

# City of Muskegon SRF/DWRF Projects Mandatory Pre-Bid Meeting Meeting Minutes for General Items

**Date:** June 13, 2019, 9:00 A.M.

**Meeting Location:** City of Muskegon DPW Building

**Project Name:** City of Muskegon SRF/DWRF Projects

**SRF No.:** 5675-01

**DWRF No.:** 7449-01

## GENERAL ITEMS:

1. Introductions – Leo Evans, Public Works Director, City of Muskegon

Package #001 Spring Street Sewer Reroute and Bourdon Street Alley Sewer

City of Muskegon Project No. 91850 & 91851

Engineer – ENG. Representative: Erik Morris, P.E.

Package #002 9<sup>th</sup> Street Area Sanitary Sewer Improvements & Getty Street Force Main Replacement

City of Muskegon Project No. 91852 & 91853

Engineer – Fleis & VandenBrink, Inc. Representative: Don DeVries, P.E.

Package #003 Beidler Sanitary Sewer Replacement

City of Muskegon Project No. 91854

Engineer – Prein&Newhof Representative: Matt Hulst, P.E., Barbara Marczak, P.E.

Package #004 Westwood Sanitary Sewer Replacement

City of Muskegon Project No. 91855

Engineer – Prein&Newhof Representative: Matt Hulst, P.E., Barbara Marczak, P.E.

Package #005 Jefferson/Strong Sanitary Sewer Replacement

City of Muskegon Project No. 91856

Engineer – Prein&Newhof Representative: Matt Hulst, P.E., Barbara Marczak, P.E.

2. Mandatory Pre-bid meeting – all attendees must sign sign-in sheet. If anyone came on Monday for original meeting and signed in, they will be considered to have attended. Sign-in sheet is attached.
3. SRF/DWRF Program Requirements (Matt Hulst – Prein&Newhof)
  - a. Project Financing – All projects are financed through the State of Michigan State Revolving Fund administered through the Department of Environment, Great Lakes, and Energy (EGLE). All projects except package #002 are also financed through the Drinking Water Revolving Fund administered through EGLE. Project numbers are shown on the plan.
  - b. DBE Good Faith Efforts – Bidders must meet the requirements of the DBE Good Faith Efforts outlined in the specifications. Good Faith Efforts Worksheet must be included in each bid package with necessary documentation. There is not a specific percentage requirement for participation.

- c. American Iron and Steel – American Iron and Steel per H.R. 3547 is required under this project. See Contract language in each Contract.
- d. Wages – Davis Bacon/Prevailing Federal Wage Rates are required. Updated wage rates will be added by Addendum 10 days prior to bid if necessary.
- e. Schedule –
  - i. Bids received 6/27/2019. This will be the earliest date. The City is looking at alternate bid dates for some contracts. This will be revised via addendum.
  - ii. Tentative Contract Award by City of Muskegon 7/9/2019
  - iii. EGLE Order of Approval 8/9/2019
  - iv. Award within 60 days of Order of Approval contingent upon successful sale of bonds.
  - v. Completion Dates – Project Specific

#### 4. Questions on General Items.

Q: Is the City of Muskegon's local contractor preference policy applicable to this project?

A: The city's local preference policy is not in place for these projects.

Q: Will wage rates be updated prior to bid?

A: Wage rates will be updated via addendum ten days prior to the bid opening date.

Q: What is the last day for questions?

A: This will be reviewed after the meeting and clarified via addendum.

## Pre-bid Meeting Sign In sheet

Owner: City of Muskegon

Project Title: SRF/DWRF Projects

SRF No.: 5675-01

SRF No.: 7449-01

Date: June 13, 2019 @ 9 A.M.

Location: City DPW Building

<i>Attendee</i>	<i>Company</i>	<i>Phone Number (w/area code)</i>	<i>E-mail Address</i>
Mark Robinson	Diversco Construction	616-453-6379	mark@diverscoconst.com
Dirk Hoekstra	Nagel Construction	616-293-0964	hoekstradir@hotmai.com
Karl Klynstra	Kamminga&Roodvoets	616-949-0800	klynska@kandrinc.com
Tim Bergstrom	Kamminga&Roodvoets	616-949-0800	bergsti@kandrinc.com
David VanderMolen	McCormickSand	231-766-0466	david@mccormicksand.com
Gary Merkey	Jackson-Merkey	231-728-9344	gmerkey@jackson-merkey.com
Scott Drier	Terra Contractors	231-206-5654	scott@teamterra.com
Mike Hannan	City	231-578-6495	Mike.hannan@shorelinecity.com
Bob Williams	Xylem	815-378-3209	bobwilliams@xyleminc.com
Erik Morris	Eng., Inc.	517-887-1100	morrise@engdot.com
Dave Baker	City of Muskegon	231-724-4184	dave.baker@shorelinecity.com
Leo Evans	City of Muskegon	231-724-4184	Leo.evans@shorelinecity.com
Matt Hulst	Prein&Newhof	231-798-01-01	mhulst@preinnewhof.com
Barbara Marczak	Prein&Newhof	231-798-0101	bmarczak@preinnewhof.com
Marc Walker	Milbocker & Sons	269-673-2195	mwalker@milbocker.com
Amber Burden	Hallack Contracting	231-578-1880	amber@hallackcontracting.com
Dan Meredith	Efficiency Production	517-243-4564	d.meredith@arcosa.com

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<i>Attendee</i>	<i>Company</i>	<i>Phone Number (w/area code)</i>	<i>E-mail Address</i>
Jim Hamilton	Efficiency Production	517-230-9636	Jim.hamilton@arcosa.com
Max Boose	CL Trucking & Excavating	616-527-9352	mboose@clte.net