

CITY OF MUSKEGON

CITY COMMISSION MEETING

FEBRUARY 9, 2016

CITY COMMISSION CHAMBERS @ 5:30 P.M.

AGENDA

- **CALL TO ORDER:**
- **PRAYER:**
- **PLEDGE OF ALLEGIANCE:**
- **ROLL CALL:**
- **HONORS AND AWARDS:**
- **INTRODUCTIONS/PRESENTATION:**
 - Carrie Kotchka – Housing Rehab Counselor
Community & Neighborhood Services
 - Samantha Ferguson – Community Development Specialist
Planning and Community & Neighborhood Services
- **CITY MANAGER'S REPORT:**
- **CONSENT AGENDA:**
 - A. **Approval of Minutes** City Clerk
 - B. **Assessing Agreement – Letter of Understanding** City Manager
 - C. **Extension of Temporary Employment Services Agreement** Affirmative
Action & Risk Management
 - D. **Purchase and Installation of a Replacement Drive for Recirculation Pump** Water Filtration Plant
 - E. **Demolition Bids for City Owned Dangerous Buildings** Planning and
Economic Development
 - F. **2016 Pavement Marking Program** Department of Public Works
 - G. **Second Quarter 2015-16 Budget Reforecast** Finance
 - H. **Adoption of No-Reason Absentee Resolution** City Clerk
 - I. **Adoption of Resolution in Opposition of Public Act 269 of 2015**
City Clerk

- ❑ **PUBLIC HEARINGS:**
- ❑ **COMMUNICATIONS:**
- ❑ **UNFINISHED BUSINESS:**
- ❑ **NEW BUSINESS:**

A. Concurrence with the Housing Board of Appeals Notice and Order to Demolish the Following: Public Safety

1302 Sanford Street

340 W. Southern

- ❑ **ANY OTHER BUSINESS:**

- ❑ **PUBLIC PARTICIPATION:**

- ▶ **Reminder: Individuals who would like to address the City Commission shall do the following:**
- ▶ Fill out a request to speak form attached to the agenda or located in the back of the room.
- ▶ Submit the form to the City Clerk.
- ▶ Be recognized by the Chair.
- ▶ Step forward to the microphone.
- ▶ State name and address.
- ▶ Limit of 3 minutes to address the Commission.
- ▶ (Speaker representing a group may be allowed 10 minutes if previously registered with City Clerk.)

- ❑ **CLOSED SESSION:**

- ❑ **ADJOURNMENT:**

ADA POLICY: THE CITY OF MUSKEGON WILL PROVIDE NECESSARY AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WHO WANT TO ATTEND THE MEETING UPON TWENTY-FOUR HOUR NOTICE TO THE CITY OF MUSKEGON. PLEASE CONTACT ANN MARIE MEISCH, CITY CLERK, 933 TERRACE STREET, MUSKEGON, MI 49440 OR BY CALLING (231) 724-6705 OR TTY/TDD DIAL 7-1-1- TO REQUEST A REPRESENTATIVE TO DIAL (231) 724-6705.

Date: February 3, 2016
To: Honorable Mayor and City Commissioners
From: Ann Marie Meisch, City Clerk
RE: Approval of Minutes

SUMMARY OF REQUEST: To approve minutes of the January 26, 2016 Goalsetting Meeting and the January 26, 2016 Regular City Commission Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

City of Muskegon
City Commission Goal Setting
January 26, 2016
The Coffee Factory
9:00am

2016-08

Present: Mayor Gawron, Commissioners Turnquist, Hood, Rinsema-Sybenga, German, Warren and Johnson.

Staff present F. Peterson, C. Brubaker-Clarke, J. Lewis, M. Al-Shatel, K. Grant, J. Maurer, B. Lewis, O. Bailey and D. Thompson.

Mayor Gawron opened the Goal Setting Session welcoming several Neighborhood Association members in attendance and introduced the Facilitator Lewis Bender.

Facilitator Bender called on Commissioners to comment on why they ran for City Commission and the strengths and weaknesses of Muskegon as they see it.

Commission and Staff broke off into two groups to discuss and record their comments on the following:

A Vision Tour of what a visitor to the City of Muskegon would see in 2021.

Provide three Major Goal areas for the City.

List tasks under each Major Goal area to be completed in 2016.

The two groups presented their vision, goals and current year tasks to the whole group.

Facilitator Bender and City Manager Peterson reviewed the steps that need to be taken to put a strategic plan into place following this meeting.

Mayor Gawron thanked everyone for their participation and adjourned the meeting at 12:30pm.

Respectfully Submitted,

Elizabeth Lewis, Asst. Finance Director

Facilitator's summary follows:

**City of Muskegon
Goal Setting Session Summary
2016**

Contents

- I. Vision Tour**
 - II. Major Goal Areas
Objectives
One-Year Tasks**
 - III. Next Steps**
-

I. Vision Tour

A visitor to the City of Muskegon circa 2021 will find:

- *SAPPI transition done*
- *Terrace point complete (40)*
- *Mid-town square filled with homeowners*
- **Smart zone/Edison Landing – generating tax revenue*
- *West Western (Destination for retail, college presence, commercial, convention center)*
- *New construction on vacant lots on West Western Avenue*
- *Housing*
- ** Old farmers market property cleaned up and developed*
- *Gateways to the city – beautification*
- *Pere Marquette Park*
- *Building on Western*
 - *Mixed use*
 - *Retail – specialized – for example – ice cream or toy store*
- *Grocery store/Coop*
- *Public infrastructure – updates – pipes and lights*
- *Fountain*
- *Streets are attractive*
- *Magnet school downtown (county)*
- *Festivals*
 - *Walkable – pedestrian route*
- *Cruise ship*
- *No blight*
- *Convention Center*
- *Muskegon Lake is thriving*
- *Housing (condo/rentals/single family)*
- *Expanded markets*
- *Art and cultural unique environments*

II. Major Goal Areas

Goal Area One: Housing

Objectives - Housing

- Attract residents to live here
- Fill employment gaps
- Attract new business
- Housing expanded

One-Year Tasks for Housing:

- Mid-Town Square
 - Fill proposed housing projects
 - SAPPI - Coordination for public release of Redevelopment Plan
 - Midtown – 100% build/sold (majority asking funds)
 - Highpoint flats – development underway
 - Ameribank – developer on board
 - Collaboration with M.P.S. – coordinate action plan
-

Goal Area Two: Image

Objectives for Image

- Housing
- Blight fight

One-Year Tasks for Image:

- *Individual and business projects Highlights*
 - *Continue Watch Me Go*
 - *Promote public safety community engagements*
 - *Old Farmers Market clean-up*
 - *Restart Welcome Committee – expand with Chamber – Star training*
 - *Walkable community*
 - *Community meetings*
-

Goal Area Three: Quality of Life

Objectives for Quality of Life

- Amenities
- Safety
- Investment

One-Year Tasks for Quality of Life

- *Address public safety*
 - *Remediate old Farmers Market property*
 - *Continue to encourage and support neighborhood associations*
 - *Walkable community*
 - *Entertainment – encourage “Pop Up” arts*
 - *Dog park and skate park*
 - *Blight app*
-

Goal Area Four: Revitalize Revenue Stream

Objectives – Revitalize Revenue Stream

- Sell houses
- Nurture start up projects
- Staff bring revenue ideas – during budget time

One-Year Tasks – Revitalize Revenue Stream

- Develop a strategy to preserve fund balance
- Explore special assessments

III. Next Steps

1. The City Manager and Senior Staff will review this draft document and identify a final draft to be proposed to the Mayor and City Commission. Commission will discuss, potentially revise and formally adopt the strategic plan.
2. Every month the Mayor, Commission and the City Manager will discuss and update at least one element of the strategic plan.
3. Six to seven months after adoption the Mayor, Commission and Manager and Senior Staff will review the entire strategic plan and make in-course adjustments.
4. Twelve to thirteen months after adoption it is recommended that the elected and appointed leadership team: a) review the progress over the past year, b) reaffirm/adjust major goals and objectives and c) identify the one year tasks for 2016-17

Respectfully submitted:

Lewis G. Bender, PhD.

618-792-6103 (cell)

lewbender@aol.com

CITY OF MUSKEGON

CITY COMMISSION MEETING

JANUARY 26, 2016

CITY COMMISSION CHAMBERS @ 5:30 P.M.

MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, MI at 5:30 p.m., Tuesday, January 26, 2016.

Pastor Marcy Miller, Samuel Lutheran Church, opened the meeting with prayer, after which the Commission and public recited the Pledge of Allegiance to the Flag.

ROLL CALL FOR THE REGULAR COMMISSION MEETING:

Present: Mayor Stephen Gawron, Commissioners Debra Warren, Willie German, Jr., Dan Rinsema-Sybenga, Byron Turnquist, and Ken Johnson, City Manager Franklin Peterson, City Attorney John Schrier, and Deputy City Clerk Kimberly Grimm.

Absent: Vice Mayor Eric Hood

2016-09 CONSENT AGENDA:

A. Approval of Minutes City Clerk

SUMMARY OF REQUEST: To approve the minutes of the January 11, 2016 Worksession Meeting and the January 12, 2016 Regular City Commission Meeting.

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Approval of the minutes.

B. Vacation of the Remainder of the 16 foot Wide Alley in Block 14 of Continental Addition Planning & Economic Development

SUMMARY OF REQUEST: Lorin Industries at 1960 Roberts Street is requesting to vacate the remainder of the 16 foot wide alley in Block 14 of Continental Addition, north of Keating and South of vacated Nims (east of Vulcan (vacated) and west of Robert Street)

FINANCIAL IMPACT: None

BUDGET ACTION REQUIRED: None

STAFF RECOMMENDATION: Staff recommends vacation of the street, with the condition that all utility easement rights be retained.

COMMITTEE RECOMMENDATION: The Planning Commission unanimously recommended vacation of the alley at their January meeting.

Motion by Commissioner Rinsema-Sybenga, second by Commissioner German, to approve the consent agenda as presented.

ROLL VOTE: Ayes: Warren, German, Rinsema-Sybenga, Turnquist, Johnson, and Gawron

Nays: None

MOTION PASSES

2016-10 NEW BUSINESS:

A. Series 2016 Refunding Bonds Finance Director

SUMMARY OF REQUEST: Approve a resolution authorizing the issuance of Limited Tax General Obligation Refunding Bonds, Series 2016. The resolution authorizes the issuance of Bonds in an amount not to exceed \$5,100,000 to refinance the City's Limited Tax General Obligation Bonds, Series, 2006. At this time, it is believed to be in the City's best interest to refund the outstanding Series 2006 bonds which were issued in October 2006.

FINANCIAL IMPACT: If the refunding is completed, interest savings (on a net present value basis) are projected to be \$295,000.

BUDGET ACTION REQUIRED: None at this time. Once the bonds are sold, debt service will be budgeted over the life of the bonds (16 years).

STAFF RECOMMENDATION: Approval of the resolution.

Motion by Commissioner Rinsema-Sybenga, second by Commissioner Johnson, to approve the resolution authorizing the issuance of Limited Tax General Obligation Refunding Bonds, Series 2016.

ROLL VOTE: Ayes: Warren, German, Rinsema-Sybenga, Turnquist, Johnson, and Gawron

Nays: None

MOTION PASSES

2016-11 ANY OTHER BUSINESS:

Commissioner Willie German, Jr. expressed concern regarding the water crisis in Flint, MI and wondered what we might do as a city to assist the City of Flint. City Manager Frank Peterson assured Commissioner German and the audience that city employees were planning a bottled water drive and there are many groups and organizations in the city doing the same.

Mayor Gawron thanked commissioners and department heads for a fun and productive goal setting meeting which took place earlier in the day.

City Engineer, Mohammed Al-Shatel, updated the City Commission with information he received from Consumer's Energy regarding upgrading street lights to LED.

PUBLIC PARTICIPATION: Public Comments were received.

ADJOURNMENT: The City Commission adjourned at 6:05 p.m.

Respectfully Submitted,

Kimberly Grimm
Deputy City Clerk

Date: February 3, 2016
To: Honorable Mayor and City Commissioners
From: City Manager
RE: Assessing Agreement – Letter of Understanding

SUMMARY OF REQUEST: Staff would like to continue utilizing the Muskegon County Equalization as our Assessor. The current agreement expires March 31, 2016 and the new agreement begins July 1, 2016. This Letter of Agreement will extend the current agreement to include the period of April 1, 2016 through June 30, 2016.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To authorize the Mayor and Clerk to sign the Letter of Understanding

**LETTER OF UNDERSTANDING BETWEEN THE CITY OF MUSKEGON
AND THE MUSKEGON COUNTY BOARD OF COMMISSIONERS**

This Letter of Understanding (hereinafter referred to as "LOU") is made by and between the City of Muskegon, a municipal corporation, by its City Commission (hereinafter referred to as "Municipality"), and the County of Muskegon, by its Board of Commissioners (hereinafter referred to as "County").

WHEREAS, the Municipality and the County are parties to an Agreement entered into on the first day of April 2011 to provide for a property assessment administrative program to be administered by the County Equalization Director or designated representative (the "Agreement");

WHEREAS, the Agreement terminates on March 31, 2016; and

WHEREAS, the parties intend to enter into a subsequent agreement for the same or similar services, to be effective on July 1, 2016 and to thereafter coincide with the Municipality's fiscal year.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

1. EXTENSION. The Agreement shall be extended to include the period of April 1, 2016 through June 30, 2016 (the "Extension Period").
2. FEES. For the Extension Period, the Municipality shall pay to the County an amount equal to a quarter of the annual payment due in the last year of the Agreement.
3. OTHER TERMS. All other terms of the Agreement shall remain in force and effect for the term of the Extension Period.

In Witness Whereof, the parties have executed this LOU to be effective on the date executed by County.

COUNTY OF MUSKEGON

Dated: _____

By: _____

Terry J. Sabo, Chair
Muskegon County Board of Commissioners

Dated: _____

By: _____

Nancy A. Waters, Clerk

Approved as to Form:

Dated: _____

By: _____
Douglas M. Hughes, Corporate Counsel

CITY OF MUSKEGON

Dated: _____

By: _____
Stephen Gawron, Mayor

Dated: _____

By: _____
Ann Marie Meisch, Clerk

Approved as to Form:

Dated: _____

By: _____
John C. Schrier, City Attorney



AGENDA ITEM NO. _____

CITY COMMISSION MEETING _____

To: Honorable Mayor and City Commissioners
FROM: Dwana Thompson, Affirmative Action & Risk Management Director
DATE: February 2, 2016
RE: Extension of Temporary Employment Services Agreement

SUMMARY OF REQUEST:

To approve a one-year contract extension with Elwood Staffing Services, Inc. for temporary and seasonal employment services. The current agreement expired on December 31, 2015 and has an option for a one-year extension. A verbal agreement took place on December 4, 2015, and the company has continued recruitment efforts since the expiration.

FINANCIAL IMPACT:

Costs for services are budgeted by individual departments.

BUDGET ACTION REQUIRED:

None.

STAFF RECOMMENDATION:

To approve the agreement with Elwood Staffing Services, Inc. and authorize the City Manager and City Clerk to sign the agreement extension.

Date: February 9, 2016
To: Honorable Mayor and City Commissioners
From: Water Filtration Plant
RE: Purchase and Installation of a Replacement Drive
for Recirculation Pump

SUMMARY OF REQUEST:

To accept a quote from the Eaton Corporation - Electrical Services & Systems Division to purchase and install a replacement drive on Recycle Pump #1 at the Water Filtration Plant in the amount of \$14,408.

FINANCIAL IMPACT:

\$14,408.00

BUDGET ACTION REQUIRED:

None

STAFF RECOMMENDATION:

Authorize staff to accept quote.

COMMITTEE RECOMMENDATION:

January 13, 2016

PROPOSAL
Rev. 1

TO: Burt Straley
Muskegon Water Filtration Plant

RE: **GRK2160111-02**
Recycle Pump #1 VFD retrofit

Dear Burt,

Eaton's Electrical Services & Systems (EESS) is pleased to provide the following proposal for the work scope described herein.

SCOPE OF WORK

Eaton's Electrical Services & Systems will provide the necessary field service personnel, tools, materials and approved test equipment to replace existing SV9000 VFD in Recycle Pump #1 enclosure with and SVX VFD. Retrofit will include removal of existing VFD and installation of new VFD including flange mounting kit and remote keypad mounting kit for the new VFD. EESS will connect the existing control wiring and commission the new VFD to provide for an additional year of warranty (2 years total) on the VFD.

PRICING

- Price to have to have the above scope of work performed: **Price: \$14,408.00**

CLARIFICATIONS AND EXCEPTIONS

- EESS will initiate minor corrective actions to equipment to facilitate the completion however, any parts/materials identified during the retrofit requiring replacement, such as cooling fans, controls, fuses, etc., will be submitted on a separate proposal with cost.
- An adder will be required for any work completed during OT, Monday – Friday 5PM – 7AM and Saturday.
- Formal drawing updates are not included in this proposal but can be quoted upon completion of the work.

CUSTOMER-REQUIRED SUPPORT

- The owner/contractor shall make all equipment available upon arrival of EESS personnel, including removal from service, to permit continuous progression of work. Stand by or delays that are out of the control of EESS will be charged at published services rates plus applicable expenses.
- The owner/contractor shall be responsible for maintaining power to vital or necessary plant equipment and processes.
- The owner/contractor will coordinate all outages and perform all switching to de-energize/isolate equipment to be serviced.
- The owner/engineer will supply a complete set of electrical plans, including the plant single-line diagram, specifications and any pertinent change orders EESS prior to commencement of work.
- Customer shall ensure copies of Operations and Maintenance Manuals and related literature for equipment being serviced is available on site for use by EESS personnel.

SAFETY TRAINING OF EESS FIELD PERSONNEL

- All EESS field personnel received training to comply with OSHA CFR1910.269 Electrical Safety Standard, which sets minimum safety rules and practices for the design, operation, and maintenance of high-voltage systems (over 600 volts).

PROCESS ADJUSTMENTS

- This proposal was prepared based upon EESS understanding of the documentation and discussions listed in EESS Scope of Work. If a change to the system functionality, hardware and/or software is to be used, or work scope is presented to EESS, then EESS will respond by issuing an addendum to this proposal describing the impact on the schedule and cost of the system or work additions or subtractions.
- Work related to the changes will not begin until the impact is mutually agreed upon by customer and EESS.

STAND-BY TIME

- Stand-by time is defined as EESS time spent on-site waiting for personnel or access to equipment necessary to perform the required steps for the service work outlined within this proposal.
- Under the terms of this proposal, stand-by time is not included within the Scope of Work.
- Stand-by or delays that are outside the immediate control of EESS will be charged separately at published services rates plus any applicable expenses.

TERMS AND CONDITIONS

Any order arising out of this offer will be governed by the conditions contained in Eaton Selling Policy 25-000 dated November 1, 2008. This offer is valid for 30 days from date of issue unless otherwise extended, modified or withdrawn, in writing, by Eaton Corporation. Payments are due and payable net within thirty (30) days from the date of each invoice.

To accept this proposal, please:

1. Reference **GRK2160111-02**
2. Issue a purchase order to **EATON CORPORATION or Eaton Distributor of your choice**
 - Email purchase order to nancyjsumner@eaton.com
 - Fax purchase order to: (248) 226-6397

A HARDCOPY OF THE PURCHASE ORDER MUST BE RECEIVED BY EESS PRIOR TO SERVICE BEING SCHEDULED.

Should there be any further questions or needs, please contact at any time. It is a privilege to have this opportunity to be of service. Eaton's Electrical Services & Systems looks forward to working with you on this project. For scheduling of manpower and order delivery dates, please contact Nancy Sumner at nancyjsumner@eaton.com or 248-226-1785.

Sincerely,

Joel R. Blount

Joel R. Blount
Service Sales Engineer
Eaton Corporation
Electrical Services and Systems Division

CC: Nancy Sumner-Coordinator

COMMISSION MEETING DATE: February 9, 2016

TO: Honorable Mayor and Commissioners

FROM: Hope Mitchell, Code Coordinator, Planning Department

RE: Demolition Bids for City Owned Dangerous Buildings

SUMMARY OF REQUEST: Due to the City's active efforts to fight blight through the demolition program, the City accepted properties that did not sell at the tax foreclosure auction and were deemed dangerous buildings.

It is requested that administration be directed to obtain bids for the demolition of the structures and the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder.

Financial Impact: None

Budget action required: None

Staff Recommendation: To approve the attached resolution and to authorize both the Mayor and the Clerk to sign said resolution.

Resolution No. _____

MUSKEGON CITY COMMISSION

RESOLUTION APPROVING THE BIDDING AND AWARDING OF CONTRACTS FOR DEMOLITION OF DANGEROUS BUILDINGS OWNED BY THE CITY.

WHEREAS, the City has an active dangerous building demolition program, and

WHEREAS, it is often necessary to proceed in a timely manner with the obtaining demolition bids and awarding of contracts; and

NOW THEREFORE BE IT RESOLVED, the City Commission grants the authority to the City Manager to proceed with bids for demolitions of city owned property and award the contract to the lowest, responsible bidder to complete the demolitions.

Adopted this 9th day of February, 2016

Ayes:

Nays:

Absent

By: _____
Stephen J. Gawron
Mayor

Attest: _____
Ann Meisch, MMC
City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Commission of the City of Muskegon, County of Muskegon, Michigan at a regular meeting held on February 9, 2016.

By: _____
Ann Meisch, MMC
City Clerk

AGENDA ITEM NO. _____

CITY COMMISSION MEETING _____

TO: Honorable Mayor and City Commission

FROM: Department of Public Works

DATE: February 9, 2016

SUBJECT: 2016 Pavement Marking Program

SUMMARY OF REQUEST:

Staff is requesting permission to enter into 1-year contractual agreement with Michigan Pavement Marking (MPM) of Wyoming, MI for Centerline Painting and Advanced Pavement Marking (APM) of West Olive, MI for Special Pavement Markings. This contract bid was awarded by the Muskegon County Road Commission (MCRC) and for local agencies in the Muskegon County Pavement Marking Group to enter into with MPM and APM with each member billed separately by MPM and APM for painting services requested.

FINANCIAL IMPACT:

Estimated costs for 2016 are projected to be \$25,000 for both Centerline Painting and Specialty Markings. Approximately \$16,688 in 2015 was spent for Centerline Painting, through the previous bids/contracts with MCRC and MPM/APM.

BUDGET ACTION REQUIRED:

None, contractual work has been budgeted for in the Highway Majors budget.

STAFF RECOMMENDATION:

Approve request to enter into a 1-year contract with Michigan Pavement Markings for Centerline Painting and Advanced Pavement Markings for Special Pavement Markings.

COMMITTEE RECOMMENDATION:



Muskegon County Road Commission

7700 East Apple Avenue
Telephone (231) 788-2381

Muskegon, MI 49442-4999
Fax (231) 788-5793

Melvin L. Black
Chairman

Jack E. Kennedy
Vice Chair

John J. DeWolf
Commissioner

Lewis J. Collins
Commissioner

Gerald J. Walter
Commissioner

January 25, 2016

Re: Muskegon County Pavement Marking / Contract Renewals

Muskegon County Pavement Marking Group:

Michigan Pavement Markings, LLC, and Advanced Pavement Marking have both requested and the Muskegon County Road Commission has accepted their offer to renew the pavement marking contracts for the 2016 season under the contract provisions and honor the unit prices from the 2015 contract.

Please contact the following with quantities and locations of work to be performed and to schedule the work in your municipality for the 2016 painting season.

Michigan Pavement Markings LLC: *Stripping Only*

PO Box 9673

Wyoming, MI 49509

Shannon Nielson, President

616-260-7828 Cell, Best Contact Number

616-261-3111 Office, Alternate Contact Number

Advanced Pavement Marking: *Specialty Markings Only*

9365 160th Avenue

West Olive, MI 49460

Don Sokolow

616-502-5311 Cell

616-844-6536 Office

If you have any questions, please feel free to contact me at your convenience.

Sincerely,

Mark Timmer

Sign Shop Foreman/Safety Coordinator

c: Paul Bouman, County Highway Engineer

Commission Meeting Date: February 9, 2016

Date: February 3, 2016
To: Honorable Mayor and City Commissioners
From: Finance Director
RE: Second Quarter 2015-16 Budget Reforecast

SUMMARY OF REQUEST: At this time staff is transmitting the **Second Quarter 2015-16 Budget Reforecast** which outlines proposed changes to the budget that have come about as result of changes in revenue projections, policy priorities, labor contracts, updated economic conditions, or other factors.

FINANCIAL IMPACT: Significant second quarter proposed adjustments to the budget are as follows:

- General Fund revenues are reforecast to be \$164,000 higher than the original budget. This increase is primarily due to a \$445,000 increase in our estimate for income tax revenue, a net projected increase of \$19,000 in licenses and permit revenue, \$75,000 anticipated from a USDA grant for marketing the Farmers' Market, and a projected \$45,000 grant for LED conversion of City owned street lights. The projected increases in General Fund revenues are partially offset by the elimination of \$350,000 from the budget due to the failed street lighting special assessment, a net reduction of \$16,000 from projected fines and fees as well as a decrease of \$84,100 in other revenue, most notably from demos and board-ups.
- General Fund expenditures are estimated to be \$601,429 higher than the original budget. This increase is largely due to the addition of proposed capital projects including; the conversion of City owned street lights to LED (\$115,000), the conversion of street lights owned by Consumers Energy to LED (\$270,000), installation of an LED sign at the Farmers' Market (\$30,000), repairs to the boardwalk at Kruse Park (\$30,000), and improvements at Marsh Field (\$23,256). The \$75,000 anticipated USDA grant for the Farmers' Market is projected to be spent by the end of the fiscal year.

- Major Streets Fund means of financing has been increased by \$1,506,277, primarily from the carryover of the remainder of the 3.3 million dollar grant from the state to reconstruct Muskegon and Webster Avenues.
- A new fund was created for the operation of the L C Walker Arena. The L C Walker Arena Fund has \$503,500 in projected means of financing and \$540,000 in projected operating expenditures.
- Arena Improvement Fund revenues and expenditures are reforecast higher than the original budget due to the City assuming operations of the arena after the original budget was adopted.
- State Grants Fund revenues are reforecast \$250,000 higher due to the MSHDA grant that was awarded. Correspondingly, expenditures in the fund are reforecast \$250,000 higher.
- Marina Fund revenues are projected down by \$360,000 in large part due to not receiving a grant of \$375,000 that would have been used for docks and building improvements. Marina Fund expenditures are reforecast down by \$484,000, primarily due to the removal of the previously proposed docks and building improvements capital project.

BUDGET ACTION REQUIRED: City commission approval of this reforecast will formally amend the City's 2015-16 budget.

STAFF RECOMMENDATION: Approval.

COMMITTEE RECOMMENDATION: None.

**City of Muskegon
2015-16 Budget Summary
Summary of Budgeted Funds**

Fund Name	Projected Beginning Fund Balance/Working Capital	Projected Revenues	Projected Expenditures	Projected Ending Fund Balance/Working Capital	Increase (Decrease) Fund Balance/Working Capital
1 General	\$ 6,103,496	\$ 25,564,153	\$ 25,919,484	\$ 5,748,165	\$ (355,331)
2 Major Streets	2,252,721	5,443,221	6,692,668	1,003,274	(1,249,447)
3 Local Streets	706,676	1,027,738	1,516,843	217,571	(489,105)
4 L C Walker Arena	-	503,500	540,000	(36,500)	(36,500)
5 Criminal Forfeitures Fund	158,309	16,700	15,000	160,009	1,700
6 Budget Stabilization Fund	1,700,000	-	-	1,700,000	-
7 Tree Replacement Fund	1,362	1,505	1,000	1,867	505
8 Brownfield Authority Fund (Betten)	(1,252,553)	129,000	162,980	(1,286,533)	(33,980)
9 Brownfield Authority Fund (Former Mall)	110	110,780	110,780	110	-
10 Tax Increment Finance Authority Fund	2,051	38,000	38,000	2,051	-
11 Downtown Development Authority Debt Fund	51,442	335,400	336,076	50,766	(676)
12 Local Development Finance Authority III Fund (SZ)	33,521	426,373	448,450	11,444	(22,077)
13 Arena Improvement	279,832	156,200	268,000	168,032	(111,800)
14 Sidewalk Improvement	191,353	17,000	156,075	52,278	(139,075)
15 Public Improvement	1,066,378	707,000	1,305,000	468,378	(598,000)
16 State Grants	89,359	252,000	285,845	55,514	(33,845)
17 Marina & Launch Ramp	230,985	223,800	220,058	234,727	3,742
18 Public Service Building	695,623	979,460	1,070,930	604,153	(91,470)
19 Engineering Services	27,862	373,250	456,930	(55,818)	(83,680)
20 Equipment	617,385	2,434,100	2,659,067	392,418	(224,967)
21 General Insurance	1,797,521	4,396,046	4,390,187	1,803,380	5,859
22 Sewer	2,339,749	9,205,000	9,648,420	1,896,329	(443,420)
23 Water	3,146,513	7,339,250	7,645,291	2,840,472	(306,041)
Total All Budgeted Funds	\$ 20,239,695	\$ 59,679,476	\$ 63,887,084	\$ 16,032,087	\$ (4,207,608)

CITY OF MUSKEGON
GENERAL FUND

HISTORICAL SUMMARY

Year	Revenues & Transfers In	Expenditures & Transfers Out	Fund Balance at Year-End
2002	\$ 23,617,163	\$ 23,971,534	\$ 2,807,996
2003	23,328,756	23,705,334	2,431,418
2004	23,401,793	23,388,019	2,445,192
2005	23,732,641	23,658,227	2,519,606
2006	24,669,210	24,498,776	2,690,040
2007	25,031,403	24,800,810	2,920,633
2008	25,563,632	26,100,539	2,383,726
2009	24,105,019	24,850,082	1,638,663
2010*	16,142,764	11,742,973	6,038,454
2010-11	24,029,686	25,556,758	4,511,382
2011-12	24,126,111	23,617,448	5,020,045
2012-13	23,628,096	22,708,893	5,653,558
2013-14	23,960,758	23,818,219	5,796,097
2014-15	24,921,748	24,614,349	6,103,496

Fiscal 2015-16 Budget Summary

FUND BALANCE AT START OF YEAR

\$ 6,103,496

MEANS OF FINANCING:

Taxes	15,853,000	62.0%
Licenses and Permits	1,410,000	5.5%
Federal Grants	144,862	0.6%
State Grants	60,000	0.2%
State Shared Revenue	4,011,659	15.7%
Other Charges	3,007,508	11.8%
Fines and Fees	386,000	1.5%
Other Revenue	534,124	2.1%
Other Financing Sources	<u>157,000</u>	<u>0.6%</u>
	25,564,153	100.0%

ESTIMATED REQUIREMENTS:

Customer Value Added Activities	19,841,174	76.5%
Business Value Added Activities	4,296,197	16.6%
Fixed Budget Items	<u>1,782,113</u>	<u>6.9%</u>
	25,919,484	100.0%

ESTIMATED FUND BALANCE AT END OF YEAR

\$ 5,748,165

OPERATING SURPLUS / (DEFICIT)

\$ (355,331)

* Six-month transition period to new fiscal year

**City of Muskegon
Annual Budget & Quarterly Budget Reforecast - General Fund**

	Actual FY2014	Actual FY2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments	
Available Fund Balance - BOY	\$ 5,653,598	\$ 5,796,097	\$ 5,820,168	\$ 6,103,496	\$ 5,796,097	\$ 6,103,496	\$ 283,328		
Taxes									
101-00000-4100	PROPERTY TAX	5,502,231	5,670,845	5,684,000	562,095	357,038	5,684,000	\$ -	
101-00000-4101	CHARGE BACK COLLECTED	-	-	-	-	-	-	-	
101-00000-4102	IN LIEU OF TAX	93,886	94,117	94,000	-	-	94,000	-	
101-00000-4103	IFT/CFT TAX	91,292	104,247	95,000	-	-	95,000	-	
101-00000-4104	PROPERTY TAX SANITATION	1,436,072	1,686,262	1,705,000	166,958	105,966	1,705,000	-	
101-00000-4140	INCOME TAX	7,831,423	8,274,666	7,830,000	3,974,820	3,718,973	8,275,000	445,000	
		\$ 14,954,904	\$ 15,830,137	\$ 15,408,000	\$ 4,703,873	\$ 4,181,977	\$ 15,853,000	\$ 445,000	
Licenses and permits									
101-00000-4202	BUSINESS LICENSES & PERMITS	38,200	62,495	50,000	15,660	14,875	55,000	5,000	
101-00000-4203	LIQUOR LICENSES & TAX REBATE	55,009	53,986	50,000	35,358	44,931	50,000	-	
101-00000-4204	CABLE TV LICENSES OR FEES	358,755	369,965	350,000	90,473	89,381	350,000	-	
101-00000-4205	HOUSING LICENSES	10,232	(5,065)	-	(2,660)	(4,629)	-	-	
101-00000-4206	INSPECTION FEE	340	126	-	117	1,032	-	-	
101-00000-4207	CEMETERY-BURIAL PERMITS	89,459	83,922	82,000	36,665	40,295	82,000	-	
101-00000-4208	BUILDING PERMITS	488,042	333,370	373,000	191,336	195,399	383,000	10,000	
101-00000-4209	ELECTRICAL PERMITS	108,657	88,524	98,000	43,360	43,991	93,000	(5,000)	
101-00000-4210	PLUMBING PERMITS	48,221	29,269	41,000	19,899	15,224	41,000	-	
101-00000-4211	HEATING PERMITS	72,051	67,929	74,000	35,110	32,065	71,000	(3,000)	
101-00000-4212	POLICE GUN REGISTRATION	1,650	75	-	-	75	-	-	
101-00000-4213	RENTAL PROPERTY REGISTRATION	185,697	150,716	170,000	70,032	76,171	170,000	-	
101-00000-4221	VACANT BUILDING FEE	105,751	117,258	95,000	96,188	46,370	110,000	15,000	
101-00000-4224	TEMPORARY LIQUOR LICENSE	8,075	9,150	8,000	2,275	1,625	5,000	(3,000)	
		\$ 1,570,139	\$ 1,361,720	\$ 1,391,000	\$ 633,813	\$ 596,805	\$ 1,410,000	\$ 19,000	
Federal grants									
101-00000-4300	FEDERAL GRANTS	83,324	84,296	69,862	-	38,653	144,862	75,000	\$75K USDA grant
		\$ 83,324	\$ 84,296	\$ 69,862	\$ -	\$ 38,653	\$ 144,862	\$ 75,000	
State grants									
101-00000-4400	STATE GRANTS	14,557	14,546	15,000	7,621	7,406	60,000	45,000	\$45K grant for LED conversion
		\$ 14,557	\$ 14,546	\$ 15,000	\$ 7,621	\$ 7,406	\$ 60,000	\$ 45,000	
State shared revenue									
101-00000-4502	STATE SALES TAX CONSTITUTIONAL	2,729,570	2,772,442	2,894,923	968,862	993,147	2,894,923	-	
101-00000-4503	STATE EVIP PAYMENTS	1,083,651	1,116,736	1,116,736	372,244	372,244	1,116,736	-	
		\$ 3,813,221	\$ 3,889,178	\$ 4,011,659	\$ 1,341,106	\$ 1,365,391	\$ 4,011,659	\$ -	
Other charges for sales and services									
101-00000-4161	STREETLIGHTING SPECIAL ASSESSMENT	\$ -	\$ -	\$ 350,000.00	\$ -	\$ -	\$ -	(350,000)	
101-00000-4601	CITY SERVICE FEE FOR ENTERPRISE FUNDS	-	-	449,290	224,646	-	449,290	-	
101-00000-4603	TAX COLLECTION FEE	259,755	338,718	298,800	36,082	-	298,800	-	
101-00000-4604	GARBAGE COLLECTION	43,723	45,204	41,000	21,905	20,433	41,000	-	
101-00000-4606	ADMINISTRATION FEES	250,000	250,000	310,000	155,000	125,000	310,000	-	
101-00000-4607	REIMBURSEMENT ELECTIONS	13,342	14,796	33,000	13,706	169	33,000	-	
101-00000-4608	INDIRECT COST ALLOCATION	983,104	958,040	1,025,618	512,809	479,020	1,025,618	-	
101-00000-4609	PROCUREMENT CARD REBATE	64,268	42,505	40,000	-	-	40,000	-	
101-00000-4611	SPECIAL EVENTS REIMBURSEMENT	90,233	69,791	25,000	37,274	63,610	25,000	-	
101-00000-4612	CEMETERY SALE OF LOTS	28,817	19,258	20,000	14,425	6,408	20,000	-	

**City of Muskegon
Annual Budget & Quarterly Budget Reforecast - General Fund**

	Actual FY2014	Actual FY2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments	
101-00000-4614	REIMBURSEMENT LOT CLEAN UP	26,813	15,447	7,000	2,973	10,351	7,000	-	
101-00000-4615	POLICE DEPARTMENT INCOME	89,488	103,900	89,000	54,725	57,582	99,000	10,000	
101-00000-4617	FIRE DEPARTMENT INCOME	5,691	2,110	2,800	3,630	1,339	4,300	1,500	
101-00000-4619	MISC. SALES AND SERVICES	36,281	16,651	5,000	300	250	5,000	-	
101-00000-4620	FIRE PROTECTION-STATE PROP	82,526	80,227	81,000	81,250	80,227	80,000	(1,000)	
101-00000-4621	ZONING & ENCROACHMENT FEES	12,265	11,680	12,000	8,232	5,590	12,000	-	
101-00000-4622	MISC. CLERK FEES	2,445	4,219	2,800	15,474	1,085	17,000	14,200	
101-00000-4624	TAX ABATEMENT APPLICATION FEES	750	3,822	3,000	600	2,622	3,000	-	
101-00000-4625	MISC. TREAS. FEES	48,369	40,404	78,000	10,503	4,862	78,000	-	
101-00000-4631	REIMBURSEMENT SCHOOL OFFICER	19,498	20,259	20,900	11,593	11,255	20,900	-	
101-00000-4633	OBSOLETE PROPERTY FEES	250	-	-	-	-	-	-	
101-00000-4634	PASSPORTS	5,565	12,025	8,000	8,740	5,095	13,000	5,000	
101-00000-4635	START UP CHARGE/REFUSE	9,350	6,765	7,000	3,960	3,025	7,000	-	
101-00000-4636	REFUSE BAG & BULK SALES	22,790	28,452	23,000	14,876	13,736	23,000	-	
101-00000-4637	APPLIANCE STICKER	75	100	100	25	100	100	-	
101-00000-4642	LIEN LOOK UPS	14,270	13,915	14,000	5,755	7,585	14,000	-	
101-00000-4648	FALSE ALARM FEES/POLICE	14,220	10,020	10,500	6,135	6,435	10,500	-	
101-00000-4649	CEMETERY-MISC. INCOME	16,288	15,462	15,000	9,879	8,591	15,000	-	
101-00000-4651	REIMBURSEMENT LOT MOWING	47,760	18,185	7,000	5,233	12,027	7,000	-	
101-00000-4652	MUSKEGON HEIGHTS ZONING	2,958	4,900	3,000	-	3,395	3,000	-	
101-00000-4654	FIRE RESPONSE FEE	4,500	6,500	4,500	3,500	1,500	5,000	500	
101-00000-4656	SITE PLAN REVIEW	2,700	4,600	2,000	4,900	1,100	2,000	-	
101-00000-4657	COLUMBARIUM NICHE	-	1,850	1,000	-	150	1,000	-	
101-00000-4658	IMPOUND FEES	34,700	43,850	38,500	18,505	20,850	37,500	(1,000)	
101-00000-4660	MISC RECREATION INCOME	6,602	4,844	3,500	1,458	1,489	3,500	-	
101-00000-4661	LEASE GREAT LAKES NAVAL MEMORIAL	15,000	15,000	15,000	5,000	7,500	15,000	-	
101-00000-4663	FLEA MARKET AT FARMERS MARKET	26,410	27,352	26,000	15,096	17,437	26,000	-	
101-00000-4664	FARMERS MARKET INCOME	58,440	75,731	58,000	34,517	39,941	58,000	-	
101-00000-4665	LEASE BILLBOARDS	6,800	6,800	6,800	-	-	6,800	-	
101-00000-4669	SMITH RYERSON	-	4,320	-	6,225	-	-	-	
101-00000-4670	PICNIC SHELTER	20,673	26,000	22,000	3,838	8,340	22,000	-	
101-00000-4671	MCGRAFT PARK	47,651	51,051	45,000	67,466	42,866	45,000	-	
101-00000-4672	SAFEBUILT LOT MOWING	395	43,369	35,000	38,246	29,670	35,000	-	
101-00000-4673	RENTAL - CENTRAL DISPATCH	46,782	46,666	45,000	16,353	16,522	45,000	-	
101-00000-4674	RENTAL - CITY HALL	23,022	25,220	23,000	12,610	12,610	23,000	-	
101-00000-4675	RENTALS - BEACH	2,500	-	-	-	-	-	-	
101-00000-4676	SAFEBUILT - TRASH PICKUP	-	21,203	18,000	13,798	14,710	18,000	-	
101-00000-4678	PLANNING DEPT ENFORCEMENT	-	100	-	700	-	900	900	
101-00000-4690	KITCHEN 242 RENTAL	-	-	-	227	-	-	-	
101-00000-4693	FARMERS MARKET EVENT RENTAL	-	1,000	500	-	750	500	-	
101-00000-4694	FARMERS MARKET EBT FEES	-	466	1,800	3,136	-	1,800	-	
		\$ 2,487,069	\$ 2,552,777	\$ 3,327,408	\$ 1,505,305	\$ 1,145,227	\$ 3,007,508	\$ (319,900)	
Fines and fees									
101-00000-4701	INCOME TAX-PENALTY & INTEREST	173,321	198,995	170,000	84,634	89,213	170,000	-	
101-00000-4702	DELINQUENT FEES	47,975	14,570	25,000	-	417	25,000	-	
101-00000-4703	INTEREST/LATE INVOICES	12	-	-	-	-	-	-	
101-00000-4704	PENALTIES/INTEREST/FINES	2,086	2,047	2,000	859	1,045	2,000	-	
101-00000-4706	LATE FEE ON INVOICES OVER 45 DAYS	-	1,722	-	887	490	-	-	
101-00000-4751	CIVIL INFRACTIONS	1,450	8,900	15,000	3,950	5,350	9,000	(6,000)	
101-00000-4754	TRAFFIC FINES & FEES	75,451	98,052	90,000	27,085	30,037	75,000	(15,000)	
101-00000-4755	COURT FEES	102,465	126,913	100,000	56,924	44,875	105,000	5,000	
		\$ 402,760	\$ 451,199	\$ 402,000	\$ 174,339	\$ 171,427	\$ 386,000	\$ (16,000)	

**City of Muskegon
Annual Budget & Quarterly Budget Reforecast - General Fund**

	Actual FY2014	Actual FY2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
Other revenue								
101-00000-4800	MISC. & SUNDRY	4,573	10,052	5,000	4,434	5,550	5,000	-
101-00000-4802	REIMB:DEMOS AND BOARD-UPS	9,670	5,270	110,000	1,954	1,903	5,000	(105,000)
101-00000-4803	CDBG PROGRAM REIMBURSEMENTS	320,459	347,061	343,124	16,043	6,818	343,124	-
101-00000-4805	CONTRIBUTIONS	7,355	9,400	7,000	2,900	6,100	7,000	-
101-00000-4806	BIKE/PROPERTY AUCTIONS-POLICE	-	1,676	2,000	-	-	2,000	-
101-00000-4808	SALE OF PROPERTY AND EQUIPMENT	2,000	-	-	-	-	-	-
101-00000-4811	FISHERMANS LANDING REIMBURSEMENT	18,196	13,951	13,500	-	-	13,500	-
101-00000-4814	PROMOTIONAL PRODUCTS	118	3,822	100	19,957	146	21,000	20,900
101-00000-4818	RECOVERY OF BAD DEBT	392	1,782	1,000	1,885	1,130	1,000	-
101-00000-4821	CONTRIBUTIONS/GRANTS	-	10,000	10,000	4,500	-	10,000	-
101-00000-4825	CONTRIBUTIONS - VETERAN'S PARK MAINT	64,387	19,081	16,500	-	-	16,500	-
101-00000-4829	COMMUNITY FOUNDATION GRANT - MCGRAFT PAR	-	5,369	-	-	-	-	-
101-00000-4832	CONSUMERS ENERGY ESSENTIAL SERVICES	-	100,000	100,000	100,000	100,000	100,000	-
101-00000-4841	GRANT: COMMUNITY FOUNDATION	25,000	12,600	10,000	-	-	10,000	-
		\$ 452,150	\$ 540,064	\$ 618,224	\$ 151,673	\$ 121,647	\$ 534,124	\$ (84,100)
Interest & Operating Transfers								
101-00000-4902	OP. TRANS FROM SPECIAL REVENUE	79,922	153,274	120,000	-	-	120,000	-
101-00000-4903	OP. TRANS FROM DEBT SERVICE	50,000	38,000	25,000	19,000	19,000	25,000	-
101-00000-4904	OP. TRANS FROM CAPITAL PROJECTS	3,035	-	-	-	-	-	-
101-00000-4906	OP. TRANS FROM INTERNAL SERVICE FUND	-	-	-	-	-	-	-
101-00000-4908	OP. TRANS FROM NONEXPENDABLE	-	-	-	-	-	-	-
101-00000-4970	INTEREST INCOME	27,037	19,477	12,000	15,933	12,949	12,000	-
101-00000-4971	UNREALIZED GAIN (LOSS) ON INVESTMENT	15,907	(12,892)	-	(38,832)	(50,311)	-	-
101-00000-4980	SALE OF FIXED ASSETS	-	-	-	-	-	-	-
		\$ 175,901	\$ 197,859	\$ 157,000	\$ (3,899)	\$ (18,362)	\$ 157,000	\$ -
Total general fund revenues and other sources								
		\$ 23,954,025	\$ 24,921,776	\$ 25,400,153	\$ 8,513,831	\$ 7,610,171	\$ 25,564,153	\$ 164,000

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

		Actual FY2014	Actual FY2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
I. Customer Value Added Activities									
40301 Police Department									
5100	SALARIES & BENEFITS	7,627,359	7,893,152	8,593,743	3,926,603	3,801,183	8,593,743	-	
5200	SUPPLIES	106,028	90,188	87,201	28,961	41,829	87,201	-	
5300	CONTRACTUAL SERVICES	814,379	881,929	888,242	480,279	469,840	909,842	21,600	
5400	OTHER EXPENSES	15,615	14,928	15,000	14,175	6,493	17,000	2,000	
5700	CAPITAL OUTLAYS	8,192	42,347	16,100	4,221	4,539	14,100	(2,000)	
		\$ 8,571,573	\$ 8,922,544	\$ 9,600,286	\$ 4,454,239	\$ 4,323,884	\$ 9,621,886	\$ 21,600	
		\$ 8,571,573	\$ 8,922,544	\$ 9,600,286	\$ 4,454,239	\$ 4,323,884	\$ 9,621,886	\$ 21,600	
50336 Fire Department									
5100	SALARIES & BENEFITS	3,093,073	3,423,126	3,557,370	1,769,291	1,622,420	3,557,370	-	
5200	SUPPLIES	148,475	160,968	170,000	50,198	100,955	170,000	-	
5300	CONTRACTUAL SERVICES	436,164	156,543	103,300	34,736	89,491	103,300	-	
5400	OTHER EXPENSES	7,468	6,356	7,100	825	3,230	7,100	-	
5700	CAPITAL OUTLAYS	38,000	66,631	11,600	41,693	26,881	46,600	35,000	
		\$ 3,723,180	\$ 3,813,624	\$ 3,849,370	\$ 1,896,743	\$ 1,842,977	\$ 3,884,370	\$ 35,000	
50338 New Central Fire Station									
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-	
5200	SUPPLIES	-	-	-	3,510	-	-	-	
5300	CONTRACTUAL SERVICES	71,068	72,702	75,000	15,756	28,018	75,000	-	
5400	OTHER EXPENSES	-	-	-	-	-	-	-	
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-	
		\$ 71,068	\$ 72,702	\$ 75,000	\$ 19,266	\$ 28,018	\$ 75,000	\$ -	
50387 Fire Safety Inspections									
5100	SALARIES & BENEFITS	-	-	-	1,597	-	-	-	
5200	SUPPLIES	5,118	11,117	-	5,213	5,113	-	-	
5300	CONTRACTUAL SERVICES	576,474	443,734	485,000	206,622	214,221	485,000	-	
5400	OTHER EXPENSES	-	-	-	-	-	-	-	
5700	CAPITAL OUTLAYS	6,580	-	-	-	-	-	-	
		\$ 588,172	\$ 454,851	\$ 485,000	\$ 213,432	\$ 219,334	\$ 485,000	\$ -	
		\$ 4,382,420	\$ 4,341,177	\$ 4,409,370	\$ 2,129,441	\$ 2,090,329	\$ 4,444,370	\$ 35,000	
60523 General Sanitation									
5100	SALARIES & BENEFITS	20,629	19,530	22,903	11,710	9,498	22,903	-	
5200	SUPPLIES	-	-	-	-	-	-	-	
5300	CONTRACTUAL SERVICES	1,587,853	1,570,550	1,643,200	525,255	663,570	1,643,200	-	
5400	OTHER EXPENSES	-	-	-	-	-	-	-	
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-	
5900	OTHER FINANCING USES	200,000	-	180,000	-	-	180,000	-	
		\$ 1,808,482	\$ 1,590,080	\$ 1,846,103	\$ 536,965	\$ 673,068	\$ 1,846,103	\$ -	

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

	Actual FY2014	Actual FY2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
60550 Stormwater Management								
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-	-
5200 SUPPLIES	-	-	-	-	-	-	-	-
5300 CONTRACTUAL SERVICES	11,444	13,365	10,000	-	-	10,000	-	-
5400 OTHER EXPENSES	-	-	-	-	-	-	-	-
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-	-
	\$ 11,444	\$ 13,365	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -	-
60448 Streetlighting								
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-	-
5200 SUPPLIES	-	-	-	12,900	-	12,900	12,900	-
5300 CONTRACTUAL SERVICES	647,680	623,463	660,000	162,322	264,315	660,000	-	-
5400 OTHER EXPENSES	-	-	50,000	-	-	-	(50,000)	-
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-	-
	\$ 647,680	\$ 623,463	\$ 710,000	\$ 175,222	\$ 264,315	\$ 672,900	\$ (37,100)	-
60707 Senior Citizen Transit								
5100 SALARIES & BENEFITS	3,379	-	-	-	1,007	-	-	-
5200 SUPPLIES	-	-	-	-	-	-	-	-
5300 CONTRACTUAL SERVICES	5,000	-	-	-	-	-	-	-
5400 OTHER EXPENSES	-	-	-	-	-	-	-	-
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-	-
	\$ 8,379	\$ -	\$ -	\$ -	\$ 1,007	\$ -	\$ -	-
60446 Community Event Support								
5100 SALARIES & BENEFITS	14,204	17,778	14,575	8,430	8,602	14,575	-	-
5200 SUPPLIES	964	416	1,200	453	40	1,200	-	-
5300 CONTRACTUAL SERVICES	7,202	6,141	10,000	2,491	4,457	10,000	-	-
5400 OTHER EXPENSES	-	-	-	-	-	-	-	-
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-	-
	\$ 22,370	\$ 24,335	\$ 25,775	\$ 11,374	\$ 13,099	\$ 25,775	\$ -	-
70751 Parks Maintenance								
5100 SALARIES & BENEFITS	353,365	335,403	412,731	200,063	159,146	412,731	-	-
5200 SUPPLIES	70,127	59,549	89,688	48,278	30,962	89,688	-	-
5300 CONTRACTUAL SERVICES	636,391	606,511	678,796	375,828	353,349	678,796	-	-
5400 OTHER EXPENSES	-	343	1,000	-	220	1,000	-	-
5700 CAPITAL OUTLAYS	6,376	5,893	5,000	1,694	-	5,000	-	-
	\$ 1,066,259	\$ 1,007,699	\$ 1,187,215	\$ 625,863	\$ 543,677	\$ 1,187,215	\$ -	-

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

	Actual FY2014	Actual FY2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
70757 Mc Graft Park Maintenance								
5100 SALARIES & BENEFITS	6,149	4,632	8,639	12,931	1,303	8,639	-	
5200 SUPPLIES	5,369	14,818	4,900	4,367	1,639	4,900	-	
5300 CONTRACTUAL SERVICES	39,324	24,215	33,550	20,969	10,738	33,550	-	
5400 OTHER EXPENSES	-	-	-	-	-	-	-	
5700 CAPITAL OUTLAYS	390	310	1,000	-	310	1,000	-	
	\$ 51,232	\$ 43,975	\$ 48,089	\$ 38,267	\$ 13,990	\$ 48,089	\$ -	
70756 Municipal Marina								
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-	
5200 SUPPLIES	-	-	-	-	-	-	-	
5300 CONTRACTUAL SERVICES	-	214	-	-	214	-	-	
5400 OTHER EXPENSES	-	-	-	-	-	-	-	
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-	
	\$ -	\$ 214	\$ -	\$ -	\$ 214	\$ -	\$ -	
70771 Forestry								
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-	
5200 SUPPLIES	-	26	-	-	-	-	-	
5300 CONTRACTUAL SERVICES	-	-	-	-	-	-	-	
5400 OTHER EXPENSES	-	-	-	-	-	-	-	
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-	
	\$ -	\$ 26	\$ -	\$ -	\$ -	\$ -	\$ -	
70276 Cemeteries Maintenance								
5100 SALARIES & BENEFITS	92,987	89,871	86,335	36,399	60,299	86,335	-	
5200 SUPPLIES	8,696	5,387	8,250	5,166	1,981	8,250	-	
5300 CONTRACTUAL SERVICES	276,689	301,530	291,336	192,162	181,816	291,336	-	
5400 OTHER EXPENSES	-	-	-	-	-	-	-	
5700 CAPITAL OUTLAYS	8,457	1,841	1,450	-	552	1,450	-	
	\$ 386,829	\$ 398,629	\$ 387,371	\$ 233,727	\$ 244,648	\$ 387,371	\$ -	
70585 Parking Operations								
5100 SALARIES & BENEFITS	1,977	905	2,082	-	214	2,082	-	
5200 SUPPLIES	150	521	-	225	521	-	-	
5300 CONTRACTUAL SERVICES	4,154	4,409	3,800	1,006	2,045	3,800	-	
5400 OTHER EXPENSES	-	6,777	-	-	6,777	-	-	
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-	
	\$ 6,281	\$ 12,612	\$ 5,882	\$ 1,231	\$ 9,557	\$ 5,882	\$ -	
70357 Graffiti Removal								
5100 SALARIES & BENEFITS	1,626	2,284	4,165	607	1,888	4,165	-	
5200 SUPPLIES	46	1,332	4,861	15	1,332	4,861	-	
5300 CONTRACTUAL SERVICES	490	179	-	271	171	-	-	
5400 OTHER EXPENSES	-	-	-	-	-	-	-	
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-	
	\$ 2,162	\$ 3,795	\$ 9,026	\$ 893	\$ 3,391	\$ 9,026	\$ -	

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

	Actual FY2014	Actual FY2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
70863 Farmers' Market & Flea Market								
5100 SALARIES & BENEFITS	33,799	40,832	40,000	24,969	21,071	40,000	-	
5200 SUPPLIES	4,073	7,974	6,275	2,081	5,240	6,275	-	
5300 CONTRACTUAL SERVICES	38,824	96,354	87,400	46,115	50,958	95,000	7,600	
5400 OTHER EXPENSES	-	1,004	1,100	-	-	1,100	-	
5700 CAPITAL OUTLAYS	22	-	2,000	-	-	2,000	-	
	\$ 76,718	\$ 146,164	\$ 136,775	\$ 73,165	\$ 77,269	\$ 144,375	\$ 7,600	
70865 Farmers' Market EBT Program								
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-	
5200 SUPPLIES	-	841	-	-	-	-	-	
5300 CONTRACTUAL SERVICES	-	180	9,000	-	180	9,000	-	
5400 OTHER EXPENSES	-	-	-	-	-	-	-	
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-	
	\$ -	\$ 1,021	\$ 9,000	\$ -	\$ 180	\$ 9,000	\$ -	
70867 Farmers' Market USDA Grant								
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-	
5200 SUPPLIES	-	-	-	-	-	-	-	
5300 CONTRACTUAL SERVICES	-	-	-	-	-	75,000	75,000	
5400 OTHER EXPENSES	-	-	-	-	-	-	-	
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	
	\$ 4,087,836	\$ 3,865,378	\$ 4,375,236	\$ 1,696,707	\$ 1,844,415	\$ 4,420,736	\$ 45,500	

Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function

	Actual FY2014	Actual FY2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
70775 General Recreation								
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-	-
5200 SUPPLIES	-	-	200	-	-	200	-	-
5300 CONTRACTUAL SERVICES	105,498	97,212	100,300	57,315	54,578	100,300	-	-
5400 OTHER EXPENSES	-	-	-	-	-	-	-	-
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-	-
	\$ 105,498	\$ 97,212	\$ 100,500	\$ 57,315	\$ 54,578	\$ 100,500	\$ -	-
80387 Environmental Services								
5100 SALARIES & BENEFITS	217,401	129,144	153,898	71,405	53,140	153,898	-	-
5200 SUPPLIES	6,336	5,472	8,300	1,946	2,713	8,300	-	-
5300 CONTRACTUAL SERVICES	443,623	864,793	813,651	390,594	480,934	815,724	2,073	-
5400 OTHER EXPENSES	225	689	1,000	-	310	1,000	-	-
5700 CAPITAL OUTLAYS	8,580	69	3,500	1,150	-	3,500	-	-
	\$ 676,165	\$ 1,000,167	\$ 980,349	\$ 465,095	\$ 537,097	\$ 982,422	\$ 2,073	-
	\$ 781,663	\$ 1,097,379	\$ 1,080,849	\$ 522,410	\$ 591,675	\$ 1,082,922	\$ 2,073	-
10875 Other - Contributions to Outside Agencies								
MUSKEGON AREA TRANSIT (MATS)	77,430	78,782	87,100	20,732	18,659	87,100	-	-
NEIGHBORHOOD ASSOCIATION GRANTS	16,500	21,436	21,000	750	3,446	21,000	-	-
MUSKEGON AREA FIRST	45,566	45,566	45,660	22,783	22,783	45,660	-	-
VETERANS MEMORIAL DAY COSTS	6,692	5,862	7,000	-	-	7,000	-	-
WEST MI ECONOMIC DEVELOPMENT PARTNERSHIP	-	-	-	-	-	-	-	-
DOWNTOWN MUSKEGON NOW	79,922	112,104	100,000	-	-	100,000	-	-
LAKESIDE BUSINESS DISTRICT	2,500	2,500	2,500	-	-	2,500	-	-
211 SERVICE	2,500	2,500	2,500	2,500	2,500	2,500	-	-
MLK DIVERSITY PROGRAM	1,000	1,000	2,000	-	-	2,000	-	-
MUSKEGON AREA LABOR MANAGEMENT (MALMC)	1,000	1,000	1,000	1,000	1,000	1,000	-	-
POUND BUDDIES	-	-	2,500	5,000	-	2,500	-	-
SUPPLEMENTAL MERS CONTRIBUTION	300,000	-	-	-	-	-	-	-
Contributions To Outside Agencies	\$ 533,110	\$ 270,750	\$ 271,260	\$ 52,765	\$ 48,388	\$ 271,260	\$ -	-
	\$ 533,110	\$ 270,750	\$ 271,260	\$ 52,765	\$ 48,388	\$ 271,260	\$ -	-
Total Customer Value Added Activities	\$ 18,356,602	\$ 18,497,228	\$ 19,737,001	\$ 8,855,562	\$ 8,898,691	\$ 19,841,174	\$ 104,173	
As a Percent of Total General Fund Expenditures	77.1%	75.1%	78.0%	79.5%	78.6%	76.5%	17.3%	

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

	Actual FY2014	Actual FY2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
II. Business Value Added Activities								
10101 City Commission								
5100	SALARIES & BENEFITS	69,679	69,185	71,270	32,584	32,389	71,270	-
5200	SUPPLIES	17,211	96	11,000	335	92	11,000	-
5300	CONTRACTUAL SERVICES	10,056	1,035	14,500	3,221	471	14,500	-
5400	OTHER EXPENSES	3,177	765	2,000	1,413	301	2,000	-
5700	CAPITAL OUTLAYS	980	960	1,500	480	480	1,500	-
		\$ 101,103	\$ 72,041	\$ 100,270	\$ 38,033	\$ 33,733	\$ 100,270	\$ -
10102 City Promotions & Public Relations								
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-
5200	SUPPLIES	733	523	1,350	1,445	306	1,350	-
5300	CONTRACTUAL SERVICES	8,519	39,172	28,550	31,913	4,090	57,550	29,000 carryover \$29K
5400	OTHER EXPENSES	-	364	-	113	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ 9,252	\$ 40,059	\$ 29,900	\$ 33,471	\$ 4,396	\$ 58,900	\$ 29,000
10172 City Manager								
5100	SALARIES & BENEFITS	278,055	218,550	249,339	108,450	99,739	249,339	-
5200	SUPPLIES	2,572	1,698	1,400	1,573	875	1,400	-
5300	CONTRACTUAL SERVICES	15,649	7,823	15,000	20,858	842	15,000	-
5400	OTHER EXPENSES	2,466	4,646	3,000	6,352	2,165	3,000	-
5700	CAPITAL OUTLAYS	1,429	268	2,000	45	198	2,000	-
		\$ 300,171	\$ 232,985	\$ 270,739	\$ 137,278	\$ 103,819	\$ 270,739	\$ -
10145 City Attorney								
5100	SALARIES & BENEFITS	-	-	-	-	-	-	-
5200	SUPPLIES	1,713	-	2,000	-	-	2,000	-
5300	CONTRACTUAL SERVICES	386,649	314,957	355,410	172,856	148,096	355,410	-
5400	OTHER EXPENSES	-	-	-	-	-	-	-
5700	CAPITAL OUTLAYS	-	-	-	-	-	-	-
		\$ 388,362	\$ 314,957	\$ 357,410	\$ 172,856	\$ 148,096	\$ 357,410	\$ -
		\$ 798,888	\$ 660,042	\$ 758,319	\$ 381,638	\$ 290,044	\$ 787,319	\$ 29,000
20228 Affirmative Action								
5100	SALARIES & BENEFITS	59,704	75,978	85,158	43,003	29,624	85,158	-
5200	SUPPLIES	260	185	750	111	153	750	-
5300	CONTRACTUAL SERVICES	10,152	1,264	2,027	575	625	2,027	-
5400	OTHER EXPENSES	240	456	800	906	287	800	-
5700	CAPITAL OUTLAYS	2,337	-	1,000	59	-	1,000	-
		\$ 72,693	\$ 77,883	\$ 89,735	\$ 44,654	\$ 30,689	\$ 89,735	\$ -

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

	Actual FY2014	Actual FY2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
20215 City Clerk & Elections								
5100 SALARIES & BENEFITS	274,536	290,903	319,881	132,990	143,467	319,881	-	
5200 SUPPLIES	23,123	38,172	33,010	9,843	13,371	33,010	-	
5300 CONTRACTUAL SERVICES	27,236	43,116	23,722	14,659	14,683	23,722	-	
5400 OTHER EXPENSES	2,303	3,056	6,000	1,159	272	6,000	-	
5700 CAPITAL OUTLAYS	5,630	3,702	2,500	-	1,479	2,500	-	
	\$ 332,828	\$ 378,949	\$ 385,113	\$ 158,651	\$ 173,272	\$ 385,113	\$ -	
20220 Civil Service								
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-	
5200 SUPPLIES	455	495	500	-	-	500	-	
5300 CONTRACTUAL SERVICES	87,652	94,970	87,000	45,074	48,878	87,000	-	
5400 OTHER EXPENSES	3,385	2,034	2,800	2,783	2,034	2,800	-	
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-	
	\$ 91,492	\$ 97,499	\$ 90,300	\$ 47,857	\$ 50,912	\$ 90,300	\$ -	
	\$ 497,013	\$ 554,331	\$ 565,148	\$ 251,162	\$ 254,873	\$ 565,148	\$ -	
30202 Finance Administration								
5100 SALARIES & BENEFITS	252,343	344,660	349,555	170,381	156,042	349,555	-	
5200 SUPPLIES	2,705	2,726	2,625	662	474	2,625	-	
5300 CONTRACTUAL SERVICES	101,753	61,170	62,562	43,453	45,999	62,562	-	
5400 OTHER EXPENSES	853	961	850	542	658	850	-	
5700 CAPITAL OUTLAYS	420	1,171	1,000	-	-	1,000	-	
	\$ 358,074	\$ 410,688	\$ 416,592	\$ 215,038	\$ 203,173	\$ 416,592	\$ -	
30209 Assessing Services								
5100 SALARIES & BENEFITS	3,260	3,086	4,500	487	977	4,500	-	
5200 SUPPLIES	-	-	-	-	-	-	-	
5300 CONTRACTUAL SERVICES	299,218	295,099	299,000	145,212	147,582	299,000	-	
5400 OTHER EXPENSES	-	105	-	-	-	-	-	
5700 CAPITAL OUTLAYS	-	-	-	-	-	-	-	
	\$ 302,478	\$ 298,290	\$ 303,500	\$ 145,699	\$ 148,559	\$ 303,500	\$ -	
30805 Arena Administration								
5100 SALARIES & BENEFITS	-	-	-	-	-	-	-	
5200 SUPPLIES	-	-	-	-	-	-	-	
5300 CONTRACTUAL SERVICES	282,096	372,198	238,000	120	308,379	238,000	-	
5400 OTHER EXPENSES	-	-	-	-	-	-	-	
5700 CAPITAL OUTLAYS	1,476	1,415	1,600	-	-	1,600	-	
	\$ 283,572	\$ 373,613	\$ 239,600	\$ 120	\$ 308,379	\$ 239,600	\$ -	

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

	Actual FY2014	Actual FY2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
30205 Income Tax Administration								
5100 SALARIES & BENEFITS	331,614	225,004	237,127	109,124	108,983	237,127	-	
5200 SUPPLIES	12,397	11,870	10,760	3,591	3,674	10,760	-	
5300 CONTRACTUAL SERVICES	55,226	76,675	70,550	30,096	29,459	70,550	-	
5400 OTHER EXPENSES	480	694	1,000	254	135	1,000	-	
5700 CAPITAL OUTLAYS	4,513	1,148	2,500	-	1,117	2,500	-	
	\$ 404,230	\$ 315,391	\$ 321,937	\$ 143,065	\$ 143,368	\$ 321,937	\$ -	
30253 City Treasurer								
5100 SALARIES & BENEFITS	251,627	365,147	406,479	168,948	169,525	406,479	-	
5200 SUPPLIES	69,867	70,943	69,250	34,777	35,735	69,250	-	
5300 CONTRACTUAL SERVICES	110,272	119,966	106,550	53,024	54,171	106,550	-	
5400 OTHER EXPENSES	314	953	1,000	14	168	1,000	-	
5700 CAPITAL OUTLAYS	2,101	617	-	30	208	-	-	
	\$ 434,181	\$ 557,626	\$ 583,279	\$ 256,793	\$ 259,807	\$ 583,279	\$ -	
30248 Information Systems Administration								
5100 SALARIES & BENEFITS	319,560	334,010	336,042	160,397	149,805	336,042	-	
5200 SUPPLIES	854	234	1,513	81	13	1,513	-	
5300 CONTRACTUAL SERVICES	30,605	40,213	49,744	25,172	28,772	49,744	-	
5400 OTHER EXPENSES	9,573	1,062	16,024	4,928	1,025	16,024	-	
5700 CAPITAL OUTLAYS	54,524	38,699	22,894	14,586	15,435	22,894	-	
	\$ 415,116	\$ 414,218	\$ 426,217	\$ 205,164	\$ 195,050	\$ 426,217	\$ -	
	\$ 2,197,651	\$ 2,369,826	\$ 2,291,125	\$ 965,879	\$ 1,258,336	\$ 2,291,125	\$ -	
60265 City Hall Maintenance								
5100 SALARIES & BENEFITS	36,184	30,149	38,422	15,616	14,139	38,422	-	
5200 SUPPLIES	10,806	13,128	13,776	8,330	4,644	13,776	-	
5300 CONTRACTUAL SERVICES	169,998	183,990	222,600	57,990	73,781	222,600	-	
5400 OTHER EXPENSES	-	-	500	-	-	500	-	
5700 CAPITAL OUTLAYS	16,132	(562)	8,800	9,004	8,072	8,800	-	
	\$ 233,120	\$ 226,705	\$ 284,098	\$ 90,940	\$ 100,636	\$ 284,098	\$ -	
	\$ 233,120	\$ 226,705	\$ 284,098	\$ 90,940	\$ 100,636	\$ 284,098	\$ -	

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

	Actual FY2014	Actual FY2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
80400 Planning, Zoning and Economic Development								
5100 SALARIES & BENEFITS	280,607	317,112	320,359	160,906	142,125	320,359	-	
5200 SUPPLIES	2,589	3,042	3,500	1,605	1,206	3,500	-	
5300 CONTRACTUAL SERVICES	46,280	51,125	37,148	12,312	19,838	37,148	-	
5400 OTHER EXPENSES	3,093	1,871	4,000	1,281	926	4,000	-	
5700 CAPITAL OUTLAYS	2,558	508	3,500	6,762	-	3,500	-	
	\$ 335,127	\$ 373,658	\$ 368,507	\$ 182,866	\$ 164,095	\$ 368,507	\$ -	
	\$ 335,127	\$ 373,658	\$ 368,507	\$ 182,866	\$ 164,095	\$ 368,507	\$ -	
Total Business Value Added Activities	\$ 4,061,799	\$ 4,184,562	\$ 4,267,197	\$ 1,872,485	\$ 2,067,984	\$ 4,296,197	\$ 29,000	
As a Percent of Total General Fund Expenditures	17.1%	17.0%	16.9%	16.8%	18.3%	16.6%	4.8%	
III. Fixed Budget Items								
30999 Transfers To Other Funds								
MAJOR STREET FUND	-	500,000	-	-	-	-	-	
LOCAL STREET FUND	540,000	300,000	-	-	-	-	-	
LDFA DEBT SERVICE FUND (SMARTZONE)	160,000	227,000	250,000	125,000	113,500	250,000	-	
DDA DEBT SERVICE FUND	-	70,000	175,000	87,500	-	175,000	-	
ENGINEERING SERVICES FUND	-	75,000	-	-	-	-	-	
GENERAL INSURANCE FUND	28,046	14,023	28,046	-	14,023	28,046	-	
	\$ 728,046	\$ 1,186,023	\$ 453,046	\$ 212,500	\$ 127,523	\$ 453,046	\$ -	

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

	Actual FY2014	Actual FY2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
30851 General Insurance	244,653	289,370	256,811	-	-	256,811	\$ -	
30906 Debt Retirement	276,257	281,935	271,000	171,453	172,860	271,000	-	
10891 Contingency and Bad Debt Expense	99,013	80,038	200,000	-	3,188	200,000	-	
90000 Major Capital Improvements	54,887	95,201	133,000	23,900	54,462	601,256		
91112 CHARGEPOINT CAR CHARGING	1,340	-	-	-	-	-	-	
91302 VETERAN'S PARK UPGRADES	-	45,000	-	-	15,159	-	-	
91303 PARKS IMPROVEMENTS: PM & BEUKEMA	-	-	15,000	-	-	15,000	-	
91116 ADA PROJECT 2011-2012	240	-	20,000	-	-	20,000	-	
91120 VOIP PHONE SYSTEM	19,400	19,400	20,000	19,400	19,400	20,000	-	
91305 CITY HALL WINDOWS	-	5,100	10,000	4,500	-	10,000	-	
91402 CEMETERY GIS	-	-	25,000	-	-	25,000	-	
91405 FIRE STATION # 4 ROOF REPLACEMENT	-	5,798	-	-	-	-	-	
AED LIFE PAK 500	-	-	13,000	-	-	13,000	-	
L.C. WALKER ARENA LOCKER ROOM IMPROVEMENTS	-	-	30,000	-	-	30,000	-	
STREET LIGHTS CONVERSION TO LED, CITY OWNED	-	-	-	-	-	115,000	115,000	
STREET LIGHTS CONVERSION TO LED, CONSUMERS	-	-	-	-	-	270,000	270,000	
LED SIGN AT FARMERS MARKET	-	-	-	-	-	30,000	30,000	
REPAIRS TO BOARDWALK @ KRUSE PARK	-	-	-	-	-	30,000	30,000	
91505 MARSH FIELD, BLEACHER UPGRADES, ETC.	-	-	-	-	-	23,256	23,256	
99148 JAG GRANT	-	-	-	-	-	-	-	
99152 DOJ JAG GRANT MUSKEGON HEIGHTS	33,907	19,903	-	-	19,903	-	-	
Total Fixed-Budget Items	\$ 1,402,856	\$ 1,932,567	\$ 1,313,857	\$ 407,853	\$ 358,033	\$ 1,782,113	\$ 468,256	
As a Percent of Total General Fund Expenditures	5.9%	7.9%	5.2%	3.7%	3.2%	6.9%	77.9%	
Total General Fund	\$ 23,821,257	\$ 24,614,357	\$ 25,318,055	\$ 11,135,900	\$ 11,324,708	\$ 25,919,484	\$ 601,429	

Recap: Total General Fund By Line Item Expenditure Classification

5100 Salaries & Benefits	\$ 13,623,117	\$ 14,230,441	\$ 15,314,573	\$ 7,166,891	\$ 6,786,586	\$ 15,314,573	\$ -	
5200 Operating Supplies	500,667	500,880	532,309	225,666	252,868	545,209	12,900	
5300 Contractual Services	8,121,381	8,026,737	8,024,009	3,221,021	3,842,769	8,159,282	135,273	
5400 Other Expenses	148,205	127,102	313,174	34,745	28,189	265,174	(48,000)	
5700 Capital Outlays	223,584	260,218	220,944	103,624	113,733	722,200	501,256	
5900 All Other Financing Uses	1,204,303	1,467,958	904,046	383,953	300,383	904,046	-	
Total General Fund	\$ 23,821,257	\$ 24,613,336	\$ 25,309,055	\$ 11,135,900	\$ 11,324,528	\$ 25,910,484	\$ 601,429	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
202 Major Streets and State Trunklines Fund								
Available Fund Balance - BOY	\$ 2,153,684	\$ 1,352,922	\$ 2,858,870	\$ 2,252,721	\$ 1,352,922	\$ 2,252,721	\$ (606,149)	
Means of Financing								
Special assessments	\$ 93,846	\$ 64,171	\$ 70,000	\$ -	\$ -	\$ 70,000	\$ -	
Federal & state grants	1,009,784	3,422,807	1,305,000	-	3,303,945	2,801,500	1,496,500	
State shared revenue	2,791,647	2,965,884	2,532,844	1,100,196	993,019	2,532,844	-	
Interest income	16,390	16,712	9,100	5,276	3,917	9,100	-	
Operating transfers in	-	500,000	-	-	-	-	-	
Other	60,088	17,414	20,000	6,934	7,240	29,777	9,777	
	\$ 3,971,755	\$ 6,986,988	\$ 3,936,944	\$ 1,112,406	\$ 4,308,121	\$ 5,443,221	\$ 1,506,277	
60900 Operating Expenditures								
5100 Salaries & Benefits	\$ 601,105	\$ 583,140	\$ 753,668	\$ 253,802	\$ 256,119	\$ 753,668	\$ -	
5200 Operating Supplies	220,708	239,474	271,000	80,651	26,925	271,000	-	
5300 Contractual Services	1,015,176	2,801,480	1,020,000	437,709	613,983	1,020,000	-	
5400 Other Expenses	4,579	2,889	2,000	4,021	292	2,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	232,414	231,884	231,000	212,237	210,055	231,000	- Debt service on 2011 MTF bonds	
	\$ 2,073,982	\$ 3,858,867	\$ 2,277,668	\$ 988,420	\$ 1,107,374	\$ 2,277,668	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	2,698,535	2,228,322	4,400,000	2,970,049	271,742	4,415,000	15,000	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 2,698,535	\$ 2,228,322	\$ 4,400,000	\$ 2,970,049	\$ 271,742	\$ 4,415,000	\$ 15,000	
	\$ 4,772,517	\$ 6,087,189	\$ 6,677,668	\$ 3,958,469	\$ 1,379,116	\$ 6,692,668	\$ 15,000	
Available Fund Balance - EOY	\$ 1,352,922	\$ 2,252,721	\$ 118,146	\$ (593,342)	\$ 4,281,927	\$ 1,003,274	\$ 885,128	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
203 Local Streets Fund								
Available Fund Balance - BOY	\$ 422,159	\$ 737,511	\$ 334,959	\$ 706,676	\$ 737,511	\$ 706,676	\$ 371,717	
Means of Financing								
Special assessments	\$ 39,557	\$ 31,940	\$ 22,000	\$ -	\$ -	\$ 22,000	\$ -	Special Assessments nearing end
Federal & state grants	-	-	-	-	-	-	-	
Metro act fees	115,854	121,098	140,000	-	-	140,000	-	
State shared revenue	764,860	695,054	657,838	244,736	229,861	657,838	-	
Interest income	9,311	7,684	2,900	1,219	1,635	2,900	-	
Operating transfers in	740,000	300,000	180,000	-	-	180,000	-	
Other	26,075	23,856	25,000	13,099	21,055	25,000	-	
	\$ 1,695,657	\$ 1,179,632	\$ 1,027,738	\$ 259,054	\$ 252,551	\$ 1,027,738	\$ -	
60900 Operating Expenditures								
5100 Salaries & Benefits	\$ 424,262	\$ 411,115	\$ 501,843	\$ 217,660	\$ 164,473	\$ 501,843	\$ -	
5200 Operating Supplies	152,326	144,064	140,000	20,969	55,119	140,000	-	
5300 Contractual Services	568,974	580,530	820,000	289,240	234,049	820,000	-	
5400 Other Expenses	2,961	2,597	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ 1,148,523	\$ 1,138,306	\$ 1,461,843	\$ 527,869	\$ 453,641	\$ 1,461,843	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	231,782	72,161	15,000	14,284	99,032	55,000	40,000	
	\$ 231,782	\$ 72,161	\$ 15,000	\$ 14,284	\$ 99,032	\$ 55,000	\$ 40,000	
	\$ 1,380,305	\$ 1,210,467	\$ 1,476,843	\$ 542,153	\$ 552,673	\$ 1,516,843	\$ 40,000	
Available Fund Balance - EOY	\$ 737,511	\$ 706,676	\$ (114,146)	\$ 423,577	\$ 437,389	\$ 217,571	\$ 331,717	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
254 L C Walker Arena								
Available Fund Balance - BOY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Means of Financing								
Parking Lot Rental	\$ -	\$ -	\$ -	\$ 590	\$ -	\$ 1,200	\$ 1,200	
Rent	-	-	-	750	-	1,500	1,500	
Arena Event Revenue	-	-	-	5,852	-	12,000	12,000	
Shop Rental	-	-	-	900	-	1,800	1,800	
Concessions Non Alcoholic	-	-	-	44,953	-	90,000	90,000	
Alcoholic Beverage	-	-	-	20,685	-	41,000	41,000	
Ice Hockey Rental	-	-	-	80,997	-	120,000	120,000	
Operating transfers in - General Fund	-	-	-	-	-	235,000	235,000	
Other	-	-	-	448	-	1,000	1,000	
	\$ -	\$ -	\$ -	\$ 155,175	\$ -	\$ 503,500	\$ 503,500	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	52,090	-	105,000	105,000	
5300 Contractual Services	-	-	-	198,197	-	400,000	400,000	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	17,045	-	35,000	35,000	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ 267,332	\$ -	\$ 540,000	\$ 540,000	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ 267,332	\$ -	\$ 540,000	\$ 540,000	
Available Fund Balance - EOY	\$ -	\$ -	\$ -	\$ (112,157)	\$ -	\$ (36,500)	\$ (36,500)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
264 Criminal Forfeitures Fund								
Available Fund Balance - BOY	\$ 172,578	\$ 189,404	\$ 186,760	\$ 158,309	\$ 189,404	\$ 158,309	\$ (28,451)	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	883	929	700	323	471	700	-	
Operating transfers in - General Fund	-	-	-	-	-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-	
Other	15,943	705	16,000	-	410	16,000	-	
	\$ 16,826	\$ 1,634	\$ 16,700	\$ 323	\$ 881	\$ 16,700	\$ -	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	5,000	-	-	5,000	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	1,380	-	-	-	-	-	
5900 Other Financing Uses	-	31,349	-	-	-	-	-	
	\$ -	\$ 32,729	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ 10,000	\$ 4,765	\$ -	\$ 10,000	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ 10,000	\$ 4,765	\$ -	\$ 10,000	\$ -	
	\$ -	\$ 32,729	\$ 15,000	\$ 4,765	\$ -	\$ 15,000	\$ -	
Available Fund Balance - EOY	\$ 189,404	\$ 158,309	\$ 188,460	\$ 153,867	\$ 190,285	\$ 160,009	\$ (28,451)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
285 Tree Replacement Fund								
Available Fund Balance - BOY	\$ 1,479	\$ 1,156	\$ 1,706	\$ 1,362	\$ 1,156	\$ 1,362	\$ (344)	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	2,892	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	7	6	5	3	3	5	-	
Operating transfers in - General Fund	-	-	-	-	-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-	
Other	-	200	1,500	-	-	1,500	-	
	\$ 7	\$ 206	\$ 1,505	\$ 2,895	\$ 3	\$ 1,505	\$ -	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	330	-	1,000	1,844	-	1,000	-	
5300 Contractual Services	-	-	-	-	-	-	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ 330	\$ -	\$ 1,000	\$ 1,844	\$ -	\$ 1,000	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 330	\$ -	\$ 1,000	\$ 1,844	\$ -	\$ 1,000	\$ -	
Available Fund Balance - EOY	\$ 1,156	\$ 1,362	\$ 2,211	\$ 2,413	\$ 1,159	\$ 1,867	\$ (344)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
295 Brownfield Redevelopment Authority (Betten Project)								
Available Fund Balance - BOY	\$ (1,409,027)	\$ (1,331,453)	\$ (1,371,958)	\$ (1,252,553)	\$ (1,331,453)	\$ (1,252,553)	\$ 119,405	
Means of Financing								
Property taxes	\$ 126,684	\$ 132,452	\$ 124,000	\$ -	\$ -	\$ 124,000	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	575	401	300	108	195	300	-	
Operating transfers in - General Fund	-	-	-	-	-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-	
Other	-	-	4,700	-	4,794	4,700	-	
	\$ 127,259	\$ 132,853	\$ 129,000	\$ 108	\$ 4,989	\$ 129,000	\$ -	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	-	-	-	-	-	
5400 Other Expenses	-	7,803	5,400	-	-	5,400	-	1/2 SET Capture to MEDC
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	49,685	46,150	157,580	21,713	23,524	157,580	-	
	\$ 49,685	\$ 53,953	\$ 162,980	\$ 21,713	\$ 23,524	\$ 162,980	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 49,685	\$ 53,953	\$ 162,980	\$ 21,713	\$ 23,524	\$ 162,980	\$ -	
Available Fund Balance - EOY	\$ (1,331,453)	\$ (1,252,553)	\$ (1,405,938)	\$ (1,274,158)	\$ (1,349,988)	\$ (1,286,533)	\$ 119,405	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
296 Brownfield Redevelopment Authority (Mall Area Project)								
Available Fund Balance - BOY	\$ -	\$ -	\$ -	\$ 110	\$ -	\$ 110	\$ 110	
Means of Financing								
Property taxes	\$ 79,922	\$ 132,180	\$ 110,780	\$ -	\$ -	\$ 110,780	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	-	110	-	22	-	-	-	
Operating transfers in - General Fund	-	-	-	-	-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	
	\$ 79,922	\$ 132,290	\$ 110,780	\$ 22	\$ -	\$ 110,780	\$ -	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	-	-	-	-	-	
5400 Other Expenses	-	-	-	-	-	-	-	1/2 SET Capture to MEDC
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	79,922	132,180	110,780	-	-	110,780	-	
	\$ 79,922	\$ 132,180	\$ 110,780	\$ -	\$ -	\$ 110,780	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 79,922	\$ 132,180	\$ 110,780	\$ -	\$ -	\$ 110,780	\$ -	
Available Fund Balance - EOY	\$ -	\$ 110	\$ -	\$ 132	\$ -	\$ 110	\$ 110	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
290 Local Development Finance Authority III Fund - Edison Landing (Smartzone)								
Available Fund Balance - BOY	\$ 30,266	\$ 42,847	\$ 31,270	\$ 33,521	\$ 42,847	\$ 33,521	\$ 2,251	
Means of Financing								
Property taxes	\$ 137,742	\$ 102,092	\$ 101,273	\$ -	\$ -	\$ 101,273	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	139	129	100	-	-	100	-	
Operating transfers in - General Fund	160,000	227,000	250,000	-	-	250,000	-	
Other	100,000	100,953	75,000	-	-	75,000	-	
	\$ 397,881	\$ 430,174	\$ 426,373	\$ -	\$ -	\$ 426,373	\$ -	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	500	-	-	500	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	385,300	439,500	447,950	-	-	447,950	-	
	\$ 385,300	\$ 439,500	\$ 448,450	\$ -	\$ -	\$ 448,450	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 385,300	\$ 439,500	\$ 448,450	\$ -	\$ -	\$ 448,450	\$ -	
Available Fund Balance - EOY								
	\$ 42,847	\$ 33,521	\$ 9,193	\$ 33,521	\$ 42,847	\$ 11,444	\$ 2,251	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
305 Tax Increment Finance Authority Fund								
Available Fund Balance - BOY	\$ 14,163	\$ 829	\$ 869	\$ 2,051	\$ 829	\$ 2,051	\$ 1,182	
Means of Financing								
Property taxes	\$ 36,624	\$ 39,216	\$ 38,000	\$ -	\$ 250	\$ 38,000	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	42	6	-	-	-	-	-	
Operating transfers in - General Fund	-	-	-	-	-	-	-	
Operating transfers in - TIFA Fund	-	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	
	\$ 36,666	\$ 39,222	\$ 38,000	\$ -	\$ 250	\$ 38,000	\$ -	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	-	-	-	-	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	50,000	38,000	38,000	19,000	19,000	38,000	-	
	\$ 50,000	\$ 38,000	\$ 38,000	\$ 19,000	\$ 19,000	\$ 38,000	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 50,000	\$ 38,000	\$ 38,000	\$ 19,000	\$ 19,000	\$ 38,000	\$ -	
Available Fund Balance - EOY	\$ 829	\$ 2,051	\$ 869	\$ (16,949)	\$ (17,921)	\$ 2,051	\$ 1,182	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
394 Downtown Development Authority Fund								
Available Fund Balance - BOY	\$ 167,477	\$ 93,778	\$ 2,440	\$ 51,442	\$ 93,778	\$ 51,442	\$ 49,002	
Means of Financing								
Property taxes	\$ 257,660	\$ 216,686	\$ 160,000	\$ -	\$ 48,981	\$ 160,000	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State proposal A reimbursement revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	928	565	400	149	256	400	-	
Operating transfers in - General Fund	-	70,000	175,000	87,500	-	175,000	-	
Operating transfers in - PIF	-	-	-	-	-	-	-	
Operating transfers in - Insurance Fund	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	
	\$ 258,588	\$ 287,251	\$ 335,400	\$ 87,649	\$ 49,237	\$ 335,400	\$ -	
70805 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	750	-	-	750	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	332,287	329,587	335,326	15,241	19,993	335,326	-	
	\$ 332,287	\$ 329,587	\$ 336,076	\$ 15,241	\$ 19,993	\$ 336,076	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 332,287	\$ 329,587	\$ 336,076	\$ 15,241	\$ 19,993	\$ 336,076	\$ -	
Available Fund Balance - EOY	\$ 93,778	\$ 51,442	\$ 1,764	\$ 123,850	\$ 123,022	\$ 50,766	\$ 49,002	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
408 Arena Improvement Fund								
Available Fund Balance - BOY	\$ 4,867	\$ 28,012	\$ 35,212	\$ 279,832	\$ 28,012	\$ 279,832	\$ 244,620	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	34,475	80,232	11,000	149,925	20,289	150,000	139,000	
Interest income	501	179	100	258	70	100	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	-	278,323	-	6,133	-	6,100	6,100	
	\$ 34,976	\$ 358,734	\$ 11,100	\$ 156,316	\$ 20,359	\$ 156,200	\$ 145,100	
30906 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	33	-	12,906	-	13,000	13,000	
5300 Contractual Services	-	32,433	5,000	153,309	-	155,000	150,000	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	11,831	74,448	10,000	88,514	14,822	100,000	90,000	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ 11,831	\$ 106,914	\$ 15,000	\$ 254,729	\$ 14,822	\$ 268,000	\$ 253,000	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 11,831	\$ 106,914	\$ 15,000	\$ 254,729	\$ 14,822	\$ 268,000	\$ 253,000	
Available Fund Balance - EOY	\$ 28,012	\$ 279,832	\$ 31,312	\$ 181,419	\$ 33,549	\$ 168,032	\$ 136,720	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
403 Sidewalk Improvement Fund								
Available Fund Balance - BOY	\$ 469,488	\$ 343,756	\$ 226,881	\$ 191,353	\$ 343,756	\$ 191,353	\$ (35,528)	
Means of Financing								
Special assessments	\$ 29,339	\$ 4,522	\$ 16,000	\$ -	\$ -	\$ 16,000	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Interest income	3,974	1,885	1,000	398	876	1,000	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	
	\$ 33,313	\$ 6,407	\$ 17,000	\$ 398	\$ 876	\$ 17,000	\$ -	
30906 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	-	-	-	-	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	152,140	156,875	156,075	3,038	5,938	156,075	-	
	\$ 152,140	\$ 156,875	\$ 156,075	\$ 3,038	\$ 5,938	\$ 156,075	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
5400 Other Expenses	6,905	1,935	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ 6,905	\$ 1,935	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 159,045	\$ 158,810	\$ 156,075	\$ 3,038	\$ 5,938	\$ 156,075	\$ -	
Available Fund Balance - EOY	\$ 343,756	\$ 191,353	\$ 87,806	\$ 188,713	\$ 338,694	\$ 52,278	\$ (35,528)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
404 Public Improvement Fund								
Available Fund Balance - BOY	\$ 677,857	\$ 370,268	\$ 1,058,768	\$ 1,066,378	\$ 370,268	\$ 1,066,378	\$ 7,610	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Property taxes	-	-	-	-	-	-	-	
Federal & state grants	-	-	-	-	-	-	-	
Charges for services	-	-	-	-	-	-	-	
Sales of property	32,161	14,798	505,000	61,599	11,490	505,000	-	
Interest income	3,846	2,837	2,000	2,414	1,201	2,000	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	200,000	695,637	200,000	-	-	200,000	-	MMRMA dividends earmarked for economic development and fire equipment replacement
	\$ 236,007	\$ 713,272	\$ 707,000	\$ 64,013	\$ 12,691	\$ 707,000	\$ -	
30936 Operating Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	5,000	-	-	5,000	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	
90000 Project Expenditures								
5100 Salaries & Benefits	\$ -	\$ 4,740	\$ -	\$ 212	\$ 2,894	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	48	6,692	-	3,793	3,934	-	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	543,548	5,730	1,300,000	70,402	1,273	1,300,000	-	
	\$ 543,596	\$ 17,162	\$ 1,300,000	\$ 74,407	\$ 8,101	\$ 1,300,000	\$ -	
	\$ 543,596	\$ 17,162	\$ 1,305,000	\$ 74,407	\$ 8,101	\$ 1,305,000	\$ -	
Available Fund Balance - EOY	\$ 370,268	\$ 1,066,378	\$ 460,768	\$ 1,055,984	\$ 374,858	\$ 468,378	\$ 7,610	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
482 State Grants Fund								
Available Fund Balance - BOY	\$ 126,257	\$ 107,977	\$ 86,761	\$ 89,359	\$ 107,977	\$ 89,359	\$ 2,598	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	226,120	752	-	-	-	250,000	250,000	MSHDA Blight Abatement Grant
Sales of Property	-	-	-	-	-	-	-	
Interest income	1,813	1,475	2,000	-	-	2,000	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	33,163	-	-	-	-	-	-	
	\$ 261,096	\$ 2,227	\$ 2,000	\$ -	\$ -	\$ 252,000	\$ 250,000	
30936 Operating Expenditures								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	-	-	-	-	-	250,000	250,000	MSHDA Blight Abatement Grant
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	3,035	-	-	-	-	-	-	
	\$ 3,035	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	20,093	20,845	20,845	-	752	20,845	-	LOAN REPAYMENT
5700 Capital Outlays	256,248	-	15,000	-	-	15,000	-	
	\$ 276,341	\$ 20,845	\$ 35,845	\$ -	\$ 752	\$ 35,845	\$ -	
	\$ 279,376	\$ 20,845	\$ 35,845	\$ -	\$ 752	\$ 285,845	\$ 250,000	
Available Fund Balance - EOY	\$ 107,977	\$ 89,359	\$ 52,916	\$ 89,359	\$ 107,225	\$ 55,514	\$ 2,598	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
594 Marina & Launch Ramp Fund								
Available Cash Balance - BOY	\$ 206,007	\$ 167,641	\$ 188,619	\$ 230,985	\$ 167,641	\$ 230,985	\$ 42,366	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	208,294	-	375,000	-	-	-	(375,000)	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	219,491	247,773	200,000	165,244	152,343	200,000	-	
Interest income	1,203	1,168	800	766	500	800	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	8,849	7,865	8,000	1,662	8,117	23,000	15,000	
	\$ 437,837	\$ 256,806	\$ 583,800	\$ 167,672	\$ 160,960	\$ 223,800	\$ (360,000)	
70756 Operating Expenditures - Marina								
5100 Salaries & Benefits	\$ 23,345	\$ 26,387	\$ 28,996	\$ 12,244	\$ 13,626	\$ 28,996	\$ -	
5200 Operating Supplies	12,105	13,013	8,700	4,121	3,578	8,700	-	
5300 Contractual Services	144,970	144,388	136,812	87,721	68,850	136,812	-	
5400 Other Expenses	-	-	250	39	-	250	-	
5700 Capital Outlays	188	2,515	16,800	-	2,301	16,800	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses (e.g. Debt Principal)	86,765	-	-	-	-	-	-	
	\$ 267,373	\$ 186,303	\$ 191,558	\$ 104,125	\$ 88,355	\$ 191,558	\$ -	
70759 Operating Expenditures - Ramps								
5100 Salaries & Benefits	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ -	
5200 Operating Supplies	485	467	1,000	415	295	1,000	-	
5300 Contractual Services	8,187	6,692	10,500	1,891	5,278	10,500	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses (e.g. Debt Principal)	-	-	-	-	-	-	-	
	\$ 8,672	\$ 7,159	\$ 12,500	\$ 2,306	\$ 5,573	\$ 12,500	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	200,158	-	500,000	-	-	16,000	(484,000)	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 200,158	\$ -	\$ 500,000	\$ -	\$ -	\$ 16,000	\$ (484,000)	
	\$ 476,203	\$ 193,462	\$ 704,058	\$ 106,431	\$ 93,928	\$ 220,058	\$ (484,000)	
Available Cash Balance - EOY	\$ 167,641	\$ 230,985	\$ 68,361	\$ 292,226	\$ 234,673	\$ 234,727	\$ 166,366	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
661 Equipment Fund								
Available Cash Balance - BOY	\$ 1,821,689	\$ 802,987	\$ 522,888	\$ 617,385	\$ 802,987	\$ 617,385	\$ 94,497	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	83,112	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	2,244,879	2,224,558	2,300,000	1,133,393	1,040,299	2,321,600	21,600	
Interest income	23,977	28,025	27,500	8,574	18,732	27,500	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	92,251	64,193	85,000	23,950	8,535	85,000	-	
	\$ 2,444,219	\$ 2,316,776	\$ 2,412,500	\$ 1,165,917	\$ 1,067,566	\$ 2,434,100	\$ 21,600	
60932 Operating Expenditures								
5100 Salaries & Benefits	\$ 421,306	\$ 429,795	\$ 455,290	\$ 217,744	\$ 200,790	\$ 455,290	\$ -	
5200 Operating Supplies	1,102,665	901,987	924,000	377,780	397,316	924,000	-	
5300 Contractual Services	765,263	808,005	802,777	381,003	339,698	802,777	-	
5400 Other Expenses	274	10	1,500	-	10	1,500	-	
5700 Capital Outlays	1,045,926	466,985	452,500	173,929	222,905	475,500	23,000	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses (e.g. Debt Principal)	127,487	(104,404)	-	-	-	-	-	
	\$ 3,462,921	\$ 2,502,378	\$ 2,636,067	\$ 1,150,456	\$ 1,160,719	\$ 2,659,067	\$ 23,000	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 3,462,921	\$ 2,502,378	\$ 2,636,067	\$ 1,150,456	\$ 1,160,719	\$ 2,659,067	\$ 23,000	
Available Cash Balance - EOY	\$ 802,987	\$ 617,385	\$ 299,321	\$ 632,846	\$ 709,834	\$ 392,418	\$ 93,097	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
642 Public Service Building Fund								
Available Cash Balance - BOY	\$ 435,245	\$ 568,069	\$ 667,553	\$ 695,623	\$ 568,069	\$ 695,623	\$ 28,070	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	1,085,289	1,085,289	976,760	488,380	542,645	976,760	-	
Interest income	2,372	3,073	2,700	1,405	1,498	2,700	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	-	128,970	-	5,830	-	-	-	
	\$ 1,087,661	\$ 1,217,332	\$ 979,460	\$ 495,615	\$ 544,143	\$ 979,460	\$ -	
60442 Operating Expenditures								
5100 Salaries & Benefits	\$ 601,173	\$ 631,771	\$ 647,700	\$ 325,887	\$ 285,241	\$ 647,700	\$ -	
5200 Operating Supplies	10,498	29,270	20,000	26,579	16,823	31,000	11,000	
5300 Contractual Services	284,852	282,295	302,480	130,583	116,992	291,480	(11,000)	
5400 Other Expenses	-	264	750	1,789	264	750	-	
5700 Capital Outlays	49,520	44,587	50,000	28,188	15,546	50,000	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses and Adjustments (e.g. Debt Principal)	(6,231)	(33,349)	-	-	-	-	-	
	\$ 939,812	\$ 954,838	\$ 1,020,930	\$ 513,026	\$ 434,866	\$ 1,020,930	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	15,025	134,940	50,000	-	-	50,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 15,025	\$ 134,940	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	
	\$ 954,837	\$ 1,089,778	\$ 1,070,930	\$ 513,026	\$ 434,866	\$ 1,070,930	\$ -	
Available Cash Balance - EOY	\$ 568,069	\$ 695,623	\$ 576,083	\$ 678,212	\$ 677,346	\$ 604,153	\$ 28,070	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
643 Engineering Services Fund								
Available Cash Balance - BOY	\$ 123,887	\$ 79,207	\$ 50,777	\$ 27,862	\$ 79,207	\$ 27,862	\$ (22,915)	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	418,570	236,774	350,000	81,394	167,102	350,000	-	
Interest income	311	229	250	26	152	250	-	
Operating transfers in	-	75,000	-	-	-	-	-	
Other	23,289	-	23,000	-	-	23,000	-	
	\$ 442,170	\$ 312,003	\$ 373,250	\$ 81,420	\$ 167,254	\$ 373,250	\$ -	
60447 Operating Expenditures								
5100 Salaries & Benefits	\$ 325,756	\$ 164,873	\$ 275,000	\$ 81,476	\$ 107,208	\$ 275,000	\$ -	
5200 Operating Supplies	9,599	6,302	9,730	1,672	1,190	9,730	-	
5300 Contractual Services	92,783	143,907	170,000	57,327	77,452	150,000	(20,000)	
5400 Other Expenses	418	1,493	1,000	750	590	1,000	-	
5700 Capital Outlays	7,821	9,713	11,200	4,011	7,489	11,200	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses and Adjustments (e.g. Debt Principal)	(10,129)	16,172	-	-	-	-	-	
	\$ 426,248	\$ 342,460	\$ 466,930	\$ 145,236	\$ 193,929	\$ 446,930	\$ (20,000)	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	60,602	20,888	10,000	12,210	20,050	10,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 60,602	\$ 20,888	\$ 10,000	\$ 12,210	\$ 20,050	\$ 10,000	\$ -	
	\$ 486,850	\$ 363,348	\$ 476,930	\$ 157,446	\$ 213,979	\$ 456,930	\$ (20,000)	
Available Cash Balance - EOY	\$ 79,207	\$ 27,862	\$ (52,903)	\$ (48,164)	\$ 32,482	\$ (55,818)	\$ (2,915)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
677 General Insurance Fund								
Available Cash Balance - BOY	\$ 880,314	\$ 1,509,014	\$ 1,515,872	\$ 1,797,521	\$ 1,509,014	\$ 1,797,521	\$ 281,649	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	3,183,208	3,195,930	3,500,000	1,600,529	1,589,014	3,500,000	-	
Interest income	20,411	22,710	25,000	10,579	11,486	25,000	-	
Retiree Health Reimbursement	892,904	1,050,787	843,000	313,993	519,928	843,000	-	
MMRMA dividend payment	327,008	-	-	-	-	-	-	
Operating transfers in	28,046	14,023	28,046	-	14,023	28,046	-	
Other	-	12,420	-	4,427	5,955	-	-	
	\$ 4,451,577	\$ 4,295,870	\$ 4,396,046	\$ 1,929,528	\$ 2,140,406	\$ 4,396,046	\$ -	
30851 Operating Expenditures								
5100 Salaries & Benefits	\$ 59,061	\$ 88,900	\$ 34,342	\$ 41,708	\$ 47,923	\$ 34,342	\$ -	
5200 Operating Supplies	690	-	200	180	-	200	-	
5300 Contractual Services	4,076,112	4,246,717	4,343,000	1,955,514	2,096,646	4,343,000	-	
5400 Other Expenses	1,548	6,357	10,000	2,210	2,015	10,000	-	
5700 Capital Outlays	1,861	425	2,645	-	425	2,645	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses and Adjustments (e.g. Debt Principal)	(316,395)	(335,036)	-	-	-	-	-	
	\$ 3,822,877	\$ 4,007,363	\$ 4,390,187	\$ 1,999,612	\$ 2,147,009	\$ 4,390,187	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 3,822,877	\$ 4,007,363	\$ 4,390,187	\$ 1,999,612	\$ 2,147,009	\$ 4,390,187	\$ -	
Available Cash Balance - EOY	\$ 1,509,014	\$ 1,797,521	\$ 1,521,731	\$ 1,727,437	\$ 1,502,411	\$ 1,803,380	\$ 281,649	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
590 Sewer Fund								
Available Cash Balance - BOY	\$ 4,158,969	\$ 3,545,607	\$ 2,683,161	\$ 2,339,749	\$ 3,545,607	\$ 2,339,749	\$ (343,412)	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	118,946	474,681	1,650,000	282,991	241,676	1,650,000	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services	6,502,167	6,240,189	7,400,000	3,302,202	2,871,401	7,400,000	-	
Interest income	20,384	16,106	15,000	4,706	8,411	15,000	-	
Repayment of DDA advance	-	-	-	-	-	-	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	156,279	139,834	140,000	72,746	72,688	140,000	-	
	\$ 6,797,776	\$ 6,870,810	\$ 9,205,000	\$ 3,662,645	\$ 3,194,176	\$ 9,205,000	\$ -	
30548 Operating Expenditures Administration								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	291,653	297,398	435,352	186,580	117,308	435,352	-	
5400 Other Expenses	24,535	16,215	12,000	(3)	8,941	12,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Other Cash Uses and Adjustments (e.g. Debt Principal)	(101,420)	(17,927)	-	-	-	-	-	
	\$ 214,768	\$ 295,686	\$ 447,352	\$ 186,577	\$ 126,249	\$ 447,352	\$ -	
60559 Operating Expenditures Maintenance								
5100 Salaries & Benefits	\$ 519,306	\$ 519,321	\$ 710,898	\$ 299,989	\$ 241,237	\$ 710,898	\$ -	
5200 Operating Supplies	61,771	45,428	55,340	20,070	18,143	55,340	-	
5300 Contractual Services	411,519	362,351	430,830	198,335	187,750	430,830	-	
5400 Other Expenses	228	31,794	11,000	7,880	254	11,000	-	
5700 Capital Outlays	6,561	4,770	18,000	2,653	3,499	18,000	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ 999,385	\$ 963,664	\$ 1,226,068	\$ 528,927	\$ 450,883	\$ 1,226,068	\$ -	
60557 Operating Expenditures Treatment								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	5,679,994	6,210,557	6,200,000	2,219,889	2,464,979	6,200,000	-	
5400 Other Expenses	-	-	-	-	-	-	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ 5,679,994	\$ 6,210,557	\$ 6,200,000	\$ 2,219,889	\$ 2,464,979	\$ 6,200,000	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	516,991	606,761	1,795,000	463,401	364,061	1,775,000	(20,000)	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 516,991	\$ 606,761	\$ 1,795,000	\$ 463,401	\$ 364,061	\$ 1,775,000	\$ (20,000)	
	\$ 7,411,138	\$ 8,076,668	\$ 9,668,420	\$ 3,398,794	\$ 3,406,172	\$ 9,648,420	\$ (20,000)	
Available Cash Balance - EOY	\$ 3,545,607	\$ 2,339,749	\$ 2,219,741	\$ 2,603,600	\$ 3,333,611	\$ 1,896,329	\$ (323,412)	

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

	Actual 2014	Actual 2015	Original Budget Estimate FY2016	Actual to Date 12/31/15	Actual to Date 12/31/14	2Q Reforecast FY2016	Increase (Decrease) From Original	Comments
591 Water Fund								
Available Cash Balance - BOY	\$ 2,303,174	\$ 2,656,611	\$ 2,641,686	\$ 3,146,513	\$ 2,656,611	\$ 3,146,513	\$ 504,827	
Means of Financing								
Special assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Federal & state grants	-	-	-	-	-	-	-	
State shared revenue	-	-	-	-	-	-	-	
Charges for services - City	3,441,294	3,565,258	3,499,250	1,887,994	1,683,257	3,499,250	-	
Charges for services - Wholesale	2,166,505	2,247,573	3,325,000	2,128,594	1,086,884	3,325,000	-	
Maintenance services - Township	125,608	185,399	160,000	45,419	98,802	160,000	-	
Interest income	9,664	12,605	12,000	5,367	6,159	12,000	-	
Lease of facilities	185,178	165,445	173,000	96,062	80,880	173,000	-	
Repayment of DDA advance	-	-	-	-	-	-	-	
Operating transfers in	-	-	-	-	-	-	-	
Other	199,272	222,994	170,000	156,169	108,489	170,000	-	
	\$ 6,127,521	\$ 6,399,274	\$ 7,339,250	\$ 4,319,605	\$ 3,064,471	\$ 7,339,250	\$ -	
30548 Operating Expenditures Administration								
5100 Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5200 Operating Supplies	-	-	-	-	-	-	-	
5300 Contractual Services	516,566	525,923	896,412	405,859	222,808	896,412	-	
5400 Other Expenses	18,376	10,800	17,000	-	5,878	17,000	-	
5700 Capital Outlays	-	-	-	-	-	-	-	
5900 Other Financing Uses	321,010	292,087	283,360	136,616	153,307	283,360	-	Water System Bond Interest
Other Cash Uses and Adjustments (e.g. Debt Principal)	1,597,117	977,712	1,370,000	1,349,690	48,572	1,370,000	-	Water System Bond Principal
	\$ 2,453,069	\$ 1,806,522	\$ 2,566,772	\$ 1,892,165	\$ 430,565	\$ 2,566,772	\$ -	
60559 Operating Expenditures Maintenance								
5100 Salaries & Benefits	\$ 872,603	\$ 978,339	\$ 1,033,200	\$ 450,136	\$ 484,402	\$ 1,033,200	\$ -	
5200 Operating Supplies	249,806	245,340	226,500	136,007	111,231	226,500	-	
5300 Contractual Services	415,345	430,854	400,000	185,211	222,471	400,000	-	
5400 Other Expenses	75,911	44,867	78,000	45,260	63,252	78,000	-	
5700 Capital Outlays	6,164	11,542	11,000	5,563	3,170	11,000	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
	\$ 1,619,829	\$ 1,710,942	\$ 1,748,700	\$ 822,177	\$ 884,526	\$ 1,748,700	\$ -	
60558 Operating Expenditures Filtration								
5100 Salaries & Benefits	\$ 657,699	\$ 671,659	\$ 800,000	\$ 308,812	\$ 316,285	\$ 800,000	\$ -	
5200 Operating Supplies	207,400	217,774	308,455	121,402	92,170	308,455	-	
5300 Contractual Services	470,724	534,397	762,364	236,110	236,327	762,364	-	
5400 Other Expenses	3,133	3,603	5,000	1,201	680	5,000	-	
5700 Capital Outlays	29,911	59,027	69,000	26,346	15,846	69,000	-	
5900 Other Financing Uses	-	-	-	-	-	-	-	
Replacement Reserve - DWRP	-	-	-	-	-	-	-	
	\$ 1,368,867	\$ 1,486,460	\$ 1,944,819	\$ 693,871	\$ 661,308	\$ 1,944,819	\$ -	
90000 Project Expenditures								
5200 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5300 Contractual Services	332,319	905,448	1,335,000	641,639	205,637	1,385,000	50,000	
5700 Capital Outlays	-	-	-	-	-	-	-	
	\$ 332,319	\$ 905,448	\$ 1,335,000	\$ 641,639	\$ 205,637	\$ 1,385,000	\$ 50,000	
	\$ 5,774,084	\$ 5,909,372	\$ 7,595,291	\$ 4,049,852	\$ 2,182,036	\$ 7,645,291	\$ 50,000	
Available Cash Balance - EOY	\$ 2,656,611	\$ 3,146,513	\$ 2,385,645	\$ 3,416,266	\$ 3,539,046	\$ 2,840,472	\$ 454,827	

City of Muskegon							
Quarterly Budget Reforecast FY 2015-16							
	Responsibility	2015-16 Budgeted Projects (including Carryover Amounts From Prior FY) Original	2015-16 Budgeted Projects (Including Carryover Amounts From Prior FY) 2Q Reforecast	2015-16 Estimated Project Grant Revenue Original	2015-16 Estimated Project Grant Revenue 2Q Reforecast	Grant Year	Comments
<u>BUDGETED MAJOR CAPITAL PROJECTS</u>							
<u>101</u>	<u>General Fund</u>						
	VOIP Phone System	Maurer	\$ 20,000	\$ 20,000	\$ -	\$ -	FY16 is year 4 of 5 annual payments, 0% interest
	Windows Replacement @ City Hall	Al-Shatel	10,000	10,000			second floor
	ADA Compliance, Various Locations	Al-Shatel	20,000	20,000			Federal agreement
	GIS for Cemetery	Al-Shatel	25,000	25,000			mapping of sites
	AED Life Pak 500	J. Lewis	13,000	13,000			
	L.C. Walker Arena locker room improvements	Peterson	30,000	30,000			
	Street Lights Conversion to LED, City Owned	Al-Shatel		115,000		45,000	convert lights on Western (3rd to Terrace), Shoreline Dr. & on Terrace Point Dr., grant from deposit to convert street lights by C.E.; comm. Discussed 1/28/16
	Street Lights Conversion to LED, Consumers	Al-Shatel		270,000			
	LED sign @ F.M	Al-Shatel		30,000			
	Repairs to Boardwalk @ Kruse Park	Al-Shatel		30,000			
91505	Marsh Field, participation with Lakeshore Baseball Club	Al-Shatel		23,256			approved by comm. 10/13/15 to improve bleachers
	Beukema Park, building improvements	Al-Shatel	<u>15,000</u>	<u>15,000</u>	<u>-</u>	<u>-</u>	
			133,000	601,256	-	45,000	
<u>202</u>	<u>Major Streets</u>						
	MDOT Projects	Al-Shatel	60,000	60,000	-	-	payments on various State projects that are completed but not finalized
	US - 31 BR	Al-Shatel	60,000	60,000			US-31 BR, Sherman to Shoreline Dr.-carry over from 14/14
91208	Latimer, Port City Blvd. to Black Creek	Al-Shatel	300,000	300,000	220,000	220,000	FY15 Design in FY14/15, construction in FY15/16
	Getty St., Evanston to Apple	Al-Shatel	800,000	800,000	375,000	375,000	FY15 Design in FY14/15, construction in FY15/16
	Musketawa Trail Connection (Keating to Black Creek)	Al-Shatel	260,000	260,000	260,000	260,000	moved from state grants fund with additional new money (federal)
	Street Lights Removal	Al-Shatel	25,000	25,000			various locations
	Muskegon, Webster, 9th to Spring	Al-Shatel	2,000,000	2,000,000		1,500,000	continuation from prior year w/grant remaining from 3.3 million
91413	Laketon Ave. Nevada to Lakeshore Dr.	Al-Shatel	800,000	800,000	400,000	400,000	reconstruction FY16 STP funds during this fiscal year, \$600,000 more is needed in 2016/17 budget

City of Muskegon							
Quarterly Budget Reforecast FY 2015-16							
	Responsibility	2015-16 Budgeted Projects (including Carryover Amounts From Prior FY) Original	2015-16 Budgeted Projects (Including Carryover Amounts From Prior FY) 2Q Reforecast	2015-16 Estimated Project Grant Revenue Original	2015-16 Estimated Project Grant Revenue 2Q Reforecast	Grant Year	Comments
BUDGETED MAJOR CAPITAL PROJECTS							
Day of Caring 2015, city's contribution	Al-Shatel		9,000				
Traffic signal upgrade/Sherman @ Glenside	Al-Shatel		26,000		9,777		a 14/15 project completed in 15/16 budget; grant is R.P.'s share, expensess are for this fiscal year
Fourth St., Houston to Muskegon	Al-Shatel	95,000	75,000	50,000	46,500		CDBG funding/CONTRIBUTION WAS REDUCED
		4,400,000	4,415,000	1,305,000	2,811,277		
203 Local Streets							
Monroe, 5th to 4th	Al-Shatel		40,000				street portion of WM replacement
Street Lights Removal	Al-Shatel	15,000	15,000	-	-		various locations
		15,000	55,000	-	-		
264 Criminal Forfeiture Fund							
Tactical Video Investigation Pole Camera	J. Lewis	10,000	10,000	-	-		forfeiture funds
		10,000	10,000	-	-		
404 Public Improvement Fund							
Playground Equipment at P.M.	Al-Shatel	220,000	220,000				design & installation
Neighborhood Housing Program	Peterson	1,011,800	1,011,800				construction of new houses in neighborhoods
Fire Department - Gear	J. Lewis	68,200	68,200	-	-		life cycle gear and others - applying for grant
		1,300,000	1,300,000	-	-		
482 State Grants Fund							
Veterans' Park Upgrades	Al-Shatel	15,000	15,000	15,000	15,000		carry over
		15,000	15,000	15,000	15,000		
590 Sewer							
Sewer Rehabilitation Project (Various Projects)	Al-Shatel	100,000	21,000	-	-		various sewer major repairs/emergencies, used remaining funds for 91137
Muskegon, Webster, 9th to Spring	Al-Shatel	25,000	15,000	-	-		services & repairs as part of reconstruction
Getty, Evanston to Apple	Al-Shatel	20,000	10,000	-	-		repairs
91137 Sewer Repairs, S. of Hackly & behind Betten's Honda; Emergen	Al-Shatel		79,000				emergency repairs-approved by comm. Via email on 10/10/15 for Beidler & 11/10/15 for Betten's

City of Muskegon								
Quarterly Budget Reforecast FY 2015-16								
		Responsibility	2015-16 Budgeted Projects (including Carryover Amounts From Prior FY) Original	2015-16 Budgeted Projects (Including Carryover Amounts From Prior FY) 2Q Reforecast	2015-16 Estimated Project Grant Revenue Original	2015-16 Estimated Project Grant Revenue 2Q Reforecast	Grant Year	Comments
<u>BUDGETED MAJOR CAPITAL PROJECTS</u>								
	SAW Grant	Al-Shatel	1,650,000	1,650,000	1,650,000	1,650,000		carry over from 14/15
			1,795,000	1,775,000	1,650,000	1,650,000		
<u>591</u>	<u>Water</u>							
	SCAD Migration Project	Al-Shatel	300,000	300,000	-	-		instrumentation upgrade
	Building Repairs @ Filtration	Al-Shatel	100,000	100,000	-	-		tuck pointing, windows replacement
	Harvey Pump Repair, # 2	Al-Shatel	30,000	30,000	-	-		
	Distribution Reliability Study	Al-Shatel	65,000	50,000	-	-		required every 5 years-reduced by \$15,000
	Laketon, Nevada to Lakeshore Dr. Park to Peck	Al-Shatel	20,000	50,000	-	-		minor repairs
	Water Main Replacements, Various Locations & 2" & 4" Waterm	Al-Shatel	120,000		-	-		used the money to replace WM on Monroe
	Monroe, 5th to 4th	Al-Shatel		140,000				replace watermain and services
	Muskegon, Webster, 9th to Spring	Al-Shatel	650,000	650,000	-	-		new mains & services - Muskegon this year.
	GIS Update and Maintenance	Al-Shatel	20,000	20,000	-	-		County licensing & map maintenance
	Getty, Evanston to Apple	Al-Shatel	30,000	45,000	-	-		services, increased by \$15,000
			1,335,000	1,385,000	-	-		
<u>594</u>	<u>Marina</u>							
	Docks repairs at Cottage Grove	Al-Shatel		16,000		15,000		insurance pays the grant amount
	Docks & Building Improvements (office, bathroom)	Al-Shatel	500,000	-	-	-		contingent upon receiving grant - no grant - no project
			500,000	16,000	-	15,000		
<u>642</u>	<u>PSB</u>							
	Building Improvements	Al-Shatel	50,000	50,000	-	-		time clock, doors, roof
			50,000	50,000	-	-		
<u>643</u>	<u>Engineering Services</u>							
	Intergovernmental Engineering Work	Al-Shatel	10,000	10,000	10,000	10,000	FY16	
			10,000	10,000	10,000	10,000		

City of Muskegon								
Quarterly Budget Reforecast FY 2015-16								
		Responsibility	2015-16 Budgeted Projects (including Carryover Amounts From Prior FY) Original	2015-16 Budgeted Projects (Including Carryover Amounts From Prior FY) 2Q Reforecast	2015-16 Estimated Project Grant Revenue Original	2015-16 Estimated Project Grant Revenue 2Q Reforecast	Grant Year	Comments
BUDGETED MAJOR CAPITAL PROJECTS								
661	Equipment Fund							
<i>20/Quant Non-Vehicular Equipment:</i>								
2	Front End Plows	Al-Shatel	15,000	15,000	-	-		
	various small equipment	Al-Shatel	25,000	25,000	-	-		
1	Riding Mower	Al-Shatel	<u>7,500</u>	<u>7,500</u>	-	-		Cemetery
			47,500	47,500	-	-		
<i>5746 Communications Equipment:</i>								
	various items to outfit new cruisers	Al-Shatel	<u>35,000</u>	<u>35,000</u>	-	-		
			35,000	35,000	-	-		
<i>5730 Vehicles:</i>								
3	Cruisers/Police SUV's	Al-Shatel	90,000	85,000	-	-		Includes police package outfitting
1	backhoe	Al-Shatel		90,000				new to replace aging one
2	Interceptors/SUVs	Al-Shatel		56,000				carry over. Comm. Approval in April of 2015
1	Truck, 3/4 tons	Al-Shatel		22,000				carry over. Comm. Approval in April of 2015
1	Plow Truck	Al-Shatel	<u>280,000</u>	<u>140,000</u>	-	-		purchase one complete truck this year and a backhoe
			<u>370,000</u>	<u>393,000</u>	-	-		
	Total Equipment Fund		452,500	475,500	-	-		
			<u>\$ 10,005,500</u>	<u>\$ 10,097,756</u>	<u>\$ 2,980,000</u>	<u>\$ 4,546,277</u>		

Date: February 9, 2016
To: Honorable Mayor and City Commissioners
From: Ann Marie Meisch, City Clerk
RE: Adoption of No-Reason Absentee Resolution

SUMMARY OF REQUEST: To adopt a resolution supporting No-Reason Absentee voting being allowed in the State of Michigan.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Adopt the Resolution.

**Resolution in Support
No Reason Absentee Voting**

WHEREAS, the Muskegon City Commission supports no-reason absentee voting; and

WHEREAS, no-reason absentee voting will allow every registered Michigan voter the opportunity to vote 45 days in advance of the election, enjoying convenient and secure voting; and

WHEREAS, Act 116 of 154, 168.759 (1) states that an elector who qualifies to vote as an absent voter, as defined in section 758, may apply for an absent voter ballot; and

WHEREAS, allowing no-reason absentee voting may increase voter participation and eliminate the anxiety of voters having to wait in longer lines; and

WHEREAS, no-reason absentee voting will provide the voters a more convenient and simple way to participate in the elections; and

WHEREAS, the issuance of absentee ballots require local clerks to perform several verification procedures such as the applicant's signature, the applicant's certification they are a United States citizen, they are a registered and qualified elector, and their date of birth, thus ensuring a secure method of voting.

Now therefore be it resolved the Muskegon City Commission supports no-reason absentee voting and urges Michigan Legislators to adopt legislation allowing Michigan voters to vote an absentee ballot without a reason.

The foregoing Resolution was offered by Commissioner _____ and supported by Commissioner _____, and same was duly passed at a general session of the City of Muskegon City Commission, with the vote as follows:

Yeas:
Nays:
Absent:

By: _____
Stephen J. Gawron
Mayor

Attest: _____
Ann Marie Meisch, MMC
Clerk

CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Commission of the City of Muskegon, County of Muskegon, Michigan at a regular meeting held on February 9, 2016.

Ann Marie Meisch, MMC
Clerk

Date: February 9, 2016
To: Honorable Mayor and City Commissioners
From: Ann Marie Meisch, City Clerk
RE: Adoption of Resolution in Opposition of PA 269 of 2015

SUMMARY OF REQUEST: To adopt a resolution in opposition of Public Act 269 of 2015.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Adopt the Resolution.

RESOLUTION No. _____
Opposition to Public Act 269 of 2015

WHEREAS, Governor Rick Snyder signed into law, with immediate effect, Public Act 269 (Senate Bill 571) of 2015 despite widespread calls for a veto of this bill, including from members of his own party; and

WHEREAS, both the Michigan Senate and the Michigan House of Representatives passed Senate Bill 571 late into the night of December 16, 2015, just prior to recessing for the year; and

WHEREAS, one of the last minute amendments made to Senate Bill 571, without the knowledge of the Michigan Municipal League or other local government organizations, and approved without any public testimony or awareness, was the new language inserted into Section 57, subsection (3); and

WHEREAS, this new law prohibits a public body, or a person acting for a public body, from using public funds or resources for the purpose of communicating any information to the electorate regarding a local ballot question that is to appear on the ballot, within 60 days of an election, and

WHEREAS, this law places an immediate gag order on entities with ballot questions on the March 8, 2016 ballot and every election thereafter; and

WHEREAS, municipal elected and appointed officials have a civic and legal duty to the residents of their communities to fully inform them regarding the issues placed before them, upon which they may exercise their constitutional right to vote; and

WHEREAS, existing laws, including the former language in Section 57, and decades of guidance from the Michigan Secretary of State, already prohibit the use of public funds to advocate for or against ballot issues; and

WHEREAS, existing laws already provided for an allowance for elected and appointed officials to express their views without fear of violating the act; and

WHEREAS, because the new law bans only communication on *local* ballot issues, it creates inconsistent treatment of statewide ballot questions versus local initiatives; and

WHEREAS, there are substantial questions regarding the constitutionality and legality of the new law, including a possible ban on freedom of speech;

NOW, THEREFORE, BE IT RESOLVED that the City Commission of the City of Muskegon calls for an immediate repeal of the new language in Section 57, subsection (3) of PA 269 of 2015; and

NOW, THEREFORE BE IT RESOLVED that the City Commission of the City of Muskegon calls on the State Legislature and Governor to resolve the aforementioned double standard, either repeal the language of Section 54, subsection (3) of PA 269 of 2015 or similarly prohibit payroll deductions from being used to fund a corporation's own PAC; and

NOW, THEREFORE, BE IT FINALLY RESOLVED that a copy of this Resolution be forwarded to the city's state representatives in the Michigan House of Representatives and the Michigan Senate.

The foregoing Resolution was offered by Commissioner Johnson and supported by Commissioner _____, and same was duly passed at a general session of the City of Muskegon City Commission, with the vote as follows:

Yeas:

Nays:

Absent:

By: _____
Stephen J. Gawron
Mayor

Attest: _____
Ann Marie Meisch, MMC
Clerk

CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Commission of the City of Muskegon, County of Muskegon, Michigan at a regular meeting held on February 9, 2016.

Ann Marie Meisch, MMC
Clerk

COMMISSION MEETING DATE: February 9, 2016

TO: Honorable Mayor and Commissioners

FROM: Jeffrey Lewis, Director of Public Safety

RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: EN150274

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at **1302 Sanford** is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days or infraction tickets may be issued. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder or staff may issue infraction tickets to the owner, agent or responsible party if they do not demolish the structure.

Case# & Project Address: # EN150274 – 1302 Sanford

Location and ownership: This structure is located on Sanford between Strong and Morrall Avenues and is owned by Ramchandra Mishra.

Staff Correspondence: A dangerous building inspection was conducted on 11/24/2014. The Notice and Order to Repair was issued on 3/5/2015. On 1/7/2016 the HBA declared the structure substandard and dangerous.

Financial Impact: CDBG or General Funds

Budget action required: None

State Equalized value: \$ 16,900

Estimated cost to repair: \$ 50,000 (due to many items not being fixed correctly).

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

Notification procedures:

- 1) Title search is performed so all interested parties are notified.
- 2) All notifications are posted on the structure.
- 3) All notifications are mailed by certified mail with a return card for signature.

Owner Contact: Mr. Mishra had been in contact with Kirk, Building Official for SAFEbuilt in the beginning. This case has been before the Housing Board of Appeals four times. Timelines had been submitted and not kept. The 1st timeline noted that all repairs would be completed by the middle of August, 2015. The next timeline noted that all the repairs would be completed by 11/20/2015. No one was present at the 1/7/2016 meeting.

Permits obtained:

PERMIT	DATE ISSUED	DATE EXPIRED	DATE CANCELED	WORK DESCRIPTION
*PB150309	5/18/2015	1/6/2016		Renovation of the interior of the 1st & 2nd floors, roof repair (per DB list) & scope of work submitted.
PE150360	6/9/2015	12/6/2015		Renovation of the interior of the 1st & 2nd floors, roof repair (per DB list) & scope of work submitted.
PM150457	8/27/2015		10/1/2015	Install new furnace duct system - Contractor called & e-mailed SAFEbuilt to cancel the permit. He was no longer going to do the work.
PP150262	12/8/2015		12/10/2015	1/2 bathroom on 2nd floor. Contractor canceled permit.
PM150533	10/14/2015			Install furnace, ductwork, vent, bathroom & dryer vents & pressure test.
PP150238	11/5/2015			Plumbing-1st floor bathroom & kitchen

*PB150309 – Kirk had gone on an inspection for this permit on 12/30/2015 and had taken pictures (included below). He also noted the following issues (many items that were worked on need to be redone properly i.e. the roof):

1. Needs window flashing on all the windows.
2. Needs headers above the doors and windows.
3. Need sheathing 1/2 OSB under the roofing shingles as the gap in the wood is greater than 1/2 inch.
4. Needs hangers on the joists.
5. Needs supports under the floor in the basement.
6. Needs the head room on the basement steps fixed.
7. Lots of other issues see the photos.
8. The egress window up stairs is stuck closed.





Front of structure from 1/29/2016.

If you disagree with the decision of the City Commission, you have the right to file a petition for superintending control in the Circuit Court for the County of Muskegon within 21 days after the City Commission concurs.

CITY OF MUSKEGON -CODE COMPLIANCE DEPARTMENT
933 TERRACE ST STE 202 - MUSKEGON, MI 49440
(231) 724-6702 (Office) - (231) 724-6790 (Fax)

DANGEROUS BUILDING REPORT

1302 SANFORD ST

Exterior Inspection noted:

1. Roof has some shingles or parts of shingles missing. May have rafter damage.
2. Roof has shingles that are deteriorated and need replacing. May have rafter damage.
3. Siding has holes in it or is rotted or missing.
4. Siding is loose or falling off.
5. Has broken siding.
6. Opening in the wall has been closed off with material that does not blend with the rest of the structure.
7. Has trim that has holes in it or is rotted or missing.
8. Has peeling paint that needs to be scraped and needs to be protected from weather by properly applied water-resistant paint or waterproof finish.
9. Is not protected from weather by a properly applied water-resistant paint or waterproof finish. Surface must be scraped prior to applying any water -resistant paint or waterproof finish.
10. Door threshold and door is broken, rotted or missing.
11. Porch/Steps are deteriorated. Steps are deteriorated or missing-when installing new, steps must have 36" landing at the top if entering door. Step structure is rotted. Steps are missing.
12. Porch floor has bare wood-is not protected from the weather by a properly applied water resistant paint or finish.
13. Foundation walls have missing mortar or open cracks.
14. Foundation walls have missing brick or block.
15. Foundation walls have peeling paint. Paint must be properly scraped prior to painting.
16. Trim is rotted.
17. Trim is bare wood - must be painted, varnished or sealed.
18. Exterior trim has peeling paint that needs to be properly scraped and needs to be protected from weather by properly applied water-resistant paint or waterproof finish.
19. Window sill/frame is broken, missing or rotted.
20. Many boarded windows/doors.
21. Due to the exterior of the home not being fully protected; there may be many areas of the home where the outside elements have done damage to the interior.

This listing is a list of exterior items. An interior inspection had not been completed. You would need to contact SAFEbuilt for a Trades inspection to get a complete listing of any additional items that need to be completed.

BASED UPON A RECENT INSPECTION OF THE ABOVE PROPERTY, IT HAS BEEN DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 10-61 OF THE MUSKEGON CITY CODE.



05/14/2015

MISHRA RAMCHANDRA
4534 FRONTIER AVE
PORTAGE, MI 49024

Re: 1302 SANFORD ST

Dear MISHRA RAMCHANDRA,

The following violations were found during a dangerous building inspection completed 04/08/2015.

VIOLATIONS:

1. House must be completely be wired by a licensed electrician
2. House must be totally re plumbed by a licensed plumber
3. Will need a new furnace and water heater by a licensed contractor
4. All work on the house must be done by a licensed contractor
5. Fix all broken siding with same material
6. Replace all widows must meet the energy code
7. Will need to insulate the house to the energy code
8. Foundation is sagging this must be properly fixed some parts need to be removed and rebuilt
9. Remove the trees growing from the foundation
10. Contractor must be lead certified
11. Must fix rotted rafters and boards in ceiling
12. Fix all ceilings that have fallen down
13. Must fix the bathroom floor with new joists and flooring
14. All the bad wood on the porches must be fixed
15. The roof will need to be removed and a new roof installed with the ice and water shield installed
16. All bad joists and rotten wood in floor must be replaced
17. New cabinets and countertops in the kitchen
18. The basement must have all to paneling and wood removed and be power washed
19. Need new carpet and flooring
20. Need smoke alarms to code
21. New doors and trim
22. The 24 tires on the front porch must be properly disposed of and a copy of the receipt be given to the building department.
23. New steps on the front and back to be built to code



11/04/2015

Property Owner:
MISHRA RAMCHANDRA
4534 FRONTIER AVE
PORTAGE, MI 49024

Property Address: 1302 SANFORD ST

The following items were found during a Dangerous Bdg Inspection completed on 11/3/15:

1. House must be completely wired by a licensed electrician
2. House must be totally re plumbed by a licensed plumber
3. Will need a new furnace and water heater by a licensed contractor
4. All work on the house must be done by a licensed contractor
5. Fix all broken siding with same material
6. Replace all windows. Must meet the energy code
7. Will need to insulate the house to the energy code
8. Foundation is sagging. This must be properly fixed. Some parts need to be removed and rebuilt
9. Remove the trees growing from the foundation
10. Contractor must be lead certified
11. Must fix rotted rafters and boards in ceiling
12. Fix all ceilings that have fallen down
13. Must fix the bathroom floor with new joists and flooring
14. All the bad wood on the porches must be fixed
15. The roof will need to be removed and a new roof installed with the ice and water shield installed
16. All bad joists and rotten wood in floor must be replaced
17. New cabinets and countertops in the kitchen
18. The basement must have all paneling and wood removed and be power washed
19. Need new carpet and flooring
20. Need smoke alarms to code
21. New doors and trim
22. The 24 tires on the front porch must be properly disposed of and a copy of the receipt be given to the building department.
23. New steps on the front and back to be built to code
24. Plumbing permit required. Bring plumbing up to code. Open drywall for inspection.
25. House 1st and 2nd floor are rough approved
26. Service still needs to be upgraded
27. Basement is incomplete
28. There are open hot wires in basement
29. Electrical is about 50% complete

COMMISSION MEETING DATE: February 9, 2016

TO: Honorable Mayor and Commissioners

FROM: Jeffrey Lewis, Director of Public Safety

RE: Concurrence with the Housing Board of Appeals Notice and Order to Demolish. Dangerous Building Case #: EN156241

SUMMARY OF REQUEST: This is to request that the City Commission Concur with the findings of the Housing Board of Appeals that the structure located at 340 W. Southern is unsafe, substandard, a public nuisance and that it be demolished within thirty (30) days or infraction tickets may be issued. It is further requested that administration be directed to obtain bids for the demolition of the structure and that the Mayor and City Clerk be authorized and directed to execute a contract for demolition with the lowest responsible bidder or staff may issue infraction tickets to the owner, agent or responsible party if they do not demolish the structure.

Case# & Project Address: # EN156241 – 340 W. Southern

Location and ownership: This structure is located on W. Southern between 6th and 7th Streets and is owned by Katina Bailey and Katrina Parham.

Staff Correspondence: A dangerous building inspection was conducted on 5/10/2015. The Notice and Order to Repair was issued on 7/17/2015. On 1/7/2016 the HBA declared the structure substandard and dangerous. There had been a fire at the home due to lightning in June 2013.

Financial Impact: CDBG or General Funds

Budget action required: None

State Equalized value: \$ 0 for 2015 & \$6,200 for 2014.

Estimated cost to repair: \$ 60,000 +

Staff Recommendation: To concur with the Housing Board of Appeals decision to demolish.

Notification procedures:

- 1) Title search is performed so all interested parties are notified.
- 2) All notifications are posted on the structure.
- 3) All notifications are mailed by certified mail with a return card for signature.

Owner Contact:

- 1) The owners (sisters) had purchased this home from the County Treasurer (this had been a family home) 1/20/2015.
- 2) An interior Trades inspection was scheduled with SAFEbuilt for 7/29/2015 & was canceled by one of the owners.
- 3) Another Trades inspection was scheduled with SAFEbuilt for 8/21/2015.
- 4) The HBA meeting of 9/3/2015 – the case was tabled so the owner could have the exterior items (roofing, fire damaged areas, siding of the home, windows & door replacement) completed prior to the HBA meeting of 11/5/2015; and to have a reasonable timeline with cost estimates submitted to SAFEbuilt by 10/14/2015.
- 5) The timeline that was submitted on 10/14/2015 was incomplete and hard to read. No exterior items had been completed nor permits obtained to complete the exterior items.
- 6) On 11/5/2015 the HBA tabled the case and stated that a reasonable timeline with costs & quotes from contractors needed to be submitted to SAFEbuilt by 12/16/2015 & they were to obtain any permits needed prior to work being performed & to have the necessary progress inspections completed.
- 7) Since then; nothing was submitted nor has anything been completed.
- 8) The HBA meeting of 1/7/2016 had no one in attendance representing the property nor had there been any contact from the owners.

Permits obtained: None.



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DANGEROUS BUILDING REPORT

340 W SOUTHERN AVE

Exterior Inspection noted:

- 1) Roofing, window, & siding areas have fire damage.
- 2) Siding is missing/deteriorated or burnt from the fire.
- 3) Windows are missing or broken.
- 4) Wood & wood siding is rotted/missing/exposed to the elements & deteriorated in many areas.
This includes the siding, windows sills, steps, front porch deck.
- 5) Many areas of the concrete is broken/cracked.
- 6) Brick areas are missing mortar or bricks.
- 7) Foundation has cracks or mortar is missing.

This listing is a list of exterior items. An interior inspection must be re-done as the interior of the home had been exposed to the elements since the fire in 2013 and the original list inspection list will/may need updating. You would need to contact SAFEbuilt for a trades inspection to get a complete listing of any additional items that need to be completed.

BASED UPON A RECENT INSPECTION OF THE ABOVE PROPERTY, IT HAS BEEN DETERMINED THAT THE STRUCTURE MEETS THE DEFINITION OF A DANGEROUS AND/OR SUBSTANDARD BUILDING AS SET FORTH IN SECTION 10-61 OF THE MUSKEGON CITY CODE.

If you disagree with the decision of the City Commission, you have the right to file a petition for superintending control in the Circuit Court for the County of Muskegon within 21 days after the City Commission concurs.



09/02/2015

BAILEY KATINA M/PARHAM KATRINA
3231 MALL CT APT B-2
MICHIGAN CITY, IN 46360

Re: 340 W SOUTHERN AVE

Dear BAILEY KATINA M/PARHAM KATRINA,

The following violations were found during a DB Interior Inspection completed 08/24/2015.

VIOLATIONS:

1. The front steps must be replaced
2. The siding must be fixed and painted.
3. The roof must be replaced
4. Must remove all the fire damaged building parts
5. Must seal the rest of the building with a product like
6. Replace the burnt roof rafters and sheeting.
7. Must replace the windows
8. Must rewire the house and install smoke alarms
9. Must seal and paint all the walls.
10. Must insulate the house to code.
11. The house needs new plumbing to code.
12. The house needs a new furnace and dust work to code.
13. All work must be done by and lead certified contractor
14. Must make all the repairs to the foundation
15. All damaged walls and plaster must be properly repaired and painted
16. House to be rewired to code
17. Electric service to be replaced to code
18. All electric outlets and fixtures to be replaced
19. Smoke alarms to be installed to code

This list must be set to a time line to repair and the cost must be attached to each item.

The HBA will make their ruling based on an agreeable time line and cost of the work, or this may get referred to the city commission. Then after their action, you can apply for a supervisor of control.

If you have questions call 231-724-6715 to reach the Building Dept.

Sincerely,

Kirk Briggs
SAFEbuilt/City of Muskegon