



## Full Time VISTA Position with Community enCompass

### Position Title: Nelson Housing Revitalization Coordinator

Community enCompass in downtown Muskegon is looking for a passionate, creative, community minded individual to join our AmeriCorps VISTA team. As an AmeriCorps VISTA you will have the opportunity to make a tangible difference while giving back to the community.

AmeriCorps VISTA is a FULL-TIME service opportunity with a regular weekly schedule along with availability on nights and weekends. Members receive a modest living allowance, health coverage, childcare if needed, and other benefits. After successful completion of a Year of service, members can choose to receive a Segal Education Award or post-service stipend.

#### Requirements

- H.S. diploma or GED (Some college is preferred)
- At least 18 years of age
- U.S. Citizen, U.S. National or lawful permanent resident alien
- 1 yr. commitment (November 3, 2015-November 5, 2016)
- Proficient in Microsoft Office
- Flexible schedule, including some nights and weekends

#### About Community enCompass

For more information please visit [www.communityencompass.org](http://www.communityencompass.org)

#### About the City of Muskegon

For more information please visit [www.muskegon-mi.gov](http://www.muskegon-mi.gov)

#### Position Description

This position will work closely with the City of Muskegon, MI, specifically Nelson Neighborhood, Downtown Muskegon. The goal of this year long project is that households will have improved well-being and housing stability. This will be achieved through a number of different activities that the VISTA will work towards completing:

- Organize activities, events, or projects that enhance quality of life and security of residents. This could include things like block parties & working closely with local neighborhood associations.
- Engage, recruit, and train neighbors, local business owners, and church leaders to accept leadership for community projects and daily/regular community improvement activities. Some of the tasks for this would include walking the streets and getting to know neighbors and coming up with promotional & marketing materials to promote the neighborhood.

- Rehabilitate homes in the neighborhood. This part of the job will involve work with volunteer groups and organizing those groups to help fix up downtown homes.
- Construct a number of new housing units in the neighborhood. This task will include networking with local businesses and residents and getting information out to those who have a stake in downtown Muskegon.

### Compensation

Compensation includes a year-long living stipend of approximately \$11,000 dollars, deferment/forbearance of federal student loans while serving, either an education award in the amount of \$5,500 to be applied to previous debt or future schooling or a cash award of approximately \$1,500 at the end of your service term, help with child care, and limited health coverage.

If you are interested in applying for this position visit <http://www.vistacampus.gov/how-apply-amicorps-vista> to learn more about the application process. If you are still confident in this, apply online to the Community enCompass Neighborhood Impact Program at [americorps.gov](http://americorps.gov). For assistance applying, email [travis@communityencompass.org](mailto:travis@communityencompass.org).