

City of Muskegon
Special Commission Meeting
July 30, 2013
City Commission Chambers
9:30 a.m.

MINUTES

2013-64

Present: Commissioners Gawron, Spataro, Hood, Wierengo, German, Turnquist, and Markowski.

Absent: None.

Interview of Candidates for City Manager.

Consultant Andrea Battle-Sims, of Waters Consulting, met with City Commissioners to explain the interview process for City Manager candidates and reviewed the questions to be asked.

Candidate interviews began at 10:30 a.m.

Ms. Battle-Sims began each interview by asking the candidate a list of questions. After, City Commissioners were then given the opportunity to ask questions of each candidate. Candidates were then given the opportunity to ask any questions of the City Commission.

Candidate Richard Houtteman – Currently serves as Deputy Administrator for the City of Kentwood, MI since 2009. He also served as Business Development Specialist with Muskegon Area First from 2006 to 2009 as well as Dalton Township Supervisor from 1999 to 2002 and Assistant City Manager with the City of Coopersville from 2002 to 2006.

Mr. Houtteman is interested in joining the City of Muskegon and feels it is his “dream job” to return to work in a community he is passionate about. He’s held increasingly more responsible positions in the Muskegon/Greater Grand Rapids area and would like to use the skills attained to build upon the success of the City of Muskegon.

Candidate Kathy Dillon – Currently serves at City Manager for the City of Union City, TN since 2007. Ms. Dillon has also served as City Manager at the Cities of South Fulton, TN from 2003 to 2007, and Montrose from 1996 to 2002.

Ms. Dillon is seeking to return to the City of Muskegon where she can thrive professionally and personally. She is originally from the City and wishes to return home. She has worked in municipal management for over 20 years and sees this as her ultimate goal, where she can use her talents in her hometown.

Candidate Frank Peterson – Currently serves as City Manager for Springfield, MI since 2007. He also served as City Manager in Grant, MI from 2005 to 2007 and as Planner/Project Manager in the City of Lafayette, IN from 2004 to 2005.

Mr. Peterson is seeking to join a larger City and use his skills gained in his roles in a full service organization with a strong infrastructure and reputation. He has worked in municipal management since graduating with his Masters in Public Administration and has moved up the ranks fairly quickly during his career.

Candidate Natasha Henderson – Serves as City Manager for the City of Muskegon Heights since 2008. She has also served as the Director of Quality Assurance and Public Relations from 2006 to 2008 and Assistant to the City Manager from 2001 to 2006.

Ms. Henderson has accomplished many objectives in her tenure as City Manager for Muskegon Heights that includes leading the turnaround of the City's budget. After five years in this role, she is seeking to move to a larger municipality and is selectively seeking new opportunities. She is interested in this opportunity as the chance to use her relations and experience developed as a community partner and colleague to this more complex organization.

A special meeting will be conducted on July 31, 2013 to select a new City Manager.

Adjournment.

Motion by Commissioner Hood, seconded by Vice Mayor Spataro to adjourn at 4:43 p.m.

MOTION PASSES

**Ann Marie Cummings, MMC
City Clerk**