLUS THE COST OF A SURVEY AND ALL CLOSING COSTS.

WHEREAS, Robert/Susan Mixer (1487 High St), Charles/Merri Davis (1492 High St), Jeff/Gail Hall (1294 Lakeshore Dr), Mary Price (1298 Lakeshore Dr) and Barbara Barteau (1284 Lakeshore Dr) will be allowed to purchase the parcel designated as number 24-205-582-0001-00, located at 1260 Lakeshore Dr for \$8,000 plus the cost of the survey and all closing costs; and

WHEREAS, the purchasers will combine this property with their respective properties as outlines in the survey; and

WHEREAS, the sale would generate additional tax revenue for the City and relieve the City of further maintenance costs; and

NOW THEREFORE BE IT RESOLVED, that parcel number 24-205-582-0001-00, located at 1296 Lakeshore Dr. be sold to Robert/Susan Mixer (1487 High St), Charles/Merri Davis (1492 High St), Jeff/Gail Hall (1294 Lakeshore Dr), Mary Price (1298 Lakeshore Dr) and Barbara Barteau (1284 Lakeshore Dr) for \$8,000 plus the cost of the survey and all closing costs.

CITY OF MUSKEGON REVISED PLAT OF 1903 LOTS 1 & 12 BLK 582

Adopted this 22nd day of November, 2016.

Ayes:

Nays:

Absent

By: \_\_\_\_\_  
Stephen J. Gawron  
Mayor

Attest: \_\_\_\_\_  
Ann Meisch, MMC  
City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Commission of the City of Muskegon, County of Muskegon, Michigan at a regular meeting held on November 22, 2016.

By: \_\_\_\_\_  
Ann Meisch, MMC  
City Clerk



1300

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1332

1317

1264

1338

1325

1285





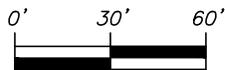
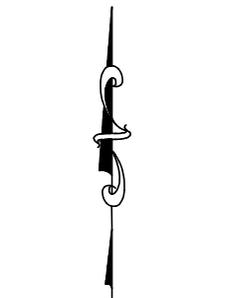
# WESTSHORE CONSULTING

Engineers ■ Scientists ■ Surveyors ■ Planners

## CERTIFICATE OF SURVEY

FOR: CITY OF MUSKEGON

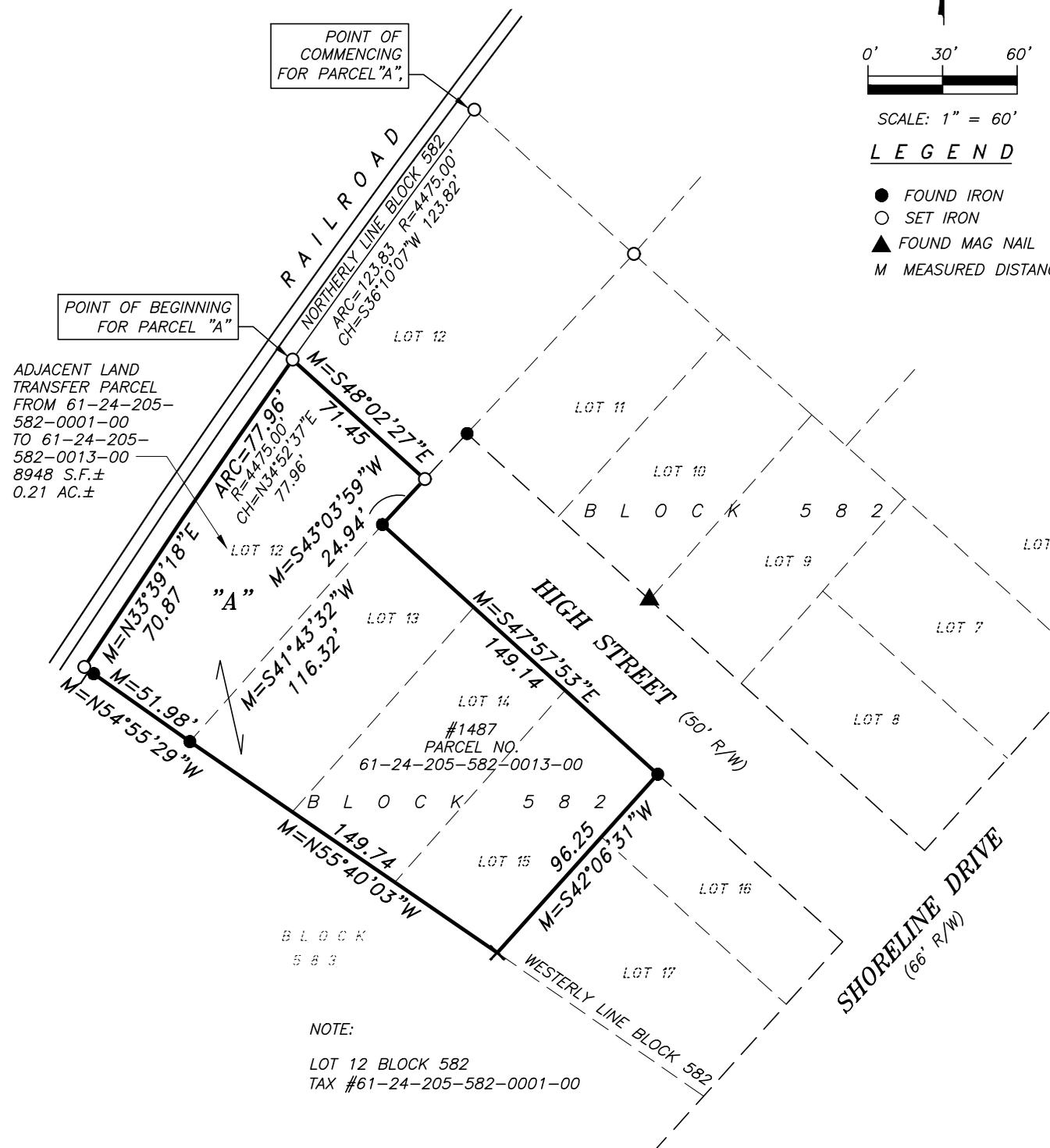
DESCRIPTION: SEE SHEET 2 OF 2



SCALE: 1" = 60'

### LEGEND

- FOUND IRON
- SET IRON
- ▲ FOUND MAG NAIL
- M MEASURED DISTANCE



NOTE:  
 LOT 12 BLOCK 582  
 TAX #61-24-205-582-0001-00

DEEDS PREPARED UTILIZING THIS LEGAL DESCRIPTION FOR CONVEYANCES MUST MEET THE REQUIREMENTS OF SECTION 109 PARAGRAPH 3 AND 4 OF P.A. 591 OF 1996.

SUBJECT SURVEY SHOULD BE REVIEWED FOR COMPLIANCE WITH LAND DIVISION ACT 591 PA, 1996 AS AMENDED AND ACT 286 PA. 1972 AND CONFORMANCE TO ADOPTED ZONING ORDINANCES.

AS A PROFESSIONAL LAND SURVEYOR OF THE STATE OF MICHIGAN, I DO HEREBY CERTIFY THAT TO THE BEST OF MY PROFESSIONAL KNOWLEDGE AND BELIEF, I HAVE SURVEYED THE PROPERTY AS DESCRIBED AND SHOWN HEREIN AND THAT THERE EXISTS NO VISIBLE ENCROACHMENTS ON SAID PROPERTY UNLESS NOTED AND THAT THIS SURVEY WAS PERFORMED IN ACCORDANCE WITH PUBLIC ACT 132 OF 1970, AS AMENDED. THIS SURVEY WAS PERFORMED IN ACCORDANCE WITH A DESCRIPTION FURNISHED BY OTHERS AND SHOULD BE COMPARED TO THE ABSTRACT OF TITLE OR TITLE POLICY FOR ACCURACY, EASEMENTS, OR EXCEPTIONS. THIS SURVEY DOES NOT EXTEND TO ANY UNNAMED PERSON WITHOUT AN EXPRESSED RECERTIFICATION BY THE SURVEYOR. ERROR OF CLOSURE: 1 IN BASIS OF BEARING:

TIMOTHY W. DEMUMBRUM P.S. 54454  
 PROFESSIONAL SURVEYOR DATE:  
 2534 BLACK CREEK ROAD  
 MUSKEGON, MI. 49444  
 PHONE : (231)777-3447  
 FAX : (231)773-3453

FILE NO: 00023-0033J  
 SCALE: 1"=60'  
 SURVEYED BY: TWD  
 DRN BY: NSS



# WESTSHORE CONSULTING

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## CERTIFICATE OF SURVEY

FOR: CITY OF MUSKEGON

**DESCRIPTIONS:**

**PARCEL "A":**

LOTS 13, 14 AND 15 OF BLOCK 582 OF THE REVISED PLAT (1903) OF THE CITY OF MUSKEGON, MUSKEGON COUNTY, MICHIGAN.

TOGETHER WITH LOT 12, BLOCK 582 OF THE REVISED PLAT (1903) OF THE CITY OF MUSKEGON, MUSKEGON COUNTY, MICHIGAN, EXCEPT THE NORTHEASTERLY 123.19 FEET THEREOF, MORE PARTICULARLY DESCRIBED AS:  
COMMENCING AT THE NORTHEASTERLY MOST CORNER OF SAID LOT 12, THENCE SOUTHWESTERLY ALONG THE NORTHERLY LINE OF SAID LOT 12 AND ALONG A CURVE TO THE LEFT, WHOSE RADIUS IS 4475.00 FEET (DELTA=01°35'08" CHORD BEARING AND DISTANCE=S36°10'07"W 123.82 FEET), A DISTANCE OF 123.83 FEET TO THE POINT OF BEGINNING;  
THENCE S48°02'27"E, A DISTANCE OF 71.45 FEET;  
THENCE S43°03'59"W, A DISTANCE OF 24.94 FEET;  
THENCE S41°43'32"W, A DISTANCE OF 116.32 FEET TO THE WEST LINE OF SAID LOT 12, BLOCK 582;  
THENCE N54°55'29"W, ALONG SAID WEST LINE, A DISTANCE OF 51.98 FEET TO THE NORTH LINE OF SAID LOT 12, BLOCK 582;  
THENCE N33°39'18"E, ALONG SAID NORTH LINE, A DISTANCE OF 70.87 FEET;  
THENCE NORTHEASTERLY, ALONG SAID NORTH LINE AND ALONG A NON TANGENT CURVE TO THE RIGHT WITH A RADIUS OF 4475.00 FEET, (DELTA=00°59'53" CHORD BEARING AND DISTANCE=N34°52'37"E 77.96 FEET) A DISTANCE OF 77.96 FEET TO THE POINT OF BEGINNING.

CONTAINING 0.21 ACRES, MORE OR LESS.

DEEDS PREPARED UTILIZING THIS LEGAL  
DESCRIPTION FOR CONVEYANCES MUST  
MEET THE REQUIREMENTS OF SECTION 109  
PARAGRAPH 3 AND 4 OF P.A. 591 OF 1996.



# WESTSHORE CONSULTING

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## CERTIFICATE OF SURVEY

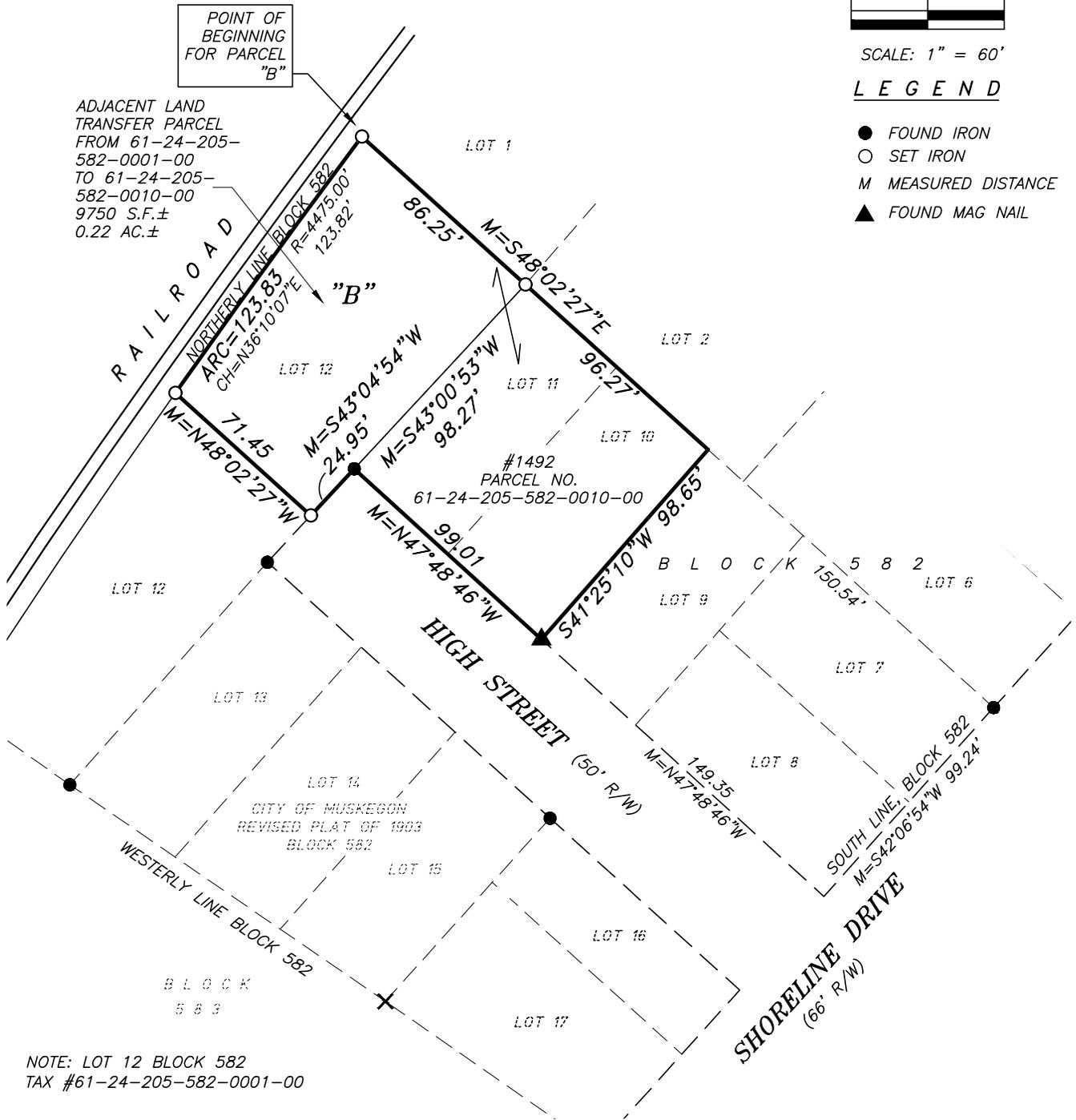
FOR: CITY OF MUSKEGON  
DESCRIPTION: SEE SHEET 2 OF 2



SCALE: 1" = 60'

### LEGEND

- FOUND IRON
- SET IRON
- M MEASURED DISTANCE
- ▲ FOUND MAG NAIL



NOTE: LOT 12 BLOCK 582  
TAX #61-24-205-582-0001-00

DEEDS PREPARED UTILIZING THIS LEGAL DESCRIPTION FOR CONVEYANCES MUST MEET THE REQUIREMENTS OF SECTION 109 PARAGRAPH 3 AND 4 OF P.A. 591 OF 1996.

SUBJECT SURVEY SHOULD BE REVIEWED FOR COMPLIANCE WITH LAND DIVISION ACT 591 PA, 1996 AS AMENDED AND ACT 286 PA. 1972 AND CONFORMANCE TO ADOPTED ZONING ORDINANCES.

AS A PROFESSIONAL LAND SURVEYOR OF THE STATE OF MICHIGAN, I DO HEREBY CERTIFY THAT TO THE BEST OF MY PROFESSIONAL KNOWLEDGE AND BELIEF, I HAVE SURVEYED THE PROPERTY AS DESCRIBED AND SHOWN HEREIN AND THAT THERE EXISTS NO VISIBLE ENCROACHMENTS ON SAID PROPERTY UNLESS NOTED AND THAT THIS SURVEY WAS PERFORMED IN ACCORDANCE WITH PUBLIC ACT 132 OF 1970, AS AMENDED. THIS SURVEY WAS PERFORMED IN ACCORDANCE WITH A DESCRIPTION FURNISHED BY OTHERS AND SHOULD BE COMPARED TO THE ABSTRACT OF TITLE OR TITLE POLICY FOR ACCURACY, EASEMENTS, OR EXCEPTIONS. THIS SURVEY DOES NOT EXTEND TO ANY UNNAMED PERSON WITHOUT AN EXPRESSED RECERTIFICATION BY THE SURVEYOR. ERROR OF CLOSURE: 1 IN BASIS OF BEARING:

TIMOTHY W. DEMUMBRUM P.S. 54454  
 PROFESSIONAL SURVEYOR DATE:  
 2534 BLACK CREEK ROAD  
 MUSKEGON, MI. 49444  
 PHONE : (231)777-3447  
 FAX : (231)773-3453

FILE NO: 00023-0033J  
 SCALE: 1"=60'  
 SURVEYED BY: TWD  
 DRN BY: NSS



# WESTSHORE CONSULTING

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## CERTIFICATE OF SURVEY

FOR: CITY OF MUSKEGON

**DESCRIPTION:**

**PARCEL "B":**

LOTS 10, AND 11 OF BLOCK 582 OF THE REVISED PLAT (1903) OF THE CITY OF MUSKEGON, MUSKEGON COUNTY, MICHIGAN.

TOGETHER WITH THE NORTHEASTERLY 123.19 FEET OF LOT 12, BLOCK 582 OF THE REVISED PLAT (1903) OF THE CITY OF MUSKEGON, MUSKEGON COUNTY, MICHIGAN.

MORE PARTICULARLY DESCRIBED AS:

BEGINNING AT THE NORTHEASTERLY MOST CORNER OF SAID LOT 12, BLOCK 582,

THENCE S48°02'27"E, A DISTANCE OF 86.25 FEET;

THENCE S43°00'53"W, A DISTANCE OF 98.27 FEET;

THENCE S43°04'54"W, A DISTANCE OF 24.95 FEET;

THENCE N48°02'27"W, A DISTANCE OF 71.45 FEET TO THE NORTH LINE OF SAID LOT 12, BLOCK 582;

THENCE NORTHEASTERLY, ALONG SAID NORTH LINE, AND ALONG A NON TANGENT CURVE TO THE RIGHT WITH A RADIUS OF 4475.00 FEET, (DELTA=01°35'08", CHORD BEARING AND DISTANCE=N36°10'07"E 123.82 FEET), A DISTANCE OF 123.83 FEET TO THE POINT OF BEGINNING.

CONTAINING 0.22 ACRES, MORE OR LESS.

DEEDS PREPARED UTILIZING THIS LEGAL  
DESCRIPTION FOR CONVEYANCES MUST  
MEET THE REQUIREMENTS OF SECTION 109  
PARAGRAPH 3 AND 4 OF P.A. 591 OF 1996.



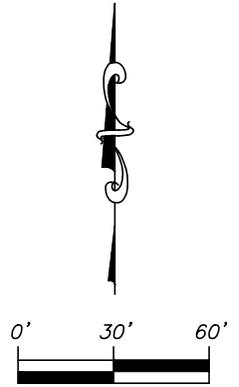
# WESTSHORE CONSULTING

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## CERTIFICATE OF SURVEY

FOR: CITY OF MUSKEGON

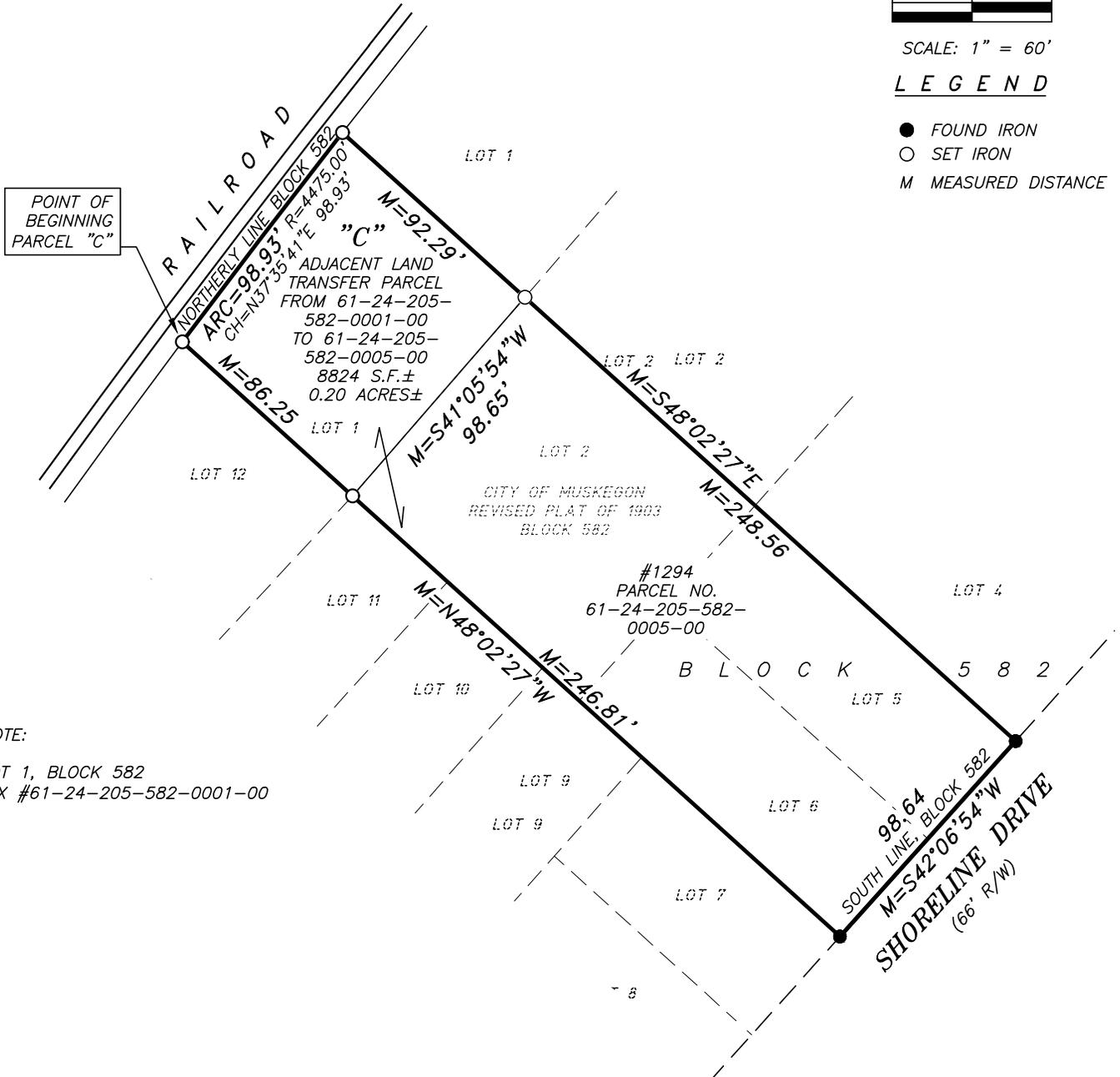
DESCRIPTION: SEE SHEET 2 OF 2



SCALE: 1" = 60'

### LEGEND

- FOUND IRON
- SET IRON
- M MEASURED DISTANCE



#### NOTE:

LOT 1, BLOCK 582  
TAX #61-24-205-582-0001-00

DEEDS PREPARED UTILIZING THIS LEGAL DESCRIPTION FOR CONVEYANCES MUST MEET THE REQUIREMENTS OF SECTION 109 PARAGRAPH 3 AND 4 OF P.A. 591 OF 1996.

SUBJECT SURVEY SHOULD BE REVIEWED FOR COMPLIANCE WITH LAND DIVISION ACT 591 PA, 1996 AS AMENDED AND ACT 286 PA. 1972 AND CONFORMANCE TO ADOPTED ZONING ORDINANCES.

AS A PROFESSIONAL LAND SURVEYOR OF THE STATE OF MICHIGAN, I DO HEREBY CERTIFY THAT TO THE BEST OF MY PROFESSIONAL KNOWLEDGE AND BELIEF, I HAVE SURVEYED THE PROPERTY AS DESCRIBED AND SHOWN HEREIN AND THAT THERE EXISTS NO VISIBLE ENCROACHMENTS ON SAID PROPERTY UNLESS NOTED AND THAT THIS SURVEY WAS PERFORMED IN ACCORDANCE WITH PUBLIC ACT 132 OF 1970, AS AMENDED. THIS SURVEY WAS PERFORMED IN ACCORDANCE WITH A DESCRIPTION FURNISHED BY OTHERS AND SHOULD BE COMPARED TO THE ABSTRACT OF TITLE OR TITLE POLICY FOR ACCURACY, EASEMENTS, OR EXCEPTIONS. THIS SURVEY DOES NOT EXTEND TO ANY UNNAMED PERSON WITHOUT AN EXPRESSED RECERTIFICATION BY THE SURVEYOR. ERROR OF CLOSURE: 1 IN BASIS OF BEARING:

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FILE NO: 00023-0033J  
 SCALE: 1"=60'  
 SURVEYED BY: TWD  
 DRN BY: NSS



**WESTSHORE**  
**CONSULTING**  
*Engineers ■ Scientists ■ Surveyors ■ Planners*

## CERTIFICATE OF SURVEY

FOR: CITY OF MUSKEGON

**PARCEL "C":**

LOTS 5 AND 6 AND THE SOUTHWESTERLY 99 FEET OF LOT 2 OF BLOCK 582 OF THE REVISED PLAT (1903) OF THE CITY OF MUSKEGON, MUSKEGON COUNTY, MICHIGAN.

TOGETHER WITH THE SOUTHEASTERLY 98.64 FEET OF LOT 1, BLOCK 582 OF THE REVISED PLAT (1903) OF THE CITY OF MUSKEGON, MUSKEGON COUNTY, MICHIGAN MORE PARTICULARLY DESCRIBED AS:

BEGINNING AT THE NORTHWESTERLY MOST CORNER OF SAID LOT 1, BLOCK 582, THENCE NORTHEASTERLY, ALONG THE NORTHERLY LINE OF SAID LOT 1, BLOCK 582 AND ALONG A CURVE TO THE RIGHT, WITH A RADIUS OF 4475.00 FEET, (DELTA=01°16'00", LONG CHORD BEARING AND DISTANCE=N37°35'41"E 98.93 FEET), A DISTANCE OF 98.93 FEET;

THENCE S48°02'27"E, A DISTANCE OF 92.29 FEET;

THENCE S41°05'54"W, A DISTANCE OF 98.65 FEET;

THENCE N48°02'27"W, A DISTANCE OF 86.25 THE POINT OF BEGINNING.

PARCEL CONTAINS 0.20 ACRES, MORE OR LESS.

DEEDS PREPARED UTILIZING THIS LEGAL  
DESCRIPTION FOR CONVEYANCES MUST  
MEET THE REQUIREMENTS OF SECTION 109  
PARAGRAPH 3 AND 4 OF P.A. 591 OF 1996.



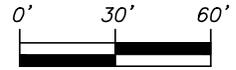
# WESTSHORE CONSULTING

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## CERTIFICATE OF SURVEY

FOR: CITY OF MUSKEGON

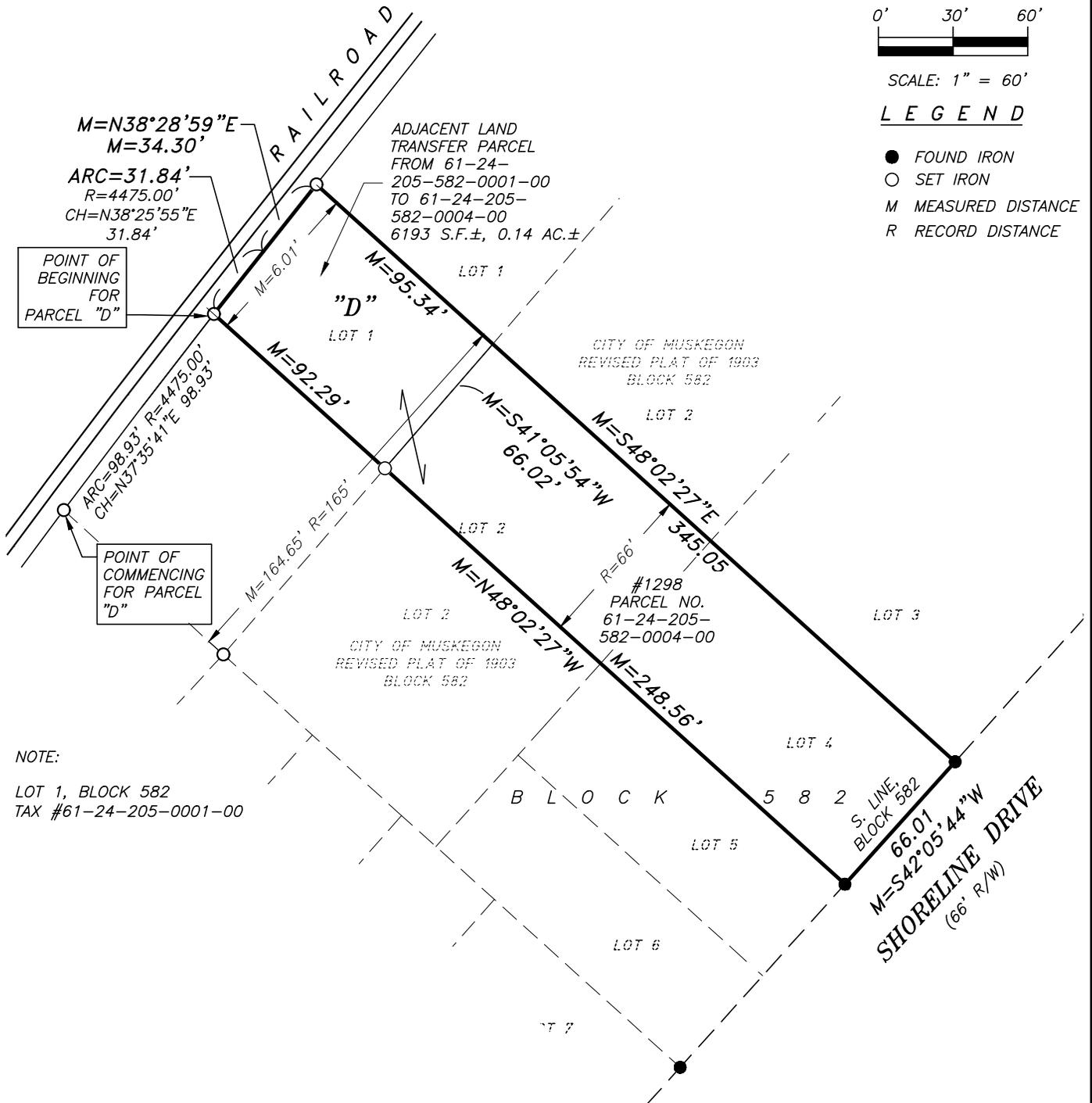
DESCRIPTION: SEE SHEET 2 OF 2



SCALE: 1" = 60'

### LEGEND

- FOUND IRON
- SET IRON
- M MEASURED DISTANCE
- R RECORD DISTANCE



#### NOTE:

LOT 1, BLOCK 582  
TAX #61-24-205-0001-00

DEEDS PREPARED UTILIZING THIS LEGAL DESCRIPTION FOR CONVEYANCES MUST MEET THE REQUIREMENTS OF SECTION 109 PARAGRAPH 3 AND 4 OF P.A. 591 OF 1996.

SUBJECT SURVEY SHOULD BE REVIEWED FOR COMPLIANCE WITH LAND DIVISION ACT 591 PA, 1996 AS AMENDED AND ACT 286 PA. 1972 AND CONFORMANCE TO ADOPTED ZONING ORDINANCES.

AS A PROFESSIONAL LAND SURVEYOR OF THE STATE OF MICHIGAN, I DO HEREBY CERTIFY THAT TO THE BEST OF MY PROFESSIONAL KNOWLEDGE AND BELIEF, I HAVE SURVEYED THE PROPERTY AS DESCRIBED AND SHOWN HEREIN AND THAT THERE EXISTS NO VISIBLE ENCROACHMENTS ON SAID PROPERTY UNLESS NOTED AND THAT THIS SURVEY WAS PERFORMED IN ACCORDANCE WITH PUBLIC ACT 132 OF 1970, AS AMENDED. THIS SURVEY WAS PERFORMED IN ACCORDANCE WITH A DESCRIPTION FURNISHED BY OTHERS AND SHOULD BE COMPARED TO THE ABSTRACT OF TITLE OR TITLE POLICY FOR ACCURACY, EASEMENTS, OR EXCEPTIONS. THIS SURVEY DOES NOT EXTEND TO ANY UNNAMED PERSON WITHOUT AN EXPRESSED RECERTIFICATION BY THE SURVEYOR. ERROR OF CLOSURE: 1 IN BASIS OF BEARING:

TIMOTHY W. DEMUMBRUM P.S. 54454  
 PROFESSIONAL SURVEYOR DATE:  
 2534 BLACK CREEK ROAD  
 MUSKEGON, MI. 49444  
 PHONE : (231)777-3447  
 FAX : (231)773-3453

FILE NO: 00023-0033J  
 SCALE: 1"=60'  
 SURVEYED BY: TWD  
 DRN BY: NSS



# WESTSHORE CONSULTING

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## CERTIFICATE OF SURVEY

FOR: CITY OF MUSKEGON

**DESCRIPTION:**

**PARCEL "D":**

LOT 4 AND THE NORTHEASTERLY 66 FEET OF THE SOUTHWESTERLY 165 FEET OF LOT 2 OF BLOCK 582 OF THE REVISED PLAT (1903) OF THE CITY OF MUSKEGON, MUSKEGON COUNTY, MICHIGAN.

TOGETHER WITH THE NORTHEASTERLY 66.01 FEET OF THE SOUTHWESTERLY 164.65 FEET OF LOT 1, BLOCK 582 OF THE REVISED PLAT (1903) OF THE CITY OF MUSKEGON, MUSKEGON COUNTY, MICHIGAN MORE PARTICULARLY DESCRIBED AS:  
COMMENCING AT THE NORTHWESTERLY MOST CORNER OF SAID LOT 1, BLOCK 582, THENCE NORTHEASTERLY ALONG THE NORTHERLY LINE OF SAID LOT 1 AND BLOCK 582 AND A CURVE TO THE RIGHT, WITH A RADIUS OF 4475.00 FEET, (DELTA=01°16'00", LONG CHORD BEARING AND DISTANCE=N37°35'41"E 98.93 FEET), A DISTANCE OF 98.93 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING ALONG SAID NORTHERLY LINE AND CURVE TO THE RIGHT, WITH A RADIUS OF 4475.00 FEET (DELTA=00°24'27", LONG CHORD BEARING AND DISTANCE=N38°25'55"E 31.84 FEET), A DISTANCE OF 31.84 FEET;  
THENCE N38°28'59"E, ALONG SAID NORTHERLY LINE, A DISTANCE OF 34.30 FEET;  
THENCE S48°02'27"E, A DISTANCE OF 95.34 FEET;  
THENCE S41°05'54"W, A DISTANCE OF 66.02 FEET;  
THENCE N48°02'27"W, A DISTANCE OF 92.29 FEET THE POINT OF BEGINNING.

PARCEL CONTAINS 0.14 ACRES, MORE OR LESS.

DEEDS PREPARED UTILIZING THIS LEGAL  
DESCRIPTION FOR CONVEYANCES MUST  
MEET THE REQUIREMENTS OF SECTION 109  
PARAGRAPH 3 AND 4 OF P.A. 591 OF 1996.





# WESTSHORE CONSULTING

Engineers ■ Scientists ■ Surveyors ■ Planners

## CERTIFICATE OF SURVEY

FOR: CITY OF MUSKEGON

**DESCRIPTION:**

**PARCEL "E":**

LOTS 3 AND 2, EXCEPT THE SOUTHWESTERLY 165 FEET OF LOT 2, BLOCK 582 OF THE REVISED PLAT (1903) OF THE CITY OF MUSKEGON, MUSKEGON COUNTY, MICHIGAN.

ALSO THAT PART OF LOT 5 OF BLOCK 581 OF THE REVISED PLAT (1903) OF THE CITY OF MUSKEGON, MUSKEGON COUNTY, MICHIGAN, LYING SOUTHWESTERLY OF A LINE DESCRIBED AS FOLLOWS: COMMENCE AT A POINT ON THE NORTHWESTERLY LINE OF LAKE STREET (NOW KNOWN AS SHORELINE DRIVE) 11.2 FEET NORTHEASTERLY FROM THE SOUTHWESTERLY CORNER OF SAID LOT 5, THENCE NORTHWESTERLY TO A POINT ON THE SOUTHWESTERLY LINE OF SAID LOT 5, 53.2 FEET NORTHWESTERLY FROM THE SOUTHWESTERLY CORNER OF SAID LOT 5.

TOGETHER WITH LOT 1, BLOCK 582, EXCEPT THE SOUTHWESTERLY 164.65 FEET THEREOF, MORE PARTICULARLY DESCRIBED AS:  
COMMENCING AT THE NORTHWESTERLY MOST CORNER OF SAID LOT 1, BLOCK 582;  
THENCE NORTHEASTERLY ALONG THE NORTHERLY LINE OF SAID LOT 1, BLOCK 582 AND ALONG A CURVE TO THE RIGHT WITH A RADIUS OF 4475.00 FEET, (DELTA=01°16'00", LONG CHORD BEARING AND DISTANCE=N37°47'54"E 130.74 FEET), A DISTANCE OF 130.75 FEET, THENCE N38°28'59"E, ALONG SAID NORTH LINE, A DISTANCE OF 34.30 FEET; TO THE POINT OF BEGINNING;  
THENCE CONTINUING N38°28'59"E, ALONG SAID NORTH LINE, A DISTANCE OF 151.64 FEET TO THE EAST LINE OF SAID BLOCK 582;  
THENCE S34°59'22"E, ALONG SAID EAST LINE, A DISTANCE OF 105.34 FEET;  
THENCE S41°05'54"W, A DISTANCE OF 127.58 FEET;  
THENCE N48°02'27"W, A DISTANCE OF 95.34 FEET THE POINT OF BEGINNING.

PARCEL CONTAINS 0.32 ACRES, MORE OR LESS.

DEEDS PREPARED UTILIZING THIS LEGAL  
DESCRIPTION FOR CONVEYANCES MUST  
MEET THE REQUIREMENTS OF SECTION 109  
PARAGRAPH 3 AND 4 OF P.A. 591 OF 1996.

Commission Meeting Date: October 25, 2016

Date: November 17, 2016  
To: Honorable Mayor and City Commissioners  
From: Planning & Economic Development  
RE: Request to Add Parcels to the City's Existing Groundwater Ordinance – SECOND READING

---

**SUMMARY OF REQUEST:**

The Commission previously approved the parcels to be added to the groundwater ordinance regarding the former Mobil Oil Pipeline – Sission Ave @ McCracken St on August 23, 2016 (ordinance 2355). However, the applicant listed the wrong parcels on the application, but they did mail notices to the correct addresses. Staff is requesting to repeal ordinance 2355 and replace it with a new ordinance with the correct parcels listed.

The ordinance prohibits the use of groundwater wells and secondary water supplies under certain circumstances and in certain locations, to prevent exposure to contaminated groundwater, as well as to prevent wells from influencing the movement of contaminated water. Notice was sent to the affected addresses prior to this meeting.

**FINANCIAL IMPACT:**

None

**BUDGET ACTION REQUIRED:**

None

**STAFF RECOMMENDATION:**

Approval of the ordinance amendment to add the addition 52 parcels.

**COMMITTEE RECOMMENDATION:**

None

**MUSKEGON CITY COMMISSION**

THE CITY OF MUSKEGON HEREBY ORDAINS:

Ordinance number 2355 is hereby repealed and replaced by the following:

An ordinance amending the City Code of Ordinances by adding to Ordinance No. 2039 (Muskegon City Code of Ordinances Section 34, Article III) certain identifying "Appendix Maps" and descriptions of properties determined to be "affected premises" on which groundwater wells are prohibited unless excepted under Section 34-65 due to the contamination or potential contamination of said groundwater. The said Ordinance No. 2039 is amended by this Ordinance.

THE CITY COMMISSION OF THE CITY OF MUSKEGON HEREBY ORDAINS:

1. The properties identified in this amending ordinance are determined to be affected premises within the meaning of and regulated in accordance with, Ordinance No. 2039 or any successor ordinance prohibiting wells on such premises. The said affected premises are included in Attachment A.
2. Attached to this ordinance and incorporated herein are Appendix Maps locating the affected premises.
3. This ordinance shall be effective ten (10) days after publication. In the event any part of this ordinance is finally determined to be invalid or unenforceable by a court having jurisdiction, then said determination shall not affect the validity of the remaining provisions.

Adopted this 25th Day of October 2016.

Ayes:

Nays:

Absent:

BY: \_\_\_\_\_  
Stephen J. Gawron  
Mayor

ATTEST: \_\_\_\_\_  
Ann Meisch  
Clerk

**CERTIFICATION**

I hereby certify that the foregoing constitutes a true and complete a resolution adopted by the Muskegon City Commission, County of Muskegon, Michigan, at a regular meeting held on August 25, 2016.

\_\_\_\_\_  
Ann Meisch  
Clerk

## Attachment A

2326 Greenwood Street  
1977 Harding Avenue  
1978 Harding Avenue  
1984 Harding Avenue  
1995 Harding Avenue  
1996 Harding Avenue  
2003 Harding Avenue  
2006 Harding Avenue  
1970 Harding Avenue  
1987 Harding Avenue  
1971 Harding Avenue  
2200 McCracken Street  
2204 McCracken Street  
2218 McCracken Street  
2226 McCracken Street  
2271 McCracken Street  
2272 McCracken Street  
2287 McCracken Street  
2311 McCracken Street  
2320 McCracken Street  
2331 McCracken Street  
2264 McCracken Street  
2001 Miner Avenue  
1967 Miner Avenue  
1975 Miner Avenue  
1996 Miner Avenue  
1997 Miner Avenue  
2005 Miner Avenue  
2011 Miner Avenue  
2021 Miner Avenue  
2030 Miner Avenue  
2031 Miner Avenue  
2038 Miner Avenue  
2147 Moon Street  
2198 Moon Street  
2225 Moon Street  
2231 Moon Street  
2205 Moon Street  
2206 Moon Street  
2185 Moon Street  
1992 Morton Avenue  
1995 Morton Avenue  
1998 Morton Avenue  
2001 Morton Avenue  
2006 Morton Avenue  
2017 Morton Avenue  
2016 Morton Avenue  
1983 Morton Avenue  
1993 Morton Avenue  
2005 Morton Avenue  
2026 Morton Avenue  
2025 Morton Avenue



ESTES STREET

BLODGETT STREET

TORRENT STREET

HARRISON AVENUE

MOON STREET

MC CRACKEN STREET

LAKE SHORE DRIVE

DENMARK STREET

VACATED RICHARDS ST

ESTES STREET

BLODGETT STREET

TORRENT STREET

MORTON AVENUE

MOON STREET

MC CRACKEN STREET

MINER AVENUE

DENMARK STREET

LEON STREET

GLEN AVENUE

TORRENT STREET

MOON STREET

GREENWOOD ST

CROZIER AVENUE

VACATED HARDING AVENUE

SISSON AVENUE

HARDING AVENUE

CROZIER AVENUE

COMMISSION MEETING DATE: NOVEMBER 22, 2016

Date: November 15, 2016

To: Honorable Mayor and City Commissioners

From: Director of Public Safety Jeffrey Lewis

RE: Towing Contract Extension (Ramos Towing Services)

---

**SUMMARY OF REQUEST:**

The Director of Public Safety requests that the City Commission review and consider approving a contract extension with our current service provider Ramos Towing. Currently, Ramos provides towing/impoundment/storage service for the City of Muskegon.

Ramos Towing has been under authorized contract services for towing for the last 3 years (01/14/14 to 01/14/17).

Ramos Towing is willing extend towing services for one year (01-14-2017 to 01-14-2018) as allowed in the current contract.

**FINANCIAL IMPACT:**

None – current contract language in effect

**BUDGET ACTION REQUIRED:**

None

**STAFF RECOMMENDATION:**

Staff recommends approval of this extended towing contract agreement for one year.



RECEIVED

NOV 15 2016

MUSKEGON POLICE DEPT.  
CHIEF of POLICE

November 10, 2016

Chief Lewis

980 Jefferson St

Muskegon MI 49440

Dear Chief Lewis and City of Muskegon Police Department;

Ramos Towing would be happy to extend our current towing contract from January 14, 2017, to January 14, 2018 until the new contract is established. Thank you for the opportunity for Ramos Towing to serve the City of Muskegon in its towing needs.

Sincerely,

A handwritten signature in black ink that reads 'Mary Beth Ramos'.

Mary Beth Ramos

Ramos Towing



Towing 733-1597  
(fax) 733-4441  
2444 S. Getty St.  
Muskegon, MI 49444  
RamosAutobody.com

## TOWING AGREEMENT ADDENDUM

This Addendum is being made to The Towing Agreement made on January 14, 2014 between the **City of Muskegon**, Michigan municipal corporation, with offices at 933 Terrace Street, Muskegon, Michigan 49440 (“City”), and **Ramos Towing** with offices at 2444 Getty, Muskegon Heights, Michigan 49444, (“Contractor”).

The **January 14, 2014** through **January 14, 2017** Agreement allows the City to have the unilateral option to extend this Agreement for two additional one-year terms under the same terms and condition of the Agreement if, in City’s sole discretion, the extension is in the City’s best interest. This extension will be exercised by the City providing written notice to the Contractor at least 60 days prior to the termination date.

The City hereby extends the **January 14, 2014** Agreement through **January 14, 2018** with Ramos Towing.

**City of Muskegon**, a Michigan Municipal Corporation

By \_\_\_\_\_  
Its Mayor

**Contractor – Ramos Towing**

By \_\_\_\_\_  
Its Owner

Date: November 22,2016  
To: Honorable Mayor and City Commissioners  
From: Ann Meisch, City Clerk  
RE: Wireless Internet at Muskegon Farmers Market

---

**SUMMARY OF REQUEST:** Currently, the Farmers Market cannot connect to the City of Muskegon's network. Because of this issue, they are unable to have a City of Muskegon email or use the programs currently available to other employees. Currently they are using a much slower provider.

Connecting the market to the City's infrastructure is a specialty service that few can provide. The IT Department was able to receive a quote from MapleNet Wireless (attached) to install the wireless link.

With this capability, we will be able to utilize our Cisco phone system and eliminate a \$293.44 monthly bill – a payback of approximately 2.5 years while increasing our bandwidth tremendously.

This will not provide better wireless internet to the customers at the market but it is a feature we will be reviewing in the future.

**FINANCIAL IMPACT:** None.

**BUDGET ACTION REQUIRED:** None.

**STAFF RECOMMENDATION:** To authorize MapleNet to install a wireless link to connect the Muskegon Farmers Market to City Hall and to select option two in the amount of \$8,914.29 based on the recommendation of the IT Department.



4561 Pine Creek Rd.  
Elkhart, IN 46516  
Phone: 574-389-3100  
Fax: 574-389-3119  
Toll Free: 877.MAPLE-01  
www.maplenetwireless.com

**VIA ELECTRONIC MAIL**

Monday, October 24, 2016

Jason Boes  
[jason.boes@shorelinecity.com](mailto:jason.boes@shorelinecity.com)

**Re: City of Muskegon: PTP Link Options: FD to Market, FD to Sign**

Jason,

Below are three options for your review (350Mbps, 500Mbps, and 1Gbps to the market). Each option comes with a ~30Mbps wireless connection to the sign. The system to the sign assumes power, a data port, and a mounting location at the sign. This also assumes line of sight and our standard cable runs at all locations. Any non standard MapleNet Wireless conditions could alter the price.

Sincerely,

Michael Hutter  
National Sales  
574.320.2908

attachments

cc: Client file



4561 Pine Creek Rd.  
 Elkhart, IN 46516  
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 Fax: 574-389-3119  
 Toll Free: 877.MAPLE-01  
 www.maplenetwireless.com

# Project Options

<b>City of Muskegon Fire &gt; Farmers Market: 350Mbps Full Duplex FCC Licensed PTP Option #1</b>			
Qty	Description		
1	350Mbps PTP Wireless Link		
1	30Mbps PTP link for sign		
1	Year 1 onsite and hardware support included for Market Link		
1	Installation and Testing, misc mounts		
<b>Total</b>			<b>\$ 8,271.43</b>
<b>City of Muskegon Fire &gt; Farmers Market: 500Mbps Full Duplex FCC Licensed PTP Option #2</b>			
Qty	Description		
1	500Mbps PTP Wireless Link		
1	30Mbps PTP link for sign		
1	Year 1 onsite and hardware support included for Market Link		
1	Installation and Testing, misc mounts		
<b>Total</b>			<b>\$ 8,914.29</b>
<b>City of Muskegon Fire &gt; Farmers Market: 1Gbps Full Duplex FCC Licensed PTP Option #3</b>			
Qty	Description		
1	1Gbps PTP Wireless Link		
1	30Mbps PTP link for sign		
1	Year 1 onsite and hardware support included for Market Link		
1	Installation and Testing, misc mounts		
<b>Total</b>			<b>\$ 11,557.14</b>

Date: November 22, 2016  
To: Honorable Mayor and City Commissioners  
From: Jim Maurer, IT Director  
RE: Two Entry Level Positions in IT

---

**SUMMARY OF REQUEST:** Recently our Database Administrator left for a new position. Currently there are only two employees supporting over two hundred city employees including City Hall, Police, Water Filtration, Fire Department, Farmers Market, etc. as well as external agencies including the cities of North Muskegon, Roosevelt Park, and City of Montague.

As such, the IT Department finds itself in a position to restructure the department. The IT Department would like to move from an administrator position to two entry level technical positions. One of the positions will be full-time and the other part-time.

**FINANCIAL IMPACT:** The current salary of the Database Administrator is \$65,000. The proposed salary for a full-time technical position starts at \$45,000 and the part-time wage will be hourly based on the same wage.

**BUDGET ACTION REQUIRED:** None.

**STAFF RECOMMENDATION:** To create two entry-level technical positions in the IT Department.

Commission Meeting Date: November 22, 2016

Date: November 14, 2016  
To: Honorable Mayor and City Commissioners  
From: Planning & Economic Development  
RE: Public Hearing - Request to Establish an Obsolete Property District - 1740 E Sherman Blvd

---

**SUMMARY OF REQUEST:**

Pursuant to Public Act 146 of the Michigan Public Acts of 2000, Pacifica Muskegon, LLC, has requested the establishment of an Obsolete Property District for their property at 1740 E Sherman Blvd. The establishment of the Obsolete Property District would allow them to apply for an Obsolete Property Rehabilitation Exemption Certificate.

**FINANCIAL IMPACT:**

None

**BUDGET ACTION REQUIRED:**

None

**STAFF RECOMMENDATION:**

Staff recommends approval of the Obsolete Property District

**COMMITTEE RECOMMENDATION:**

None.

CITY OF MUSKEGON  
MUSKEGON COUNTY, MICHIGAN

RESOLUTION NO. \_\_\_\_\_

**A resolution establishing an Obsolete Property Rehabilitation District.**

The City Commission of the City of Muskegon hereby RESOLVES:

Recitals

- A. The City of Muskegon has been designated as a qualified local government unit for the purpose of establishing Obsolete Property Rehabilitation Districts and approving Applications for Obsolete Property Rehabilitation Exemption Certificates.
- B. The area located in the land described in this resolution is known to the City Commission and is clearly characterized by the presence of obsolete commercial property, and the land and improvements are obsolete commercial property.
- C. Notice has been given by certified mail to the owners of all real property within the proposed Obsolete Property Rehabilitation District and a hearing has been held offering an opportunity to all owners and any other resident or taxpayer of the City to appear and be heard. Said notice was given at least ten (10) days before the hearing.

NOW, THEREFORE, THE CITY COMMISSION RESOLVES:

- 1. That the property described in this resolution and proposed as an Obsolete Property Rehabilitation District is characterized by obsolete commercial property.
- 2. That the obsolete commercial property, the subject of this resolution, as is described in Attachment A.
- 3. That the City Commission hereby establishes an Obsolete Property Rehabilitation District on the lands and parcels set forth in the attached description.

This resolution passed.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

CITY OF MUSKEGON

BY: \_\_\_\_\_  
Stephen J. Gawron  
Mayor

ATTEST: \_\_\_\_\_  
Ann Meisch  
Clerk

CERTIFICATION

This resolution was adopted at a meeting of the City Commission, held on November 22, 2016. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

By \_\_\_\_\_  
Ann Meisch, City Clerk

## ATTACHMENT A: PROPERTY DESCRIPTION

CITY OF MUSKEGON SEC 34 T10N R16W PT OF S 1/2 OF SW 1/4 DESC AS FOL  
COM S 89D 34M 26S W 1382.00 FT (AS MEAS ALG S SEC LN & N 00D 46M 26S E  
434.72 FT FROM S 1/4 COR SD SEC FOR POB TH S 89D 34M 26S W 139.73 FT TH  
S 00D 25M 34S E 251.83 FT TH WLY 256.18 FT ALG NLY ROW LN SHERMAN  
BLVD ON A 3769.72 FT RAD CURVE TO RT (CHORD BEARING S 76D 56M 38.2S  
W 211.635 FT) TH N 00D 46M 26S E 64 FT TH S 89D 34M 26S W 29 FT TH S 00D  
46M 26S W 69.56 FT TH WLY 22.44 FT ALG PREVIOUS ROW LN ON A 3769.72 FT  
RAD CURVE TO RT (CHORD BEARING S 79D 10M 24.7S W 22.439 FT) TH N 00D  
25M 34S W 90.89 FT TH S 89D 34M 26S W 18 FT TH SWLY 26.13 FT ALG A 42 FT  
RAD CURVE TO LT (LC BEARINGS S 71D 45M 13S W 25.707 FT) TH S 53D 56M  
00S W 48.01 FT TH S 36D 04M 00S E 30 FT TH S 53D 56M 00S W 56 FT TH N 36D  
04M 00S W 30.09 FT TH NELY 1.57 FT ALG A 38.00 FT RAD CURVE TO LT (LC  
BEARING N 55D 07M 12S E 1.574 FT) TH N 53D 56M 00S E 45.46 FT TH N 00D  
25M 34S W 122.52 FT TH S 89D 34M 26S W 31 FT TH N 00D 25M 34S W 182 FT TH  
N 89D 34M 26S E 31 FT TH N 00D 25M 34S W 22.50 FT TH N 89D 34M 26S E 12.39  
FT TH N 00D 25M 34SW 396 FT TH N 89D 34M 26S E 483.59 FT ALG N LN OF S  
900 FT OF SW 1/4 OF SD SEC TH S 0

Commission Meeting Date: November 22, 2016

Date: November 14, 2016  
To: Honorable Mayor and City Commissioners  
From: Planning & Economic Development  
RE: Public Hearing - Request to issue an Obsolete Property Certificate -Pacifica Muskegon, LLC- 1740 E Sherman Blvd

---

**SUMMARY OF REQUEST:**

Pursuant to Public Act 146 of the Michigan Public Acts of 2000, Pacifica Muskegon, LLC, has requested the issuance of an Obsolete Property Certificate for their property located at 1740 E Sherman Blvd. The estimated cost for rehabilitation of this property will be \$1,500,000. The applicant is eligible for a 12-year abatement because of the amount of investment.

**FINANCIAL IMPACT:**

If an Obsolete Property Certificate is issued, the property taxes would be frozen at the pre-rehabilitated rate for the duration of the certificate.

**BUDGET ACTION REQUIRED:**

None

**STAFF RECOMMENDATION:**

Staff recommends approval of the Obsolete Property Rehabilitation Exemption Certificate

**COMMITTEE RECOMMENDATION:**

None

CITY OF MUSKEGON  
MUSKEGON COUNTY, MICHIGAN

RESOLUTION NO. \_\_\_\_\_

A resolution approving the application for an Obsolete Property Rehabilitation Exemption Certificate by Pacifica Muskegon, LLC.

The City Commission of the City of Muskegon hereby RESOLVES:

Recitals

- A. The City Commission has received an Application for an Obsolete Property Rehabilitation Exemption Certificate from Pacifica Muskegon, LLC, to apply to the improvements located in an Obsolete Property Rehabilitation District established by previous resolution.
- B. The City of Muskegon is a qualified local governmental unit as determined by STC Bulletin No. 9 of 2000, dated July 12, 2000.
- C. An Obsolete Property Rehabilitation District in which the application property is located was established after a hearing on November 22, 2016.
- D. The taxable value of the property proposed to be exempt, plus the aggregate taxable value of properties already exempted under PA 146 of 2000 and under PA 198 of 1974, does not exceed five percent (5%) of the total taxable value of the City of Muskegon.
- E. In the event it is determined that the said taxable values do exceed five percent (5%), the City Commission determines further that the said exceedance will not have the effect of substantially impeding the operation of the City of Muskegon or impairing the financial soundness of any affected taxing units.
- F. This resolution of approval is considered by the City Commission on November 22, 2016, after a public hearing as provided in Section 4(2) of PA 146 of 2000. The hearing was held on this date.
- G. The applicant, Pacifica Muskegon, LLC, is not delinquent any taxes related to the facility.
- H. The exemption to be granted by this resolution is for twelve (12) years and there will not be any extension available.
- I. All items described under "Instructions" (a) through (f) of the application for Obsolete Property Rehabilitation Exemption Certificate have been provided to the City of Muskegon, the Qualified Local Government Unit, by the applicant.
- J. The City Commission finds that the property for which the Obsolete Property Rehabilitation Exemption Certificate is sought is obsolete property within the meaning of Section 2(h) of Public Act 146 of 2000 in that the property, which is commercial, is functionally obsolete. The City has received from the applicant all the items required by Section 9 of the application form, being the general description of the obsolete facility, a general description of the proposed use, a description of the general nature and extent of the rehabilitation to be undertaken, a descriptive list of fixed building equipment that will be part of the rehabilitated facility, a time schedule for undertaking and complete the rehabilitation, and statement of the economic advantages expected from the exemption.
- K. Commencement of the rehabilitation has not occurred before the establishment of the district.

- L. The application relates to a rehabilitation program that when completed will constitute a rehabilitated within the meaning of PA 146 of 2000 and will be situated within the Obsolete Property Rehabilitation District established by the City under PA 146 of 2000.
- M. Completion of the rehabilitated facility is calculated to and will, at the time of the issuance of the Certificate, have the reasonable likelihood to increase commercial activity and create employment; it will revitalize an urban area. The rehabilitation will include improvements aggregating more than ten percent (10%) of the true cash value of the property at the commencement of the rehabilitation.
- N. The City Commission determines that the applicant shall have twenty-four (24) months to complete the rehabilitation. It shall be completed by November 22, 2018, or one year after the Certificate is issued, whichever occurs later.
- O. That notice pursuant to statute has been timely given to the applicant, the assessor for the City of Muskegon, representatives of the affected taxing units and the general public.

NOW, THEREFORE, THE CITY COMMISSION RESOLVES:

- 1. Based upon the statements set forth in, and incorporating the recitals to this resolution, the City Commission hereby approves the application filed by Pacifica Muskegon, LLC, for an Obsolete Property Rehabilitation Exemption Certificate, to be effective for a period of twelve (12) years;
- 2. BE IT FURTHER RESOLVED, that this resolution of approval relates to the property set forth in Attachment A, the legal description containing the facilities to be improved;
- 3. BE IT FURTHER RESOLVED, that, as further condition of this approval, the applicant shall comply with the representations and conditions set forth in the recitals above and in the application material submitted to the City.

This resolution passed.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

CITY OF MUSKEGON

BY: \_\_\_\_\_  
 Stephen J. Gawron  
 Mayor

ATTEST: \_\_\_\_\_  
 Ann Meisch  
 Clerk

CERTIFICATE

This resolution was adopted at a meeting of the City Commission held on November 22, 2016. The meeting was properly held and noticed pursuant to the Open Meetings Act of the State of Michigan, Act 267 of the Public Acts of 1976.

CITY OF MUSKEGON

By \_\_\_\_\_  
Ann Meisch, City Clerk

## ATTACHMENT A: PROPERTY DESCRIPTION

CITY OF MUSKEGON SEC 34 T10N R16W PT OF S 1/2 OF SW 1/4 DESC AS FOL COM S 89D 34M 26S W 1382.00 FT (AS MEAS ALG S SEC LN & N 00D 46M 26S E 434.72 FT FROM S 1/4 COR SD SEC FOR POB TH S 89D 34M 26S W 139.73 FT TH S 00D 25M 34S E 251.83 FT TH WLY 256.18 FT ALG NLY ROW LN SHERMAN BLVD ON A 3769.72 FT RAD CURVE TO RT (CHORD BEARING S 76D 56M 38.2S W 211.635 FT) TH N 00D 46M 26S E 64 FT TH S 89D 34M 26S W 29 FT TH S 00D 46M 26S W 69.56 FT TH WLY 22.44 FT ALG PREVIOUS ROW LN ON A 3769.72 FT RAD CURVE TO RT (CHORD BEARING S 79D 10M 24.7S W 22.439 FT) TH N 00D 25M 34S W 90.89 FT TH S 89D 34M 26S W 18 FT TH SWLY 26.13 FT ALG A 42 FT RAD CURVE TO LT (LC BEARINGS S 71D 45M 13S W 25.707 FT) TH S 53D 56M 00S W 48.01 FT TH S 36D 04M 00S E 30 FT TH S 53D 56M 00S W 56 FT TH N 36D 04M 00S W 30.09 FT TH NELY 1.57 FT ALG A 38.00 FT RAD CURVE TO LT (LC BEARING N 55D 07M 12S E 1.574 FT) TH N 53D 56M 00S E 45.46 FT TH N 00D 25M 34S W 122.52 FT TH S 89D 34M 26S W 31 FT TH N 00D 25M 34S W 182 FT TH N 89D 34M 26S E 31 FT TH N 00D 25M 34S W 22.50 FT TH N 89D 34M 26S E 12.39 FT TH N 00D 25M 34SW 396 FT TH N 89D 34M 26S E 483.59 FT ALG N LN OF S 900 FT OF SW 1/4 OF SD SEC TH S 0

Attached to OPRA Application - 1740 East Sherman Boulevard, Muskegon, MI 49444

(a) The subject property is a ~7.39 acre site which includes an ~94,681 SF block building, 24' in height, with appurtenances, built in 1998. It formerly housed a "Target" brand discount store. It has been vacant for several years, and experienced no material improvements since 1998. As a consequence of the extended vacancy and the prior owner's disinterest in upgrades once the store's closing was determined, the building has become significantly outdated.

(b) Current owner is repositioning the site as a multi-tenant (at least two) retail facility and anticipates proposing a 5,000 SF outparcel to the City of Muskegon and other governing bodies.

(c) In addition to dividing the building physically (splitting all utilities and completing a separation wall) to accommodate two tenants, the Owner will be undertaking a full overhaul of most major building systems including electric; heating, ventilating and air-conditioning; and sprinkler / life safety. This will ensure systems are both code compliant and benefiting from substantially higher efficiencies. Roof work will be done as needed, and the parking lot will receive an overlay. Additionally, the building will get a new front fascia, with a two entrance "anchor" presentation. New interior lighting will be installed and exterior lighting will be enhanced. In some portions of the building, new flooring and interior walls with furring and shelving will be installed.

Should an outparcel be approved, the improvements will be an entirely new building.

(d) Virtually all contemplated improvements will constitute fixtures of the building. Specifically, this will be wiring and circuit boxes; HVAC distribution, fans and condensers; sprinklers, piping and valves; roof and roof drainage

(e) The work is scheduled to begin October, 2016 and will commence with utility splits and demising walls over the winter months. A majority of this work will be done by March, 2017; whereupon finish interiors such as new lighting and flooring will be undertaken. Exterior fascia improvements will be completed as soon as weather permits in spring of 2017, followed by roof in early summer and underground utilities for the contemplated outparcel will follow later in summer. At this point final parking will be completed. Construction for the outparcel, once approved, would begin fall, 2017 with the building shell completed in 2018.

(f) The parcel will simply not be capable of being tenanted without the substantial upgrades described above, and the economic conditions which precipitated the Target closing preclude the Owner from achieving the rents which would be necessary to otherwise cover the costs for these upgrades given their extraordinary scope. The rehabilitation, excluding the outparcel will be \$1,500,000. This represents 12.5 construction jobs using conventional (IMPLAN) economic modeling. However, the new retailers which have been identified for the site would bring 128 full time equivalent jobs, varying from customer service staff to more highly compensated managers and buyers. Once revitalized, it is anticipated this facility will drive additional retail synergy to nearby locations and generally enhance the entire complex and neighborhood of which the building is a part.

**CITY OF MUSKEGON**

**CONTRACT FOR TAX ABATEMENT**

**Act 196 Public Acts of 2000**

AGREEMENT between CITY OF MUSKEGON, a municipal corporation of 933 Terrace Street, Muskegon, Michigan 49441, (“City”) and Pacifica Muskegon, LLC (“Company”).

**Recitals:**

- A. The Company has applied to City for the issuance of an Obsolete Property Rehabilitation Exemption Certificate pursuant to the provisions of Act 196 of the Public Acts of 2000, as amended.
- B. The City has determined that it is in the best interests of the taxpayers, property owners and residents of the City that this Agreement be approved and executed prior to the issuance of the requested certificate, and the City deems this Contract, together with the conditions set forth in the said Act to constitute a necessary element in the City’s determination whether or not to issue the certificate.
- C. The Company intends to install the project set forth in its application (“project”) which it believes qualifies for the issuance of the certificate.
- D. The City, provided this Agreement is executed, will determine whether to issue the certificate based upon the potential for the production of permanent jobs, the continuation or increase of economic activity, planning and zoning considerations and the City’s general plan and intentions regarding economic development. In addition to the City policy considerations and predictions that the Company’s proposed district and certificate benefit the community in those ways, the City has further determined that the contractual commitments made by the Company to thereby assist the community shall be binding on the Company and necessary to continue the tax exemption made possible by the certificate.

NOW THEREFORE THE PARTIES AGREE:

1. **COMPANY AGREEMENT.** The Company irrevocably commits to the investment, job retention and job creation promises made in its application, a copy of which is attached hereto and incorporated herein. In particular the Company agrees:

1.1 That 100% of the jobs shall be filled and in existence with full-time employees by a date no later than two (2) years from the date of the granting of the certificate by the State Tax Commission.

1.2 The Company, by the end of two (2) years from the date of the grant of the certificate by the State Tax Commission shall have completed the investment of \$1,500,000 in real property improvements as shown in the application.

1.3 That the improvements to receive the tax abatement treatment shall be completed on or before the date two (2) years from the date of granting of the certificate by the State Tax Commission.

1.4 The Company shall pay its specific taxes required by the act in a timely manner, and shall not delay payments so as to incur any penalties or interest.

1.5 The Company shall not appeal the valuation of any real or personal property at the facility to the Michigan Tax Tribunal or the State Tax Commission.

1.6 The Company shall fully cooperate with the City representatives in supplying all requested and required documentation regarding jobs, investment, the meeting of all goals and the timely installation and utilization of equipment and improvements. The City shall be entitled to inspect at reasonable hours the Company's premises where the said improvements and equipment have been installed and where the said jobs are performed.

1.7 The Company shall maintain, during the entire period for which the tax abatement is granted, the level of jobs, production and utilization of the improvements and equipment at the site where the district has been created and for which the tax exemption has been granted.

1.8 The Company shall not cause or fail to cure the release of any hazardous substance, or the violation of any environmental law on its premises in the City. It shall report any releases to the appropriate governmental authority in a timely and complete manner, and provide copies of said report documentation to the City. It shall comply with all orders and actions of any governmental agency having authority.

1.9 The Company shall maintain the improvements so as to minimize physical or functional obsolescence.

1.10 The Company shall continue to operate its business location in the City, containing the same number of and type of jobs, for the term of the certificate.

2. **AGREEMENT BY THE CITY.** Provided this contract has been executed and further provided all applications to create the district and achieve the Obsolete Property Rehabilitation Exemption Certificate have been properly filed, the City shall, in a timely manner, determine in a public meeting to create the district and receive, process, and approve thereafter the Company's application for an Obsolete Property Rehabilitation Exemption Certificate. The City may consider this contract in a meeting separate from and prior to the meeting in which the City considers the creation of the district and

approval of the application for certificate. Further, the City shall require the submission of this contract signed by the Company together with its applications, before creating the district.

3. **EVENTS OF DEFAULT.** The following actions or failures to comply shall be considered events of default by the Company:

3.1 Failure to meet any of the commitments set forth above.

3.2 The closing of the Company's facilities in the City. Closing shall mean for purpose of this Agreement, the elimination of substantially all the jobs created or retained thereby, which are set forth in the Company's application.

3.3 Failure to afford to the City the documentation and reporting required.

3.4 The failure to create or retain jobs or expend the funds on improvements as represented in the application within the times required hereby.

3.5 The bankruptcy or insolvency of the Company.

3.6 The failure to pay any and all taxes and assessments levied on the Company's property or any other taxes, local, state or federal, including but not limited to City income taxes and the withholding of said City income taxes from employees as required by the City Income Tax Ordinance.

3.7 The performance or omission of any act which would lead to revocation under MCLA 207.565, being §15 of the Act.

3.8 The violation of any provisions, promises, commitments, considerations or covenants of this Agreement.

4. **REMEDIES ON DEFAULT.** In the event of any of the above defaults the City shall have the following remedies which it may invoke without notice, except as may be reasonably required by the Company's rights to due process:

4.1 In the event of closing as determined after investigation of the facts and a public hearing, the Company shall be immediately liable for penalties to be paid forthwith to the city as determined as follows:

4.1.1 The Company shall pay to the City for prorata distribution to the taxing units experiencing the abatement, an amount equal to the difference between the obsolete property tax which it has paid, and the total property taxes to the relevant taxing units which it would have paid, given its installations of improvements and equipment, during the years for which the certificate was in effect.

4.1.2 Immediate Revocation. The Company hereby consents to revocation to the Obsolete Property Rehabilitation Exemption Certificate before the State Tax Commission, without hearing, and the City shall submit a copy of this Agreement to the State Tax Commission in connection with its revocation procedure, giving notice that the default has occurred and immediate revocation should occur.

4.2 In the event the improvements have not been installed before the two (2) year period, in addition to the revocation procedures before the State Tax Commission, the abatement should immediately be reduced by the City proportionately, and any installations which have not been finished at the end of said two (2) year period shall not be eligible for the abatement thereafter and shall be placed on the regular tax roll.

4.3 Job Creation and Retention. In the event the promised number of jobs have not been created or retained at the end of the two (2) years after the grant of the certificate by the State Tax Commission, the abatement shall be proportionately reduced.

4.4 For other violations of this Agreement or for actions or omissions by the Company amounting to grounds for revocation by statute, the City shall recommend to the State Tax Commission immediate revocation of the certificate.

4.5 Special Assessment. For any amount due to be paid to the City, under this Section 4, the Company consents that the City shall have a personal action against the Company for the said amount, and in addition, cumulatively, and not by election, the City shall have a special assessment lien on all the property of the Company personal and real, located in the City, for the collection of the amounts due as and in the manner of property taxes and in such case the collection of the said special assessment shall be accomplished by addition by the City to the Company's property tax statement regularly rendered.

5. Governing Law. This Agreement shall be construed and enforced in accordance with the laws of the State of Michigan applicable to contracts made and to be performed within the State of Michigan.

6. Counterparts. This Agreement may be executed in one or more counterparts. Notwithstanding such execution all such counterparts shall constitute one and the same Agreement.

7. Benefit. This Agreement shall be binding upon and inure to the benefit of the respective parties, their successors and personal representatives.

8. Effective Date. This Agreement shall be effective on the date the State of Michigan Tax Commission grants the company the Obsolete Property Rehabilitation Exemption Certificate.

CITY OF MUSKEGON

By \_\_\_\_\_  
Stephen J. Gawron, Mayor

Date \_\_\_\_\_

and \_\_\_\_\_  
Ann Meisch, Clerk

Date \_\_\_\_\_

By \_\_\_\_\_

Its \_\_\_\_\_

Date \_\_\_\_\_

Commission Meeting Date: November 22, 2016

Date: November 15, 2016  
To: Honorable Mayor and City Commissioners  
From: Finance Director  
RE: First Quarter 2016-17 Budget Reforecast

---

**SUMMARY OF REQUEST:** At this time staff is transmitting the ***First Quarter 2016-17 Budget Reforecast*** which outlines proposed changes to the budget that have come about as result of changes in revenue projections, policy priorities, labor contracts, updated economic conditions, or other factors.

**FINANCIAL IMPACT:** A summary of first quarter proposed adjustments to the budget are as follows:

- General Fund revenues are reforecast to be \$115,000 lower than the original budget, largely due to lower projected income tax revenues.
- General Fund expenditures are reforecast to be \$40,000 higher than the original budget, primarily due to the addition of \$25,000 for street light removal and \$15,000 in capital for a parks reservation system.
- There is some refinement of the capital projects budget resulting in an overall net decrease of \$14,000 from the original budget.

**BUDGET ACTION REQUIRED:** City commission approval of this reforecast will formally amend the City's 2016-17 budget.

**STAFF RECOMMENDATION:** Approval.

**City of Muskegon**  
**2016-17 Budget Summary**  
**Summary of Budgeted Funds**

Fund Name	Projected Beginning Fund Balance/Working Capital	Projected Revenues	Projected Expenditures	Projected Ending Fund Balance/Working Capital	Increase (Decrease) Fund Balance/Working Capital
1 General	\$ 6,341,657	\$ 26,037,844	\$ 26,191,855	\$ 6,187,646	\$ (154,011)
2 Major Streets	2,284,908	5,923,877	6,144,532	2,064,253	(220,655)
3 Local Streets	235,692	1,497,900	1,499,643	233,949	(1,743)
4 Farmers Market & Kitchen 242	-	-	-	-	-
5 L C Walker Arena	247,028	1,177,500	1,182,000	242,528	(4,500)
6 Criminal Forfeitures Fund	138,810	16,700	18,500	137,010	(1,800)
7 Budget Stabilization Fund	1,700,000	-	-	1,700,000	-
8 Tree Replacement Fund *	1,071	-	-	1,071	-
9 Brownfield Authority Fund (Betten)	(1,344,403)	135,000	163,280	(1,372,683)	(28,280)
10 Brownfield Authority Fund (Former Mall)	17,967	160,000	160,000	17,967	-
11 Tax Increment Finance Authority Fund	454	34,000	34,000	454	-
12 Downtown Development Authority Debt Fund	118,840	335,400	335,576	118,664	(176)
13 Local Development Finance Authority III Fund (SZ)	21,030	445,100	449,425	16,705	(4,325)
14 Public Improvement	294,399	5,261,920	4,591,550	964,769	670,370
15 State Grants	73,157	203,297	221,990	54,464	(18,693)
16 Marina & Launch Ramp	402,917	610,200	736,747	276,370	(126,547)
17 Public Service Building	614,800	1,051,834	1,138,288	528,346	(86,454)
18 Engineering Services	36,081	313,250	342,630	6,701	(29,380)
19 Equipment	699,089	2,424,700	2,915,501	208,288	(490,801)
20 General Insurance	1,702,109	4,934,000	5,283,597	1,352,512	(349,597)
21 Sewer	1,428,302	8,955,000	9,055,714	1,327,588	(100,714)
22 Water	3,379,692	7,608,250	7,552,239	3,435,703	56,011
<b>Total All Budgeted Funds</b>	<b>\$ 18,393,600</b>	<b>\$ 67,125,772</b>	<b>\$ 68,017,067</b>	<b>\$ 17,502,305</b>	<b>\$ (891,295)</b>

\* Fund to be closed out at the end of FY 2015-16.

**CITY OF MUSKEGON**  
**GENERAL FUND**

**HISTORICAL SUMMARY**

Year	Revenues & Transfers In	Expenditures & Transfers Out	Fund Balance at Year-End
2003	\$ 23,328,756	\$ 23,705,334	\$ 2,431,418
2004	23,401,793	23,388,019	2,445,192
2005	23,732,641	23,658,227	2,519,606
2006	24,669,210	24,498,776	2,690,040
2007	25,031,403	24,800,810	2,920,633
2008	25,563,632	26,100,539	2,383,726
2009	24,105,019	24,850,082	1,638,663
2010*	16,142,764	11,742,973	6,038,454
2010-11	24,029,686	25,556,758	4,511,382
2011-12	24,126,111	23,617,448	5,020,045
2012-13	23,628,096	22,708,893	5,653,558
2013-14	23,960,758	23,818,219	5,796,097
2014-15	24,921,748	24,614,349	6,103,496
2015-16	25,856,247	25,618,086	6,341,657

**Fiscal 2016-17 Budget Summary**

**FUND BALANCE AT START OF YEAR**

**\$ 6,341,657**

**MEANS OF FINANCING:**

Taxes	15,981,000	61.4%
Licenses and Permits	1,458,000	5.6%
Federal Grants	124,580	0.5%
State Grants	235,000	0.9%
State Shared Revenue	4,002,925	15.4%
Other Charges	3,231,339	12.4%
Fines and Fees	387,000	1.5%
Other Revenue	452,000	1.7%
Other Financing Sources	<u>166,000</u>	<u>0.6%</u>
	26,037,844	100.0%

**ESTIMATED REQUIREMENTS:**

Customer Value Added Activities	20,287,653	77.5%
Business Value Added Activities	4,513,562	17.2%
Fixed Budget Items	<u>1,390,640</u>	<u>5.3%</u>
	26,191,855	100.0%

**ESTIMATED FUND BALANCE AT END OF YEAR**

**\$ 6,187,646**

**OPERATING SURPLUS / (DEFICIT)**

**\$ (154,011)**

*\* Six-month transition period to new fiscal year*

## City of Muskegon

### Annual Budget & Quarterly Budget Reforecast - General Fund

		Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original
<b>Available Fund Balance - BOY</b>		\$ 5,796,097	\$ 6,103,496	\$ 6,276,642	\$ 6,103,496	\$ 6,103,496	\$ 6,341,657	\$ 65,015
<b>Taxes</b>								
101-00000-4100	PROPERTY TAX	5,670,845	5,689,608	5,456,000	-	-	5,456,000	\$ -
101-00000-4101	CHARGE BACK COLLECTED	-	-	-	-	-	-	-
101-00000-4102	IN LIEU OF TAX	94,117	96,649	94,000	-	-	94,000	-
101-00000-4103	IFT/CFT TAX	104,247	99,363	95,000	-	-	95,000	-
101-00000-4104	PROPERTY TAX SANITATION	1,686,262	1,691,947	1,636,000	-	-	1,636,000	-
101-00000-4140	INCOME TAX	8,274,666	8,151,902	8,850,000	1,927,547	1,962,784	8,700,000	(150,000)
		\$ 15,830,137	\$ 15,729,469	\$ 16,131,000	\$ 1,927,547	\$ 1,962,784	\$ 15,981,000	\$ (150,000)
<b>Licenses and permits</b>								
101-00000-4202	BUSINESS LICENSES & PERMITS	62,495	63,182	70,000	9,725	8,150	70,000	-
101-00000-4203	LIQUOR LICENSES & TAX REBATE	53,986	43,010	50,000	34,201	33,079	50,000	-
101-00000-4204	CABLE TV LICENSES OR FEES	369,965	372,117	350,000	-	-	350,000	-
101-00000-4205	HOUSING LICENSES	(5,065)	(50)	-	(1,141)	(90)	-	-
101-00000-4206	INSPECTION FEE	126	162	-	-	-	-	-
101-00000-4207	CEMETERY-BURIAL PERMITS	83,922	81,095	82,000	24,475	21,580	82,000	-
101-00000-4208	BUILDING PERMITS	333,370	371,693	351,000	170,282	102,715	401,000	50,000
101-00000-4209	ELECTRICAL PERMITS	88,524	84,912	78,000	31,573	22,987	88,000	10,000
101-00000-4210	PLUMBING PERMITS	29,269	34,316	36,000	10,231	10,820	36,000	-
101-00000-4211	HEATING PERMITS	67,929	69,071	66,000	22,540	18,082	66,000	-
101-00000-4212	POLICE GUN REGISTRATION	75	-	-	-	-	-	-
101-00000-4213	RENTAL PROPERTY REGISTRATION	150,716	152,268	160,000	36,661	38,160	160,000	-
101-00000-4221	VACANT BUILDING FEE	117,258	165,589	150,000	23,580	45,918	150,000	-
101-00000-4224	TEMPORARY LIQUOR LICENSE	9,150	5,780	5,000	1,060	1,975	5,000	-
		\$ 1,361,720	\$ 1,443,145	\$ 1,398,000	\$ 363,187	\$ 303,376	\$ 1,458,000	\$ 60,000
<b>Federal grants</b>								
101-00000-4300	FEDERAL GRANTS	84,296	72,521	124,580	-	-	124,580	-
		\$ 84,296	\$ 72,521	\$ 124,580	\$ -	\$ -	\$ 124,580	\$ -
<b>State grants</b>								
101-00000-4400	STATE GRANTS	14,546	91,415	15,000	10,628	-	15,000	-
101-00000-4405	STATE REPLACEMENT REV FOR PPT	-	64,536	220,000	-	-	220,000	-
		\$ 14,546	\$ 155,951	\$ 235,000	\$ 10,628	\$ -	\$ 235,000	\$ -
<b>State shared revenue</b>								
101-00000-4502	STATE SALES TAX CONSTITUTIONAL	2,772,442	2,955,900	2,886,189	-	-	2,886,189	-
101-00000-4503	STATE CVTRS PAYMENTS	1,116,736	930,614	1,116,736	-	-	1,116,736	-
		\$ 3,889,178	\$ 3,886,514	\$ 4,002,925	\$ -	\$ -	\$ 4,002,925	\$ -
<b>Other charges for sales and services</b>								
101-00000-4161	STREETLIGHTING SPECIAL ASSESSMENT	-	-	270,000	-	-	270,000	-
101-00000-4601	CITY SERVICE FEE FOR ENTERPRISE FUNDS	-	449,292	449,290	112,323	112,323	449,290	-
101-00000-4603	TAX COLLECTION FEE	338,718	339,353	290,000	35,917	36,082	290,000	-
101-00000-4604	GARBAGE COLLECTION	45,204	43,614	41,000	10,773	8,623	41,000	-
101-00000-4606	ADMINISTRATION FEES	250,000	310,000	310,000	77,500	77,500	310,000	-
101-00000-4607	REIMBURSEMENT ELECTIONS	14,796	26,703	-	94	25	-	-
101-00000-4608	INDIRECT COST ALLOCATION	958,040	1,025,618	1,010,456	252,614	256,404	1,010,456	-
101-00000-4609	PROCUREMENT CARD REBATE	42,505	38,574	38,500	-	-	38,500	-
101-00000-4611	SPECIAL EVENTS REIMBURSEMENT	69,791	30,877	37,000	50,747	41,026	37,000	-

## City of Muskegon

### Annual Budget & Quarterly Budget Reforecast - General Fund

		Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original
101-00000-4612	CEMETERY SALE OF LOTS	19,258	25,987	20,000	3,675	7,625	20,000	-
101-00000-4614	REIMBURSEMENT LOT CLEAN UP	15,447	6,131	5,000	2,338	627	5,000	-
101-00000-4615	POLICE DEPARTMENT INCOME	103,900	97,936	99,000	18,089	22,984	99,000	-
101-00000-4617	FIRE DEPARTMENT INCOME	2,110	4,413	4,500	6,560	2,415	4,500	-
101-00000-4619	MISC. SALES AND SERVICES	16,651	17,635	1,500	25	100	1,500	-
101-00000-4620	FIRE PROTECTION-STATE PROP	80,227	81,250	81,000	-	-	81,000	-
101-00000-4621	ZONING & ENCROACHMENT FEES	11,680	11,962	12,000	5,895	4,662	12,000	-
101-00000-4622	MISC. CLERK FEES	4,219	16,789	3,000	260	15,081	3,000	-
101-00000-4624	TAX ABATEMENT APPLICATION FEES	3,822	600	1,000	525	325	1,000	-
101-00000-4625	MISC. TREAS. FEES	40,404	55,948	60,000	6,214	5,988	60,000	-
101-00000-4631	REIMBURSEMENT SCHOOL OFFICER	20,259	20,867	21,493	4,776	-	21,493	-
101-00000-4633	OBSOLETE PROPERTY FEES	-	1,000	-	1,000	-	-	-
101-00000-4634	PASSPORTS	12,025	27,199	40,000	10,937	2,765	40,000	-
101-00000-4635	START UP CHARGE/REFUSE	6,765	8,633	7,000	2,530	2,420	7,000	-
101-00000-4636	REFUSE BAG & BULK SALES	28,452	30,514	25,000	9,446	8,796	25,000	-
101-00000-4637	APPLIANCE STICKER	100	79	100	25	25	100	-
101-00000-4642	LIEN LOOK UPS	13,915	13,795	12,000	2,340	2,600	12,000	-
101-00000-4648	FALSE ALARM FEES/POLICE	10,020	6,435	10,000	285	1,815	10,000	-
101-00000-4649	CEMETERY-MISC. INCOME	15,462	17,128	15,000	9,216	6,389	15,000	-
101-00000-4651	REIMBURSEMENT LOT MOWING	18,185	9,728	7,000	1,064	1,749	7,000	-
101-00000-4652	MUSKEGON HEIGHTS ZONING	4,900	11,095	6,000	1,995	-	6,000	-
101-00000-4654	FIRE RESPONSE FEE	6,500	7,000	5,000	-	2,500	5,000	-
101-00000-4656	SITE PLAN REVIEW	4,600	8,300	5,000	1,900	2,500	5,000	-
101-00000-4657	COLUMBARIUM NICHE	1,850	-	-	-	-	-	-
101-00000-4658	IMPOUND FEES	43,850	34,005	34,000	7,850	10,550	34,000	-
101-00000-4660	MISC RECREATION INCOME	4,844	5,201	4,700	925	625	4,700	-
101-00000-4661	LEASE GREAT LAKES NAVAL MEMORIAL	15,000	7,500	15,000	-	3,750	15,000	-
101-00000-4663	FLEA MARKET AT FARMERS MARKET	27,352	25,580	26,000	9,255	13,222	26,000	-
101-00000-4664	FARMERS MARKET INCOME	75,731	70,814	58,000	34,878	30,713	58,000	-
101-00000-4665	LEASE BILLBOARDS	6,800	6,800	6,800	-	-	6,800	-
101-00000-4669	SMITH RYERSON	4,320	15,290	12,000	3,028	4,400	12,000	-
101-00000-4670	PICNIC SHELTER	26,000	19,212	22,000	5,434	3,363	22,000	-
101-00000-4671	MCGRAFT PARK	51,051	76,761	45,000	3,295	1,985	45,000	-
101-00000-4672	SAFEBUILT LOT MOWING	43,369	51,198	45,000	14,651	22,611	45,000	-
101-00000-4673	RENTAL - CENTRAL DISPATCH	46,666	44,695	28,500	7,131	8,177	28,500	-
101-00000-4674	RENTAL - CITY HALL	25,220	26,870	26,000	7,205	6,905	26,000	-
101-00000-4675	RENTALS - BEACH	-	-	-	-	-	-	-
101-00000-4676	SAFEBUILT - TRASH PICKUP	21,203	26,813	18,000	11,618	5,564	18,000	-
101-00000-4677	RENT	-	1,000	-	400	-	-	-
101-00000-4678	PLANNING DEPT ENFORCEMENT	100	2,012	-	350	350	-	-
101-00000-4690	KITCHEN 242 RENTAL	-	227	-	-	-	-	-
101-00000-4693	FARMERS MARKET EVENT RENTAL	1,000	-	500	750	500	500	-
101-00000-4694	FARMERS MARKET EBT FEES	466	3,940	3,000	1,095	2,194	3,000	-
		\$ 2,552,777	\$ 3,162,373	\$ 3,231,339	\$ 736,928	\$ 738,258	\$ 3,231,339	\$ -

## City of Muskegon

### Annual Budget & Quarterly Budget Reforecast - General Fund

	Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original	
<b>Fines and fees</b>								
101-00000-4701	INCOME TAX-PENALTY & INTEREST	198,995	204,792	170,000	31,825	31,380	170,000	-
101-00000-4702	DELINQUENT FEES	14,570	35,081	25,000	-	-	25,000	-
101-00000-4703	INTEREST/LATE INVOICES	-	-	-	-	-	-	-
101-00000-4704	PENALTIES/INTEREST/FINES	2,047	1,835	2,000	482	431	2,000	-
101-00000-4706	LATE FEE ON INVOICES OVER 45 DAYS	1,722	2,417	1,500	358	230	1,500	-
101-00000-4751	CIVIL INFRACTIONS	8,900	9,890	8,500	3,828	1,750	8,500	-
101-00000-4754	TRAFFIC FINES & FEES	98,052	73,390	75,000	12,932	15,870	75,000	-
101-00000-4755	COURT FEES	126,913	129,764	105,000	28,758	24,294	105,000	-
		\$ 451,199	\$ 457,169	\$ 387,000	\$ 78,183	\$ 73,955	\$ 387,000	\$ -
<b>Other revenue</b>								
101-00000-4800	MISC. & SUNDRY	10,052	15,184	7,500	8,605	4,135	7,500	-
101-00000-4802	REIMB:DEMOS AND BOARD-UPS	5,270	26,353	25,000	6,535	175	25,000	-
101-00000-4803	CDBG PROGRAM REIMBURSEMENTS	347,061	396,487	325,000	-	-	325,000	-
101-00000-4805	CONTRIBUTIONS	9,400	7,150	8,000	-	400	8,000	-
101-00000-4806	BIKE/PROPERTY AUCTIONS-POLICE	1,676	832	1,500	894	-	1,500	-
101-00000-4808	SALE OF PROPERTY AND EQUIPMENT	-	-	-	-	-	-	-
101-00000-4811	FISHERMANS LANDING REIMBURSEMENT	13,951	11,320	-	-	-	-	-
101-00000-4814	PROMOTIONAL PRODUCTS	3,822	24,051	20,000	6,916	16,941	20,000	-
101-00000-4818	RECOVERY OF BAD DEBT	1,782	2,934	1,500	82	730	1,500	-
101-00000-4821	CONTRIBUTIONS/GRANTS	10,000	4,500	10,000	-	-	10,000	-
101-00000-4825	CONTRIBUTIONS - VETERAN'S PARK MAINT	19,081	18,504	18,500	-	-	18,500	-
101-00000-4829	COMMUNITY FOUNDATION GRANT - MCGRAFT PAF	5,369	5,596	-	-	-	-	-
101-00000-4832	CONSUMERS ENERGY ESSENTIAL SERVICES	100,000	100,000	50,000	25,000	100,000	25,000	(25,000)
101-00000-4841	GRANT: COMMUNITY FOUNDATION	12,600	26,500	10,000	-	-	10,000	-
		\$ 540,064	\$ 639,411	\$ 477,000	\$ 48,032	\$ 122,381	\$ 452,000	\$ (25,000)
<b>Interest &amp; Operating Transfers</b>								
101-00000-4902	OP. TRANS FROM SPECIAL REVENUE	153,274	153,000	120,000	-	-	120,000	-
101-00000-4903	OP. TRANS FROM DEBT SERVICE	38,000	36,000	34,000	8,500	9,500	34,000	-
101-00000-4904	OP. TRANS FROM CAPITAL PROJECTS	-	35,132	-	-	-	-	-
101-00000-4906	OP. TRANS FROM INTERNAL SERVICE FUND	-	-	-	-	-	-	-
101-00000-4908	OP. TRANS FROM NONEXPENDABLE	-	-	-	-	-	-	-
101-00000-4970	INTEREST INCOME	19,477	92,890	12,000	30,826	5,887	12,000	-
101-00000-4971	UNREALIZED GAIN (LOSS) ON INVESTMENT	(12,892)	(7,428)	-	(49,078)	3,540	-	-
101-00000-4980	SALE OF FIXED ASSETS	-	100	-	-	-	-	-
		\$ 197,859	\$ 309,694	\$ 166,000	\$ (9,752)	\$ 18,927	\$ 166,000	\$ -
<b>Total general fund revenues and other sources</b>								
		\$ 24,921,776	\$ 25,856,247	\$ 26,152,844	\$ 3,154,753	\$ 3,219,681	\$ 26,037,844	\$ (115,000)

**Annual Budget & Quarterly Budget Reforecast - General Fund  
General Fund Expenditure Summary By Function**

	Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original
<b>I. Customer Value Added Activities</b>							
<b>40301 Police Department</b>							
5100 SALARIES & BENEFITS	7,893,152	7,938,999	8,747,264	1,886,836	1,647,128	8,747,264	-
5200 SUPPLIES	90,188	87,679	84,281	26,125	11,965	84,281	-
5300 CONTRACTUAL SERVICES	881,929	904,920	910,379	243,805	212,243	910,379	-
5400 OTHER EXPENSES	14,928	24,675	22,500	4,395	7,702	22,500	-
5700 CAPITAL OUTLAYS	42,347	7,064	15,400	4,131	2,959	15,400	-
	\$ 8,922,544	\$ 8,963,337	\$ 9,779,824	\$ 2,165,292	\$ 1,881,997	\$ 9,779,824	\$ -
	\$ 8,922,544	\$ 8,963,337	\$ 9,779,824	\$ 2,165,292	\$ 1,881,997	\$ 9,779,824	\$ -
<b>50336 Fire Department</b>							
5100 SALARIES & BENEFITS	3,423,126	3,570,031	3,667,932	875,355	744,660	3,667,932	-
5200 SUPPLIES	160,968	169,633	150,000	21,077	24,866	150,000	-
5300 CONTRACTUAL SERVICES	156,543	107,645	106,210	19,430	15,849	106,210	-
5400 OTHER EXPENSES	6,356	3,426	7,100	2,771	684	7,100	-
5700 CAPITAL OUTLAYS	66,631	67,990	5,930	746	6,786	5,930	-
	\$ 3,813,624	\$ 3,918,725	\$ 3,937,172	\$ 919,379	\$ 792,845	\$ 3,937,172	\$ -
	\$ 3,813,624	\$ 3,918,725	\$ 3,937,172	\$ 919,379	\$ 792,845	\$ 3,937,172	\$ -
<b>50338 New Central Fire Station</b>							
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-
5200 SUPPLIES	-	3,510	-	-	3,510	-	-
5300 CONTRACTUAL SERVICES	72,702	64,857	75,000	5,254	9,606	75,000	-
5400 OTHER EXPENSES	-	-	-	-	-	-	-
5700 CAPITAL OUTLAYS	-	9,602	-	-	-	-	-
	\$ 72,702	\$ 77,969	\$ 75,000	\$ 5,254	\$ 13,116	\$ 75,000	\$ -
	\$ 72,702	\$ 77,969	\$ 75,000	\$ 5,254	\$ 13,116	\$ 75,000	\$ -
<b>50387 Fire Safety Inspections</b>							
5100 SALARIES & BENEFITS	-	1,597	-	-	1,597	-	-
5200 SUPPLIES	11,117	11,404	-	2,176	2,523	-	-
5300 CONTRACTUAL SERVICES	443,734	465,888	485,000	102,901	90,827	485,000	-
5400 OTHER EXPENSES	-	18	-	-	-	-	-
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-
	\$ 454,851	\$ 478,907	\$ 485,000	\$ 105,077	\$ 94,947	\$ 485,000	\$ -
	\$ 4,341,177	\$ 4,475,601	\$ 4,497,172	\$ 1,029,710	\$ 900,908	\$ 4,497,172	\$ -
	\$ 4,341,177	\$ 4,475,601	\$ 4,497,172	\$ 1,029,710	\$ 900,908	\$ 4,497,172	\$ -
<b>60523 General Sanitation</b>							
5100 SALARIES & BENEFITS	19,530	23,639	25,704	5,371	4,605	25,704	-
5200 SUPPLIES	-	-	-	-	-	-	-
5300 CONTRACTUAL SERVICES	1,570,550	1,581,754	1,795,000	179,932	261,271	1,795,000	-
5400 OTHER EXPENSES	-	-	-	-	-	-	-
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-
5900 OTHER FINANCING USES	-	-	-	-	-	-	-
	\$ 1,590,080	\$ 1,605,393	\$ 1,820,704	\$ 185,303	\$ 265,876	\$ 1,820,704	\$ -
	\$ 1,590,080	\$ 1,605,393	\$ 1,820,704	\$ 185,303	\$ 265,876	\$ 1,820,704	\$ -

**Annual Budget & Quarterly Budget Reforecast - General Fund  
General Fund Expenditure Summary By Function**

	Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original
<b>60550 Stormwater Management</b>							
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-
5200 SUPPLIES	-	-	-	-	-	-	-
5300 CONTRACTUAL SERVICES	13,365	13,755	10,000	-	-	10,000	-
5400 OTHER EXPENSES	-	-	-	-	-	-	-
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-
	\$ 13,365	\$ 13,755	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -
<b>60448 Streetlighting</b>							
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-
5200 SUPPLIES	-	12,900	-	-	6,450	-	-
5300 CONTRACTUAL SERVICES	623,463	553,843	575,000	42,132	103,929	600,000	25,000
5400 OTHER EXPENSES	-	-	-	-	-	-	-
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-
	\$ 623,463	\$ 566,743	\$ 575,000	\$ 42,132	\$ 110,379	\$ 600,000	\$ 25,000
<b>60707 Senior Citizen Transit</b>							
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-
5200 SUPPLIES	-	-	-	-	-	-	-
5300 CONTRACTUAL SERVICES	-	-	-	-	-	-	-
5400 OTHER EXPENSES	-	-	-	-	-	-	-
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>60446 Community Event Support</b>							
5100 SALARIES & BENEFITS	17,778	15,154	16,536	12,730	6,790	16,536	-
5200 SUPPLIES	416	787	1,200	75	453	1,200	-
5300 CONTRACTUAL SERVICES	6,141	3,483	10,000	5,000	2,248	10,000	-
5400 OTHER EXPENSES	-	-	-	-	-	-	-
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-
	\$ 24,335	\$ 19,424	\$ 27,736	\$ 17,805	\$ 9,491	\$ 27,736	\$ -
<b>70751 Parks Maintenance</b>							
5100 SALARIES & BENEFITS	335,403	427,560	515,509	108,258	85,017	515,509	-
5200 SUPPLIES	59,549	85,098	90,450	25,180	20,565	90,450	-
5300 CONTRACTUAL SERVICES	606,511	766,449	707,343	257,967	225,322	707,343	-
5400 OTHER EXPENSES	343	77	1,000	-	-	1,000	-
5700 CAPITAL OUTLAYS	5,893	4,912	5,000	30	588	5,000	-
	\$ 1,007,699	\$ 1,284,096	\$ 1,319,302	\$ 391,435	\$ 331,492	\$ 1,319,302	\$ -

**Annual Budget & Quarterly Budget Reforecast - General Fund  
General Fund Expenditure Summary By Function**

	Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original
<b>70757 Mc Graft Park Maintenance</b>							
5100 SALARIES & BENEFITS	4,632	19,806	23,510	1,902	6,613	23,510	-
5200 SUPPLIES	14,818	6,097	6,500	1,866	3,557	6,500	-
5300 CONTRACTUAL SERVICES	24,215	30,716	30,750	8,579	11,547	30,750	-
5400 OTHER EXPENSES	-	-	-	-	-	-	-
5700 CAPITAL OUTLAYS	310	350	8,000	-	-	8,000	-
	\$ 43,975	\$ 56,969	\$ 68,760	\$ 12,347	\$ 21,717	\$ 68,760	\$ -
<b>70756 Municipal Marina</b>							
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-
5200 SUPPLIES	-	-	-	-	-	-	-
5300 CONTRACTUAL SERVICES	214	-	-	-	-	-	-
5400 OTHER EXPENSES	-	-	-	-	-	-	-
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-
	\$ 214	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>70771 Forestry</b>							
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-
5200 SUPPLIES	26	-	-	-	-	-	-
5300 CONTRACTUAL SERVICES	-	-	-	-	-	-	-
5400 OTHER EXPENSES	-	-	-	-	-	-	-
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-
	\$ 26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>70276 Cemeteries Maintenance</b>							
5100 SALARIES & BENEFITS	89,871	76,375	103,711	19,218	16,689	103,711	-
5200 SUPPLIES	5,387	9,719	8,800	3,471	4,470	8,800	-
5300 CONTRACTUAL SERVICES	301,530	320,285	311,540	101,884	122,031	311,540	-
5400 OTHER EXPENSES	-	65	-	-	-	-	-
5700 CAPITAL OUTLAYS	1,841	-	1,450	17	-	1,450	-
	\$ 398,629	\$ 406,444	\$ 425,501	\$ 124,590	\$ 143,190	\$ 425,501	\$ -
<b>70585 Parking Operations</b>							
5100 SALARIES & BENEFITS	905	2,433	2,555	158	-	2,555	-
5200 SUPPLIES	521	225	-	-	-	-	-
5300 CONTRACTUAL SERVICES	4,409	2,951	4,000	223	702	4,000	-
5400 OTHER EXPENSES	6,777	-	-	-	-	-	-
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-
	\$ 12,612	\$ 5,609	\$ 6,555	\$ 381	\$ 702	\$ 6,555	\$ -
<b>70357 Graffiti Removal</b>							
5100 SALARIES & BENEFITS	2,284	815	4,257	-	240	4,257	-
5200 SUPPLIES	1,332	15	3,200	-	15	3,200	-
5300 CONTRACTUAL SERVICES	179	271	-	-	100	-	-
5400 OTHER EXPENSES	-	-	-	-	-	-	-
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-
	\$ 3,795	\$ 1,101	\$ 7,457	\$ -	\$ 355	\$ 7,457	\$ -

**Annual Budget & Quarterly Budget Reforecast - General Fund  
General Fund Expenditure Summary By Function**

		Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original
<b>70863 Farmers' Market &amp; Flea Market</b>								
5100	SALARIES & BENEFITS	40,832	49,303	40,000	7,602	8,519	40,000	-
5200	SUPPLIES	7,974	7,501	7,500	927	856	7,500	-
5300	CONTRACTUAL SERVICES	96,354	119,184	85,000	13,459	23,803	85,000	-
5400	OTHER EXPENSES	1,004	-	2,500	43	-	2,500	-
5700	CAPITAL OUTLAYS	-	225	15,000	482	-	15,000	-
		\$ 146,164	\$ 176,213	\$ 150,000	\$ 22,513	\$ 33,178	\$ 150,000	\$ -
<b>70865 Farmers' Market EBT Program</b>								
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-
5200	SUPPLIES	841	-	-	-	-	-	-
5300	CONTRACTUAL SERVICES	180	-	2,000	-	-	2,000	-
5400	OTHER EXPENSES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ 1,021	\$ -	\$ 2,000	\$ -	\$ -	\$ 2,000	\$ -
<b>70867 Farmers' Market USDA Grant</b>								
5100	SALARIES & BENEFITS	-	706	-	1,105	-	-	-
5200	SUPPLIES	-	2,117	-	-	-	-	-
5300	CONTRACTUAL SERVICES	-	9,178	65,000	342	-	65,000	-
5400	OTHER EXPENSES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ -	\$ 12,001	\$ 65,000	\$ 1,447	\$ -	\$ 65,000	\$ -
		\$ 3,865,378	\$ 4,147,748	\$ 4,478,015	\$ 797,953	\$ 916,380	\$ 4,503,015	\$ 25,000

**Annual Budget & Quarterly Budget Reforecast - General Fund  
General Fund Expenditure Summary By Function**

	Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original
<b>70775 General Recreation</b>							
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-
5200 SUPPLIES	-	-	200	-	-	200	-
5300 CONTRACTUAL SERVICES	97,212	126,580	100,300	41,317	33,065	100,300	-
5400 OTHER EXPENSES	-	-	-	-	-	-	-
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-
	\$ 97,212	\$ 126,580	\$ 100,500	\$ 41,317	\$ 33,065	\$ 100,500	\$ -
<b>80387 Environmental Services</b>							
5100 SALARIES & BENEFITS	129,144	151,364	164,058	38,272	31,540	164,058	-
5200 SUPPLIES	5,472	3,444	8,300	574	959	8,300	-
5300 CONTRACTUAL SERVICES	864,793	858,698	975,724	79,278	163,140	975,724	-
5400 OTHER EXPENSES	689	632	1,000	58	-	1,000	-
5700 CAPITAL OUTLAYS	69	1,922	3,500	43	1,150	3,500	-
	\$ 1,000,167	\$ 1,016,060	\$ 1,152,582	\$ 118,225	\$ 196,789	\$ 1,152,582	\$ -
	\$ 1,097,379	\$ 1,142,640	\$ 1,253,082	\$ 159,542	\$ 229,854	\$ 1,253,082	\$ -
<b>10875 Other - Support to Outside Agencies</b>							
MUSKEGON AREA TRANSIT (MATS)	78,782	87,074	95,400	-	20,732	95,400	-
NEIGHBORHOOD ASSOCIATION GRANTS	21,436	15,750	21,000	750	750	21,000	-
MUSKEGON AREA FIRST	45,566	45,566	45,660	11,392	11,392	45,660	-
VETERANS MEMORIAL DAY COSTS	5,862	5,682	7,000	-	-	7,000	-
COMMUNITY FOUNDATION FOR SKATE PARK	-	10,000	-	-	-	-	-
DOWNTOWN MUSKEGON NOW	112,104	90,000	75,000	-	-	75,000	-
DOWNTOWN BUSINESS IMPROVEMENT DISTRICT	-	10,000	-	-	-	-	-
LAKESIDE BUSINESS DISTRICT	2,500	2,500	2,500	-	-	2,500	-
211 SERVICE	2,500	2,500	2,500	-	-	2,500	-
MLK DIVERSITY PROGRAM	1,000	1,000	2,000	-	-	2,000	-
MUSKEGON AREA LABOR MANAGEMENT (MALMC)	1,000	1,000	1,000	-	1,000	1,000	-
POUND BUDDIES	-	2,500	2,500	2,500	-	2,500	-
Support To Outside Agencies	\$ 270,750	\$ 273,572	\$ 254,560	\$ 14,642	\$ 33,874	\$ 254,560	\$ -
	\$ 270,750	\$ 273,572	\$ 254,560	\$ 14,642	\$ 33,874	\$ 254,560	\$ -
<b>Total Customer Value Added Activities</b>	\$ 18,497,228	\$ 19,002,898	\$ 20,262,653	\$ 4,167,139	\$ 3,963,013	\$ 20,287,653	\$ 25,000
<b>As a Percent of Total General Fund Expenditures</b>	75.1%	74.1%	77.5%	78.6%	77.5%	77.5%	62.5%

**Annual Budget & Quarterly Budget Reforecast - General Fund  
General Fund Expenditure Summary By Function**

	Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original
<b>II. Business Value Added Activities</b>							
<b>10101 City Commission</b>							
5100 SALARIES & BENEFITS	69,185	69,531	74,698	16,234	14,064	74,698	-
5200 SUPPLIES	96	9,165	1,000	1	2	1,000	-
5300 CONTRACTUAL SERVICES	1,035	12,982	2,000	11,431	84	2,000	-
5400 OTHER EXPENSES	765	2,490	2,500	1,642	146	2,500	-
5700 CAPITAL OUTLAYS	960	940	1,500	240	240	1,500	-
	\$ 72,041	\$ 95,108	\$ 81,698	\$ 29,548	\$ 14,536	\$ 81,698	\$ -
<b>10102 City Promotions &amp; Public Relations</b>							
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-
5200 SUPPLIES	523	2,104	4,000	3,170	988	4,000	-
5300 CONTRACTUAL SERVICES	39,172	59,380	46,000	7,263	21,687	46,000	-
5400 OTHER EXPENSES	364	2,396	-	-	113	-	-
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-
	\$ 40,059	\$ 63,880	\$ 50,000	\$ 10,433	\$ 22,788	\$ 50,000	\$ -
<b>10172 City Manager</b>							
5100 SALARIES & BENEFITS	218,550	239,362	259,295	56,901	46,921	259,295	-
5200 SUPPLIES	1,698	3,603	1,400	219	1,334	1,400	-
5300 CONTRACTUAL SERVICES	7,823	26,161	15,000	8,246	8,678	15,000	-
5400 OTHER EXPENSES	4,646	10,627	3,000	545	5,004	3,000	-
5700 CAPITAL OUTLAYS	268	204	2,000	-	45	2,000	-
	\$ 232,985	\$ 279,957	\$ 280,695	\$ 65,911	\$ 61,982	\$ 280,695	\$ -
<b>10145 City Attorney</b>							
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-
5200 SUPPLIES	-	880	-	-	-	-	-
5300 CONTRACTUAL SERVICES	314,957	351,108	350,000	81,403	92,681	350,000	-
5400 OTHER EXPENSES	-	-	-	-	-	-	-
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-
	\$ 314,957	\$ 351,988	\$ 350,000	\$ 81,403	\$ 92,681	\$ 350,000	\$ -
	\$ 660,042	\$ 790,933	\$ 762,393	\$ 187,295	\$ 191,987	\$ 762,393	\$ -
<b>20228 Affirmative Action</b>							
5100 SALARIES & BENEFITS	75,978	90,691	98,892	19,963	18,847	98,892	-
5200 SUPPLIES	185	247	750	60	13	750	-
5300 CONTRACTUAL SERVICES	1,264	1,167	2,027	189	157	2,027	-
5400 OTHER EXPENSES	456	2,078	800	150	867	800	-
5700 CAPITAL OUTLAYS	-	59	1,000	-	39	1,000	-
	\$ 77,883	\$ 94,242	\$ 103,469	\$ 20,362	\$ 19,923	\$ 103,469	\$ -

**Annual Budget & Quarterly Budget Reforecast - General Fund  
General Fund Expenditure Summary By Function**

	Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original
<b>20215 City Clerk &amp; Elections</b>							
5100 SALARIES & BENEFITS	290,903	302,055	325,256	84,056	59,222	325,256	-
5200 SUPPLIES	38,172	32,917	34,460	13,557	4,349	34,460	-
5300 CONTRACTUAL SERVICES	43,116	23,564	22,880	2,225	5,875	22,880	-
5400 OTHER EXPENSES	3,056	5,864	6,875	1,357	937	6,875	-
5700 CAPITAL OUTLAYS	3,702	1,594	2,500	1,300	-	2,500	-
	\$ 378,949	\$ 365,994	\$ 391,971	\$ 102,495	\$ 70,383	\$ 391,971	\$ -
<b>20220 Civil Service</b>							
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-
5200 SUPPLIES	495	-	500	424	-	500	-
5300 CONTRACTUAL SERVICES	94,970	114,436	98,000	15,203	22,321	98,000	-
5400 OTHER EXPENSES	2,034	2,783	2,800	-	-	2,800	-
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-
	\$ 97,499	\$ 117,219	\$ 101,300	\$ 15,627	\$ 22,321	\$ 101,300	\$ -
	\$ 554,331	\$ 577,455	\$ 596,740	\$ 138,484	\$ 112,627	\$ 596,740	\$ -
<b>30202 Finance Administration</b>							
5100 SALARIES & BENEFITS	344,660	375,411	391,274	92,656	73,927	391,274	-
5200 SUPPLIES	2,726	2,875	2,625	297	315	2,625	-
5300 CONTRACTUAL SERVICES	61,170	66,241	65,562	5,400	7,652	65,562	-
5400 OTHER EXPENSES	961	550	850	378	175	850	-
5700 CAPITAL OUTLAYS	1,171	-	1,500	299	-	1,500	-
	\$ 410,688	\$ 445,077	\$ 461,811	\$ 99,030	\$ 82,069	\$ 461,811	\$ -
<b>30209 Assessing Services</b>							
5100 SALARIES & BENEFITS	3,086	3,245	4,000	101	487	4,000	-
5200 SUPPLIES	-	-	-	-	-	-	-
5300 CONTRACTUAL SERVICES	295,099	291,100	323,000	80,000	72,606	323,000	-
5400 OTHER EXPENSES	105	311	-	-	-	-	-
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-
	\$ 298,290	\$ 294,656	\$ 327,000	\$ 80,101	\$ 73,093	\$ 327,000	\$ -
<b>30805 Arena Administration</b>							
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-
5200 SUPPLIES	-	-	-	-	-	-	-
5300 CONTRACTUAL SERVICES	372,198	(409)	238,000	-	120	238,000	-
5400 OTHER EXPENSES	-	-	-	-	-	-	-
5700 CAPITAL OUTLAYS	1,415	1,353	1,600	-	-	1,600	-
5900 OTHER FINANCING USES	-	235,000	-	-	-	-	-
	\$ 373,613	\$ 235,944	\$ 239,600	\$ -	\$ 120	\$ 239,600	\$ -

**Annual Budget & Quarterly Budget Reforecast - General Fund  
General Fund Expenditure Summary By Function**

	Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original
<b>30205 Income Tax Administration</b>							
5100 SALARIES & BENEFITS	225,004	229,730	258,241	57,739	48,006	258,241	-
5200 SUPPLIES	11,870	11,328	10,760	947	1,147	10,760	-
5300 CONTRACTUAL SERVICES	76,675	67,953	70,550	8,065	11,369	70,550	-
5400 OTHER EXPENSES	694	637	1,000	82	-	1,000	-
5700 CAPITAL OUTLAYS	1,148	170	2,500	540	-	2,500	-
	\$ 315,391	\$ 309,818	\$ 343,051	\$ 67,373	\$ 60,522	\$ 343,051	\$ -
<b>30253 City Treasurer</b>							
5100 SALARIES & BENEFITS	365,147	364,615	422,005	95,068	77,650	422,005	-
5200 SUPPLIES	70,943	71,970	81,200	12,566	12,575	81,200	-
5300 CONTRACTUAL SERVICES	119,966	119,861	108,550	9,450	27,455	108,550	-
5400 OTHER EXPENSES	953	823	1,000	-	-	1,000	-
5700 CAPITAL OUTLAYS	617	1,071	-	557	-	-	-
	\$ 557,626	\$ 558,340	\$ 612,755	\$ 117,641	\$ 117,680	\$ 612,755	\$ -
<b>30248 Information Systems Administration</b>							
5100 SALARIES & BENEFITS	334,010	356,096	382,942	89,142	70,337	382,942	-
5200 SUPPLIES	234	582	1,513	68	-	1,513	-
5300 CONTRACTUAL SERVICES	40,213	31,193	49,744	22,010	22,466	49,744	-
5400 OTHER EXPENSES	1,062	5,124	16,024	200	4,655	16,024	-
5700 CAPITAL OUTLAYS	38,699	66,380	22,894	2,379	8,459	22,894	-
	\$ 414,218	\$ 459,375	\$ 473,117	\$ 113,799	\$ 105,917	\$ 473,117	\$ -
	\$ 2,369,826	\$ 2,303,210	\$ 2,457,334	\$ 477,944	\$ 439,401	\$ 2,457,334	\$ -
<b>60265 City Hall Maintenance</b>							
5100 SALARIES & BENEFITS	30,149	33,042	40,275	7,867	7,552	40,275	-
5200 SUPPLIES	13,128	15,840	17,875	2,673	3,183	17,875	-
5300 CONTRACTUAL SERVICES	183,990	160,963	209,450	20,075	33,424	209,450	-
5400 OTHER EXPENSES	-	-	500	-	-	500	-
5700 CAPITAL OUTLAYS	(562)	11,425	11,900	2,396	5,700	11,900	-
	\$ 226,705	\$ 221,270	\$ 280,000	\$ 33,011	\$ 49,859	\$ 280,000	\$ -
	\$ 226,705	\$ 221,270	\$ 280,000	\$ 33,011	\$ 49,859	\$ 280,000	\$ -

**Annual Budget & Quarterly Budget Reforecast - General Fund  
General Fund Expenditure Summary By Function**

	Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original
<b>80400 Planning, Zoning and Economic Development</b>							
5100 SALARIES & BENEFITS	317,112	376,323	371,947	101,771	71,227	371,947	-
5200 SUPPLIES	3,042	3,684	3,500	487	492	3,500	-
5300 CONTRACTUAL SERVICES	51,125	27,080	34,148	3,620	2,940	34,148	-
5400 OTHER EXPENSES	1,871	3,022	4,000	105	632	4,000	-
5700 CAPITAL OUTLAYS	508	12,158	3,500	350	5,447	3,500	-
	\$ 373,658	\$ 422,267	\$ 417,095	\$ 106,333	\$ 80,738	\$ 417,095	\$ -
	\$ 373,658	\$ 422,267	\$ 417,095	\$ 106,333	\$ 80,738	\$ 417,095	\$ -
<b>Total Business Value Added Activities</b>	\$ 4,184,562	\$ 4,315,135	\$ 4,513,562	\$ 943,067	\$ 874,612	\$ 4,513,562	\$ -
<b>As a Percent of Total General Fund Expenditures</b>	17.0%	16.8%	17.3%	17.8%	17.1%	17.2%	0.0%
<b>III. Fixed Budget Items</b>							
<b>30999 Transfers To Other Funds</b>							
MAJOR STREET FUND	500,000	-	-	-	-	-	-
LOCAL STREET FUND	300,000	-	50,000	-	-	50,000	-
L.C. WALKER ARENA FUND	-	250,000	-	-	-	-	-
LDFA DEBT SERVICE FUND (SMARTZONE)	227,000	265,000	275,000	68,750	62,500	275,000	-
DDA DEBT SERVICE FUND	70,000	175,000	175,000	43,750	43,750	175,000	-
PUBLIC IMPROVEMENT FUND	-	750,000	-	-	-	-	-
COMM DEV BLK GRANT FUND	-	8,164	-	-	-	-	-
ENGINEERING SERVICES FUND	75,000	75,000	13,000	-	-	13,000	-
GENERAL INSURANCE FUND	14,023	-	-	-	-	-	-
	\$ 1,186,023	\$ 1,523,164	\$ 513,000	\$ 112,500	\$ 106,250	\$ 513,000	\$ -

**Annual Budget & Quarterly Budget Reforecast - General Fund  
General Fund Expenditure Summary By Function**

	Actual FY2015	Actual FY2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original
<b>30851 General Insurance</b>	289,370	261,419	270,640	-	-	270,640	\$ -
<b>30906 Debt Retirement</b>	281,935	277,426	167,000	81,547	170,673	167,000	-
<b>10891 Contingency and Bad Debt Expense</b>	80,038	44,388	100,000	-	-	100,000	-
<b>90000 Major Capital Improvements</b>	<u>95,201</u>	<u>203,258</u>	<u>325,000</u>	<u>600</u>	<u>900</u>	<u>340,000</u>	
91302 VETERAN'S PARK UPGRADES	45,000	-	-	-	-	-	-
91303 PARKS IMPROVEMENTS: PM & BEUKEMA	-	-	20,000	-	-	20,000	-
91116 ADA COMPLIANCE PROJECT	-	291	15,000	-	-	15,000	-
91120 VOIP PHONE SYSTEM	19,400	19,400	-	-	-	-	-
91405 FIRE STATION # 4 ROOF REPLACEMENT	5,798	-	-	-	-	-	-
91412 CITY HALL REPLACEMENT WINDOWS	5,100	5,400	20,000	600	900	20,000	-
STREET LIGHTS CONVERSION TO LED, CONSUMERS	-	-	270,000	-	-	270,000	-
91512 REPAIRS TO BOARDWALK @ KRUSE PARK	-	22,843	-	-	-	-	-
91505 MARSH FIELD, BLEACHER UPGRADES, ETC.	-	23,256	-	-	-	-	-
91508 LED CONVERSION DOWNTOWN	-	114,705	-	-	-	-	-
PARKS RESERVATION SYSTEM	-	-	-	-	-	15,000	15,000
99152 DOJ JAG GRANT MUSKEGON HEIGHTS	19,903	17,363	-	-	-	-	-
<b>Total Fixed-Budget Items</b>	\$ 1,932,567	\$ 2,309,655	\$ 1,375,640	\$ 194,647	\$ 277,823	\$ 1,390,640	\$ 15,000
<b>As a Percent of Total General Fund Expenditures</b>	7.9%	9.0%	5.3%	3.7%	5.4%	5.3%	37.5%
<b>Total General Fund</b>	\$ 24,614,357	\$ 25,627,688	\$ 26,151,855	\$ 5,304,853	\$ 5,115,448	\$ 26,191,855	\$ 40,000

**Recap: Total General Fund By Line Item Expenditure Classification**

5100 Salaries & Benefits	\$ 14,230,441	\$ 14,717,883	\$ 15,939,861	\$ 3,578,305	\$ 3,041,638	\$ 15,939,861	\$ -
5200 Operating Supplies	501,721	555,324	520,014	115,940	104,587	520,014	-
5300 Contractual Services	8,026,917	7,818,228	8,408,357	1,390,725	1,639,072	8,433,357	25,000
5400 Other Expenses	127,102	109,986	173,449	11,726	20,915	173,449	-
5700 Capital Outlays	260,218	381,075	430,174	14,110	32,313	445,174	15,000
5900 All Other Financing Uses	1,467,958	2,035,590	680,000	194,047	276,923	680,000	-
<b>Total General Fund</b>	\$ 24,614,357	\$ 25,618,086	\$ 26,151,855	\$ 5,304,853	\$ 5,115,448	\$ 26,191,855	\$ 40,000

**City of Muskegon**

**Annual Budget & Quarterly Budget Reforecast - Other Funds**

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original	Comments
<b>202 Major Streets and State Trunklines Fund</b>								
<b>Available Fund Balance - BOY</b>	\$ 1,352,922	\$ 2,252,721	\$ 1,615,274	\$ 2,284,908	\$ 2,252,721	\$ 2,284,908	\$ 669,634	
<b>Means of Financing</b>								
Special assessments	\$ 64,171	\$ 46,603	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	
Federal & state grants	3,422,807	2,138,315	1,385,000	-	-	1,385,000	-	
State shared revenue	2,965,884	3,266,775	2,800,000	305,419	310,238	2,800,000	-	<b>FY16 included state one-time \$700K</b>
Interest income	16,712	12,827	9,100	802	3,627	9,100	-	
Operating transfers in	500,000	-	-	-	-	-	-	
Bond Proceeds	-	-	1,650,000	-	-	1,650,000	-	
Other	17,414	76,819	29,777	10,216	5,067	29,777	-	
	\$ 6,986,988	\$ 5,541,339	\$ 5,923,877	\$ 316,437	\$ 318,932	\$ 5,923,877	\$ -	
<b>60900 Operating Expenditures</b>								
5100 Salaries & Benefits	\$ 583,140	\$ 552,920	\$ 805,532	\$ 122,719	\$ 116,066	\$ 805,532	\$ -	
5200 Operating Supplies	239,474	232,950	271,000	50,135	56,766	271,000	-	
5300 Contractual Services	2,801,480	941,866	1,000,000	220,874	244,682	1,000,000	-	
5400 Other Expenses	2,889	6,092	2,000	150	3,393	2,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	231,884	231,371	681,000	214,344	212,237	681,000	-	<b>\$450K to Local Streets &amp; \$231K debt</b>
	\$ 3,858,867	\$ 1,965,199	\$ 2,759,532	\$ 608,222	\$ 633,144	\$ 2,759,532	\$ -	
<b>90000 Project Expenditures</b>								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	2,228,322	3,543,953	3,400,000	40,458	759,415	3,385,000	(15,000)	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 2,228,322	\$ 3,543,953	\$ 3,400,000	\$ 40,458	\$ 759,415	\$ 3,385,000	\$ (15,000)	
	\$ 6,087,189	\$ 5,509,152	\$ 6,159,532	\$ 648,680	\$ 1,392,559	\$ 6,144,532	\$ (15,000)	
<b>Available Fund Balance - EOY</b>	\$ 2,252,721	\$ 2,284,908	\$ 1,379,619	\$ 1,952,665	\$ 1,179,094	\$ 2,064,253	\$ 684,634	

**City of Muskegon**

**Annual Budget & Quarterly Budget Reforecast - Other Funds**

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original	Comments
<b>203 Local Streets Fund</b>								
<b>Available Fund Balance - BOY</b>	\$ 737,511	\$ 706,676	\$ 67,571	\$ 235,692	\$ 706,676	\$ 235,692	\$ 168,121	
<b>Means of Financing</b>								
Special assessments	\$ 31,940	\$ 25,607	\$ 22,000	\$ -	\$ -	\$ 22,000	\$ -	
Federal & state grants	-	-	35,000	-	-	35,000	-	CDBG Funding
Metro act fees	121,098	163,341	120,000	-	-	120,000	-	
State shared revenue	695,054	714,570	800,000	64,699	69,719	800,000	-	
Interest income	7,684	7,366	2,900	228	667	2,900	-	
Operating transfers in	300,000	-	500,000	-	-	500,000	-	(FY2017: \$50K GF + \$450K MSF)
Other	23,856	18,368	18,000	5,313	434	18,000	-	
	\$ 1,179,632	\$ 929,252	\$ 1,497,900	\$ 70,240	\$ 70,820	\$ 1,497,900	\$ -	
<b>60900 Operating Expenditures</b>								
5100 Salaries & Benefits	\$ 411,115	\$ 545,553	\$ 578,643	\$ 128,818	\$ 83,308	\$ 578,643	\$ -	
5200 Operating Supplies	144,064	121,994	140,000	19,083	13,597	140,000	-	
5300 Contractual Services	580,530	676,602	700,000	182,314	134,485	700,000	-	
5400 Other Expenses	2,597	661	1,000	-	-	1,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ 1,138,306	\$ 1,344,810	\$ 1,419,643	\$ 330,215	\$ 231,390	\$ 1,419,643	\$ -	
<b>90000 Project Expenditures</b>								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	72,161	55,426	110,000	14,280	10,765	80,000	(30,000)	
	\$ 72,161	\$ 55,426	\$ 110,000	\$ 14,280	\$ 10,765	\$ 80,000	\$ (30,000)	
	\$ 1,210,467	\$ 1,400,236	\$ 1,529,643	\$ 344,495	\$ 242,155	\$ 1,499,643	\$ (30,000)	
<b>Available Fund Balance - EOY</b>	\$ 706,676	\$ 235,692	\$ 35,828	\$ (38,563)	\$ 535,341	\$ 233,949	\$ 198,121	



**City of Muskegon**

**Annual Budget & Quarterly Budget Reforecast - Other Funds**

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original	Comments
<b>252 Farmers Market &amp; Kitchen 242</b>								
<b>Available Fund Balance - BOY</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Means of Financing</b>								
Kitchen Rental	\$ -	\$ -	\$ -	\$ 1,358	\$ -	\$ -	\$ -	
Farmers Market Event Rental	-	-	-	250	-	-	-	
Farmers Market EBT Fees	-	-	-	1,067	-	-	-	
Funraising Revenue	-	-	-	16,278	-	-	-	
Other	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ 18,953	\$ -	\$ -	\$ -	
<b>70863 Operating Expenditures</b>								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ 5,283	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	627	-	-	-	
5300 Contractual Services	-	-	-	8,268	-	-	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ 14,178	\$ -	\$ -	\$ -	
<b>70867 Operating Expenditures - FDA Grant</b>								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	420	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ 420	\$ -	\$ -	\$ -	
<b>90000 Project Expenditures</b>								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ 14,598	\$ -	\$ -	\$ -	
<b>Available Fund Balance - EOY</b>	\$ -	\$ -	\$ -	\$ 4,355	\$ -	\$ -	\$ -	

**City of Muskegon**

**Annual Budget & Quarterly Budget Reforecast - Other Funds**

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original	Comments
<b>254 L C Walker Arena</b>								
<b>Available Fund Balance - BOY</b>	\$ -	\$ -	\$ 5,532	\$ 247,028	\$ -	\$ 247,028	\$ 241,496	
<b>Means of Financing</b>								
Parking Lot Rental	\$ -	\$ 17,493	\$ 22,000	\$ 3,395	\$ -	\$ 22,000	\$ -	
Rent	-	53,761	54,000	12,650	-	54,000	-	
Arena Event Revenue	-	170,549	210,000	23,970	-	210,000	-	
Shop Rental	-	2,400	3,500	-	-	3,500	-	
Concessions Non Alcoholic	-	237,692	290,000	8,038	-	290,000	-	
Alcoholic Beverage	-	136,153	168,000	15,825	-	168,000	-	
Ice Hockey Rental	-	144,978	185,000	1,585	-	185,000	-	
Operating transfers in - General Fund/Cap	-	764,832	235,000	-	-	235,000	-	
Bond Proceeds	-	-	-	-	-	-	-	
Other	-	155,048	10,000	20,383	-	10,000	-	
	\$ -	\$ 1,682,906	\$ 1,177,500	\$ 85,846	\$ -	\$ 1,177,500	\$ -	
<b>70805 Operating Expenditures</b>								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	172,306	170,000	13,006	-	170,000	-	
5300 Contractual Services	-	1,069,316	962,000	154,586	-	962,000	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	150,956	50,000	34,202	-	50,000	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ -	\$ 1,392,578	\$ 1,182,000	\$ 201,794	\$ -	\$ 1,182,000	\$ -	
<b>90000 Project Expenditures</b>								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	43,300	-	547	-	-	-	
	\$ -	\$ 43,300	\$ -	\$ 547	\$ -	\$ -	\$ -	
	\$ -	\$ 1,435,878	\$ 1,182,000	\$ 202,341	\$ -	\$ 1,182,000	\$ -	
<b>Available Fund Balance - EOY</b>	\$ -	\$ 247,028	\$ 1,032	\$ 130,533	\$ -	\$ 242,528	\$ 241,496	

**City of Muskegon**

**Annual Budget & Quarterly Budget Reforecast - Other Funds**

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original	Comments
<b>264 Criminal Forfeitures Fund</b>								
<b>Available Fund Balance - BOY</b>	\$ 189,404	\$ 158,309	\$ 154,009	\$ 138,810	\$ 158,309	\$ 138,810	\$ (15,199)	
<b>Means of Financing</b>								
Criminal Forfeitures & Contributions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Interest income	929	759	700	57	194	700	-	-
Operating transfers in - General Fund	-	-	-	-	-	-	-	-
Other	705	-	16,000	9,841	-	16,000	-	-
	\$ 1,634	\$ 759	\$ 16,700	\$ 9,898	\$ 194	\$ 16,700	\$ -	-
<b>40333 Operating Expenditures</b>								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
5200 Operating Supplies	-	-	-	-	-	-	-	-
5300 Contractual Services	-	-	5,000	-	-	5,000	-	-
5400 Other Expenses	-	-	-	-	-	-	-	-
5700 Capital Outlays	1,380	20,258	13,500	8,225	4,765	13,500	-	-
5900 Other Financing Uses	31,349	-	-	-	-	-	-	-
	\$ 32,729	\$ 20,258	\$ 18,500	\$ 8,225	\$ 4,765	\$ 18,500	\$ -	-
<b>90000 Project Expenditures</b>								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
5300 Contractual Services	-	-	-	-	-	-	-	-
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	\$ 32,729	\$ 20,258	\$ 18,500	\$ 8,225	\$ 4,765	\$ 18,500	\$ -	-
<b>Available Fund Balance - EOY</b>	\$ 158,309	\$ 138,810	\$ 152,209	\$ 140,483	\$ 153,738	\$ 137,010	\$ (15,199)	

**City of Muskegon**

**Annual Budget & Quarterly Budget Reforecast - Other Funds**

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original	Comments
<b>285 Tree Replacement Fund</b>								
<b>Available Fund Balance - BOY</b>	\$ 1,156	\$ 1,362	\$ 1,767	\$ 1,071	\$ 1,362	\$ 1,071	\$ (696)	
<b>Means of Financing</b>								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	1,590	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	6	9	-	1	2	-	-	
Operating transfers in - General Fund	-	-	-	-	-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-	
Other	200	-	-	-	-	-	-	
	\$ 206	\$ 1,599	\$ -	\$ 1	\$ 2	\$ -	\$ -	
<b>70805 Operating Expenditures</b>								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	1,890	-	-	254	-	-	
5300 Contractual Services	-	-	-	-	-	-	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ -	\$ 1,890	\$ -	\$ -	\$ 254	\$ -	\$ -	
<b>90000 Project Expenditures</b>								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ 1,890	\$ -	\$ -	\$ 254	\$ -	\$ -	
<b>Available Fund Balance - EOY</b>	\$ 1,362	\$ 1,071	\$ 1,767	\$ 1,072	\$ 1,110	\$ 1,071	\$ (696)	

**City of Muskegon**

**Annual Budget & Quarterly Budget Reforecast - Other Funds**

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original	Comments
<b>295 Brownfield Redevelopment Authority (Betten Project)</b>								
<b>Available Fund Balance - BOY</b>	\$ (1,298,922)	\$ (1,331,453)	\$ (1,280,833)	\$ (1,344,403)	\$ (1,331,453)	\$ (1,344,403)	\$ (63,570)	
<b>Means of Financing</b>								
Property taxes	\$ 127,658	\$ 130,985	\$ 130,000	\$ -	\$ -	\$ 130,000	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	401	273	300	13	65	300	-	
Operating transfers in - General Fund	-	-	-	-	-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-	
Other	4,794	5,570	4,700	-	-	4,700	-	
	\$ 132,853	\$ 136,828	\$ 135,000	\$ 13	\$ 65	\$ 135,000	\$ -	
<b>70805 Operating Expenditures</b>								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	(7,803)	-	-	-	-	-	
5400 Other Expenses	7,803	-	5,700	-	-	5,700	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	157,581	157,581	157,580	78,790	78,790	157,580	-	
	\$ 165,384	\$ 149,778	\$ 163,280	\$ 78,790	\$ 78,790	\$ 163,280	\$ -	
<b>90000 Project Expenditures</b>								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 165,384	\$ 149,778	\$ 163,280	\$ 78,790	\$ 78,790	\$ 163,280	\$ -	
<b>Available Fund Balance - EOY</b>	\$ (1,331,453)	\$ (1,344,403)	\$ (1,309,113)	\$ (1,423,180)	\$ (1,410,178)	\$ (1,372,683)	\$ (63,570)	

**City of Muskegon**

**Annual Budget & Quarterly Budget Reforecast - Other Funds**

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original	Comments
<b>296 Brownfield Redevelopment Authority (Mall Area Project)</b>								
<b>Available Fund Balance - BOY</b>	\$ -	\$ 110	\$ 110	\$ 17,967	\$ 110	\$ 17,967	\$ 17,857	
<b>Means of Financing</b>								
Property taxes	\$ 132,180	\$ 160,414	\$ 160,000	\$ -	\$ -	\$ 160,000	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	110	154	-	7	13	-	-	
Operating transfers in - General Fund	-	-	-	-	-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-	
Other	-	34	-	-	-	-	-	
	\$ 132,290	\$ 160,602	\$ 160,000	\$ 7	\$ 13	\$ 160,000	\$ -	
<b>70805 Operating Expenditures</b>								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	(10,255)	-	-	-	-	-	
5400 Other Expenses	-	-	7,000	-	-	7,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	132,180	153,000	153,000	-	-	153,000	-	
	\$ 132,180	\$ 142,745	\$ 160,000	\$ -	\$ -	\$ 160,000	\$ -	
<b>90000 Project Expenditures</b>								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 132,180	\$ 142,745	\$ 160,000	\$ -	\$ -	\$ 160,000	\$ -	
<b>Available Fund Balance - EOY</b>	\$ 110	\$ 17,967	\$ 110	\$ 17,974	\$ 123	\$ 17,967	\$ 17,857	

**City of Muskegon**

**Annual Budget & Quarterly Budget Reforecast - Other Funds**

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original	Comments
<b>290 Local Development Finance Authority III Fund - Edison Landing (Smartzone)</b>								
<b>Available Fund Balance - BOY</b>	\$ 42,847	\$ 33,521	\$ 5,171	\$ 21,030	\$ 33,521	\$ 21,030	\$ 15,859	
<b>Means of Financing</b>								
Property taxes	\$ 102,092	\$ 95,372	\$ 95,000	\$ -	\$ -	\$ 95,000	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	129	87	100	13	68	100	-	
Operating transfers in - General Fund	227,000	265,000	275,000	68,750	62,500	275,000	-	
Other	100,953	75,000	75,000	-	-	75,000	-	
	\$ 430,174	\$ 435,459	\$ 445,100	\$ 68,763	\$ 62,568	\$ 445,100	\$ -	
<b>70805 Operating Expenditures</b>								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	500	-	-	500	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	439,500	447,950	448,925	-	-	448,925	-	
	\$ 439,500	\$ 447,950	\$ 449,425	\$ -	\$ -	\$ 449,425	\$ -	
<b>90000 Project Expenditures</b>								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 439,500	\$ 447,950	\$ 449,425	\$ -	\$ -	\$ 449,425	\$ -	
<b>Available Fund Balance - EOY</b>	\$ 33,521	\$ 21,030	\$ 846	\$ 89,793	\$ 96,089	\$ 16,705	\$ 15,859	

**City of Muskegon**

**Annual Budget & Quarterly Budget Reforecast - Other Funds**

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original	Comments
<b>305 Tax Increment Finance Authority Fund</b>								
<b>Available Fund Balance - BOY</b>	\$ 829	\$ 2,051	\$ 51	\$ 454	\$ 2,051	\$ 454	\$ 403	
<b>Means of Financing</b>								
Property taxes	\$ 39,216	\$ 34,398	\$ 34,000	\$ -	\$ -	\$ 34,000	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	6	5	-	-	-	-	-	
Operating transfers in - General Fund	-	-	-	-	-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	
	\$ 39,222	\$ 34,403	\$ 34,000	\$ -	\$ -	\$ 34,000	\$ -	
<b>70805 Operating Expenditures</b>								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	-	-	-	-	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	38,000	36,000	34,000	8,500	9,500	34,000	-	
	\$ 38,000	\$ 36,000	\$ 34,000	\$ 8,500	\$ 9,500	\$ 34,000	\$ -	
<b>90000 Project Expenditures</b>								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 38,000	\$ 36,000	\$ 34,000	\$ 8,500	\$ 9,500	\$ 34,000	\$ -	
<b>Available Fund Balance - EOY</b>	\$ 2,051	\$ 454	\$ 51	\$ (8,046)	\$ (7,449)	\$ 454	\$ 403	

**City of Muskegon**

**Annual Budget & Quarterly Budget Reforecast - Other Funds**

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original	Comments
<b>394 Downtown Development Authority Fund</b>								
<b>Available Fund Balance - BOY</b>	\$ 93,778	\$ 51,442	\$ 50,766	\$ 118,840	\$ 51,442	\$ 118,840	\$ 68,074	
<b>Means of Financing</b>								
Property taxes	\$ 167,705	\$ 227,201	\$ 160,000	\$ -	\$ -	\$ 160,000	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State proposal A reimbursement revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	565	522	400	53	83	400	-	
Operating transfers in - General Fund	70,000	175,000	175,000	43,750	43,750	175,000	-	
Operating transfers in - PIF	-	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-	
Other	48,981	-	-	-	-	-	-	
	\$ 287,251	\$ 402,723	\$ 335,400	\$ 43,803	\$ 43,833	\$ 335,400	\$ -	
<b>70805 Operating Expenditures</b>								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	750	-	-	750	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	329,587	335,325	334,826	-	-	334,826	-	
	\$ 329,587	\$ 335,325	\$ 335,576	\$ -	\$ -	\$ 335,576	\$ -	
<b>90000 Project Expenditures</b>								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 329,587	\$ 335,325	\$ 335,576	\$ -	\$ -	\$ 335,576	\$ -	
<b>Available Fund Balance - EOY</b>	\$ 51,442	\$ 118,840	\$ 50,590	\$ 162,643	\$ 95,275	\$ 118,664	\$ 68,074	

**City of Muskegon**

**Annual Budget & Quarterly Budget Reforecast - Other Funds**

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original	Comments
<b>404 Public Improvement Fund</b>								
<b>Available Fund Balance - BOY</b>	\$ 370,268	\$ 1,066,378	\$ (701,422)	\$ 294,399	\$ 1,066,378	\$ 294,399	\$ 995,821	
<b>Means of Financing</b>								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Property taxes	-	-	-	-	-	-	-	
Federal & state grants	-	-	1,204,070	-	-	1,204,070	-	
Charges for services	-	21,780	-	-	-	-	-	
Sales of property	14,798	65,971	1,300,000	145,799	38,368	1,300,000	-	
Interest income	2,837	5,125	2,000	193	1,420	2,000	-	
Operating transfers in	-	750,000	-	-	-	-	-	
Bond Proceeds	-	-	2,405,850	-	-	2,405,850	-	
Other	695,637	510,736	350,000	-	-	350,000	-	MMRMA dividends earmarked for economic development and fire equipment replacement
	\$ 713,272	\$ 1,353,612	\$ 5,261,920	\$ 145,992	\$ 39,788	\$ 5,261,920	\$ -	
<b>30936 Operating Expenditures</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	1,986	5,000	-	-	5,000	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	92,000	-	-	92,000	-	Bond Debt Service
	\$ -	\$ 1,986	\$ 97,000	\$ -	\$ -	\$ 97,000	\$ -	
<b>90000 Project Expenditures</b>								
5100 Salaries & Benefits	\$ 4,740	\$ 2,175	\$ -	\$ 319	\$ 212	\$ -	\$ -	
5200 Operating Supplies	-	-	-	2,860	-	-	-	
5300 Contractual Services	6,692	114,995	-	6,576	245	-	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	5,730	2,006,435	4,494,550	151,245	46,999	4,494,550	-	
	\$ 17,162	\$ 2,123,605	\$ 4,494,550	\$ 161,000	\$ 47,456	\$ 4,494,550	\$ -	
	\$ 17,162	\$ 2,125,591	\$ 4,591,550	\$ 161,000	\$ 47,456	\$ 4,591,550	\$ -	
<b>Available Fund Balance - EOY</b>	\$ 1,066,378	\$ 294,399	\$ (31,052)	\$ 279,391	\$ 1,058,710	\$ 964,769	\$ 995,821	

**City of Muskegon**

**Annual Budget & Quarterly Budget Reforecast - Other Funds**

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original	Comments
<b>482 State Grants Fund</b>								
<b>Available Fund Balance - BOY</b>	\$ 107,977	\$ 89,359	\$ 55,514	\$ 73,157	\$ 89,359	\$ 73,157	\$ 17,643	
<b>Means of Financing</b>								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	752	197,523	201,897	2,617	-	201,897	-	
Sales of Property	-	-	-	-	-	-	-	
Interest income	1,475	1,227	1,400	-	-	1,400	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	
	\$ 2,227	\$ 198,750	\$ 203,297	\$ 2,617	\$ -	\$ 203,297	\$ -	
<b>30936 Operating Expenditures</b>								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	4	-	-	-	
5300 Contractual Services	-	194,859	201,897	4,884	-	201,897	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ -	\$ 194,859	\$ 201,897	\$ 4,888	\$ -	\$ 201,897	\$ -	
<b>90000 Project Expenditures</b>								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	20,845	20,093	20,093	-	-	20,093	-	LOAN REPAYMENT
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 20,845	\$ 20,093	\$ 20,093	\$ -	\$ -	\$ 20,093	\$ -	
	\$ 20,845	\$ 214,952	\$ 221,990	\$ 4,888	\$ -	\$ 221,990	\$ -	
<b>Available Fund Balance - EOY</b>	\$ 89,359	\$ 73,157	\$ 36,821	\$ 70,886	\$ 89,359	\$ 54,464	\$ 17,643	

**City of Muskegon**

**Annual Budget & Quarterly Budget Reforecast - Other Funds**

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original	Comments
<b>594 Marina &amp; Launch Ramp Fund</b>								
<b>Available Cash Balance - BOY</b>	\$ 167,641	\$ 375,988	\$ 214,727	\$ 402,917	\$ 375,988	\$ 402,917	\$ 188,190	
<b>Means of Financing</b>								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	375,000	-	-	375,000	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	247,773	275,674	230,000	38,598	42,230	230,000	-	
Interest income	1,168	1,911	1,200	167	461	1,200	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	7,865	11,874	4,000	1,007	2,667	4,000	-	
	\$ 256,806	\$ 289,459	\$ 610,200	\$ 39,772	\$ 45,358	\$ 610,200	\$ -	
<b>70756 Operating Expenditures - Marina</b>								
5100 Salaries & Benefits	\$ 26,387	\$ 29,623	\$ 31,049	\$ 6,063	\$ 5,586	\$ 31,049	\$ -	
5200 Operating Supplies	13,013	9,730	8,700	3,316	3,509	8,700	-	
5300 Contractual Services	144,388	163,262	161,948	52,635	66,426	161,948	-	
5400 Other Expenses	-	39	250	-	-	250	-	
5700 Capital Outlays	2,515	1,721	22,300	4,250	-	22,300	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses (e.g. Debt Principal)	(145,003)	7,189	-	(434)	1,431	-	-	
	\$ 41,300	\$ 211,564	\$ 224,247	\$ 65,830	\$ 76,952	\$ 224,247	\$ -	
<b>70759 Operating Expenditures - Ramps</b>								
5100 Salaries & Benefits	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ -	
5200 Operating Supplies	467	2,358	1,000	897	-	1,000	-	
5300 Contractual Services	6,692	4,974	10,500	415	712	10,500	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses (e.g. Debt Principal)	-	-	-	-	-	-	-	
	\$ 7,159	\$ 7,332	\$ 12,500	\$ 1,312	\$ 712	\$ 12,500	\$ -	
<b>90000 Project Expenditures</b>								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	43,634	500,000	-	-	500,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ -	\$ 43,634	\$ 500,000	\$ -	\$ -	\$ 500,000	\$ -	
	\$ 48,459	\$ 262,530	\$ 736,747	\$ 67,142	\$ 77,664	\$ 736,747	\$ -	
<b>Available Cash Balance - EOY</b>	\$ 375,988	\$ 402,917	\$ 88,180	\$ 375,547	\$ 343,682	\$ 276,370	\$ 188,190	

**City of Muskegon**

**Annual Budget & Quarterly Budget Reforecast - Other Funds**

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original	Comments
<b>661 Equipment Fund</b>								
<b>Available Cash Balance - BOY</b>	\$ 802,987	\$ 617,235	\$ 801,917	\$ 699,089	\$ 617,235	\$ 699,089	\$ (102,828)	
<b>Means of Financing</b>								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	2,224,558	2,368,803	2,368,700	732,786	562,885	2,368,700	-	
Interest income	28,025	17,343	20,000	6,923	8,039	20,000	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	64,193	51,623	36,000	3,643	9,390	36,000	-	
	\$ 2,316,776	\$ 2,437,769	\$ 2,424,700	\$ 743,352	\$ 580,314	\$ 2,424,700	\$ -	
<b>60932 Operating Expenditures</b>								
5100 Salaries & Benefits	\$ 429,795	\$ 534,473	\$ 516,332	\$ 114,670	\$ 96,428	\$ 516,332	\$ -	
5200 Operating Supplies	901,987	831,413	848,500	153,800	175,567	848,500	-	
5300 Contractual Services	808,005	853,847	733,669	158,370	178,888	733,669	-	
5400 Other Expenses	10	-	1,500	209	-	1,500	-	
5700 Capital Outlays	466,985	207,978	771,500	166,133	14,703	815,500	44,000	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses (e.g. Debt Principal)	(104,254)	(71,796)	-	8,537	57,880	-	-	
	\$ 2,502,528	\$ 2,355,915	\$ 2,871,501	\$ 601,719	\$ 523,466	\$ 2,915,501	\$ 44,000	
<b>90000 Project Expenditures</b>								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 2,502,528	\$ 2,355,915	\$ 2,871,501	\$ 601,719	\$ 523,466	\$ 2,915,501	\$ 44,000	
<b>Available Cash Balance - EOY</b>	\$ 617,235	\$ 699,089	\$ 355,116	\$ 840,722	\$ 674,083	\$ 208,288	\$ (146,828)	

**City of Muskegon**

**Annual Budget & Quarterly Budget Reforecast - Other Funds**

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original	Comments
<b>642 Public Service Building Fund</b>								
<b>Available Cash Balance - BOY</b>	\$ 568,069	\$ 691,971	\$ 604,153	\$ 614,800	\$ 691,971	\$ 614,800	\$ 10,647	
<b>Means of Financing</b>								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	1,085,289	976,760	1,049,134	262,283	244,190	1,049,134	-	
Interest income	3,073	3,334	2,700	261	846	2,700	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	128,970	5,830	-	-	5,830	-	-	
	\$ 1,217,332	\$ 985,924	\$ 1,051,834	\$ 262,544	\$ 250,866	\$ 1,051,834	\$ -	
<b>60442 Operating Expenditures</b>								
5100 Salaries & Benefits	\$ 631,771	\$ 780,360	\$ 715,058	\$ 164,037	\$ 151,301	\$ 715,058	\$ -	
5200 Operating Supplies	29,270	34,757	31,000	3,460	15,380	31,000	-	
5300 Contractual Services	282,295	288,240	291,480	47,339	74,743	291,480	-	
5400 Other Expenses	264	2,334	750	21	1,789	750	-	
5700 Capital Outlays	44,587	59,872	50,000	8,028	1,251	50,000	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses and Adjustments (e.g. Debt Principal)	(29,697)	(102,468)	-	29,588	35,383	-	-	
	\$ 958,490	\$ 1,063,095	\$ 1,088,288	\$ 252,473	\$ 279,847	\$ 1,088,288	\$ -	
<b>90000 Project Expenditures</b>								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	134,940	-	50,000	-	-	50,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 134,940	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	
	\$ 1,093,430	\$ 1,063,095	\$ 1,138,288	\$ 252,473	\$ 279,847	\$ 1,138,288	\$ -	
<b>Available Cash Balance - EOY</b>	\$ 691,971	\$ 614,800	\$ 517,699	\$ 624,871	\$ 662,990	\$ 528,346	\$ 10,647	

**City of Muskegon**

**Annual Budget & Quarterly Budget Reforecast - Other Funds**

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original	Comments
<b>643 Engineering Services Fund</b>								
<b>Available Cash Balance - BOY</b>	\$ 79,207	\$ 27,862	\$ 54,182	\$ 36,081	\$ 27,862	\$ 36,081	\$ (18,101)	
<b>Means of Financing</b>								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	236,774	250,182	300,000	25,660	47,678	300,000	-	
Interest income	229	29	250	12	24	250	-	
Operating transfers in	75,000	75,000	13,000	-	-	13,000	-	for GF activities/support services
Other	-	-	-	-	-	-	-	
	\$ 312,003	\$ 325,211	\$ 313,250	\$ 25,672	\$ 47,702	\$ 313,250	\$ -	
<b>60447 Operating Expenditures</b>								
5100 Salaries & Benefits	\$ 164,873	\$ 182,571	\$ 220,000	\$ 45,456	\$ 31,564	\$ 220,000	\$ -	
5200 Operating Supplies	6,302	6,443	9,430	1,212	583	9,430	-	
5300 Contractual Services	143,907	110,091	90,000	14,909	28,885	90,000	-	
5400 Other Expenses	1,493	18,395	2,000	54	699	2,000	-	
5700 Capital Outlays	9,713	6,326	11,200	2,862	1,241	11,200	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses and Adjustments (e.g. Debt Principal)	16,172	(31,232)	-	17,537	3,482	-	-	
	\$ 342,460	\$ 292,594	\$ 332,630	\$ 82,030	\$ 66,454	\$ 332,630	\$ -	
<b>90000 Project Expenditures</b>								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	20,888	24,398	10,000	-	12,210	10,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 20,888	\$ 24,398	\$ 10,000	\$ -	\$ 12,210	\$ 10,000	\$ -	
	\$ 363,348	\$ 316,992	\$ 342,630	\$ 82,030	\$ 78,664	\$ 342,630	\$ -	
<b>Available Cash Balance - EOY</b>	\$ 27,862	\$ 36,081	\$ 24,802	\$ (20,277)	\$ (3,100)	\$ 6,701	\$ (18,101)	

**City of Muskegon**

**Annual Budget & Quarterly Budget Reforecast - Other Funds**

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original	Comments
<b>677 General Insurance Fund</b>								
<b>Available Cash Balance - BOY</b>	\$ 1,509,014	\$ 1,694,944	\$ 1,803,380	\$ 1,702,109	\$ 1,694,944	\$ 1,702,109	\$ (101,271)	
<b>Means of Financing</b>								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	3,195,930	3,443,861	3,760,000	919,759	803,682	3,760,000	-	
Interest income	22,710	22,402	25,000	7,362	9,166	25,000	-	
Retiree Health Reimbursement	1,050,787	1,177,563	1,140,000	163,568	129,696	1,140,000	-	
MMRMA dividend payment	-	-	-	-	-	-	-	
Operating transfers in	14,023	-	-	-	-	-	-	
Other	12,420	8,972	9,000	1,356	2,782	9,000	-	
	\$ 4,295,870	\$ 4,652,798	\$ 4,934,000	\$ 1,092,045	\$ 945,326	\$ 4,934,000	\$ -	
<b>30851 Operating Expenditures</b>								
5100 Salaries & Benefits	\$ 88,900	\$ 283,744	\$ 43,752	\$ 9,241	\$ 7,787	\$ 43,752	\$ -	
5200 Operating Supplies	-	180	200	-	-	200	-	
5300 Contractual Services	4,246,717	4,255,839	4,900,000	996,457	1,134,350	4,900,000	-	
5400 Other Expenses	6,357	10,433	10,000	2,735	980	10,000	-	
5700 Capital Outlays	425	-	2,645	-	-	2,645	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses and Adjustments (e.g. Debt Principal)	(232,459)	95,437	327,000	281,869	258,914	327,000	-	Addtl OPEB contribution for FY2017
	\$ 4,109,940	\$ 4,645,633	\$ 5,283,597	\$ 1,290,302	\$ 1,402,031	\$ 5,283,597	\$ -	
<b>90000 Project Expenditures</b>								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 4,109,940	\$ 4,645,633	\$ 5,283,597	\$ 1,290,302	\$ 1,402,031	\$ 5,283,597	\$ -	
<b>Available Cash Balance - EOY</b>	\$ 1,694,944	\$ 1,702,109	\$ 1,453,783	\$ 1,503,852	\$ 1,238,239	\$ 1,352,512	\$ (101,271)	

**City of Muskegon**

**Annual Budget & Quarterly Budget Reforecast - Other Funds**

	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original	Comments
<b>590 Sewer Fund</b>								
<b>Available Cash Balance - BOY</b>	\$ 3,545,607	\$ 2,339,749	\$ 1,357,166	\$ 1,428,302	\$ 2,339,749	\$ 1,428,302	\$ 71,136	
<b>Means of Financing</b>								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	474,681	765,363	1,000,000	-	118,165	1,000,000	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	6,240,189	6,129,352	7,500,000	2,026,210	1,459,179	7,500,000	- 1.49 multiplier x county rate FY17	
Interest income	16,106	10,413	15,000	495	2,885	15,000	-	
Repayment of DDA advance	-	-	-	-	-	-	-	
Operating transfers in	-	-	-	-	-	-	-	
Bond Proceeds	-	-	300,000	-	-	300,000	-	
Other	139,834	185,171	140,000	45,969	45,100	140,000	-	
	\$ 6,870,810	\$ 7,090,299	\$ 8,955,000	\$ 2,072,674	\$ 1,625,329	\$ 8,955,000	\$ -	
<b>30548 Operating Expenditures Administration</b>								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	297,398	438,534	437,298	93,362	93,747	437,298	-	
5400 Other Expenses	16,215	8,969	12,000	-	-	12,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses and Adjustments (e.g. Debt Principal)	(17,927)	(258,944)	-	1,210,567	(75,772)	-	-	
	\$ 295,686	\$ 188,559	\$ 449,298	\$ 1,303,929	\$ 17,975	\$ 449,298	\$ -	
<b>60559 Operating Expenditures Maintenance</b>								
5100 Salaries & Benefits	\$ 519,321	\$ 699,023	\$ 781,472	\$ 167,043	\$ 116,508	\$ 781,472	\$ -	
5200 Operating Supplies	45,428	88,129	55,390	19,379	3,470	55,390	-	
5300 Contractual Services	362,351	393,649	440,654	134,306	85,543	440,654	-	
5400 Other Expenses	31,794	17,960	23,000	6,760	-	23,000	-	
5700 Capital Outlays	4,770	4,571	5,900	580	2,337	5,900	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ 963,664	\$ 1,203,332	\$ 1,306,416	\$ 328,068	\$ 207,858	\$ 1,306,416	\$ -	
<b>60557 Operating Expenditures Treatment</b>								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	6,210,557	5,749,839	6,000,000	947,703	946,470	6,000,000	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ 6,210,557	\$ 5,749,839	\$ 6,000,000	\$ 947,703	\$ 946,470	\$ 6,000,000	\$ -	
<b>90000 Project Expenditures</b>								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	606,761	860,016	1,300,000	2,823	309,423	1,300,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 606,761	\$ 860,016	\$ 1,300,000	\$ 2,823	\$ 309,423	\$ 1,300,000	\$ -	
	\$ 8,076,668	\$ 8,001,746	\$ 9,055,714	\$ 2,582,523	\$ 1,481,726	\$ 9,055,714	\$ -	
<b>Available Cash Balance - EOY</b>	\$ 2,339,749	\$ 1,428,302	\$ 1,256,452	\$ 918,453	\$ 2,483,352	\$ 1,327,588	\$ 71,136	

<b>City of Muskegon</b>									
<b>Annual Budget &amp; Quarterly Budget Reforecast - Other Funds</b>									
	Actual 2015	Actual 2016	Original Budget Estimate FY2017	Actual to Date 9/30/16	Actual to Date 9/30/15	1Q Reforecast FY2017	Increase (Decrease) From Original	Comments	
<b>591 Water Fund</b>									
<b>Available Cash Balance - BOY</b>	\$ 2,656,611	\$ 3,146,513	\$ 3,630,472	\$ 3,379,692	\$ 3,146,513	\$ 3,379,692	\$ (250,780)		
<b>Means of Financing</b>									
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Federal & state grants	-	-	-	-	-	-	-		
State shared revenue	-	-	-	-	-	-	-		
Charges for services - City	3,565,258	3,271,984	3,499,250	1,099,904	872,373	3,499,250	-		
Charges for services - Wholesale	2,247,573	3,590,703	3,600,000	1,379,280	1,115,374	3,600,000	-		
Maintenance services - Township	185,399	119,509	155,000	18,323	11,803	155,000	-		
Interest income	12,605	13,363	11,000	1,255	3,199	11,000	-		
Lease of facilities	165,445	190,370	173,000	29,037	45,109	173,000	-		
Repayment of DDA advance	-	-	-	-	-	-	-		
Operating transfers in	-	-	-	-	-	-	-		
Other	222,994	318,427	170,000	53,771	73,360	170,000	-		
	\$ 6,399,274	\$ 7,504,356	\$ 7,608,250	\$ 2,581,570	\$ 2,121,218	\$ 7,608,250	\$ -		
<b>30548 Operating Expenditures Administration</b>									
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
5200 Operating Supplies	-	-	-	-	-	-	-		
5300 Contractual Services	525,923	897,399	932,085	211,108	202,930	932,085	-		
5400 Other Expenses	10,800	5,981	17,000	-	-	17,000	-		
5700 Capital Outlays	-	-	-	-	-	-	-		
5900 Other Financing Uses	292,087	258,604	246,500	78,222	84,473	246,500	-	Water System Bond Interest	
Other Cash Uses and Adjustments (e.g. Debt Principal)	977,712	1,731,091	1,405,000	1,075,096	1,139,319	1,405,000	-	Water System Bond Principal	
	\$ 1,806,522	\$ 2,893,075	\$ 2,600,585	\$ 1,364,426	\$ 1,426,722	\$ 2,600,585	\$ -		
<b>60559 Operating Expenditures Maintenance</b>									
5100 Salaries & Benefits	\$ 978,339	\$ 1,078,047	\$ 1,064,918	\$ 260,122	\$ 213,090	\$ 1,064,918	\$ -		
5200 Operating Supplies	245,340	224,085	231,500	70,733	70,320	231,500	-		
5300 Contractual Services	430,854	375,383	410,501	113,863	104,309	410,501	-		
5400 Other Expenses	44,867	129,850	139,500	16,151	26,790	139,500	-		
5700 Capital Outlays	11,542	7,000	13,500	4,706	3,399	13,500	-		
5900 Other Financing Uses	-	-	-	-	-	-	-		
	\$ 1,710,942	\$ 1,814,365	\$ 1,859,919	\$ 465,575	\$ 417,908	\$ 1,859,919	\$ -		
<b>60558 Operating Expenditures Filtration</b>									
5100 Salaries & Benefits	\$ 671,659	\$ 780,529	\$ 825,235	\$ 179,456	\$ 141,622	\$ 825,235	\$ -		
5200 Operating Supplies	217,774	291,263	315,000	88,285	50,394	315,000	-		
5300 Contractual Services	534,397	648,968	840,000	89,108	133,681	840,000	-		
5400 Other Expenses	3,603	4,907	6,500	451	851	6,500	-		
5700 Capital Outlays	59,027	44,454	53,000	12,789	24,160	53,000	-		
5900 Other Financing Uses	-	-	-	-	-	-	-		
Replacement Reserve - DWRF	-	-	-	-	-	-	-		
	\$ 1,486,460	\$ 1,770,121	\$ 2,039,735	\$ 370,089	\$ 350,708	\$ 2,039,735	\$ -		
<b>90000 Project Expenditures</b>									
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
5300 Contractual Services	905,448	793,616	1,080,000	31,115	404,226	1,052,000	(28,000)		
5700 Capital Outlays	-	-	-	-	-	-	-		
	\$ 905,448	\$ 793,616	\$ 1,080,000	\$ 31,115	\$ 404,226	\$ 1,052,000	\$ (28,000)		
	\$ 5,909,372	\$ 7,271,177	\$ 7,580,239	\$ 2,231,205	\$ 2,599,564	\$ 7,552,239	\$ (28,000)		
<b>Available Cash Balance - EOY</b>	\$ 3,146,513	\$ 3,379,692	\$ 3,658,483	\$ 3,730,057	\$ 2,668,167	\$ 3,435,703	\$ (222,780)		

City of Muskegon Quarterly Budget Reforecast FY 2016-17							
	Responsibility	2016-17 Budgeted Projects (Including Carryover Amounts From Prior FY) Original	2016-17 Budgeted Projects (Including Carryover Amounts From Prior FY) 1Q Reforecast	2016-17 Estimated Project Grant Revenue Original	2016-17 Estimated Project Grant Revenue 1Q Reforecast	Grant Year	Comments
<b>BUDGETED MAJOR CAPITAL PROJECTS</b>							
<b>101</b>	<b>General Fund</b>						
	VOIP Phone System	Maurer	\$ 20,000	\$ 20,000	\$ -	\$ -	FY17 is year 5 of 5 annual payments, 0% interest
	ADA Compliance, Various Locations	AI-Shatel	15,000	15,000			Federal agreement
	Street Lights Conversion to LED, Consumers	AI-Shatel	270,000	270,000			deposit to convert street lights by C.E.; comm. Discussed 1/28/16
	Beukema Park, building improvements	AI-Shatel	20,000	20,000	-	-	
	Parks Reservation System	AI-Shatel	-	15,000	-	-	new system to enhance customer service
			325,000	340,000	-	-	
<b>202</b>	<b>Major Streets</b>						
	MDOT Projects	AI-Shatel	40,000	-	-	-	payments on various State projects that are completed but not finalized
	US - 31 BR	AI-Shatel	20,000	20,000			US-31 BR, Sherman to Shoreline Dr.-carry over from 14/15
91208	Latimer, Port City Blvd. to Black Creek	AI-Shatel	20,000	-	-	-	Design in FY14/15, construction in FY15/16
	Musketawa Trail Connection (Keating to Black Creek)	AI-Shatel	235,000	235,000	235,000	235,000	moved from state grants fund with additional new money (federal)- carryover from 15/16
	Street Lights Removal	AI-Shatel	25,000	-			charged cost to GF streetlights cost center (60448)
91413	Laketon Ave. Nevada to Lakeshore Dr.	AI-Shatel	1,000,000	1,000,000	-	-	continuation from 15/16, grant money of \$400,000 accounted for in 15/16...match from bonds
	Laketon Ave. Getty to Creston	AI-Shatel	1,800,000	1,800,000	1,150,000	1,150,000	\$759,000 STP grant and potential \$400,000 from HPP local match from bonds
	Glenside, Sherman to Glen	AI-Shatel	240,000	240,000			mill and resurfacing using bonds
	Hackley, Seaway to Park; joint project with MHTS	AI-Shatel		70,000			
	Traffic studies	AI-Shatel	20,000	20,000	-	-	
			3,400,000	3,385,000	1,385,000	1,385,000	
<b>203</b>	<b>Local Streets</b>						
	Monroe, 5th to 4th	AI-Shatel	45,000	15,000			continuation from 15/16. Street portion of WM replacement
91609	Hartford/Diana/Pine	AI-Shatel	65,000	65,000	35,000	35,000	CDBG funding for FY2016-17; as part of WM upgrades
			110,000	80,000	35,000	35,000	
<b>264</b>	<b>Criminal Forfeiture Fund</b>						
	Tactical Video Investigation, interview equipment	J. Lewis	13,500	13,500	-	-	additional equipment

<b>City of Muskegon</b>							
<b>Quarterly Budget Reforecast FY 2016-17</b>							
	Responsibility	2016-17 Budgeted Projects (Including Carryover Amounts From Prior FY) Original	2016-17 Budgeted Projects (Including Carryover Amounts From Prior FY) 1Q Reforecast	2016-17 Estimated Project Grant Revenue Original	2016-17 Estimated Project Grant Revenue 1Q Reforecast	Grant Year	Comments
<b>BUDGETED MAJOR CAPITAL PROJECTS</b>							
		13,500	13,500	-	-		
<b>404</b>	<b>Public Improvement Fund</b>						
	Playground Equipment at P.M.	AI-Shatel	367,800	367,800	220,700		If grant is awarded. Decision was made by Commission to hold off and apply for grant
	Neighborhood Housing Program	Peterson	850,000	850,000			FY17 construction of 5 new houses in neighborhoods
	Port security boat	J. Lewis	369,000	369,000	282,000	282,000	FY17 only if grant is received
	L.C. Walker Arena general work (heating/cooling/structure)	Peterson	1,400,000	1,400,000			bond financing to be used for project costs
	Arena Annex Capital Improvements	Peterson	150,000	150,000			bond financing to be used for project costs
	Parking lot - N.W. corner of Jefferson/Clay	AI-Shatel	200,000	200,000			bond financing to be used for project costs
	Fire Department Rescue Truck	J. Lewis	680,000	680,000	618,000	618,000	FY17 only if grant is received, replaces Rescue Truck 71
	Fire Department, AFG Equipment	J. Lewis	91,700	91,700	83,370	83,370	FY17 only if grant is received, Life Pak & standalone generator
	Fire Department Equipment	J. Lewis	26,300	26,300			
	Commercial/Industrial Demolitions	Brubaker-Clarke	300,000	300,000			Blight fight efforts
	Fire Department - Gear	J. Lewis	<u>59,750</u>	<u>59,750</u>	<u>-</u>	<u>-</u>	Four Season Air Craft, reduced the amount used for different equipment in 15/16
			4,494,550	4,494,550	1,204,070	1,204,070	
<b>590</b>	<b>Sewer</b>						
	Sewer Rehabilitation Project (Various Projects)	AI-Shatel	300,000	195,000	-	-	various sewer major repairs/emergencies, use this fund for S-2 project
91609	Hartford/Diana/Pine	AI-Shatel		75,000			
91413	Laketon Ave. Nevada to Lakeshore Dr.	AI-Shatel		30,000			
	SAW Grant	AI-Shatel	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>	carry over from 14/15
			1,300,000	1,300,000	1,000,000	1,000,000	
<b>591</b>	<b>Water</b>						
	SCAD Migration Project	AI-Shatel	175,000	175,000	-	-	instrumentation upgrade, continuation from 15/16
	Harvey Pump Repair, # 2	AI-Shatel	30,000	30,000	-	-	repair of second pump.
	Repair & add membrane to 2 of 4 clear wells @ plant	AI-Shatel	250,000	250,000			
	Repair switch gear for HSP	AI-Shatel		30,000			as per Filtration Plant Superintendent's request
	Develop Asset Management plan	AI-Shatel	35,000	35,000			50-50 between distribution & treatment

<b>City of Muskegon</b>								
<b>Quarterly Budget Reforecast FY 2016-17</b>								
		<b>Responsibility</b>	<b>2016-17 Budgeted Projects (Including Carryover Amounts From Prior FY) Original</b>	<b>2016-17 Budgeted Projects (Including Carryover Amounts From Prior FY) 1Q Reforecast</b>	<b>2016-17 Estimated Project Grant Revenue Original</b>	<b>2016-17 Estimated Project Grant Revenue 1Q Reforecast</b>	<b>Grant Year</b>	<b>Comments</b>
<b>BUDGETED MAJOR CAPITAL PROJECTS</b>								
	Replace High Service Valve @ filtration	AI-Shatel	70,000	70,000				
	Repair & add membrane to 2 of 4 cells @ Harvey	AI-Shatel	120,000	120,000				
	Distribution Reliability Study	AI-Shatel	25,000	25,000	-	-		continuation
	Laketon, Nevada to Lakeshore Dr.	AI-Shatel	50,000	75,000	-	-		increased allocated WM
	Laketon, Getty to Creston	AI-Shatel	50,000	50,000				
91609	Hartford/Diana/Pine	AI-Shatel	150,000	150,000	-	-		Water Main Replacements, Various Locations & 2" & 4"
	Monroe, 5th to 4th	AI-Shatel	105,000	22,000				continuation from 16, only \$22,000 in 17
	GIS Update and Maintenance	AI-Shatel	<u>20,000</u>	<u>20,000</u>	-	-		County licensing & map maintenance
			1,080,000	1,052,000	-	-		
<b>594</b>	<b>Marina</b>							
	Docks & Building Improvements (office, bathroom)	AI-Shatel	<u>500,000</u>	<u>500,000</u>	<u>375,000</u>	<u>375,000</u>	FY17	contingent upon receiving grant - no grant - no project
			500,000	500,000	375,000	375,000		
<b>642</b>	<b>PSB</b>							
	PSB Improvements, including possible Eng. Evaluation of building	AI-Shatel	<u>50,000</u>	<u>50,000</u>	-	-		
			50,000	50,000	-	-		
<b>643</b>	<b>Engineering Services</b>							
	Intergovernmental Engineering Work	AI-Shatel	<u>10,000</u>	<u>10,000</u>	-	-		
			10,000	10,000	-	-		
<b>661</b>	<b>Equipment Fund</b>							
20/Quant	<i>Non-Vehicular Equipment:</i>							
1	Spreader, parks	AI-Shatel		15,000				added, will be used for spreading fertilizer
1	Baech Cleaner	AI-Shatel	45,000	44,000				replaces old machine
1	Leaf Sucker	AI-Shatel	15,000	28,000				price was much higher than anticipated at original budget time
1	Fuel System upgrade @ DPW	AI-Shatel	17,000	25,000				price was much higher than anticipated at original budget time
2	Salt Boxes	AI-Shatel	20,000	38,000				replaces old Larson boxes

City of Muskegon Quarterly Budget Reforecast FY 2016-17								
		Responsibility	2016-17 Budgeted Projects (Including Carryover Amounts From Prior FY) Original	2016-17 Budgeted Projects (Including Carryover Amounts From Prior FY) 1Q Reforecast	2016-17 Estimated Project Grant Revenue Original	2016-17 Estimated Project Grant Revenue 1Q Reforecast	Grant Year	Comments
<b>BUDGETED MAJOR CAPITAL PROJECTS</b>								
	various small equipment	AI-Shatel	30,000	30,000	-	-		
1	Riding Mower	AI-Shatel	<u>7,500</u>	<u>7,500</u>	-	-		Cemetery
			134,500	187,500	-	-		
5746	<i>Communications Equipment:</i>							
	various items to outfit new cruisers	AI-Shatel	<u>20,000</u>	<u>20,000</u>	-	-		
			20,000	20,000	-	-		
5730	<i>Vehicles:</i>							
3	Police Cruisers	AI-Shatel	90,000	82,000	-	-		Includes police package outfitting
2	Detective cars	AI-Shatel	47,000	47,000				
2	3/4 ton trucks - fire department- 4x4	AI-Shatel	64,000	62,000				
1	3/4 ton truck for DPW- 2x4	AI-Shatel	25,000	25,000				
1	backhoe	AI-Shatel	111,000	112,000				carry over
2	Plow Truck	AI-Shatel	<u>280,000</u>	<u>280,000</u>	-	-		one carry over and one for this year, approval by commission was issued but truck will not be paid for
			<u>617,000</u>	<u>608,000</u>	-	-		
	Total Equipment Fund		771,500	815,500	-	-		
			<u>\$ 12,041,050</u>	<u>\$ 12,027,050</u>	<u>\$ 3,999,070</u>	<u>\$ 3,999,070</u>		

Date: 11/22/16

To: Honorable Mayor and City Commissioners

From: DPW/Equipment

RE: Commercial Chemical Spreader/Sprayer

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**SUMMARY OF REQUEST:**

Authorize staff to purchase one (1) Z Max Commercial Spreader/Sprayer from SiteOne Landscape Supply, lowest qualified bidder with a bid price of \$11,455.00 (the other bid was submitted by LT Rich Products for \$11,455.77). This request is contingent upon 1<sup>st</sup> quarter budget reforecast approval.

**FINANCIAL IMPACT:**

\$11,455.00

**BUDGET ACTION REQUIRED:**

None. Amount is what was budgeted.

**STAFF RECOMMENDATION:**

Authorize staff to purchase one (1) Z Max Commercial Chemical Spreader/Sprayer.



Commission Meeting Date: November 22, 2016

Date: November 17, 2016  
To: Honorable Mayor and City Commissioners  
From: Planning & Economic Development  
RE: Transfer of the Commercial Rehabilitation Exemption Certificate  
– 316 Morris Ave.

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**SUMMARY OF REQUEST:**

The Hinman Company was approved for a Commercial Rehabilitation Exemption Certificate in 2013 and the certificate was applied to the entire building. However, the project only included the rehabilitation of floors one through five and did not include floors six and seven. The certificate was approved for 10 years and the company did invest the \$450,000 in upgrades as described in the application. The company would like to transfer the Commercial Rehabilitation Exemption Certificate (#C2013-011) from the entire building (floors 1-7) to floors one through five. This will allow them to apply for a Neighborhood Enterprise Zone Certificate for floors six and seven for their apartment project. Currently, they would not be able to apply for a Neighborhood Enterprise Zone Certificate because there is already an abatement on floors six and seven and the Michigan Economic Development Corporation does not allow multiple tax abatements at the same location.

**FINANCIAL IMPACT:**

The transfer would allow for the company to apply for a Neighborhood Enterprise Zone.

**BUDGET ACTION REQUIRED:**

None

**STAFF RECOMMENDATION:**

Approval of the Commercial Rehabilitation Exemption Certificate transfer.

**COMMITTEE RECOMMENDATION:**

None

Resolution No. \_\_\_\_\_

**MUSKEGON CITY COMMISSION**

RESOLUTION TRANSFERRING A COMMERCIAL REHABILITATION EXEMPTION CERTIFICATE  
(#C2013-011)  
***Hinman Lake, LLC***

WHEREAS, pursuant to P.A. 210 of 2005 as amended, after duly noticed public hearing held on January 22, 2013, this Commission by resolution established a Commercial Rehabilitation District as requested by Hinman Lake, LLC for the building at 316 Morris Ave, Muskegon, Michigan 49442; and

WHEREAS, pursuant to P.A. 210 of 2005 as amended, after duly noticed public hearing held on August 27, 2013, this Commission by resolution approved a Commercial Rehabilitation Exemption Certificate as requested by Hinman Lake, LLC for the building at 316 Morris Ave, Muskegon, Michigan 49442; and

WHEREAS, the Commercial Rehabilitation Certificate was issued on December 16, 2013, by the Michigan State Tax Commission (#C2013-011); and

WHEREAS, the project included the rehabilitation of floors one through five and did not include floors six and seven; and

WHEREAS, Hinman Lake, LLC has requested in writing that they would like to transfer the Commercial Rehabilitation Exemption Certificate (#C2013-011) from the entire seven-story building located at 316 Morris Ave, Muskegon, to condo units one through five (i.e. floors 1-5) at 316 Morris Ave, Muskegon; and

NOW, THEREFORE, BE IT RESOLVED by the Muskegon City Commission of the City of Muskegon, Michigan that the Commercial Rehabilitation Exemption Certificate (#C2013-011) shall be transferred from the entire seven-story building located at 316 Morris Ave, Muskegon, to condo units one through five (i.e. floors 1-5) at 316 Morris Ave, Muskegon.

Adopted this 22nd Day of November, 2016.

Ayes:

Nays:

Absent:

BY: \_\_\_\_\_  
Stephen J. Gawron  
Mayor

ATTEST: \_\_\_\_\_  
Ann Meisch  
Clerk

CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Muskegon City Commission, County of Muskegon, Michigan, at a regular meeting held on November 22, 2016.

---

Ann Meisch  
Clerk

**CITY OF MUSKEGON**

**CONTRACT FOR TAX ABATEMENT**

**Act 210 Public Acts of 2005**

AGREEMENT between CITY OF MUSKEGON, a municipal corporation of 933 Terrace Street, Muskegon, Michigan 49441, (“City”) and Hinman Lake, LLC (“Company”).

**Recitals:**

A. The Company has applied to City for the issuance of a Commercial Rehabilitation Exemption Certificate pursuant to the provisions of Act 210 of the Public Acts of 2005, as amended.

B. The City has determined that it is in the best interests of the taxpayers, property owners and residents of the City that this Agreement be approved and executed prior to the issuance of the requested certificate, and the City deems this Contract, together with the conditions set forth in the said Act to constitute a necessary element in the City’s determination whether or not to issue the certificate.

C. The Company intends to install the project set forth in its application (“project”) which it believes qualifies for the issuance of the certificate.

D. The City, provided this Agreement is executed, will determine whether to issue the certificate based upon the potential for the production of permanent jobs, the continuation or increase of economic activity, planning and zoning considerations and the City’s general plan and intentions regarding economic development. In addition to the City policy considerations and predictions that the Company’s proposed district and certificate benefit the community in those ways, the City has further determined that the contractual commitments made by the Company to thereby assist the community shall be binding on the Company and necessary to continue the tax exemption made possible by the certificate.

NOW THEREFORE THE PARTIES AGREE:

1. **COMPANY AGREEMENT.** The Company irrevocably commits to the investment, job retention and job creation promises made in its application, a copy of which is attached hereto and incorporated herein. In particular the Company agrees:

1.1 That 100% of the jobs shall be filled and in existence with full-time employees by a date no later than two (2) years from the date of the granting of the certificate by the State Tax Commission.

1.2 The Company, by the end of two (2) years from the date of the grant of the certificate by the State Tax Commission shall have completed the investment of \$450,000 in real property improvements as shown in the application.

1.3 That the improvements to receive the tax abatement treatment shall be completed on or before the date two (2) years from the date of granting of the certificate by the State Tax Commission.

1.4 The Company shall pay its specific taxes required by the act in a timely manner, and shall not delay payments so as to incur any penalties or interest.

1.5 The Company shall not appeal the valuation of any real or personal property at the facility to the Michigan Tax Tribunal or the State Tax Commission.

1.6 The Company shall fully cooperate with the City representatives in supplying all requested and required documentation regarding jobs, investment, the meeting of all goals and the timely installation and utilization of equipment and improvements. The City shall be entitled to inspect at reasonable hours the Company's premises where the said improvements and equipment have been installed and where the said jobs are performed.

1.7 The Company shall maintain, during the entire period for which the tax abatement is granted, the level of jobs, production and utilization of the improvements and equipment at the site where the district has been created and for which the tax exemption has been granted.

1.8 The Company shall not cause or fail to cure the release of any hazardous substance, or the violation of any environmental law on its premises in the City. It shall report any releases to the appropriate governmental authority in a timely and complete manner, and provide copies of said report documentation to the City. It shall comply with all orders and actions of any governmental agency having authority.

1.9 The Company shall maintain the improvements so as to minimize physical or functional obsolescence.

1.10 The Company shall continue to operate its business location in the City, containing the same number of and type of jobs, for the term of the certificate.

2. **AGREEMENT BY THE CITY.** Provided this contract has been executed and further provided all applications to create the district and achieve the Commercial Rehabilitation Exemption Certificate have been properly filed, the City shall, in a timely manner, determine in a public meeting to create the district and receive, process, and approve thereafter the Company's application for a Commercial Rehabilitation Exemption Certificate. The City may consider this contract in a meeting separate from and prior to the meeting in which the City considers the creation of the district and

approval of the application for certificate. Further, the City shall require the submission of this contract signed by the Company together with its applications, before creating the district.

3. **EVENTS OF DEFAULT.** The following actions or failures to comply shall be considered events of default by the Company:

3.1 Failure to meet any of the commitments set forth above.

3.2 The closing of the Company's facilities in the City. Closing shall mean for purpose of this Agreement, the elimination of substantially all the jobs created or retained thereby, which are set forth in the Company's application.

3.3 Failure to afford to the City the documentation and reporting required.

3.4 The failure to create or retain jobs, or expend the funds on improvements as represented in the application within the times required hereby.

3.5 The bankruptcy or insolvency of the Company.

3.6 The failure to pay any and all taxes and assessments levied on the Company's property or any other taxes, local, state or federal, including but not limited to City income taxes and the withholding of said City income taxes from employees as required by the City Income Tax Ordinance.

3.7 The performance or omission of any act which would lead to revocation under MCLA 207.565, being §15 of the Act.

3.8 The violation of any provisions, promises, commitments, considerations or covenants of this Agreement.

4. **REMEDIES ON DEFAULT.** In the event of any of the above defaults the City shall have the following remedies which it may invoke without notice, except as may be reasonably required by the Company's rights to due process:

4.1 In the event of closing as determined after investigation of the facts and a public hearing, the Company shall be immediately liable for penalties to be paid forthwith to the city as determined as follows:

4.1.1 The Company shall pay to the City for prorata distribution to the taxing units experiencing the abatement, an amount equal to the difference between the commercial exemption property tax which it has paid, and the total property taxes to the relevant taxing units which it would have paid, given its installations of improvements and equipment, during the years for which the certificate was in effect.

4.1.2 Immediate Revocation. The Company hereby consents to revocation of the Commercial Rehabilitation Exemption Certificate before the State Tax Commission, without hearing, and the City shall submit a copy of this Agreement to the State Tax Commission in connection with its revocation procedure, giving notice that the default has occurred and immediate revocation should occur.

4.2 In the event the improvements have not been installed before the two (2) year period, in addition to the revocation procedures before the State Tax Commission, the abatement should immediately be reduced by the City proportionately, and any installations which have not been finished at the end of said two (2) year period shall not be eligible for the abatement thereafter and shall be placed on the regular tax roll.

4.3 Job Creation and Retention. In the event the promised number of jobs have not been created or retained at the end of the two (2) years after the grant of the certificate by the State Tax Commission, the abatement shall be proportionately reduced.

4.4 For other violations of this Agreement or for actions or omissions by the Company amounting to grounds for revocation by statute, the City shall recommend to the State Tax Commission immediate revocation of the certificate.

4.5 Special Assessment. For any amount due to be paid to the City, under this Section 4, the Company consents that the City shall have a personal action against the Company for the said amount, and in addition, cumulatively, and not by election, the City shall have a special assessment lien on all the property of the Company personal and real, located in the City, for the collection of the amounts due as and in the manner of property taxes and in such case the collection of the said special assessment shall be accomplished by addition by the City to the Company's property tax statement regularly rendered.

5. Governing Law. This Agreement shall be construed and enforced in accordance with the laws of the State of Michigan applicable to contracts made and to be performed within the State of Michigan.

6. Counterparts. This Agreement may be executed in one or more counterparts. Notwithstanding such execution all such counterparts shall constitute one and the same Agreement.

7. Benefit. This Agreement shall be binding upon and inure to the benefit of the respective parties, their successors and personal representatives.

8. Effective Date. This Agreement shall be effective on the date the State of Michigan Tax Commission grants the company at Commercial Rehabilitation Exemption Certificate.

CITY OF MUSKEGON

By \_\_\_\_\_  
Stephen J. Gawron, Mayor

Date \_\_\_\_\_

and \_\_\_\_\_  
Ann Meisch, Clerk

Date \_\_\_\_\_

By \_\_\_\_\_

Its \_\_\_\_\_

Date \_\_\_\_\_

Commission Meeting Date: November 22, 2016

Date: November 17, 2016  
To: Honorable Mayor and City Commissioners  
From: Planning & Economic Development  
RE: Revocation of a portion of the Commercial Rehabilitation  
Exemption Certificate – 316 Morris Ave.

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**SUMMARY OF REQUEST:**

In order to apply for the Neighborhood Enterprise Zone Certificate for floors six and seven, the Commercial Rehabilitation Exemption Certificate must be revoked on these floors.

**FINANCIAL IMPACT:**

The revocation would allow for the company to apply for a Neighborhood Enterprise Zone.

**BUDGET ACTION REQUIRED:**

None

**STAFF RECOMMENDATION:**

Approval of the revocation of a portion of the Commercial Rehabilitation Exemption Certificate.

**COMMITTEE RECOMMENDATION:**

None

Resolution No. \_\_\_\_\_

**MUSKEGON CITY COMMISSION**

RESOLUTION REVOKING A PORTION OF A COMMERCIAL REHABILITATION EXEMPTION  
CERTIFICATE (#C2013-011)  
***Hinman Lake, LLC***

WHEREAS, pursuant to P.A. 210 of 2005 as amended, after duly noticed public hearing held on January 22, 2013, this Commission by resolution established a Commercial Rehabilitation District as requested by Hinman Lake, LLC for the building at 316 Morris Ave, Muskegon, Michigan 49442; and

WHEREAS, pursuant to P.A. 210 of 2005 as amended, after duly noticed public hearing held on August 27, 2013, this Commission by resolution approved a Commercial Rehabilitation Exemption Certificate as requested by Hinman Lake, LLC for the building at 316 Morris Ave, Muskegon, Michigan 49442; and

WHEREAS, the Commercial Rehabilitation Certificate was issued on December 16, 2013, by the Michigan State Tax Commission (#C2013-011); and

WHEREAS, the project included the rehabilitation of floors one through five and did not include floors six and seven; and

WHEREAS, on October 24, 2016, Hinman Lake, LLC requested in writing that they would like to transfer the Commercial Rehabilitation Exemption Certificate (#C2013-011) from the entire seven-story building located at 316 Morris Ave, Muskegon, to condo units one through five (i.e. floors 1-5) at 316 Morris Ave, Muskegon and to also revoke a portion of the Commercial Rehabilitation Exemption Certificate (#C2013-011), specifically condo units six and seven (i.e. floors 6-7); and

WHEREAS, on November 22, 2016, this Commission by resolution approved the transfer of the Commercial Rehabilitation Exemption Certificate (#C2013-011) from the entire seven-story building located at 316 Morris Ave, Muskegon, to condo units one through five (i.e. floors 1-5) at 316 Morris Ave, Muskegon; and

NOW, THEREFORE, BE IT RESOLVED by the Muskegon City Commission of the City of Muskegon, Michigan that a portion of the Commercial Rehabilitation Exemption Certificate (#C2013-011), specifically condo units six and seven (i.e. floors 6-7), at 316 Morris Ave, Muskegon, shall be revoked.

Adopted this 22nd Day of November, 2016.

Ayes:

Nays:

Absent:

BY: \_\_\_\_\_  
Stephen J. Gawron  
Mayor

ATTEST: \_\_\_\_\_  
Ann Meisch  
Clerk

CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Muskegon City Commission, County of Muskegon, Michigan, at a regular meeting held on November 22, 2016.

\_\_\_\_\_  
Ann Meisch  
Clerk

Commission Meeting Date: November 22, 2016

Date: November 17, 2016  
To: Honorable Mayor and City Commissioners  
From: Planning & Economic Development  
RE: Approval of a Neighborhood Enterprise Zone Certificate – 316  
Morris Ave

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**SUMMARY OF REQUEST:**

An application for a Neighborhood Enterprise Zone Certificate has been received from Hinman Lake, LLC for the conversion of offices to apartments on the sixth and seventh floors of their building at 316 Morris Ave. The estimated project cost is \$1,777,200 and will include 20 market rate apartments. The property was approved as a Neighborhood Enterprise Zone District on September 13, 2016. The applicant has met local and state requirements for the issuance of the NEZ certificate.

**FINANCIAL IMPACT:**

The taxes on floors six and seven will be frozen at the pre-rehabilitated rate for 12 years, with a three year phase out (they will receive 75% of the abatement in year 10, 50% in year 11 and 25% in year 12).

**BUDGET ACTION REQUIRED:**

None

**STAFF RECOMMENDATION:**

Approval of the NEZ certificate.

**COMMITTEE RECOMMENDATION:**

None

**Resolution No. \_\_\_\_\_**

**MUSKEGON CITY COMMISSION**

**RESOLUTION TO APPROVE THE ISSUANCE  
OF A NEIGHBORHOOD ENTERPISE ZONE CERTIFICATE**

WHEREAS, an application for a Neighborhood Enterprise Zone Certificate for a rehabilitation facility has been filed with the City Clerk by Hinman Lake, LLC to rehabilitate floors six and seven in their building from commercial to residential apartments at 316 Morris Ave in the "Terrace Plaza" Neighborhood Enterprise Zone District, and;

WHEREAS, the Neighborhood Enterprise Zone Certificate will only be applied to floors six and seven of the building at 316 Morris Ave, and;

WHEREAS, the applicant has satisfied both the local and state eligibility criteria for a Neighborhood Enterprise Zone Certificate;

WHEREAS, the Neighborhood Enterprise Zone Certificate has been approved for twelve (12) years;

NOW, THEREFORE, BE IT RESOLVED that the application for a Neighborhood Enterprise Zone Certificate for the rehabilitation facility for apartments on the sixth and seventh floor at 316 Morris Ave by Hinman Lake, LLC be approved.

Adopted this 22nd day of November, 2016.

**Ayes:**

**Nays:**

**Absent:**

By: \_\_\_\_\_  
Stephen J. Gawron, Mayor

Attest: \_\_\_\_\_  
Ann Meisch  
City Clerk

CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Commission of the City of Muskegon, County of Muskegon, Michigan at a regular meeting held on November 22, 2016.

By: \_\_\_\_\_

Ann Meisch  
City Clerk

Date: November 22, 2016  
To: Honorable Mayor and City Commissioners  
From: Frank Peterson, City Manager  
RE: Adopt a Resolution of Intent Regarding  
Recreational Authority

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**SUMMARY OF REQUEST:** To express the intent of the City of Muskegon to establish a recreational authority within the County of Muskegon and to appoint a representative of the City of Muskegon to join with the representatives from other like-minded municipalities to form a steering committee to prepare articles of incorporation for such a recreational authority, which would include the City of Muskegon within its territory.

**FINANCIAL IMPACT:** None at this time.

**BUDGET ACTION REQUIRED:** None at this time.

**STAFF RECOMMENDATION:** To adopt the resolution expressing the intent of the City of Muskegon to establish a recreational authority within the County of Muskegon and to appoint a representative of the City of Muskegon to join with the steering committee.

**RECREATIONAL AUTHORITIES ACT**  
**Act 321 of 2000**

AN ACT to provide for the establishment of recreational authorities; to provide powers and duties of an authority; to authorize the assessment of a fee, the levy of a property tax, and the issuance of bonds and notes by an authority; and to provide for the powers and duties of certain government officials.

**History:** 2000, Act 321, Eff. Dec. 1, 2000.

*The People of the State of Michigan enact:*

**123.1131 Short title.**

Sec. 1. This act shall be known and may be cited as the “recreational authorities act”.

**History:** 2000, Act 321, Eff. Dec. 1, 2000.

\*\*\*\*\* 123.1133 THIS SECTION IS AMENDED EFFECTIVE SEPTEMBER 12, 2016: See 123.1133.amended \*\*\*\*\*

**123.1133 Definitions.**

Sec. 3. As used in this act:

- (a) “Articles” means the articles of incorporation of an authority.
- (b) “Authority” means a recreational authority established under section 5.
- (c) “Board” means the board of directors of the authority.
- (d) “District” means a portion of a municipality having boundaries coterminous with those of a precinct used for general elections.
- (e) “Electors of the authority” means the qualified and registered electors of the participating municipalities who reside within the territory of the authority.
- (f) “Largest county” means, of those counties in which a participating municipality is located, the county having the greatest population.
- (g) “Municipality” means a city, county, village, or township.
- (h) “Park” means an area of land or water, or both, dedicated to 1 or more of the following uses:
  - (i) Recreational purposes, including, but not limited to, landscaped tracts; picnic grounds; playgrounds; athletic fields; camps; campgrounds; zoological and botanical gardens; living historical farms; boating, hunting, fishing, and birding areas; swimming areas; and foot, bicycle, and bridle paths.
  - (ii) Open or scenic space.
  - (iii) Environmental, conservation, nature, or wildlife areas.
- (i) “Participating municipality” means a municipality or district that is named in articles of incorporation or proposed articles of incorporation as joining in the original establishment of an authority, or a municipality or district that joins an existing authority and is added to the articles of incorporation, and that has not withdrawn from the authority.
- (j) “Public historic farm” means a parcel of public land and its buildings that are accessible to the public, and provides, but is not limited to, agricultural and historical programs, farming activities and animal husbandry, community recreation activities and events, programs held in common areas, meeting rooms, and community gardens, and access to surrounding parkland.
- (k) “Swimming pool” includes equipment, structures, areas, and enclosures intended for the use of individuals using or operating a swimming pool, such as equipment, dressing, locker, shower, and toilet rooms.
- (l) “Territory of the authority” means the combined territory of the participating municipalities that is served by an authority.

**History:** 2000, Act 321, Eff. Dec. 1, 2000;—Am. 2003, Act 135, Imd. Eff. Aug. 1, 2003.

\*\*\*\*\* 123.1133.amended THIS AMENDED SECTION IS EFFECTIVE SEPTEMBER 12, 2016 \*\*\*\*\*

**123.1133.amended Definitions.**

Sec. 3. As used in this act:

- (a) "Articles" means the articles of incorporation of an authority.
- (b) "Authority" means a recreational authority established under section 5.
- (c) "Board" means the board of directors of the authority.
- (d) "District" means a portion of a municipality having boundaries coterminous with those of a precinct

used for general elections.

(e) "Electors of the authority" means the qualified and registered electors of the participating municipalities who reside within the territory of the authority.

(f) "Largest county" means, of those counties in which a participating municipality is located, the county having the greatest population.

(g) "Municipality" means a city, county, village, township, or school district.

(h) "Park" means an area of land or water, or both, dedicated to 1 or more of the following uses:

(i) Recreational purposes, including, but not limited to, landscaped tracts; picnic grounds; playgrounds; athletic fields; camps; campgrounds; zoological and botanical gardens; living historical farms; boating, hunting, fishing, and birding areas; swimming areas; and foot, bicycle, and bridle paths.

(ii) Open or scenic space.

(iii) Environmental, conservation, nature, or wildlife areas.

(i) "Participating municipality" means a municipality or district that is named in articles of incorporation or proposed articles of incorporation as joining in the original establishment of an authority, or a municipality or district that joins an existing authority and is added to the articles of incorporation, and that has not withdrawn from the authority.

(j) "Public historic farm" means a parcel of public land and its buildings that are accessible to the public, and provides, but is not limited to, agricultural and historical programs, farming activities and animal husbandry, community recreation activities and events, programs held in common areas, meeting rooms, and community gardens, and access to surrounding parkland.

(k) "Swimming pool" includes equipment, structures, areas, and enclosures intended for the use of individuals using or operating a swimming pool, such as equipment, dressing, locker, shower, and toilet rooms.

(l) "Territory of the authority" means the combined territory of the participating municipalities that is served by an authority.

**History:** 2000, Act 321, Eff. Dec. 1, 2000;—Am. 2003, Act 135, Imd. Eff. Aug. 1, 2003;—Am. 2016, Act 174, Eff. Sept. 12, 2016.

### **123.1135 Recreational authority; establishment; articles of incorporation; adoption; applicability of subsection (3); publication; filing copy with secretary of state; effect.**

Sec. 5. (1) Two or more municipalities or districts may establish a recreational authority. A recreational authority is an authority under section 6 of article IX of the state constitution of 1963.

(2) To initiate the establishment of an authority, articles of incorporation shall be prepared. The articles of incorporation shall include all of the following:

(a) The name of the authority.

(b) The names of the participating municipalities.

(c) A description of the territory of the authority.

(d) The size of the board of the authority, which shall be comprised of an odd number of members; the qualifications, method of selection, and terms of office of board members; and the filling of vacancies in the office of board member. If board members are elected in at-large elections by the qualified and registered electors of the participating municipalities, voting collectively, the election of board members shall be conducted pursuant to the same procedures that govern an election for a tax under sections 13 to 17.

(e) The purposes for which the authority is established, which shall be the acquisition, construction, operation, maintenance, or improvement of 1 or more of the following:

(i) A public swimming pool.

(ii) A public recreation center.

(iii) A public auditorium.

(iv) A public conference center.

(v) A public park.

(vi) A public museum.

(vii) A public historic farm.

(f) The procedure and requirements for a municipality or district to become a participating municipality in, and for a participating municipality to withdraw from, an existing authority or to join in the original formation of an authority. For a municipality or district to become a participating municipality in an existing authority or to join in the original formation of an authority, a majority of the electors of the municipality or district proposed to be included in the territory of the authority and voting on the question shall approve a tax that the authority has been authorized to levy by a vote of the electors of the authority under section 11. A municipality or district shall not withdraw from an authority during the period for which the authority has been authorized to levy a tax by the electors of the authority.

(g) Any other matters considered advisable.

(3) The articles shall be adopted and may be amended by an affirmative vote of a majority of the members serving on the legislative body of each participating municipality. If a participating municipality is a district, the articles shall be adopted and may be amended by an affirmative vote of a majority of the members serving on the legislative body of the entire municipality. Unless the articles provide otherwise, the requirements of this subsection do not apply to an amendment to the articles to allow a municipality or district to become a participating municipality in, or to allow a participating municipality to withdraw from, an existing authority.

(4) Before the articles or amendments to the articles are adopted, the articles or amendments to the articles shall be published not less than once in a newspaper generally circulated within the participating municipalities. The adoption of articles or amendments to the articles by a municipality or district shall be evidenced by an endorsement on the articles or amendments by the clerk of the municipality.

(5) Upon adoption of the articles or amendments to the articles by each of the participating municipalities, a printed copy of the articles or the amended articles shall be filed with the secretary of state by the clerk of the last participating municipality to adopt the articles or amendments.

(6) The authority's articles of incorporation, or amendments to the articles, take effect upon filing with the secretary of state.

**History:** 2000, Act 321, Eff. Dec. 1, 2000;—Am. 2003, Act 135, Imd. Eff. Aug. 1, 2003.

### **123.1137 Board of directors; vacancy; quorum; voting; reimbursement for expenses; conduct of public meeting; availability of writing; election of officers; adoption of bylaws.**

Sec. 7. (1) A vacancy occurs on the board on the happening of any of the events set forth in section 3 of 1846 RS 15, MCL 201.3. Appointed members of the board, if any, may be removed by the appointing authority for good cause after a public hearing. Vacancies shall be filled in the same manner as the original appointment for the unexpired term.

(2) A majority of the members of the board constitutes a quorum for the purpose of conducting business and exercising the powers of an authority. Official action may be taken by an authority upon the vote of a majority of the board members present, unless the authority adopts bylaws requiring a larger number.

(3) A member of the board shall not receive compensation for services as a member of the board but is entitled to reimbursement for reasonable expenses, including expenses for travel previously authorized by the board, incurred in the discharge of his or her duties.

(4) The business that an authority may perform shall be conducted at a public meeting of the authority held in compliance with the open meetings act, 1976 PA 267, MCL 15.261 to 15.275. Public notice of the time, date, and place of the meeting shall be given in the manner required by the open meetings act, 1976 PA 267, MCL 15.261 to 15.275.

(5) A writing prepared, owned, or used by an authority in the performance of an official function shall be made available in compliance with the freedom of information act, 1976 PA 442, MCL 15.231 to 15.246.

(6) At its first meeting, a board shall elect a chairperson, a secretary, a treasurer, and any other officers it considers necessary. A board shall meet at least quarterly.

(7) A board may adopt bylaws to govern its procedures.

**History:** 2000, Act 321, Eff. Dec. 1, 2000.

### **123.1139 Powers of authority.**

Sec. 9. An authority may do 1 or more of the following:

(a) Acquire and hold, by purchase, lease with or without option to purchase, grant, gift, devise, land contract, installment purchase contract, bequest, or other legal means, real and personal property inside or outside the territory of the authority. The property may include franchises, easements, or rights of way on, under, or above any property. The authority may pay for the property from, or pledge for the payment of the property, revenue of the authority.

(b) Apply for and accept grants or contributions from individuals, the federal government or any of its agencies, this state, a municipality, or other public or private agencies to be used for any of the purposes of the authority.

(c) Hire full-time or part-time employees and retain professional services.

(d) Provide for the maintenance of all of the real and personal property of the authority.

(e) Assess and collect fees for services provided by and expenses incurred by the authority.

(f) Receive revenue as appropriated by the legislature of this state or a participating municipality.

(g) Enter into contracts incidental to or necessary for the accomplishment of the purposes of the authority.

**History:** 2000, Act 321, Eff. Dec. 1, 2000.

\*\*\*\*\* 123.1141 THIS SECTION IS AMENDED EFFECTIVE SEPTEMBER 12, 2016: See 123.1141.amended \*\*\*\*\*

**123.1141 Tax levy; ballot proposal; vote; authorization; number of elections.**

Sec. 11. (1) An authority may levy a tax of not more than 1 mill for a period of not more than 20 years on all of the taxable property within the territory of the authority for the purposes of acquiring, constructing, operating, maintaining, and improving a public swimming pool, public recreation center, public auditorium or conference center, or public park. The authority may levy the tax only upon the approval of a majority of the electors in each of the participating municipalities of the authority voting on the tax on November 6, 2001 or, thereafter, at a statewide general or primary election. The proposal for a tax shall be submitted to a vote of the electors of the authority by resolution of the board.

(2) A ballot proposal for a tax shall state the amount and duration of the millage and the purposes for which the millage may be used. A proposal for a tax shall not be placed on the ballot unless the proposal is adopted by a resolution of the board and certified by the board not later than 60 days before the election to the county clerk of each county in which all or part of the territory of the authority is located for inclusion on the ballot. The proposal shall be certified for inclusion on the ballot at the next eligible election, as specified by the board's resolution.

(3) If a majority of the electors in each of the participating municipalities of the authority voting on the question of a tax approve the proposal as provided under subsection (1), the tax levy is authorized. Not more than 2 elections may be held in a calendar year on a proposal for a tax authorized under this act.

**History:** 2000, Act 321, Eff. Dec. 1, 2000;—Am. 2003, Act 135, Imd. Eff. Aug. 1, 2003.

\*\*\*\*\* 123.1141.amended THIS AMENDED SECTION IS EFFECTIVE SEPTEMBER 12, 2016 \*\*\*\*\*

**123.1141.amended Public swimming pool, public recreation center, public auditorium, or conference center, or public park; tax levy; ballot proposal; vote; authorization; number of elections; proceeds; use.**

Sec. 11. (1) An authority may levy a tax of not more than 1 mill for a period of not more than 20 years on all of the taxable property within the territory of the authority for the purposes of acquiring, constructing, operating, maintaining, and improving a public swimming pool, public recreation center, public auditorium or conference center, or public park. The authority may levy the tax only upon the approval of a majority of the electors in each of the participating municipalities of the authority voting on the tax on November 6, 2001 or, thereafter, at a statewide general or primary election. The proposal for a tax shall be submitted to a vote of the electors of the authority by resolution of the board.

(2) A ballot proposal for a tax shall state the amount and duration of the millage and the purposes for which the millage may be used. A proposal for a tax shall not be placed on the ballot unless the proposal is adopted by a resolution of the board and certified by the board not later than 60 days before the election to the county clerk of each county in which all or part of the territory of the authority is located for inclusion on the ballot. The proposal shall be certified for inclusion on the ballot at the next eligible election, as specified by the board's resolution.

(3) If a majority of the electors in each of the participating municipalities of the authority voting on the question of a tax approve the proposal as provided under subsection (1), the tax levy is authorized. Not more than 2 elections may be held in a calendar year on a proposal for a tax authorized under this act.

(4) The proceeds of a tax levied under this section shall only be used by the authority for those purposes described in this section and shall not be used by the authority for either of the following:

(a) Except as otherwise provided in subsection (5), any general fund purposes by any participating municipality.

(b) Any school operating purposes, as that term is defined in section 20 of the state school aid act of 1979, 1979 PA 94, MCL 388.1620, by any participating municipality that is a school district.

(5) The proceeds of a tax levied under this section may be used for general fund purposes by a participating municipality if the proceeds used are directly related to managing the operation of the business of the authority pursuant to a contract between the authority and that participating municipality.

**History:** 2000, Act 321, Eff. Dec. 1, 2000;—Am. 2003, Act 135, Imd. Eff. Aug. 1, 2003;—Am. 2016, Act 173, Eff. Sept. 12, 2016.

\*\*\*\*\* 123.1142.added THIS ADDED SECTION IS EFFECTIVE SEPTEMBER 12, 2016 \*\*\*\*\*

**123.1142.added Preferences or benefits to be offered to residents.**

Sec. 12. If a majority of electors in each of the participating municipalities of the authority voting on the

question of a tax as provided in section 11 approve the tax, the authority shall consider offering preferences or benefits for the residents of the participating municipalities that include, but are not limited to, any of the following:

- (a) Discounted admission fees.
- (b) Discounted membership fees.
- (c) Discounts for school children.
- (d) Access to educational programs.

**History:** Add. 2016, Act 173, Eff. Sept. 12, 2016.

### **123.1143 Tax election; ballots provided by county election commission; conduct; list of qualified electors.**

Sec. 13. (1) The county election commission of each county in which all or part of a participating municipality is located shall provide ballots for an election for a tax under section 11 for each participating municipality or part of a participating municipality located within the county.

(2) An election for a tax shall be conducted by the city and township clerks and election officials of the municipalities located within the territory of the authority.

(3) If an election on a proposal for a tax is to be held in conjunction with a general election or state primary election and if a participating village is located within a nonparticipating township, the township clerk and election officials shall conduct the election. Not later than 45 days preceding the election, the village clerk shall provide to the township clerk a list containing the name, address, and birth date of each qualified and registered elector of the village residing in the territory of the authority. Not later than 15 days before the election, the village clerk shall provide to the township clerk information updating the list as of the close of registration. A person appearing on the list as updated is eligible to vote in the election by special ballot.

**History:** 2000, Act 321, Eff. Dec. 1, 2000.

### **123.1145 Notices of close of registration and election; publication; certification of election results.**

Sec. 15. (1) If an election for a tax under section 11 is to be held in conjunction with a general election or a state primary election, the notices of close of registration and election shall be published as provided for by the state election laws. Otherwise, the county clerk of the largest county shall publish the notices of close of registration and election. The notice of close of registration shall include the ballot language of the proposal.

(2) The results of an election for a tax shall be canvassed by the board of county canvassers of each county in which a participating municipality is located. The board of county canvassers of a county in which a participating municipality is located and that is not the largest county shall certify the results of the election to the board of county canvassers of the largest county. The board of county canvassers of the largest county shall make the final canvass of an election for a tax based on the returns of the election inspectors of the participating municipalities in that county and the certified results of the board of county canvassers of every other county in which a participating municipality is located. The board of county canvassers of the largest county shall certify the results of the election to the board of the authority.

**History:** 2000, Act 321, Eff. Dec. 1, 2000.

### **123.1147 Tax election; costs; reimbursement; basis.**

Sec. 17. (1) A county clerk shall charge the authority and the authority shall reimburse the county for the actual costs the county incurs in an election for a tax under section 11 that occurs on November 6, 2001.

(2) If a participating municipality conducts an election for a tax, the clerk of that participating municipality shall charge the authority and the authority shall reimburse the participating municipality for the actual costs the participating municipality incurs in conducting the election if the election is not held in conjunction with a regularly scheduled election in that municipality.

(3) In addition to costs reimbursed under subsection (1) or (2), a county or municipality shall charge the authority and the authority shall reimburse the county or municipality for actual costs that the county or municipality incurs and that are exclusively attributable to an election for a tax authorized under this act.

(4) The actual costs that a county or municipality incurs shall be based on the number of hours of work done in conducting the election, the rates of compensation of the workers, and the cost of materials supplied in the election.

**History:** 2000, Act 321, Eff. Dec. 1, 2000.

### **123.1149 Collection and distribution of tax.**

Sec. 19. The tax shall be collected with county taxes and distributed by the local tax collecting unit under

the provisions of the general property tax act, 1893 PA 206, MCL 211.1 to 211.157.

**History:** 2000, Act 321, Eff. Dec. 1, 2000.

### **123.1151 Borrowing money or issuing bonds or notes.**

Sec. 21. (1) An authority may borrow money and issue bonds or notes to finance the acquisition, construction, and improvement of a public swimming pool, a public recreation center, a public auditorium, a public conference center, or a public park, including the acquisition of sites and the acquisition and installation of furnishings and equipment for these purposes.

(2) An authority shall not borrow money or issue bonds or notes for a sum that, together with the total outstanding bonded indebtedness of the authority, exceeds 2 mills of the taxable value of the taxable property within the district as determined under section 27a of the general property tax act, 1893 PA 206, MCL 211.27a.

(3) Bonds or notes issued by an authority are a debt of the authority and not of the participating municipalities.

(4) A tax levied to pay a bond or note obligation by a recreational authority under this act shall not exceed 5 years without the approval of a majority of the electors in each of the participating municipalities of the authority.

(5) All bonds or notes issued by a recreational authority under this act are subject to the revised municipal finance act, 2001 PA 34, MCL 141.2101 to 141.2821.

**History:** 2000, Act 321, Eff. Dec. 1, 2000;—Am. 2002, Act 233, Imd. Eff. Apr. 29, 2002;—Am. 2003, Act 135, Imd. Eff. Aug. 1, 2003.

### **123.1153 Issuance of general obligation unlimited tax bonds; submission of proposal for vote; ballot language; conduct of election; authorization and levy of tax.**

Sec. 23. (1) An authority may issue general obligation unlimited tax bonds upon approval of a majority of the electors in each of the participating municipalities of the authority voting on the question of issuing the bonds. The proposal to issue general obligation unlimited tax bonds shall be submitted to a vote of the electors of the authority by resolution of the board.

(2) The language of the ballot proposal shall be in substantially the following form:

“Shall [name of authority], formed by [names of participating municipalities], borrow the sum of not to exceed \_\_\_\_\_ dollars (\$ \_\_\_\_\_) and issue its general obligation unlimited tax bonds for all or a portion of that amount for the purpose of \_\_\_\_\_?”

This is expected to result in an increase of \_\_\_\_\_ in the tax levied on property valued at \_\_\_\_\_ for a period of \_\_\_\_\_ years.

Yes [ ] No [ ]”.

(3) The election shall be conducted in the manner provided in sections 11 to 17 for an election for a tax. Not more than 2 elections on the question of issuing general obligation unlimited tax bonds may be held in a calendar year.

(4) If an authority issues general obligation unlimited tax bonds under this section, the board, by resolution, shall authorize and levy the taxes necessary to pay the principal of and interest on the bonds.

**History:** 2000, Act 321, Eff. Dec. 1, 2000;—Am. 2003, Act 135, Imd. Eff. Aug. 1, 2003.

### **123.1155 Refunding outstanding debt obligations.**

Sec. 25. (1) An authority may borrow money and issue its negotiable bonds and notes for the purpose of refunding outstanding debt obligations of the district by resolution of the board, without submitting the question to the electors of the authority.

(2) Refunding bonds or the refunding part of a bond issue shall be considered to be within the 2-mill limitation of section 21(2).

(3) An authority may borrow money and issue bonds or notes for refunding all or part of existing bonded or note indebtedness only if the net present value of the principal and interest to be paid on the refunding bonds or notes, excluding the cost of issuance, will be less than the net present value of the principal and interest to be paid on the bonds or notes being refunded, as calculated using a method approved by the department of treasury.

**History:** 2000, Act 321, Eff. Dec. 1, 2000.

### **123.1157 Annual audit; preparation of budgets and appropriations acts; powers, duties, and immunities; filing financial plan to correct deficit condition; investment or deposit of funds.**

Sec. 27. (1) A board shall obtain an annual audit of the authority, and report on the audit and auditing procedures, in the manner provided by sections 6 to 13 of the uniform budgeting and accounting act, 1968 PA 2, MCL 141.426 to 141.433. The audit shall also be in accordance with generally accepted government auditing standards as promulgated by the United States general accounting office and shall satisfy federal regulations relating to federal grant compliance audit requirements.

(2) An authority shall prepare budgets and appropriations acts in the manner provided by sections 14 to 19 of the uniform budgeting and accounting act, 1968 PA 2, MCL 141.434 to 141.439.

(3) The state treasurer, the attorney general, a prosecuting attorney, bank, certified public accountant, certified public accounting firm, or other person shall have the same powers, duties, and immunities with respect to the authority as provided for local units in sections 6 to 20 of the uniform budgeting and accounting act, 1968 PA 2, MCL 141.426 to 141.440.

(4) If an authority ends a fiscal year in a deficit condition, the authority shall file a financial plan to correct the deficit condition in the same manner as provided in section 21(2) of the Glenn Steil state revenue sharing act of 1971, 1971 PA 140, MCL 141.921.

(5) The board may authorize funds of the authority to be invested or deposited in any investment or depository authorized under section 1 of 1943 PA 20, MCL 129.91.

**History:** 2000, Act 321, Eff. Dec. 1, 2000.



## Muskegon County Recreation Steering Committee November 2016 Meeting Minutes

### Recreation Steering Committee Minutes from November 9, 2016

1. **Staff Update-** Connie Maxim-Sparrow provided the group an update on the current status of resolutions completed or in process that she was aware of. Muskegon Township successful completed their resolution. The City of Montague did notify staff that they were not interested in the effort. Muskegon Heights, Muskegon and Oakridge were very interested in the resolution's being adopted. A variety of meetings have been scheduled with requests for staff to attend to answer any questions that elected officials may have regarding the resolution.
2. **Member Report Out –**
  - a. The group did provide a member report out by municipality. There was a general consensus that there are many questions still pending. The group, throughout report out discussed the need for a frequently asked questions document to share with councils across the county. Many had the same or similar questions.
  - b. There was a wide array of reports, all generally holding the same statement, the December deadline needed to be extended. A good majority of people were waiting for the local elections to be completed. There were all but two municipalities who had changes in leadership and elected officials. This change in leadership has certainly provided a challenge to the conversation. It was determined that the deadline for the current intent resolution to be adopted would be moved to January 2017.
  - c. The group was also provided staff commitment to help support each entity's meeting to discuss the resolution and help to answer any questions. Committee members were reminded to send meeting support requests to Connie Maxim-Sparrow. City of Muskegon, Fruitport Township/City, City of Roosevelt Park and Laketon Township have all formerly requested to have staff in attendance at local municipality meetings.
3. **Steering Committee Officers –** due to the nature of the report out discussion, it was determined that all committee officer nominations will take place after the holidays when resolutions have been completed and the group is more defined as it moves forward.
4. **Next Meeting Date and Location –** the next meeting date was set for January 4<sup>th</sup>, 2017 at 6:00 PM at the city of Muskegon, City Hall. The address is 933 Terrace St., Muskegon, Michigan 49442.

### Important Dates and Committee Requests for Follow Up

1. Connie to provide meeting minutes, handouts, state wide list of recreation authorities in Michigan and frequently asked questions to the group to help with resolution discussions at the local level.
2. Both staff and committee members are encouraged to attend the City of Muskegon's work session scheduled for November 22, 2016 at 5:30 PM at Muskegon City Hall to



## Muskegon County Recreation Steering Committee November 2016 Meeting Minutes

discuss the resolution and share with the Commission. The address is 933 Terrace St. Muskegon, Michigan 49442.

3. Staff requested to attend upcoming work sessions and meetings with Laketon Township, Roosevelt Park, Village of Fruitport, Fruitport Township, and City of Muskegon. Those dates were mentioned at the meeting, staff is still requesting that each committee member please notify staff of specific dates, times and locations.



## Muskegon County Recreation Authority Frequently Asked Questions

- 1. If my community adopts the resolution presented, will the local unit of government lose control of its park or recreational amenities?**

**NO**

The purpose of a Recreational Authority is to allow local operational control and direction of all recreational amenities. There is no requirement or expectation that the authority will take over local deeded or owned property. The authority is very flexible in handling property and recreational improvements to properties not in site control of the authority itself.

- 2. If my community passes the current resolution, are we locked into forming the recreation authority?**

**NO**

The purpose of the resolution is to show intent by each local unit of government willing to craft articles of incorporation and establish a governance structure for the authority. There is no formal request to form the authority in front of local units of government. The current resolution is to simply state intent to form. A second, formal resolution to form the authority will be presented at a later date.

- 3. If my community agrees to be an organizing or founding entity with the recreational authority, is there an ability to leave the authority at any point in the future?**

**YES**

Communities currently not interested in forming the authority may join at any time in the future. Also, those communities or local units of government that are interested in leaving the authority at any time, can certainly leave the authority. The articles of incorporation will lay out all steps specific to entering and leaving the formal authority.

- 4. Are School Districts allowed to join the recreational authority?**

**YES**

School districts are listed as local units of government that can become part of the authority.

- 5. Are there other recreational authorities in the State of Michigan?**

**YES**

A complete list of those authorities that have formed are included with the frequently asked questions.



## Muskegon County Recreation Authority Frequently Asked Questions

**6. Will the recreation authority pursue a millage to support funding of recreational development?**

**NO**

The recreational authority has the ability to pursue a variety of funding strategies. This includes grants, fundraising, private donations and many other ways to fund recreational development. There is the option to pursue a millage but that would be decided by the authority at a future point in time. There are a variety of ways to raise money to support comprehensive recreational development. The recreational authority expands the tool box or resources available to the county and its partners.

**7. Will projects be aimed at county-wide development? How will my local municipality know that local projects will be supported?**

**YES**

Projects will be laid out in a comprehensive recreational plan, similar to master planning documents used to determine strategic investment and capital improvement. Those projects will be listed accordingly to support funding and capital raised to support development. The structure to determine which projects are top priority has not been determined and will be written within the bylaws and articles of incorporation that are presented at the time of authority formation to local units of government.

**8. Who can I contact if I have further questions?**

Connie Maxim-Sparrow, [connie@hatchaplanmi.com](mailto:connie@hatchaplanmi.com) 231-670-5863

\_\_\_\_\_ (*municipality name*)  
**MUSKEGON COUNTY**  
**STATE OF MICHIGAN**  
**RESOLUTION OF INTENT REGARDING RECREATIONAL AUTHORITY**  
**RESOLUTION NO. \_\_\_\_\_**

WHEREAS, the Recreational Authorities Act, Public Act 321 of 2000, MCL 123.1131, *et. seq.*, as amended (the “Act”), allows two or more municipalities or districts to establish a recreational authority; and

WHEREAS, a municipality is defined in the Act as including cities, counties, villages, townships or school districts; and

WHEREAS, a recreational authority may have for its purpose the acquisition, construction, operation, maintenance, or improvement of 1 or more of the following: a public swimming pool, a public recreation center, a public auditorium, a public conference center, a public park, a public museum and/or a public historic farm; and

WHEREAS, a recreational authority may apply for and accept grants or contributions from individuals, the federal government or any of its agencies, the State of Michigan, a municipality, or other public or private agencies to be used for any of the purposes of the authority; and

WHEREAS, a recreational authority may levy a tax of not more than 1 mill for a period of not more than 20 years on all taxable property within the territory of the authority for the purposes of the authority, provided the tax levy be approved by a majority of the electors in each of the participating municipalities of the authority voting on the tax at a statewide general or primary election; and

WHEREAS, the proceeds of a tax levied pursuant to the Act shall only be used by the authority for the authority’s stated purposes, and only in the manner proscribed by the Act; and

WHEREAS, a recreational authority may exercise any other power allowed by the Act to achieve its purposes; and

WHEREAS, other municipalities in and/or including the County of Muskegon have expressed their intent to establish a recreational authority pursuant to the Act; and

WHEREAS, the \_\_\_\_\_ (*council/board*) of the  
\_\_\_\_\_ (*municipality name*) believes that the purposes for which  
a recreational authority may be created could benefit the citizens of the  
\_\_\_\_\_ (*municipality name*);

NOW THEREFORE BE IT RESOLVED that the \_\_\_\_\_(*council/board*) of the \_\_\_\_\_(*municipality name*) expresses its intent to establish a recreational authority within and/or including the County of Muskegon as a participating municipality.

To further that goal, the \_\_\_\_\_(*council/board*) appoints \_\_\_\_\_(*name*) to join with representatives from other like-minded municipalities to form a steering committee to prepare articles of incorporation for such a recreational authority, which would include the \_\_\_\_\_(*municipality name*) within its territory.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_.

Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay

This Resolution declared adopted at a regular meeting of the \_\_\_\_\_ and open to the public on \_\_\_\_\_, 2016.

\_\_\_\_\_  
Clerk