

# CITY OF MUSKEGON

## CITY COMMISSION MEETING

**JUNE 10, 2014**

**CITY COMMISSION CHAMBERS @ 5:30 P.M.**

### MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, MI at 5:30 p.m., Tuesday, June 10, 2014.

Mayor Gawron opened the meeting with prayer from Pastor Marcy Miller from the Samuel Lutheran Church after which the Commission and public recited the Pledge of Allegiance to the Flag.

#### **ROLL CALL FOR THE REGULAR COMMISSION MEETING:**

Present: Mayor Stephen Gawron, Vice Mayor Lawrence Spataro, Commissioners Willie German, Dan Rinsema-Sybenga, Byron Turnquist, Ken Johnson, and Eric Hood, City Manager Franklin Peterson, City Attorney John Schrier, and City Clerk Ann Marie Cummings.

#### **2014-43 HONORS AND AWARDS:**

- A. Recognition of Spring 2014 Citizen's Academy Graduates.** PUBLIC SAFETY

Public Safety Director Jeff Lewis read the resolution and thanked the 2014 Citizen's Police Academy for their faithful attendance, completion and graduation from the ten week academy.

#### **2014-44 CONSENT AGENDA:**

- A. Approval of Minutes.** CITY CLERK

SUMMARY OF REQUEST: To approve minutes of the May 27<sup>th</sup> City Commission Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the minutes.

- B. Fireworks Display Permit for 5<sup>th</sup> of July Celebration at Heritage Landing.** CITY CLERK

SUMMARY OF REQUEST: Commission previously approved Night Magic's request

for a fireworks display on July 4<sup>th</sup>. Night Magic is also requesting approval of a fireworks display permit for July 5<sup>th</sup> at Heritage Landing. Fire Marshall Metcalf has reviewed the request and recommends approval contingent on inspection of the fireworks.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval contingent on inspection of the fireworks.

**C. City/County Human Resources Agreement. CITY MANAGER**

SUMMARY OF REQUEST: The City currently contracts with Muskegon County for the provision of human resources services. This program is administered by the County Human Resources Department. The Agreement is set to expire June 30, 2014. City staff is requesting that the City Commission extend the agreement for one year to June 30, 2015. All terms of the Agreement would remain unchanged.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the one-year extension of the current Agreement.

COMMITTEE RECOMMENDATION: The Civil Service Commission has recommended approval of the one-year extension.

**D. Bid Award: Cost Sharing with Norton Shores and Fruitport Township (West Michigan Water Authority). ENGINEERING**

SUMMARY OF REQUEST: Participate in the cost to construct piping to connect the new high services pumps that Norton Shores and Fruitport are proposing to the City's system which would help the City eliminate the usage of the plant's high service pumps during low demand periods and thus saving the City a lot more than the requested participation amount of \$21,500.

FINANCIAL IMPACT: Contribute 50% of the bid amount of \$43,000. The funds will have to be added to the 2014-2015 budget.

BUDGET ACTION REQUIRED: None at this time.

STAFF RECOMMENDATION: Authorize staff to execute any necessary documents to participate in the cost of the piping at a rate of no more than 50% of actual cost.

**E. Consideration of Bids: Contract Award Roof Replacement at McGraft Park Building. ENGINEERING**

SUMMARY OF REQUEST: Authorize staff to enter into an agreement with Schmit

Roofing to replace the roof at McGraft Park building since they submitted the lowest quote of \$15,274.

FINANCIAL IMPACT: The construction cost of \$15,274.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Authorize staff to enter into an agreement with Schmit Roofing to replace the roofing at the McGraft Park building.

**F. Amendment to the Fireworks Ordinance. PUBLIC SAFETY**

SUMMARY OF REQUEST: It is requested that the City Commission approve the ordinance amendment which adds restrictions to the locations where fireworks may be used as allowed by state law. A provision was also added regarding sales to minors and the penalties set by state law.

Fireworks may not be ignited, discharged, or used on public property, school property, church property, or the property of another person without permission.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: To approve the ordinance as presented.

**G. Appointment to the District Library Board. CITY CLERK**

SUMMARY OF REQUEST: To approve the appointment of Clayton Hardiman to the District Library Board.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the appointment.

COMMITTEE RECOMMENDATION: The Community Relations Committee recommended the appointment of Clayton Hardiman at their June 9<sup>th</sup> meeting.

**Motion by Commissioner Turnquist, second by Commissioner Johnson to accept the Consent Agenda as presented.**

**ROLL VOTE: Ayes: Rinsema-Sybenga, Turnquist, Johnson, Gawron, Hood, Spataro, and German**

**Nays: None**

***MOTION PASSES***

**2014-45 PUBLIC HEARINGS:**

**A. Transmittal of 2014 – 15 Proposed Budget. CITY MANAGER**

SUMMARY OF REQUEST: At this time staff is transmitting to the City Commission the proposed budget for fiscal year 2014-15 which starts July 1, 2014. Both

hardcopy and electronic versions of the budget have been distributed to Commissioners. Additionally, the budget is available for public inspection on the City's website, at the City Clerk's office, or Hackley Public Library.

The proposed budget will be reviewed in detail with staff at the June 9<sup>th</sup> Worksession. A public hearing on the budget will be held at the regular Commission meeting the following evening. City ordinance requires that the budget be adopted by the Commission on or before the second Commission meeting in June.

**FINANCIAL IMPACT:** The budget is the City's financial plan for the coming fiscal year.

**BUDGET ACTION REQUIRED:** None at this time.

The Public Hearing opened to hear and consider any comments from the public. No public comments were made.

**Motion by Vice Mayor Spataro, second by Commissioner German to close the Public Hearing and adopt the 2014-2015 Proposed Budget as revised with the version dated June 10, 2014.**

**ROLL VOTE: Ayes: Turnquist, Johnson, Gawron, Hood, Spataro, German, and Rinsema-Sybenga**

**Nays: None**

***MOTION PASSES***

**PUBLIC PARTICIPATION:** Public comments were received.

**ADJOURNMENT:** The City Commission Meeting adjourned at 6:10 p.m.

Respectfully submitted,

Ann Marie Cummings, MMC  
City Clerk