



City of Muskegon  
**EMPLOYMENT  
OPPORTUNITY**  
OPEN COMPETITIVE/PROMOTIONAL  
ANNOUNCEMENT

**WATER/SEWER MAINTENANCE WORKER**

**DEPARTMENT:** Public Works Water Department

**UNION:** SEIU Local 517M Unit 2 D.P.W.

**SALARY RANGE:** \$16.44 - \$18.93/hr + Benefits

**DESCRIPTION OF WORK:** Under the general direction of the Public Utilities Superintendent or Supervisor, performs manual labor and operates heavy equipment to install, maintain, and repair water and sewer mains; make water and sewer taps; install and repair water meters; and clean and maintain lift stations and drainage systems.

**REQUIRED QUALIFICATIONS:** Possession of a high school diploma/G.E.D. PLUS a minimum of one year of experience involving water/sewer maintenance and construction activities including heavy equipment operation. Must obtain a Commercial Driver License, Type B with air brakes and tank endorsements, within six months of being offered employment, and an acceptable driving record. Class S-4 Water Distribution License required prior to completion of probationary period.

A successful person in this position:

- Is a team player and self-starter
- Can take and follow directions
- Is willing to work scheduled & unscheduled overtime
- Has excellent communication & customer service skills
- Possesses competent mechanical skills
- Is able to work in adverse weather & confined spaces
- Can anticipate job demands

**EXAMINATION PARTS AND WEIGHTS:** Oral Exam (Interview): 100%

A minimum passing score of 60% is required for promotional exams and 70% is required on all open competitive exams to qualify for placement on the eligibility (hiring) list.

**ADDITIONAL POINTS FOR PROMOTIONAL EXAMS:** (Applies only to current City of Muskegon employees)  
Employee preference: Up to 5 points

Successful completion of all exams is required before any promotional points will be added.

**THE CIVIL SERVICE COMMISSION** reserves the right to waive examination parts.

**PURPOSE:** This examination is to establish a promotional list from which to fill vacancies in the City classified system during the term of this list.

**SPECIAL NOTE:** Where a question arises regarding the administration of any portion of a Civil Service examination, such question must be directed to the Personnel/Civil Service Director (or designee) for possible resolution before an appeal is made to the Civil Service Commission.

**APPLICATION DEADLINE:** Please submit a completed application no later than **FRIDAY, MARCH 21, 2014 BY 5:00 P.M.** **NOTE:** Resumes are not accepted without required application.

**NOTICE DATED:** FRIDAY, March 7, 2014

FOR FURTHER INFORMATION, CONTACT:  
**Muskegon County Human Resources**  
316 Morris Avenue, Suite 200  
Muskegon, MI 49440  
Telephone (877) 521-JOBS  
Fax (231) 724-6840  
<http://www.muskegon-mi.gov/departments/civil-service/>  
*The City of Muskegon is an Equal Opportunity Employer*