

# CITY OF MUSKEGON

## CITY COMMISSION MEETING

JANUARY 8, 2013

CITY COMMISSION CHAMBERS @ 5:30 P.M.

### MINUTES

The Regular Commission Meeting of the City of Muskegon was held at City Hall, 933 Terrace Street, Muskegon, Michigan at 5:30 p.m., Tuesday, January 8, 2013.

Mayor Gawron opened the meeting with a prayer from Pastor Tim Cross from the Living Word Church of Muskegon after which the Commission and public recited the Pledge of Allegiance to the Flag.

#### **ROLL CALL FOR THE REGULAR COMMISSION MEETING:**

Present: Mayor Stephen Gawron, Vice Mayor Lawrence Spataro, Commissioners Willie German, Sue Wierengo, Byron Turnquist, Lea Markowski, and Eric Hood, City Manager Bryon Mazade, City Attorney John Schrier, and Deputy City Clerk Linda Potter.

#### **2013-02 CONSENT AGENDA:**

##### **A. Approval of Minutes. CITY CLERK**

SUMMARY OF REQUEST: To approve minutes of the December 10<sup>th</sup> Commission Worksession Meeting and the December 11<sup>th</sup> City Commission Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRD: None.

STAFF RECOMMENDATION: Approval of the minutes.

##### **B. Setting Worksession and Commission Meetings. CITY CLERK**

SUMMARY OF REQUEST: Approval of the scheduled meetings.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRD: None.

STAFF RECOMMENDATION: Approval.

##### **C. Gaming License Request from Muskegon Bike Time Events, Inc. CITY CLERK**

SUMMARY OF REQUEST: Muskegon Bike Time Events, Inc., 590 Ottawa, Muskegon, MI, is requesting a resolution recognizing them as a non-profit

organization operating in the City for the purpose of obtaining a Gaming License. They have been recognized as a 501(c)(3) organization by the State.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval.

**D. Consideration of Bids: HVAC Cleaning at City Hall and Public Service Buildings.** ENGINEERING

SUMMARY OF REQUEST: Authorize staff to enter into a contract with Krystal Kleen out of Holland to clean the HVAC systems at both City Hall for \$9,880 and Public Service Building for \$2,150. Quotes were solicited and received from three companies with Krystal Kleen submitting the lowest responsible bid. While Krystal was not the lowest bidder, the feeling among staff is that they submitted a more realistic proposal outlying the proposed work in much more details than the lowest "quote" by Modernistic thus the recommendation.

Furthermore, if the request is approved, authorize staff to incorporate the cost into the budget via the quarterly updates.

FINANCIAL IMPACT: The cost of \$12,030; \$9,880 from City Hall funds and \$2,150 from PSB fund.

BUDGET ACTION REQUIRED: None at this time; however, if the project is approved, the City Hall cost will be incorporated into the budget via the second quarterly reforecast using the savings from the Tuck Pointing parking lots paving projects.

STAFF RECOMMENDATION: Authorize staff to enter into an agreement with Krystal Kleen to clean the HVAC system at City Hall and Public Service Building for \$12,030.

**E. Appointments to Various Boards and Committees.** CITY CLERK

SUMMARY OF REQUEST: To approve the appointments as recommended at the January 7<sup>th</sup> Community Relations Committee Meeting.

FINANCIAL IMPACT: None.

BUDGET ACTION REQUIRED: None.

STAFF RECOMMENDATION: Approval of the appointments.

COMMITTEE RECOMMENDATION: The Community Relations Committee recommended the appointments at their January 7<sup>th</sup> meeting.

**Motion by Vice Mayor Spataro, second by Commissioner Wierengo to approve the Consent Agenda as read.**

**ROLL VOTE: Ayes: Wierengo, Turnquist, Markowski, Gawron, Hood, Spataro, and**

German

Nays: None

*MOTION PASSES*

**PUBLIC PARTICIPATION:** Public comments were received.

**ADJOURNMENT:** The City Commission Meeting adjourned at 5:40 pm.

Respectfully submitted,

Ann Marie Cummings, MMC  
City Clerk