

City of Muskegon, Michigan

2016-17 Proposed Budget & Quarterly Reforecast

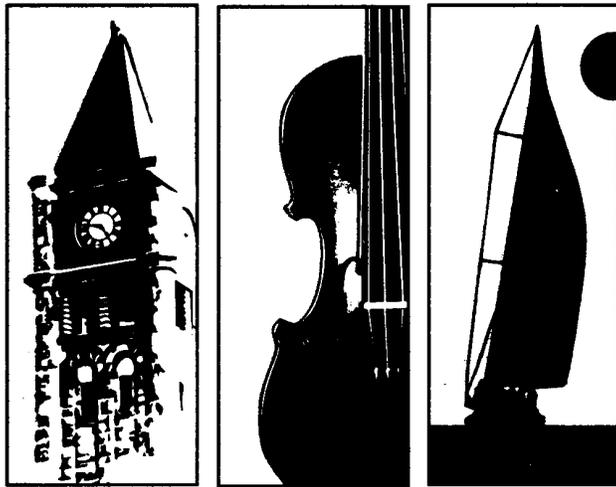


For The Fiscal Year Beginning July 1, 2016

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CITY OF MUSKEGON, MICHIGAN
PROPOSED BUDGET
FOR THE YEAR BEGINNING JULY 1, 2016

MUSKEGON



West Michigan's Shoreline City

CITY COMMISSION

STEPHEN GAWRON - MAYOR

WILLIE GERMAN
ERIC HOOD
DAN RINSEMA-SYBENGA

DEBRA WARREN
KEN JOHNSON
BYRON TURNQUIST

FRANK PETERSON
CITY MANAGER

CITY OF MUSKEGON, MICHIGAN
Budget for the Year Beginning July 1, 2016

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INTRODUCTORY SECTION

WATCH MUSKEGON

June 3, 2016

Honorable Mayor and City Commissioners:

Enclosed is the proposed 2016-17 Budget for the City of Muskegon. Our focus has been to incorporate priorities from the City Commission goal setting session in January and the Action Plan adopted in May. We anticipate being faced with short-term revenue challenges as we continue on the pathway to improve our City. However, I believe that we can meet these challenges and reach solutions through the coordinated efforts of elected officials, staff, residents, and members of the business community. Our greater and more complex issue is creating a long-term sustainable city that is attractive to current and potential new residents, businesses, and visitors. Therefore, it is important that we stay focused on making the necessary investments that address this issue. This budget continues to build the foundation to make the City stronger through improving housing, the City's image, quality of life, and revitalizing revenue.

Millage Rate

The proposed spending plan includes no property tax millage change for either general operating or sanitation purposes. The overall millage rate will rise slightly due to falling taxable values which has caused the \$50,000 annual levy for city promotion to increase by 3.6 thousandths of a mill:

| Tax Levy | 2015-16 | 2016-17 |
|-------------------|----------------|----------------|
| General Operating | 10.0000 | 10.0000 |
| Sanitation | 3.0000 | 3.0000 |
| Promotion | 0.0869 | 0.0905 |
| Total | 13.0869 | 13.0905 |

Legacy Costs

Rapidly rising legacy costs for pensions and retiree healthcare benefits continue to be some of the most serious issues facing both state and local governments. In reviewing this proposed budget it is important to understand that we have maintained our longstanding policy of incorporating the full actuarially determined required costs for both pensions and other post-employment benefits (OPEB). This policy ensures that the costs for providing today's city services are not pushed down the road for future generations to pay.

As you know, in an era of headlines filled with government budgets being strangled by rising legacy costs, the City had been fortunate in that its annual required contributions to fund pension and OPEB costs have not overly taxed the budget. The actuarial valuation as of 12/31/14 for the City’s defined benefit pension plans showed the funding level at 88% compared to 91% as of the 12/31/13 valuation date. This caused our required contributions to the pensions to increase. Recent national studies have found that, on average, annual pension payments make up 12 percent or more of city budgets. However, we anticipate that approximately 7 percent of the proposed city budget for the general fund for fiscal year 2017 will be used for annual pension payments. At the present time, the actuarial valuation as of 12/31/15 for the defined benefit pension plans and the valuation for the OPEB have not been completed and released. However, we expect them to be completed and released in the coming months.

BUDGET REVIEW BY FUND

The City’s budget is made up of several individual funds that are summarized below:

General Fund

Proposed general fund expenditures are \$26,151,855, up from the 2015-16 original budget of \$25,318,055. Revenues for 2016-17 are estimated at \$26,152,844, up from the 2015-16 original budget of \$25,400,153. This results in a proposed budget near break-even with a surplus of \$989 for 2016-17.

Just under 77% of general fund revenues come from three primary sources: income tax, property tax and state shared revenue. A comparison of the proposed budget for these revenues with the budget from five years ago illustrates that while these three primary revenues continue to account for the bulk of total revenues, two of these income sources – state shared revenue and income tax – have sharply increased and account for nearly all of the revenue gain (especially income tax) experienced by the general fund during this period:

| | 2012 Budget | 2017 Budget | % Change |
|--------------------------------------|---------------|---------------|----------|
| Property Tax | \$ 8,061,645 | \$ 7,187,000 | -10.85% |
| State Shared | 3,050,000 | 4,002,925 | 31.24% |
| Income Tax | 6,500,000 | 8,850,000 | 36.15% |
| Total Three Primary Revenue Sources | 17,611,645 | 20,039,925 | 13.79% |
| | | | |
| Total General Fund Revenues | \$ 22,661,723 | \$ 26,152,844 | 15.41% |
| Three Primary Revenues as % of Total | 77.72% | 76.63% | |

State shared revenues are expected to be stable for 2016-17 with the incentive-based allocation of statutory revenue sharing program. During the current fiscal year, we are seeing state shared revenues remain on target with the original budgeted amount. State Treasury projections expect Muskegon to have a slight decrease in revenue sharing payments for the coming fiscal year.

City income taxes for 2016-17 are estimated at \$8.85 million, which is \$1.02 million more than the original 2015-16 budget. Over the last several years the income tax has rebounded from the effects of the Great Recession.

Property taxes will decrease 4%, which is due to the phase out of personal property taxes as well as taxable value declines in property assessments.

We have included in the Summary Charts and Graphs section of the budget book a five-year forecast for the general fund.

The City recently received notification of a one-time \$557,000 dividend payment from the Michigan Municipal Risk Management Authority (MMRMA). Dividend payments are made possible by the Authority's successful investment performance and are allocated to member communities based on claims experience and length of membership. Of the total dividend payment, \$50,000 of this dividend will be deposited with the MMRMA into the City's loss fund for claims. The remaining \$507,000 will be placed in the Public Improvement Fund to be used for fire equipment purchases as well as funding for the neighborhood housing program.

Overall, the City's general fund revenue picture for 2016-17 is currently stable, but we expect negative factors could outweigh the positives in the coming years, if development or redevelopment of certain key properties does not occur and new revenues are not found. As a result, the City is striving to maintain a healthy fund balance in an attempt to allow time to plan for and address these challenges with a long term solution. It is hoped that through the efforts of the Action Plan, the City will begin to see property values stabilize and start to increase along with continued income tax growth in future years.

It is instructive to note that total budgeted expenditures for 2016-17 are near the actual expenditures for 2008. During this same period, general prices have risen more than 26% as measured by the Consumer Price Index (CPI). Prices for goods and services purchased by the City - health insurance, fuel, utilities, etc. – undoubtedly have risen even more during this period. We have continued working diligently in maintaining quality City services while working through the challenges faced. There is a glimmer of hope, as we have seen with the uptick in income tax revenues. However, we must remain diligent in working to reach the vision set by the Commission by taking strategic actions to accomplish the desired results.

The staff will continue to investigate ways to improve efficiencies in operations wherever possible with cost containment in mind.

The following are some of the major changes and highlights to the general fund budget proposed for 2016-17 for your consideration:

- Because personnel costs represent such a large portion of the City's General Fund, it is necessary to critically review the personnel complement each year. The 2016-17 budget incorporates a proposed net addition of 1 position from the 2015-16 budget. The total budgeted full-time complement includes 232 positions. As a point of reference, please note that in 2002 the City's overall full-time complement was 315 positions. Specific changes to the 2016-17 personnel complement include the following:
 - One parks maintenance worker position was added in the Parks Department to address increasing needs in maintaining City parks.

- The proposed budget contemplates the continued contractual relationship with SafeBuilt to provide trade inspection services that was entered into November 2012 and the environmental and rental inspection services contract that was entered into December 2013. The current agreements will end during the 2016-17 fiscal year and will need to be renegotiated.
- We will continue to contract recreation services with outside agencies at the same funding level.
- The budget anticipates the General Fund will be required to transfer \$275,000 for the Smartzone LDFA debt service. Development on the site is not generating enough tax increments to pay the debt service on the MAREC building. A \$75,000 contribution from the Community Foundation for Muskegon County is also budgeted for this purpose.
- The General Fund projects the implementation of a citywide streetlight special assessment that would be used to fund the conversion to LED for streetlights owned by Consumers Energy.
- \$325,000 has been budgeted for capital improvements, including; the last payment for the VOIP phone system, ADA compliance at various locations, streetlights conversion to LED, and Beukema Park building improvements.
- We will continue to look for opportunities to partner with other entities to deliver quality services in a cost effective manner (e.g. Farmers Market kitchen management, Marsh Field and recreation programs).

Other Budgeted Funds

In addition to the general fund, the City's budget is made up of various other funds, which, as a group, account for more than half of the City's total 2016-17 budget. A summary of budget highlights for these funds follows:

- **Major and Local Street Funds** – The operating and maintenance portion of these budgets continue at current service levels, but only limited funds are available for street improvements. The 2016-17 budget provides for \$3.4 million of major street capital improvements, \$1.385 million of which is to be paid for by federal and state grants. Most of the local match for these grants will come from anticipated new borrowing that will need to be done. Local Street capital improvements are budgeted at \$110,000.

Street financing continues to be one of the City's most critical financial challenges. Money currently received from the state does not even cover daily maintenance needs, let alone major capital needs like street resurfacing or reconstruction. For many years the City supplemented state funding with transfers from the General Fund. The proposed 2016-17 budget contemplates providing \$50,000 from the General Fund to the Local Streets Fund and \$450,000 from the Major Streets Fund to the Local Streets Fund.

- **Budget Stabilization Fund** – The balance of this fund remains constant at \$1,700,000. There is no intention of using these resources in the coming fiscal year.

- **Brownfield Redevelopment Authority Fund (Betten Project)** – This budget was created for the Brownfield Redevelopment Authority to receive and disburse tax increment collections from the Henry Street Betten Auto project.
- **Brownfield Redevelopment Authority Fund (Mall Area)** – This budget was created for the Brownfield Redevelopment Authority to collect and disburse tax increments from the former Muskegon Mall area. We are proposing to transfer these funds to the General Fund to re-pay past obligations for the infrastructure work and, subsequently, provide \$75,000 of these funds to Downtown Muskegon Now for maintenance and promotional activities for this area.
- **Public Improvement Fund** – This fund holds money from City property sales and for fire equipment replacement along with other capital improvements benefitting the general public. \$367,800 is anticipated for possible playground equipment at Pere Marquette Park. \$850,000 is projected for use in the neighborhood housing program to complete the Midtown Square development. Capital improvements at the L C Walker Arena and Annex are budgeted at \$1,550,000. A variety of fire equipment totaling \$1,226,750 is proposed in this budget. For this fund, \$4,494,550 in capital outlay is being proposed with \$1,204,070 in projected grant revenue. A debt issuance is being contemplated to cover the grant matches and costs of many of these capital projects.
- **State Grants Fund** – A significant grant received from MSHDA to demolish blighted structures is expected to be completed during the 2016-17 fiscal year.
- **Marina & Launch Ramp Fund** – This fund is used to operate the Hartshorn Marina and the City's launch ramps. Operations will remain the same. Docks and building improvements of \$500,000 are scheduled for 2016-17 with possible grant funds of \$375,000.
- **Equipment Fund** – No significant operational changes are planned. Providing maintenance services to additional municipalities will continue. Scheduled vehicle and equipment purchases totaling \$771,500 are planned for 2016-17.
- **Public Service Building** – This fund recoups operating costs through rental charges to user departments. The capital improvements planned in 2016-17 include a possible engineering evaluation of the Public Service Building for a total of \$50,000.
- **Water Fund** – We expect that water rates will remain stable in the near future. Some of the water capital improvements for 2016-17 are tied to street projects and funds are also included to complete projects at the water filtration plant as well as improvements to the distribution system. The water fund total for capital improvements is proposed at \$1,080,000.
- **Sewer Fund** - No significant changes are planned for the sewer fund operations. The County has continued to raise its rates over the years while, prior to 2015, the City last increased its rates in 2010. The budget for 2016-17 plans for the City to increase its sewer rate by about 23%, effective for usage after July 1, 2016. Capital improvements, most notably \$1,000,000 from the SAW Grant for storm water and wastewater asset management plan development, will total \$1,300,000.

- **L C Walker Arena** – Near the end of fiscal year 2014-15, the City terminated the former arena management agreement and took over the operation of the facility. Since that time, the City contracted an executive director for the arena and has seen some signs of improvement. Significant capital improvements for the facility are budgeted for 2016-17.

Future Outlook

The proposed 2016-17 budget serves as a strong spending plan for the City. However, while it addresses many City needs it includes operating deficit spending in most funds. It should also be noted that there are several unknown and potential negative factors that could affect this spending plan.

- **Healthcare and Legacy Costs** – Higher healthcare costs will likely continue to be a major concern for the City in 2016-17 and beyond. The wellness program is now in its seventh year and benefits are being realized. With the changes made recently from an 80/20 HMO plan to a 70/30 HMO plan along with raising the deductibles, the City’s employer funded healthcare costs remain below the “hard cap” limits set by PA 152 for FY17. This is a good independent indicator that the City’s healthcare costs are reasonable and cost-effective. As noted earlier, the City’s pension costs have risen this year while the OPEB legacy costs have actually fallen. These costs may rise as changing pension accounting standards, more conservative actuarial assumptions, Affordable Care Act implementation and other factors driven by the nationwide legacy cost crisis impact the City.
- **General Obligation Bonds** – The City has pledged its general revenues as a secondary source of repayment on two outstanding tax increment bond issues for which the primary intended sources of repayment are at risk:
 - **Harbor 31 Business Park Smartzone** – As previously noted, the General Fund budget includes a \$275,000 transfer to help pay required debt service in 2016-17. Although Smartzone bonds were refunded in 2012 to achieve lower interest costs, the annual debt service requirements will continue to rise in future years requiring larger General Fund subsidies. For FY 2017 the General Fund contribution is expected to be \$275,000 growing to over \$355,000 by FY 2021. Taxable development on the site is needed to keep debt service requirements from continuing to be a drain on the General Fund. Unfortunately, there is still no further property development anticipated soon.
 - **DDA** – The DDA bonds were refinanced in 2010-11 to take advantage of lower interest rates. Annual debt service on the bonds is now over \$335,000. Tax appeals, decreasing property values and other tax increment losses have caused these bonds to also become a drain on the General Fund. For FY 2017 the General Fund contribution is projected to be \$175,000. However, this could grow, dependent upon any future tax appeals or other losses within the district. On the bright side, the DDA bonds will be paid off in 2018.
- **State Shared Revenue** – Over the last decade the City’s annual share of these revenues has been cut by over \$1.4 million. However, Revenue Sharing appears to have stabilized for the time being, but this is a funding source that could be cut again in the future.
- **Property Tax Revenues** – Over the years we have seen the City’s property tax base continue to decrease. Recent data from County Equalization indicates that the City’s taxable values will have an overall decrease of about 4% from 2015 to 2016 (for fiscal years 2016 to 2017). However, taxable values for real property are only declining by 1%. In contrast, taxable values for personal property are declining by over 19%. The significant decrease in in personal property taxable values is being

driven by the state's phase out of personal property taxes. The state has informed municipalities that there will be a replacement specific tax on exempt personal property (Essential Services Assessment) and reimbursement for local unit's lost revenue.

- **City Income Tax** – In late 2009, the City income tax collections dropped dramatically and continued in a decline due to the economic recession. However, since the recession, income tax collections have turned around and become the single largest source of revenue for the City. Notably, over the last three to four years, income tax revenue has rebounded to new heights.
- **Union Contracts** – Contracts with the police patrol union and SEIU 517 M Unit 2 (DPW) union expire at the end of 2016. Contracts with the firefighters union, police command union and SEIU 517 M (Clerical) union expire in 2018. Negotiations were completed during FY2015-16 with the SEIU 517 M (Clerical) union. The outcome of union contracts has been accounted for within this proposed budget.
- **Tax Appeals** – The trend of a large number of property tax appeals, including several from major property owners, has slowed, but continues nevertheless. The resolution of these appeals will have a significant impact on future property taxes. Unfortunately, it may be several years before a final outcome is reached due to the high number of tax appeals being filed throughout the state.

In the coming months, we will monitor these issues closely and will be careful to keep you informed. Also, we will continue the quarterly reforecast of the budget in order to make adjustments as changing conditions and/or Commission policies dictate. A revised fourth quarter 2015-16 reforecast and update is incorporated into this budget document.

Budget Process and Detail

The proposed 2016-17 City Budget was prepared and presented in a manner intended to focus attention on overall resource allocation priorities and policies rather than line item expenditure detail. Staff believes that the “top-down” resource allocation budget process that has now been used for eleven consecutive budget cycles is a more efficient and effective method of making resource allocation decisions than building budgets “up” from detailed line-item expenditure estimates. Also, central to the City's budget process is the belief that responsibility and accountability for budgeted funds should rest largely with department heads and that these managers should be permitted considerable flexibility in managing their operations within the overall limits of their budgets.

As presented herein, proposed departmental expenditures are shown at the expenditure category level of detail (e.g. 5100 “Salaries and Benefits”, 5200 “Operating Supplies”). To further explain by example, “Contractual Services” (5300 level accounts) are budgeted in total rather than listing detail for each of the 50 individual line-item accounts that make up this category. Following are descriptions intended to help the reader understand the makeup of the expense categories as presented in the budget.

Salaries and Benefits (5100 level accounts) – This category comprises 23 separate line-item accounts for all wage and benefit costs paid to City employees. Examples include accounts for regular full-time salaries, temporary salaries, FICA, retirement, health insurance, etc.

Operating Supplies (5200 level accounts) - This category comprises 34 separate line-item accounts for supplies purchased by City departments. Examples include accounts for office supplies, computer supplies, irrigation supplies, road maintenance supplies, etc.

Contractual Services (5300 level accounts) - This category comprises 50 separate line-item accounts for various services purchased from outside service providers. Examples include audit fees, electricity, gas, and other utilities, printing, vehicle rental, insurance, etc.

Other Expenses (5400 level accounts) - This category comprises 6 line-item accounts, the primary one being expenditures for conferences, training and travel.

Capital Outlays (5700 level accounts) - This category comprises 17 separate accounts for capital equipment purchased by City departments. Examples include land purchases, vehicles, and office furniture and equipment.

Other Financing Uses (5900 level accounts) - This category comprises 19 separate line-item accounts for uses not technically categorized as “expenditures”. Examples include principal and interest payments on debt, operating transfers between funds, and depreciation.

Budget Schedule

The above is intended to provide you with highlights of the proposed 2016-17 Budget and prepare you for a detailed review of the same. This review is scheduled for the City Commission work session on June 13, 2016. A public hearing on the budget is scheduled for the regular City Commission meeting to be held on June 14, 2016. The budget could be adopted at that same meeting, but if not, City Ordinance requires that the budget be adopted no later than the second meeting in June (June 28, 2016).

Finally, I would like to thank Derrick Smith, Finance Director, and Beth Lewis, Assistant Finance Director along with the department heads for their efforts in preparing the financial information and the proposed document.

Respectfully,



Frank Peterson
City Manager

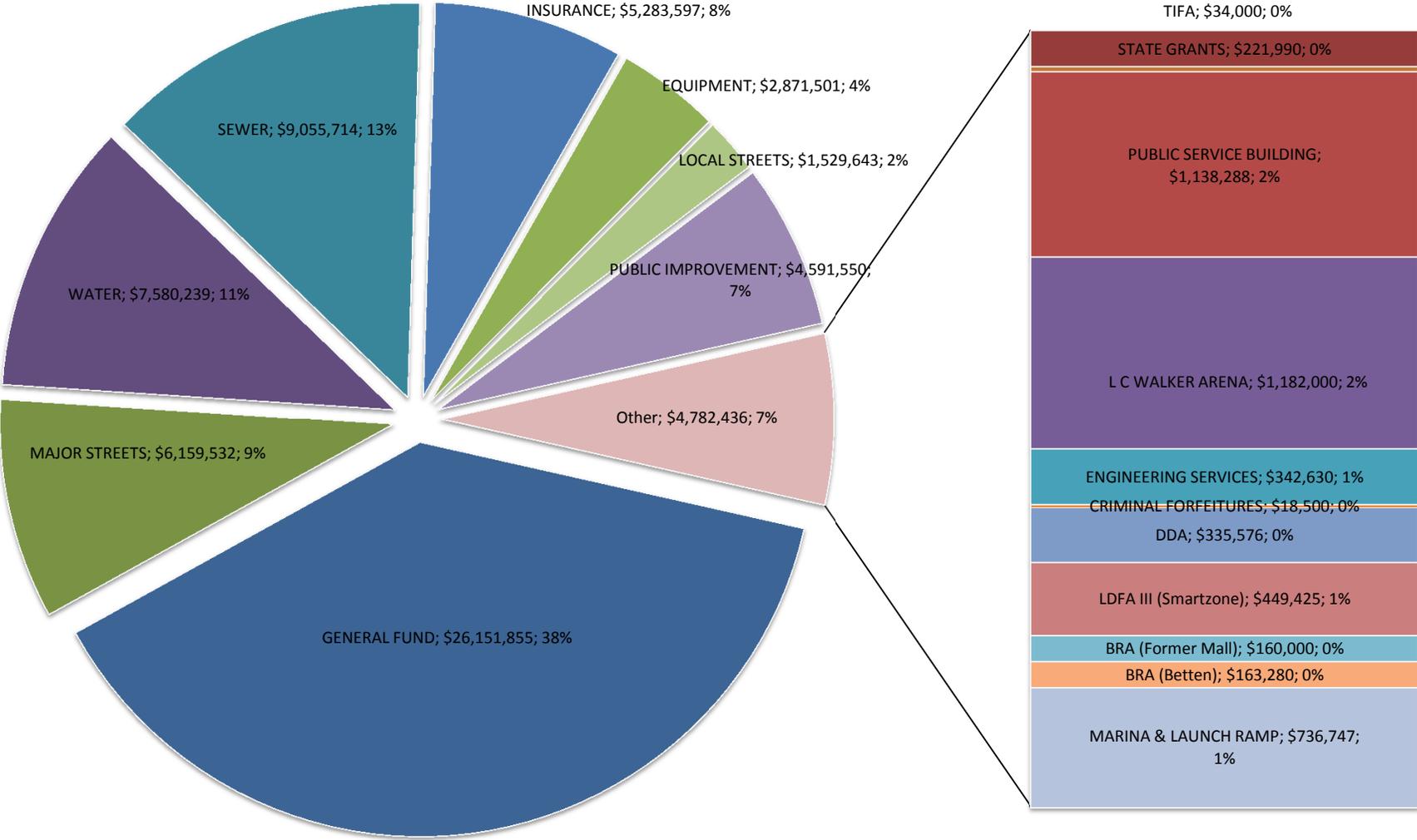
SUMMARY CHARTS AND GRAPHS

**City of Muskegon
2016-17 Budget Summary
Summary of Budgeted Funds**

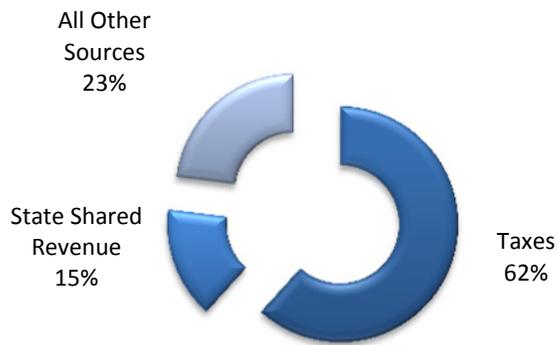
| Fund Name | Projected Beginning Fund Balance/Working Capital | Projected Revenues | Projected Expenditures | Projected Ending Fund Balance/Working Capital | Increase (Decrease) Fund Balance/Working Capital |
|--|---|-----------------------|---------------------------|--|---|
| 1 General | \$ 6,266,642 | \$ 26,152,844 | \$ 26,151,855 | \$ 6,267,631 | \$ 989 |
| 2 Major Streets | 1,615,274 | 5,923,877 | 6,159,532 | 1,379,619 | (235,655) |
| 3 Local Streets | 67,571 | 1,497,900 | 1,529,643 | 35,828 | (31,743) |
| 4 L C Walker Arena | 5,532 | 1,177,500 | 1,182,000 | 1,032 | (4,500) |
| 5 Criminal Forfeitures Fund | 154,009 | 16,700 | 18,500 | 152,209 | (1,800) |
| 6 Budget Stabilization Fund | 1,700,000 | - | - | 1,700,000 | - |
| 7 Tree Replacement Fund * | 1,767 | - | - | 1,767 | - |
| 8 Brownfield Authority Fund (Betten) | (1,280,833) | 135,000 | 163,280 | (1,309,113) | (28,280) |
| 9 Brownfield Authority Fund (Former Mall) | 110 | 160,000 | 160,000 | 110 | - |
| 10 Tax Increment Finance Authority Fund | 51 | 34,000 | 34,000 | 51 | - |
| 11 Downtown Development Authority Debt Fund | 50,766 | 335,400 | 335,576 | 50,590 | (176) |
| 12 Local Development Finance Authority III Fund (SZ) | 5,171 | 445,100 | 449,425 | 846 | (4,325) |
| 13 Sidewalk Improvement * | 35,778 | - | - | 35,778 | - |
| 14 Public Improvement | (701,422) | 5,261,920 | 4,591,550 | (31,052) | 670,370 |
| 15 State Grants | 55,514 | 203,297 | 221,990 | 36,821 | (18,693) |
| 16 Marina & Launch Ramp | 214,727 | 610,200 | 736,747 | 88,180 | (126,547) |
| 17 Public Service Building | 604,153 | 1,051,834 | 1,138,288 | 517,699 | (86,454) |
| 18 Engineering Services | 54,182 | 313,250 | 342,630 | 24,802 | (29,380) |
| 19 Equipment | 801,917 | 2,424,700 | 2,871,501 | 355,116 | (446,801) |
| 20 General Insurance | 1,803,380 | 4,934,000 | 5,283,597 | 1,453,783 | (349,597) |
| 21 Sewer | 1,357,166 | 8,955,000 | 9,055,714 | 1,256,452 | (100,714) |
| 22 Water | 3,630,472 | 7,608,250 | 7,580,239 | 3,658,483 | 28,011 |
| Total All Budgeted Funds | \$ 16,441,927 | \$ 67,240,772 | \$ 68,006,067 | \$ 15,676,632 | \$ (765,295) |

* Fund to be closed out at the end of FY 2015-16.

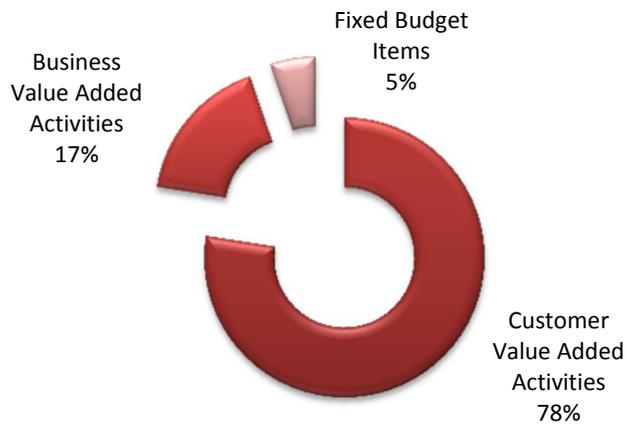
**City of Muskegon
2016-17 Budgeted Expenditures
\$68,006,067**



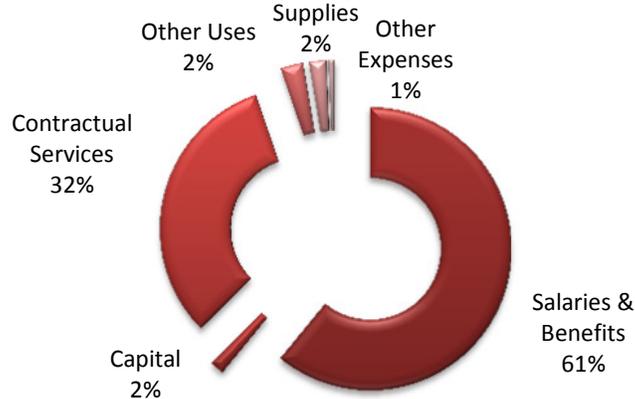
2016-17 GENERAL FUND REVENUES
\$26,152,844



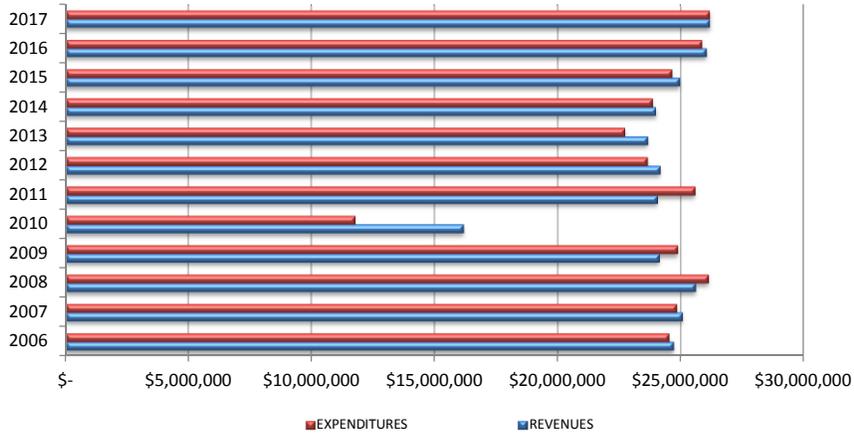
2016-17 GENERAL FUND EXPENSES
\$26,151,855



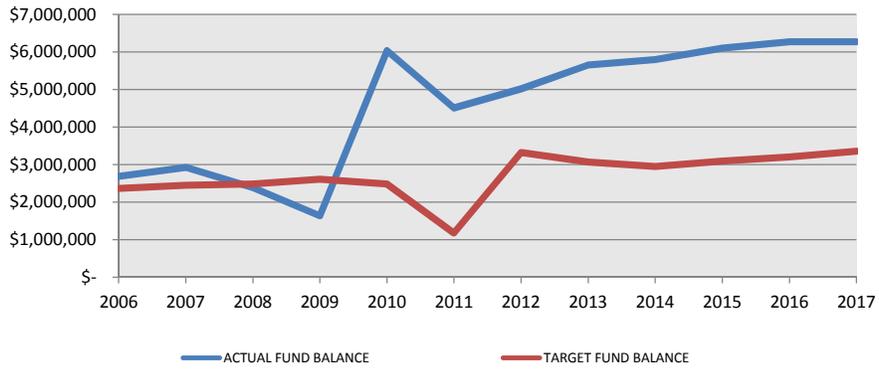
2016-17 GENERAL FUND EXPENSES
\$26,151,855



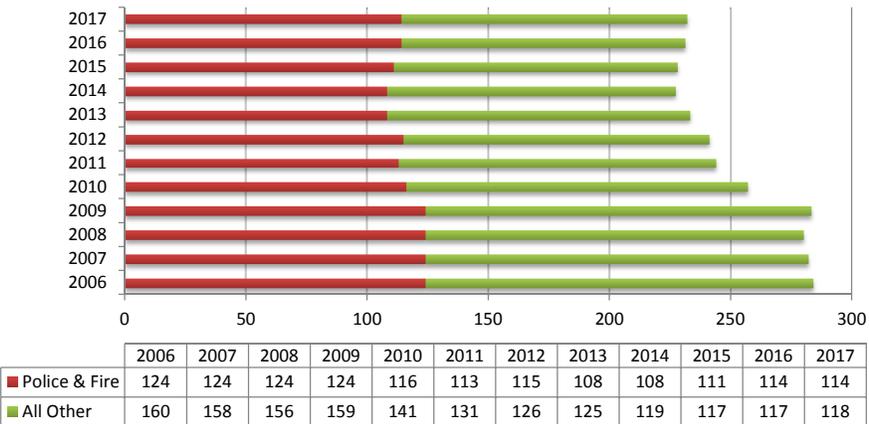
GENERAL FUND REVENUES AND EXPENDITURES



ACTUAL FUND BALANCE VS TARGET



Budgeted Full-Time Positions - Since 2006



Five Year Fiscal Forecast City of Muskegon - General Fund

| | FY17 Proposed Budget | Estimated Annual Percentage Change | | | | | FY18 Estimate | FY19 Estimate | FY20 Estimate | FY21 Estimate | FY22 Estimate |
|------------------------------------|-------------------------|------------------------------------|--------|--------|--------|---------------------|----------------------|----------------------|-----------------------|-----------------------|-----------------------|
| | | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | | | | | |
| REVENUES | | | | | | REVENUES | | | | | |
| Property Taxes | \$ 7,092,000 | 1% | 1% | 1% | 1% | 1% | \$ 7,162,920 | \$ 7,234,549 | \$ 7,306,895 | \$ 7,379,964 | \$ 7,453,763 |
| State Revenue Sharing | \$ 4,002,925 | 1% | 1% | 1% | 1% | 1% | \$ 4,042,954 | \$ 4,083,384 | \$ 4,124,218 | \$ 4,165,460 | \$ 4,207,114 |
| Income Tax | \$ 8,850,000 | 1% | 1% | 1% | 1% | 1% | \$ 8,938,500 | \$ 9,027,885 | \$ 9,118,164 | \$ 9,209,345 | \$ 9,301,439 |
| Fines & Fees | \$ 387,000 | 1% | 0% | 1% | 0% | 1% | \$ 390,870 | \$ 390,870 | \$ 394,779 | \$ 394,779 | \$ 398,726 |
| Licenses & Permits | \$ 1,398,000 | 0% | 1% | 0% | 1% | 0% | \$ 1,398,000 | \$ 1,411,980 | \$ 1,411,980 | \$ 1,426,100 | \$ 1,426,100 |
| Interest Income | \$ 12,000 | 2% | 0% | 2% | 0% | 2% | \$ 12,240 | \$ 12,240 | \$ 12,485 | \$ 12,485 | \$ 12,734 |
| Grant Revenues | \$ 359,580 | 0% | 0% | 0% | 0% | 0% | \$ 359,580 | \$ 359,580 | \$ 359,580 | \$ 359,580 | \$ 359,580 |
| Other Revenues | \$ 4,051,339 | 1% | 1% | 1% | 1% | 1% | \$ 4,091,852 | \$ 4,132,771 | \$ 4,174,099 | \$ 4,215,840 | \$ 4,257,998 |
| Total Revenues | \$ 26,152,844 | | | | | | \$ 26,396,917 | \$ 26,653,259 | \$ 26,902,198 | \$ 27,163,552 | \$ 27,417,455 |
| EXPENDITURES | | | | | | EXPENDITURES | | | | | |
| Salaries & Benefits | \$15,939,861 | 2% | 3% | 4% | 3% | 4% | \$ 16,258,658 | \$ 16,746,418 | \$ 17,416,275 | \$ 17,938,763 | \$ 18,656,313 |
| Operating Supplies | \$ 520,014 | 0% | 1% | 0% | 1% | 0% | \$ 520,014 | \$ 525,214 | \$ 525,214 | \$ 530,466 | \$ 530,466 |
| Contractual Services | \$ 8,083,717 | 1% | 1% | 1% | 1% | 1% | \$ 8,164,554 | \$ 8,246,200 | \$ 8,328,662 | \$ 8,411,948 | \$ 8,496,068 |
| Other Expenditures | \$ 127,449 | 1% | 1% | 1% | 1% | 1% | \$ 128,723 | \$ 130,011 | \$ 131,311 | \$ 132,624 | \$ 133,950 |
| Special | \$ - | 0% | 0% | 0% | 0% | 0% | \$ - | \$ - | \$ - | \$ - | \$ - |
| Property & Liability Insurance | \$ 270,640 | 2% | 1% | 2% | 1% | 2% | \$ 276,053 | \$ 278,813 | \$ 284,390 | \$ 287,233 | \$ 292,978 |
| Contingency | \$ 100,000 | 75% | 0% | 0% | 0% | 0% | \$ 175,000 | \$ 175,000 | \$ 175,000 | \$ 175,000 | \$ 175,000 |
| Capital Outlays | \$ 430,174 | 0% | 0% | 0% | 0% | 0% | \$ 430,174 | \$ 430,174 | \$ 430,174 | \$ 430,174 | \$ 430,174 |
| Debt Service | \$ 167,000 | 41% | -3% | 96% | -1% | 0% | \$ 236,138 | \$ 229,762 | \$ 449,875 | \$ 446,006 | \$ 446,006 |
| Transfers to Other Funds | \$ 513,000 | 8% | 0% | -34% | 0% | 0% | \$ 554,040 | \$ 554,040 | \$ 365,666 | \$ 365,666 | \$ 365,666 |
| Total Expenditures | \$ 26,151,855 | | | | | | \$ 26,743,355 | \$ 27,315,632 | \$ 28,106,566 | \$ 28,717,881 | \$ 29,526,622 |
| Net Revenues (Expenditures) | \$ 989 | | | | | | \$ (346,438) | \$ (662,373) | \$ (1,204,368) | \$ (1,554,329) | \$ (2,109,166) |
| Ending Fund Balance | \$ 6,104,485 | | | | | | \$ 5,758,047 | \$ 5,095,674 | \$ 3,891,306 | \$ 2,336,977 | \$ 227,811 |

Comments on Key Forecast Assumptions

Property Taxes - assumes operations at the City's largest property taxpayer - The BC Cobb electric generating plant have ceased. Expect property values to begin to grow modestly over the next several years.

State Shared Revenues - assumes slight growth as the state economy picks up.

Income Tax - assumes no recession during forecast period as local economic forecast is stable to slight growth.

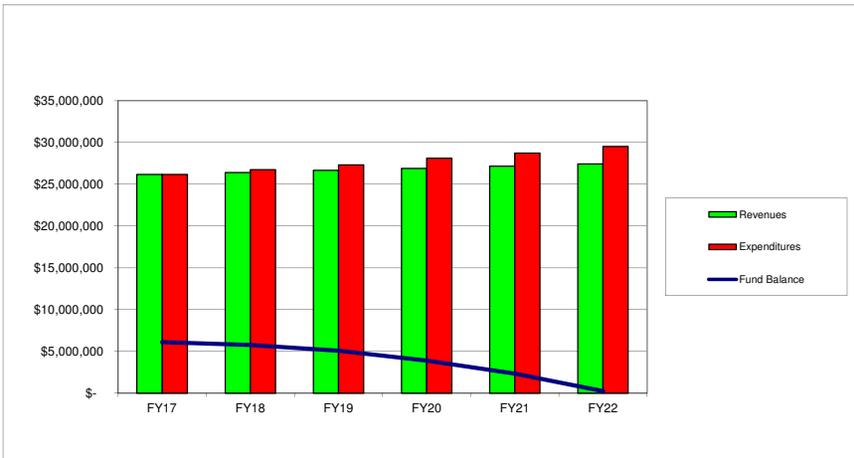
Salaries & Benefits - assumes very modest wage increases but growing increases in pension and health insurance costs.

Capital Outlays - likely to decrease due to competing cost pressures.

Transfers - the General Fund subsidy to retire the SmartZone bonds continue to grow. A subsidy for the DDA debt is also required.

SUMMARY

The City currently has healthy general fund balance and budget stabilization reserve. However, the closure of the Consumers Energy BC Cobb facility results in an annual property tax loss. State shared revenues seemed to have stabilized. On the expenditure side it is assumed that the mix of general fund operations remains stable. Additional transfers to other funds will be needed to help cover Smartzone and DDA debt service. It is assumed that wage growth can be kept at modest levels; however, significant cost pressures are anticipated from pension and/or healthcare. Without significant new revenues or cutbacks in staff/service levels, the forecast is for future annual operating deficits that will exhaust the City's fund balance reserves within 5 years.



BUDGET NARRATIVES BY DIVISION

WATCH MUSKEGON

PUBLIC REPRESENTATION DIVISION

The Public Representation Division is responsible for developing, adopting, and implementing policy decisions for the City. The division is made up of four budgets: City Commission, City Manager's Office, the City Attorney and Contributions to Outside Organizations. Major divisional responsibilities include establishment of policies, services, and programs for citizens, administration of daily City operations, and providing guidance and direction to all City Departments. The City Attorney's office prepares ordinances, contracts, and other legal documents for the City and provides legal advice.

Divisional Relationship to City Commission Goals

GOAL 1: HOUSING

Create an environment that effectively attracts new residents to Muskegon by filling existing employment gaps, attracting new businesses to the city, and expanding access to high-quality housing in Muskegon. The action items associated with this goal include completion of the Midtown Square Housing Development, facilitating the redevelopment of the former Sappi Paper Mill, development of 285 West Western Avenue, development of 880 1st Street, and improved collaboration with the Muskegon Public Schools.

GOAL 2: IMAGE

Create an environment where blight fight efforts can be highly successful in improving the attractiveness of our community's neighborhoods – to both current residents and future potential residents. The action items associated with this goal include highlighting individual and business projects, continuing the Watch Muskegon strategy, hosting more public safety community engagement events, completion of the cleanup of the former farmer's market site, developing a welcome committee at city hall, improving walkability, and increasing the frequency of community meetings.

GOAL 3: QUALITY OF LIFE

Create an environment that puts an emphasis on improving amenities and investing in the areas that positively affect residents' quality of life, including a continued focus on improving community safety. The action items associated with this goal include development of a Community Safety Plan, encouraging active neighborhood associations, improving year-round walkability, improving entertainment with pop-up activities, investing in the skate park at Seyferth Park and the proposed downtown dog park, and improving use of the virtual blight application.

GOAL 4: REVITALIZE REVENUES

Create an environment that naturally affects the city's revenues in a positive manner, with a focus on reclaiming the investments at Midtown Square, nurturing startup projects proposed throughout the city, and exploring staff recommendations related to new revenues. The action items associated with this goal include development of a strategy to preserve cash reserves and the exploration of special assessments to fund capital improvements and special projects.

2016-17 Budget Highlights

- *City Commission:* A major focus for the City Commission will continue to be changing the perception of the City of Muskegon and creating an environment where residents and business owners recognize Muskegon as the best value in West Michigan. The City Commission will continue to improve community relations

through their participation in various community events. Additionally, with the continuation of the “Watch Muskegon” marketing campaign, the City Commission has committed itself over the long-term as a key stakeholder in the effort to improve perceptions and realities within the community.

- *City Attorney’s Office:* The City Attorney will continue to provide routine and special legal services to the City. The City Attorney will also prepare the necessary legal documents (development agreements, etc.) relative to special projects.
- *City Manager’s Office:* The City Manager’s Office will continue to pursue cooperative efforts and potential functional cooperation with other local governments. This office will also continue to work to improve the economic climate in the City in order to create an environment conducive to private investment. Specific projects include, but are not limited to, the following: redevelopment of the former Sappi Paper Mill as well as the former Shaw Walker Factory, commencement of taxable activities in the City’s Smartzone, promotion of Seaway Industrial Park, and the redevelopment of downtown properties – focused on the former Ameribank and Hackley Union Bank buildings, as well as the former mall site. Major efforts will be focused on the successfully implement the City Commission’s Action Plan as the road map to the City’s future.

WATCH MUSKEGON

ADMINISTRATIVE SERVICES DIVISION

Division Description

The Administrative Services Division provides direct services and internal support services necessary for the operation of the City. The division is made up of three departments: City Clerk's Office, Civil Service Office and the Affirmative Action Office. Major responsibilities include public/community relations, election administration, City Commission affairs, business registration and permits, personnel recruitment and record keeping, workers compensation and risk management, prevailing wage contract compliance, and ADA compliance.

2016-2017 Budget Highlights

- *Affirmative Action and Risk Management Department:* We will continue to be responsible for Prevailing Wage Contract Compliance, the Workers' Compensation Program, Risk Management, Equal Employment Opportunity, and Americans with Disabilities Act (ADA), and maintain updated business listings on the City website. We will continue recruitment efforts by attending job fairs and expos, and sitting on interview panels for city employees. We will collect demographic data regarding jobs created with incentives, and work with business owners to ensure that their hires best-reflect the community and work with the business H.R. professionals to better attract members of the Muskegon community. This year we conducted our first Industrial Job Fair and will continue in the coming budget year looking at ways to assist businesses with their recruitment efforts in this period of low unemployment. The Equal Opportunity Committee will continue on a quarterly basis, and continue efforts to develop communitywide diversity in partnership with Lakeshore Ethnic Diversity Alliance participants. We will continue to lead the Health and Wellness Committee promoting Weight Watchers, Activity, and Fitness Club reimbursements and additional incentives and challenges for full time employees. In the coming year we hope to revisit the City Fair at the Farmers Market during the benefits open-enrollment period. We will continue to work with staff on the Annual Labor Day Fun Run/Walk. We will complete the job description project this year and will continue to work with Civil Service Commission as the Staff Liaison. This year our insurance modifier went down as a result of the new Tasers in the police department, and we will continue to look at ways to provide safety training and provide tools that will promote a safe working environment for all of our employees.
- *City Clerk's Office:* We will continue our work on City Commission meetings and committees that have direct impact on the City. We will continue the practice of recruiting youth to serve as Election Inspectors. We will continue our efforts to improve communication with residents, media and employees by creating press releases, issuing special recognitions, issuing beautification awards for neighborhoods, beautifying the landscape at city hall, and organizing events for city employees. In April 2016, the County discontinued the issuance of passports. The last several months, the post office had limited capacity to issue passports for personnel reasons. As a result, our passports have more than doubled. In 2016/2017 budget year, we plan to charge \$15 for passport photos along with the \$25 application fee set by the Department of State to compensate for the additional manpower we need to provide this service to the community. We are investigating other business opportunities and evaluate if the city should regulate it for the safety, health, and well-being of the public. We will continue to work with the businesses to assist with compliance with registration/licensing ordinances, maintain city records, and update/maintain our City Clerk web page and Facebook page to provide information to the public. In 2016/2017 we will focus on growing other social media outlets i.e. Twitter and Instagram. We will continue to be a leading voice in the Watch Muskegon campaign and will sell apparel in the City Clerk's Office as well as once a month at the Farmers Market, and

the Lakeshore Art Fair. We have two Elections currently scheduled in the 2016/2017 year. They include the Primary Election and Presidential Election. The Presidential Election could be one of the largest turn-outs our city has experienced. We do anticipate needing additional assistance to handle the volume of customer service, absentee ballots, and the number of passport customers we have. In 2016/2017 we will be implementing a thank-you open house for the volunteers who sit on our many boards and committees.

- *Civil Service Department:* The City continues to contract with the County of Muskegon to administer Civil Service responsibilities.

WATCH MUSKEGON

FINANCIAL SERVICES DIVISION

Division Description

The Financial Services Division is made up of the following departments: Finance Administration, City Treasurer's Office, Income Tax Administration and Information Systems. The division is responsible for all financial activities of the City; specifically, property tax collections, utility billing and collections, payroll and employee benefits, accounts payable and accounts receivable, City debt issuance, income tax collections and management of the City's computer network and related information systems. Additionally, the division oversees several contractual relationships:

- Muskegon County Equalization Department which performs all property tax assessment services for the City.
- L. C. Walker Arena and the associated management contract with TWO T's LLC.
- Fisherman's Landing and the associated management contract with Fisherman's Landing, Inc.
- Digital Spectrum which manages the City's PEG (public, educational, governmental) cable channel including telecast of City Commission meetings.
- CATV franchise with Comcast.

Divisional Relationship to City Commission Goals

- **City Mission Statement: To improve the quality of life for the citizens of Muskegon through stewardship of resources, excellent service and leadership for the greater community.**
It is primarily in the area of resource stewardship that the Finance Division contributes to this mission. Employees of the division work to maximize the financial resources available to support municipal services through revenue collections, investments, and sound financial management practices. Also, they provide the City Commission and department managers with timely and accurate financial information critical to prudent stewardship. Sound finances are important in shaping the perception that citizens, investors, bond rating agencies and others have of the City of Muskegon. Financial Services Division staff members take pride in providing excellent financial leadership for the City in accordance with the highest professional standards.
- **Foster Opportunities for City Youth.**
The Division has participated in Baker College and Grand Valley State University's Internships programs. Staff spends quality time to provide personal and professional development to interns which ensures their competitive advantage when entering the job market. Additionally, several staff members have volunteered in the schools through Junior Achievement.
- **Promote Economic Stability, Diverse Economic Growth and Redevelopment.**
The Finance Division plays a key role in analyzing the financial impact, budgeting and identifying funding sources for City economic development initiatives such as the Midtown Square housing development and the Ameribank Building. Ultimately, implementation and future oversight of these initiatives becomes the responsibility of the Finance Division through activities such as bond issuance and tax increment administration.

- **Foster Strong Ties Among Governments and Community Agencies.**

The Finance Division works closely with other governmental units to ensure services are provided in a cost-effective manner. Examples include tax collection services provided by the City Treasurer's Office and the intergovernmental agreement with Muskegon County for assessment services as well as the Cities of North Muskegon, Roosevelt Park and Montague for information technology support.

- **Develop and Maintain City Infrastructure and Facilities.**

The Finance Division strives to be on the leading edge of new technology. Improvements and updates to the security of the City's information network protect the integrity of our information and continual enhancements to the City's web site and Intranet site provide access to more information and services to City of Muskegon employees and citizens.

- **Maintain and Enhance the Neighborhoods of the City.**

The Division is continually reevaluating techniques for improving our collection efforts. The division has also been instrumental in updating and centralizing data bases used by City departments for everything from City mailings to billing information. These efforts will help reduce blight in our neighborhoods and increase the flow of information to residents.

2016/2017 Budget Highlights

- *Finance Administration:* The budget provides for continuation of current staffing and service levels.
- *Assessing Services:* Continuation of the current contract with Muskegon County for Assessing.
- *City Treasurer:* The 2016/17 budget provides for current staffing levels. The staff will be working on ways to decrease printing and postage costs on monthly water bills by increasing electronic billing.
- *Income Tax Administration:* The 2016/17 budget provides for continued collection and tax enforcement activities. The department continues to look for ways to accept electronic tax returns.
- *LC Walker Arena:* The 2016/2017 budget provides for the General Fund to continue to spend \$238,000 to subsidize arena operations. The City and County are still exploring options for the future of the Arena.
- *Information Technology:* The budget provides for continuation of current staffing levels and service including technical support to the City of North Muskegon, City of Roosevelt Park and City of Montague.
- *Fisherman's Landing:* The current Management Agreement with Fisherman's Landing Inc provides for an estimated \$10,000 cost savings to the City annually as the facility moves toward self sufficiency.

Future Outlook

Following are some of the major goals of the Finance Division incorporated in the 2016/2017 proposed budget:

Finance Administration

- Continued work on implementation of the Action Plan developed by the City Commission to address the City's financial challenges in the current year and future years.
- Explore different options for handling Open Enrollment and Flex Spending, and continue looking at the possibility of offering several coverage options for the 2017 Health Insurance renewal.

- Continued monitoring/compliance of the state's EVIP/CVTRS program to maximize the City's State Shared Revenue.
- Issue Bonds for capital projects at the L C Walker Arena and Street fund projects.

Assessing Services

- Work closely with County staff on the tax base impacts of the BC Cobb plant closure.
- Monitor current contract with the County as well as research other possible Assessing options to ensure the City is receiving the highest level of expertise and customer service.

City Treasurer

- Implement customer service training initiative for department staff.
- Continue to promote our new website that allows businesses and citizens to inquire about their property taxes and water bill information. Payments can be made directly from this website.
- Create incentives to increase the number of water customers signing up for eBills.
- Implementation of special assessment to cover a portion of the costs to upgrade street lighting to LED.

Income Tax Administration

- Implement internal and external procedures to decrease the handling of paper tax returns.
- Increase withholding and business compliance.
- Continue to increase the number of businesses that electronically submit their W-2's and W-3 information to our department.
- Increase the number of direct deposit refunds.
- Monitor upcoming State legislation that would mandate businesses outside our jurisdiction to withhold local income tax.

L C Walker Arena

- Continue work with Arena to develop a plan for marketing the L C Walker Arena, to include promoting increased use of the ice and hosting other events.
- Explore other income-producing strategies including incorporating the Arena into the plans for a new convention center and/or naming rights.
- Develop and implement plan for Arena's future direction including capital needs.

Information Technology

- Continue creating innovative methods for citizens to interact with government online.
- Focus on IT training and educational development for both internal and city wide staff.
- Leverage existing, emerging, and innovative technologies to enhance, improve, and streamline business processes.
- Expand and enhance technology support tools to meet customer's current needs and expectations.
- Continued intergovernmental cooperation through computer operations support of surrounding cities.

WATCH MUSKEGON

PUBLIC SAFETY DIVISION

POLICE DEPARTMENT

Department Description

The Muskegon Police Department consists of the following bureaus: Police Patrol Operations, Investigations, Records, Neighborhood Policing, and Public Safety Administration. Each bureau encompasses units of related functions that contribute toward the department's overall goal accomplishment. Primary responsibilities of the department include law enforcement, investigations and the maintenance of public information case files. The police department operates within the context of community policing i.e., forming community partnerships to reduce crime, enhance safety and overall quality of life within the city.

Departmental Relationship to City Commission Goals

- **Take Leadership Responsibility for Improving Race Relations & Diversity:**

When hiring, the department continues its efforts to recruit members of the minority community and women. The department continues to foster ties with our minority communities and various faith-based organizations. We actively participate in community forums and neighborhood meetings. *Citizen's Police Academy* and our *Citizen's Police Review Board* are an integral part of our outreach. The department is committed to building trust, especially with our citizens from minority groups. The *Social Justice Commission* is an exemplary effort to support our mentioned vision and philosophy.

- **Youth & Police Cooperative:**

The department continues to have a strong presence in our schools. We are continuing our commitment to our youth through programs such as the *Truancy Intervention* program, the annual *Youth Fishing Derby*, and *Buddy Bucks* programs. The neighborhood officers have been directed to spend a portion of each week in their neighborhood elementary schools and the middle school. A School Liaison Officer has been assigned full-time to the high school. Gang Resistance Education & Training (*G.R.E.A.T.*) is a newly added youth program to develop young leaders in our community.

- **Promote Economic Stability, Diverse Economic Growth and Redevelopment:**

As a member of a city team, the department actively partners with developers, promoters and local businesses to address parking, traffic and security concerns.

- **Sustain the Natural, Cultural and Recreational Resources of the Community:**

In partnering with groups and coordinating events such as Seaway Run, Unity Festival, Muskegon Rebel Road, and the Irish Festival, the department has become specialized at handling community events. We recognize that events such as these are "key" to the economic stability of our community and our department staff takes great pride in the success of these special events.

- **Foster Strong Ties Among Governments and Community Agencies:**

The department works in conjunction with other regional law enforcement agencies such as West Michigan Enforcement Team (*WEMET*) in coordinating drug enforcement. This association has produced favorable results for the city, impacting violence and weapons crimes. The department also works closely with the Child Abuse Council and Every Woman's Place to reduce the incidences of domestic violence and abuse

against children. We continue to explore opportunities to share or merge functions with other law enforcement agencies with the creation of the Muskegon Major Crimes Initiative (*M.M.C.I.*). This is just one recent example of that cooperation.

- **Develop & Maintain City Infrastructure and Facilities:**

Staff is part of both the city & county "*Emergency Management Team.*" With the onset of Homeland Security efforts, there are responsibilities associated with the security of a number of public facilities.

- **Maintain & Enhance the Neighborhoods of the City:**

Community policing & engagement will continue to serve as the cornerstone in the department's efforts to provide effective police services to our community. Our organizational structure is designed to encourage a team approach in addressing issues within the neighborhoods. Neighborhood Officers and Safe Street Teams are the key to reducing reported crime. The department will continue to be innovative in addressing the perception of crime within our city.

POLICE DEPARTMENT

2016-2017 Budget Highlights

- Due to the reduction of staffing in the past, we are receiving a lesser amount of state training funds (*Public Act 302*). We will continue to participate in the West Michigan Training Consortium in order to maximize our training dollars, and explore future opportunities to focus on core training.
- We will explore ways in which to manage our energy costs, especially those costs associated with our vehicles.
- Police Command has been directed to provide strict control and oversight of our overtime and operational costs.
- Through collective bargaining, the city and unions are working together to address costly items in the labor contracts and to implement state mandatory benefit changes. These will reduce labor costs now and into the future that will reflect positively on the city's over-all economic health.

Police Patrol & Neighborhood Operations:

- A School Liaison Officer is assigned to Muskegon High School on a full-time basis to increase safety in our schools.
- Provide call for service policing and traffic enforcement in those areas of the city, including neighborhoods with identified needs. Operate selected patrols with funding from the *Office of Highway Safety Planning*.
- Maintain strong ties with our neighborhood watch and initiative programs.
- Flexible scheduling to meet the needs and requests of the neighborhood associations.

Investigations Services:

- Continue to pursue technology that will aid in the development of effective investigation strategies.
- Continue to improve our caseload management; ensure that detectives are being assigned to cases in an effective and efficient manner.

Investigations Services (continued):

- Provide a coordinated response to narcotics violations throughout the city with an emphasis on street-level and neighborhood enforcement.
- Partner with neighborhood and patrol officers in developing strategies to resolve crime issues.
- Maintain positive, working relationships with the media.
- Continue our work with the U.S. Department of Justice and Project Safe Neighborhood and Street Crimes Task Force initiatives.
- When necessary, utilize local task forces to investigate a violent crime, which includes State and Federal resources.
- Pursue grant opportunities to support all aspects of modern policing strategies.

Public Safety Administration:

- Maintain “*transparency*” in our community. Focus on outreach to our minority communities creates meaningful partnerships.
- Serve as a leader and mentor in the development of the department’s management team.
- Ensure that our complaint process is open, fair and accessible to our community.
- Foster positive labor-management relations.
- Responsible budgeting to assure future core public safety services.
- Be assertive in seeking out grants and other sources of funding to forward our services and programs.

FIRE DEPARTMENT

Department Description

The Muskegon Fire Department provides the following services: fire suppression, emergency medical service, specialized rescue, and fire inspections services working directly with SAFEbuilt. The department provides the aforementioned services as well as fire prevention and fire safety education for our community at large.

Departmental Relationship to City Commission Goals:

- **Take Leadership Responsibility for Improving Race Relations:**
The department will continue efforts to recruit and retain members of the minority community and women. Staff is committed to building and maintaining trust, especially with members of our minority communities.
- **Foster Opportunities for City Youth:**
Our Annual Fire Open House and Youth programs are designed to help children with the dangers of fire. Muskegon Fire continues to partner with schools and community groups in an effort to establish positive relationships with young citizens within our city.

FIRE DEPARTMENT (*continued*)

- **Promote the Economic Stability, Diverse Economic Growth and Redevelopment:**
SAFEbuilt staff and fire prevention officials will assist homeowners, contractors and developers in meeting code compliance obligations. Our responsibilities will be carried out in a professional, customer service oriented manner.
- **Sustain Natural, Cultural and Recreational Resources of the Community:**
Our ice and water rescue capabilities, in conjunction with our water-borne firefighting ready response, provides a safety net for those utilizing the waterways within our city.
- **Foster Strong Ties Among Government & Community Agencies:**
The department currently uses auto/mutual aid with neighboring fire jurisdictions to deliver life safety services to citizens in the most rapid and efficient manner possible. Staff will continue to participate in area-wide training programs and the development of regional specialty teams is a priority to deliver high quality fire and rescue services.
- **Develop, Maintain Infrastructure & Facilities:**
Critical to the fire operation, staff will continue to review the current status of our facilities and fire apparatus as to needed repairs and replacement of front line fire equipment and facilities.
- **Maintain & Enhance the Residential Neighborhoods of the City:**
The Fire Department will continue to meet with neighborhood associations in an effort to become familiar with neighborhood issues. Staff and fire apparatus are also present at neighborhood/school functions. Fire and Inspections Staff will continue to work together and to focus on identifying dangerous structures and other blight related issues with a renewed interest.

FIRE DEPARTMENT

2016-2017 Budget Highlights:

- Continue our review of responsible purchasing practices within the department. Eliminate unnecessary purchases when possible.
- Continue to utilize a training calendar in order to better track and maintain certifications and mandated training.
- Fire Command has been directed to provide strict control and oversight of our overtime and operational costs and to review minimum staffing levels that negatively affects the annual budget.
- The entire staff will aggressively seek grant funding to support all fire based functions.
- Foster positive labor-management relations.
- Continue to place new career hires to increase staffing levels as part of the succession plan without negatively impacting the budget.
- Continue to pursue auto/mutual aid assistance to enhance our public safety services in fringe areas within our community, and to build better relationships within the region to deliver quality fire/medical/rescue services and promote fire fighter safety.

FIRE SAFETY INSPECTIONS (SAFEbuilt)

SAFEbuilt Department Description (contract service):

This contract service promotes general health, safety and welfare to the public as it relates to the building environment. This is accomplished by administering the building/enforcement codes of the state and local law/ordinances. In addition, this department assists with the dangerous abandoned building program and blight fight city wide.

In combination with other city safety services, these efforts are designed to enhance quality of life, fight blight, and achieve beautification in the residential and business areas within our community.

SAFEbuilt - INSPECTION SERVICES:

- Building inspections/enforcement
- Electrical inspections/enforcement
- Plumbing inspections/enforcement
- Mechanical inspections/enforcement
- Permit Technician/Clerical services

These contracted employees work collectively and independently to monitor development and structural enhancements to encourage safety, compliance in our building industry in the City of Muskegon, and surrounding municipalities. Inspections Building Official works closely with Housing Board of Appeals and City Commission Boards relating to the identification, authorization, and demolition of dangerous and abandoned structures which dot our city landscape.

FIRE SAFETY INSPECTIONS (SAFEbuilt)

2016-2017 Budget Highlights:

- Reduced direct staffing and legacy costs to the City of Muskegon. Increase revenues off percentages generated by permit sales.
- Provides a highly trained, efficient staff to the community to enhance service(s) and promote future development.
- SAFEbuilt has pursued, with success, “delegated authority” with our local hospital and school systems to transfer permit services from the State of Michigan to the City of Muskegon.
- SAFEbuilt leases building space from the City of Muskegon, which provides additional revenue to the city, by utilizing vacant offices within City Hall.
- Continue to explore consolidation and contract services with other municipalities to provide inspections services with the goal to maintain current building code standards while having a positive impact on current and future budgeting operation.

WATCH MUSKEGON

PUBLIC WORKS DIVISION

Division Description

The Public Works Services Division is responsible for maintaining and operating the City's infrastructure, the life-blood of the City.

This division consists of four general departments:

- **Highway-Streets Department** comprising of Streets, Street Lights, Traffic Signals, Signs and Barricades, Cemeteries, Parks, Recreational Trail System, Forestry, Special Event Support, Farmers Market, Marina, Launch Ramps, Sanitation and Graffiti Removal.
- **Utilities Department** comprising of the Water Filtration Plant, Water/Sewer Maintenance, Storm Water Management, and Equipment.
- **Engineering Department** comprising of Engineering Services and Buildings Maintenance.
- **Administration Department** comprising of Administrative Support, and Public Service Building.

Divisional Relationship to City Commission Goals

- **Take Leadership Responsibility for Improving Race Relations and Diversity.**
The Public Works Services Division works to improve race relations through the services that it provides. Our Parks are maintained and supported in such a manner to encourage neighborhood activities.
- **Foster Opportunities for City Youth.**
Many college-aged students and youths are hired in the summer to give them experience and exposure to the working world in our Parks, Marina, and Street Department. Youth football receives substantial Parks support at Seyferth, McCrea, and Smith Ryerson parks. Support is given to the Muskegon School system for their middle and high school youth sports and summer school programs.
- **Promote Economic Stability, Diverse Economic Growth and Redevelopment.**
The Public Works Services Division works directly with developers and architects during design and construction to provide civil engineering and public works expertise. The division also works towards improving and upgrading the City's infrastructure to provide adequate facilities (water, sewer & roadway system) to encourage and facilitate economic development.
- **Sustain the Natural, Cultural and Recreational Resources of the Community.**
Public Works Services is a community representative in environmental activities such as the Ryerson Creek @ Yuba restoration/Cleanup, the planting of trees, participate in the area wide storm sewer outfall cleanup and protection as well as works with volunteers to re-establish native habitat along the Muskegon Lake. Public Works plays a significant role on the Muskegon County Wastewater Advisory Committee and the Michigan Municipal Risk Management Association DPW Advisory Committee.

- Foster Strong Ties Among Governments and Community Agencies.**
 Public Works Services represents our community on the Countywide Phase 2 Storm Water Committee, Muskegon County Wastewater Management Committee, Solid Waste Planning Committee, county wide Traffic Signal Maintenance program, the West Michigan Shoreline Regional Development Commission (WMSRDC) Technical Committee, and the Muskegon Lake Watershed Partnership. We also work with the Muskegon Conservation District on environmental projects. The Equipment Division has and continues to promote cooperative vehicle maintenance program with other communities such is the case with both; Muskegon Heights and Fruitport TWP. We also provide survey and design services to Norton Shores, Roosevelt Park, and Muskegon Heights and continue to solicit opportunities to provide similar services to other communities such as Fruitport TWP and North Muskegon.
- Develop and Maintain City Infrastructure and Facilities.**
 The Public Works Division is the primary caretaker of the City's infrastructure assets. Most of the resources allocated to the Division are used directly for maintenance of streets, water and sewer facilities, parks, forestry, marina, farmers market, cemeteries and other physical assets.
- Maintain and Enhance the Neighborhoods of the City.**
 Public Works Services responds to illegal dumping, and provides neighborhood associations with Saturday dumpster service. We also support many volunteer cleanup projects and volunteer housing rehab projects with disposal of wastes as well as heavy participation in the City's fight against blight. The Parks Department serves as our liaison to the city's anti-graffiti effort.

2016/2017 Budget Highlights

PUBLIC WORKS DEPARTMENT

- Streets:* This division maintains 200 miles of City streets including snowplowing, salting, catch basin cleaning, crack sealing, pothole patching, street and shoulder grading, dust control and guardrail repair. Major street projects are the Laketon Ave projects as outlined in the CIP.
- Street Lights:* This office administers the reliability of over 2,800 streetlights within the City streets and coordinates the repairs, removal and/or installation of streetlights. Major project is the proposed conversion of street lights into LED.
- Traffic Signals:* the regional maintenance agreement for traffic signal maintenance has been implemented for the last four years. Major projects in this area are the planning/design of signals/roundabout at the intersections of Black Creek/Olthoff & the Lakeshore/Beach Street areas.
- Signs and Barricades:* Provides barricading on all city streets/alleys/parks and public parking lots to ensure the safe flow of traffic. Assists MPD with traffic control on various special event activities/emergency responses and crowd control concerns.
- Community Event Support:* We will continue to provide the necessary support to ensure successful events which we believe will promote the City as a destination.
- Parks Maintenance.* The Parks Department is responsible for not only the maintenance of the Parks system, but also many green areas throughout the city such as the medians of Shoreline Drive, Western Ave and Seaway Drive and other city owned properties, parking areas, and plantings. This department is also responsible for the removal of graffiti and negotiations with park concessioners and vendors.

- *Trail Maintenance.* The Trail system throughout Muskegon has become a wonderful destination to not only our residents and neighborhoods for walking activities, but also outsiders and we believe it has incentivized tourism. The cross lake ferry is bringing bicycle groups into Muskegon to use the Muskegon Trail system which is the connector to many regional trail systems such as the Musketawa Trail and the Hart/Montague Trail.
- *Cemeteries.* We will continue promoting the use of the upgraded chapel and columbarium facilities, as we feel that visual enhancements and the columbarium promotion will hopefully bring new attention to our historical cemetery locations. Also, we will continue to work toward erecting wells for irrigation on the west side of town to reduce operating cost.
- *Forestry.* Efforts will continue to be made to focus on the Blight Fight areas as well as to accommodate specific citizen requests. The city will continue the tree planting program with help from Department of Natural Resources and DTE grants. The city has its own tree nursery as well to help our city stay “green”.
- *Farmers Market/Flea Market:* The Farmers Market was incorporated into the DPW Division in August of 2007. This is the largest Farmers Market in Muskegon County with 158 covered vendor stalls. It offers locally grown fruits, vegetables, flowers, homemade crafts, and operates a Flea Market on Wednesdays.
- *Marina:* The Marina was incorporated into the DPW Division in August of 2007. The marina maintains 134 slips in the large boat basin, 30 slips in the small boat basin, and 51 moorings. Marina staff is also responsible for overseeing and maintaining 4 city ramps, 30 dry beach storage stanchions and the Pier Safety lights and rings along the entrance piers to Muskegon Lake.

UTILITIES DEPARTMENT

- *Water Filtration Plant:* The City of Muskegon serves over 70,000 customers with the addition of Norton Shores and Roosevelt Park to our customer list that includes the cities of Roosevelt Park, North Muskegon, Laketon, Muskegon, Dalton and Fruitland Townships. Producing and delivering clean and safe drinking water at an economical cost to our customers is a major goal of the DPW division. The plant’s 40 million gallon capacity is expected to meet and exceed future customer needs well past the year 2052.
- *Water/Sewer Maintenance:* We maintain 170 miles of sewer mains and 22 lift stations. We also maintain 180 miles of water mains in the City of Muskegon and serve over 13,000 city of Muskegon water customers. We will continue our efforts to eliminate sanitary sewer backups and consequent liability claims. We will continue our inspection program. We continue to work on locating and eliminating streets and parking lots that have drainage to the sanitary sewer in order to reduce wastewater treatment costs.
- *Water Distribution:* We will be maintaining our contracts to distribute water to the Muskegon Township area located south of the Muskegon River and the Northside District north of the Muskegon River in Muskegon, Laketon, Dalton and Fruitland Townships. We will continue to support these communities with maintenance services as well. The Northside Water system is now in managerial control of all of these systems except North Muskegon.
- *Equipment Operation:* This operation purchases and maintains all City vehicles and equipment. The Equipment Supervisor will continue to monitor all City groundwater cleanup efforts and with the support of the City’s environmental legal staff will move forward in completing and closing all groundwater cleanup projects. The City of Muskegon Equipment Operations has taken over the maintenance of the City of

Muskegon Heights vehicles, and vehicles from the City of Roosevelt Park, and is negotiating with other units of government as well.

- *Storm water Management:* We will be implementing the requirements of our Phase II National Pollution Discharge Elimination System (NPDES) permit that was renewed in 2008. This will involve developing good housekeeping at municipal facilities and a storm water management ordinance.
- *Sanitation:* We continue to look for ways to improve the services provided to the more than 13,000 residential customers; larger containers which were provided at the beginning of 2013, reduced recycling cost, better disposal costs and expanded yard waste collection period.

ENGINEERING DEPARTMENT

- *Engineering Services:* We will continue to develop, construct and inspect all infrastructure projects and monitor any third-party work within the City's right-of-way.
- *Building Maintenance:* We will continue to maintain facilities and equipment in City owned buildings.

Future Outlook

Public Works is the City's largest division in terms of funding/budget/responsibilities and with those resources we intend on continuing to make the City the BEST POSSIBLE PLACE to live/work and visit.

WATCH MUSKEGON

COMMUNITY AND ECONOMIC DEVELOPMENT DIVISION

Division Description

The Community and Economic Development Division oversees economic development (including grant writing), land use planning & zoning, federal Community Development Block Grant/HOME funds and Neighborhood Stabilization Program 1, Leisure Services (recreation grants/programs, special events), city property sales, Housing Rental Inspections and the environmental code program (contracted to SafeBuilt), Dangerous Building and Board-Ups, GIS mapping, the Vacant Building Ordinance, the Groundwater Ordinance and other projects as necessary. The division provides a variety of traditional planning services to citizens, human service groups, and businesses. In addition, the staff provides support functions to 9 of the City's authorities, boards, committees, commissions, and councils, as well as direct services and internal support services necessary for the operation of the City.

Divisional Relationship to City Commission Goals

- **Take Leadership Responsibility for Improving Race Relations and Diversity.**

The Community & Economic Development Division has supported this goal through participation in the Institute for Healing Racism. The Community and Neighborhood Services Department has procured minority contractors through annual agreement to support their businesses, and coordinate trainings for the county's lead grant. We also try to achieve diversity among the employees within the departments. Through the recreation grants, positive race relations are encouraged by bringing diverse cultures together via recreational activities and programs. The City supports the Downtown Muskegon Now program, which received grant funding to provide training to area contractors on repairing historic windows and sashes. The diverse group of local contractors can now provide services within our Muskegon area to property owners wishing to restore their historic properties.

- **Foster Opportunities for City Youth.**

The division works with youth on various planning efforts. Through the youth recreation grants, the City works through its partners to provide opportunities for youth to participate in a variety of programs including basketball, baseball, soccer and summer playground activities. Also, the Planning and CNS Departments have hosted interns at various times during the year. Staff members sometimes speak to school groups and youth occasionally "job shadow" with us. These are good opportunities to help youth know more about the City and become exposed to the Planning, Economic Development and Recreation profession.

- **Promote Economic Stability, Diverse Economic Growth and Redevelopment.**

The division is a catalyst for projects and programs within the business and non-profit community that lead to increased employment opportunities, increased business activity, and overall improved quality of life and prosperity for the City and its residents. Examples of projects initiated by the City and/or in cooperation between the City, community groups and the private sector include Heritage Square Townhouses, Terrace Point Development (site condos), Downtown Muskegon Development Corporation (DMDC) site, Farmers' Market Kitchen 242 and administration of various programs such as Industrial Facility Tax (IFT) abatements, Brownfield Redevelopment Authority, Obsolete Property Rehabilitation Districts, HOME and Neighborhood Stabilization programs (new houses), and Neighborhood Enterprise Zones (NEZ) for residential properties. The department has coordinated with the Michigan Economic Development Corporation (MEDC) to obtain

grants for area business owners. Staff assists with company expansions, as well as bringing new companies into Muskegon. The Division has worked diligently to complete the requirements of the Redevelopment Ready Communities program through MEDC (a “seal of good housekeeping” for business/development) and expects certification in 2016. The City is active with the County of Muskegon, Muskegon Area First and private lakeshore property owners on port development. Through General Recreation, we have expanded promotion of special events and activities, working closely with the Convention & Visitor’s Bureau, to bring people into the community and help area businesses. Staff assists in the coordination of such events as the Taste of Muskegon, Lakeshore Arts Festival, Rebel Road (motorcycle festival), the Beach Catamaran Regatta, Movies on the Beach, several run/walk and bicycle races and others. Muskegon’s assets will be promoted to the fullest, including our nationally recognized Clean Beach at Pere Marquette Beach and the Lakeshore Trail.

- **Sustain the Natural, Cultural and Recreational Resources of the Community.**

The division assists in this area through master planning and zoning as well as through projects financed by the Community Development Block Grant (CDBG), which require environmental review. Landscaping and site plan standards adopted as part of the zoning ordinance have fostered attractive and functional city design. The city's environmental code program monitors property maintenance and helps maintain neighborhood standards. This includes building board-ups and demolition, when necessary. The Vacant Building Ordinance promotes the active use of buildings that have been vacant for extended periods of time. Through Leisure Services, coordination is maintained with the Department of Public Works to enhance and sustain the use of parks, Farmers’ Market and Kitchen, the Marina and open spaces by residents and visitors to the City. Several grants have been obtained over the years to assist with this. Staff coordinates with other groups, including WMSRDC, to assist with projects such as erecting signage along the Lakeshore Trail which highlights the natural resources. In addition, an active bike rack sponsorship program encourages new bike racks to be located in the downtown and other areas of the community.

- **Foster Strong Ties Among Governments and Community Agencies.**

The division continues involvement in intergovernmental cooperation through participation with other jurisdictions including building officials, computer/GIS (Geographic Information Systems) cooperation, and the Muskegon Area Plan (MAP). In addition, the department coordinates grant applications with the County and coordinates with the County of Muskegon, Dalton Township on the Muskegon County Business Park redevelopment.

City staff works in coordination with the County of Muskegon, MAF, private landowners, WMSRDC and others on port development issues. The goal is to create a regional logistics hub on Muskegon Lake.

The City partners with the County on their Lead grant, providing the opportunity to not only remove lead-based paint from the home, but to undertake additional necessary improvements to the home.

A significant partnership exists between Norton Shores and Muskegon, as the City of Muskegon CNS Department administers the Norton Shores CDBG program. Another successful partnership involves the City providing zoning administration assistance for the City of Muskegon Heights. In addition, we coordinated jointly on a housing study for Muskegon, Muskegon Heights, Norton Shores and the County of Muskegon. This has been helpful in working with potential housing developers, and also satisfies a MSHDA requirement for future grant requests. As local grantees of HUD, Muskegon Heights, Muskegon and Norton Shores are collaborating by entering into an annual contract with the Fair Housing Center of West Michigan, as well as combining resources to produce an Analysis of Impediment Study for our County. Most recently, the entitlement cities submitted a Regional Consolidated Plan addressing the needs and strategies of our communities.

The City of Muskegon worked with the County of Muskegon to obtain several dangerous buildings (tax-reverted to County) that we were able to demolish through a Blight Elimination Grant from MSHDA. We anticipate continuing to work with the Schools on the redevelopment of various vacant school properties.

Leisure Services has partnered with the YMCA, the Boys & Girls Club, Muskegon Public Schools and several other entities for programming and facility use.

- **Develop and Maintain City Infrastructure and Facilities.**

The division assists with infrastructure and facilities through grant requests and distribution of CDBG funds. A grant was received for the EPA Shoreline Cities Green Infrastructure project, in conjunction with WMSRDC. CDBG funds were used for improvements to Beachwood Park (pickle ball/ice-skating rink). The most significant improvement has been the construction of the relocated Farmers' Market and Kitchen 242 in downtown. The Market opened in 2014 and the Kitchen opened in 2015. The department assisted with the establishment of the Nims Park, which was constructed in 2015. Land was purchased by the City from Muskegon Public Schools for the Park. The Nims Neighborhood raised funds for the construction. In early 2016, two public input sessions on Pere Marquette Beach were held to gather ideas for future improvements and potential development.

- **Maintain and Enhance the Neighborhoods of the City.**

The division is actively involved with the neighborhood groups, including hosting monthly meetings with neighborhood presidents, administering the neighborhood grant program and CDBG and HOME within lead-based paint abatement regulations. Also, the division will continue to diligently promote Blight Fight and administer the Housing Rental Inspection Program and Environmental Services Program through ordinance enforcement and distribution of educational materials. The division has responsibility for the Vacant Building Program, Dangerous Building demolitions and board-ups; while contracting the other services through SafeBuilt. The Blight Fight efforts have been stepped up since 2014, through more aggressive enforcement of dangerous buildings (including commercial structures), board-ups, trash and grass, sidewalk snow removal, etc. To make a bolder impact on the near-downtown residential neighborhoods, the department is implementing the Neighborhood Housing Improvement project, in conjunction with other departments, to construct market-rate housing in these neighborhoods. Nine homes have been completed and are being marketed for sale. The City has also actively uses the Municipal Civil Infraction ticketing process to assist with enforcement. The youth recreational programs that service most neighborhoods provide wholesome activities for neighborhood children which enhance the quality of life for residents of the neighborhood. Since 2008, a local "bridge walk" has been held on Labor Day, as well.

2016- 2017 Budget Highlights

- *Planning & Economic Development Department.* The budget has not been significantly altered since the previous year. Efforts will continue with management and operation of Kitchen 242, port development (logistics hub), and a possible Food Hub. Emphasis will continue to be placed on the Neighborhood Housing Improvement Program, including applying for grants and seeking funds from various sources (such as the MSDHA Blight Elimination Grant that was received in 2015 where several dangerous buildings have been demolished). The intern program will continue, as it was very successful during the previous budget year. Funding continues for Muskegon Area First and Downtown Muskegon Now. The portion being distributed to DMN has increased (at least temporarily) as brownfield increments are being collected and paid back to the City for past expenditures with a portion of these forwarded to the DMN. The contribution to Pound Buddies has continues in the 2016-2017 Budget. Pound Buddies is the animal shelter where our strays and neglected animals are taken. They have chosen to take cats, as well (although this is not required under their contract with the County). This is assisting with the cat issues Muskegon neighborhood face. The 2016-2017 budget includes continued funds for repair and maintenance of the Port City Industrial Park signs, as

well as the directional signage being installed throughout the City. The City has a maintenance fund for the bike racks which are erected in the public right-of-way. In addition, a Placemaking grant was received from MSHDA for a mobile short-term public art/play sculpture, which will be placed downtown.

- *Environmental Services Department:* The Blight Fight Program continues in full force. Commercial buildings have been identified for Dangerous Building designation and some have been demolished. The target for 2016-2017 is to complete demolition of at least one dangerous industrial building (more expensive and likely to have environmental contamination issues).
- The Vacant Building Registration Program, which identifies vacant buildings in the City and encourages their rehabilitation and use, will be continued. The Code Compliance Supervisor and Inspector are pursuing vacant building and zoning issues, as well as aggressively processing dangerous building demolitions and board-ups. The "Sidewalk Snow Removal" ordinance went into effect during the winter of 2015. Tickets were issued to those not shoveling their sidewalks in 2016. SafeBuilt is pursuing environmental code enforcement and housing rental inspections. SafeBuilt is administering the "leaf ordinance", as well (complaint-basis only). The department administers a program to sell unbuildable lots for \$1.00, to assist with decreasing maintenance costs; as well as buildable lots for a percentage of their market value, depending on the neighborhood where they are located. The City's contract with SafeBuilt concludes in November 2016 and will be re-evaluated prior to that time.
- *Community and Neighborhood Service:* The Regional Consolidated Plan years, 2016-2021, will be adopted. Meanwhile, each municipality will submit annual plans over the next five years based on significant efforts from City departments, neighborhood residents and other partners to improve neighborhoods. Through HOME funding entitlements, revitalization and stabilization occurred in neighborhoods and will continue. Under the HOME program, approximately \$100,000 is allocated to the City's Community Housing Development Organizations for *the production of decent, safe and affordable housing units.*
- *Leisure Services:* Services are being provided by the Planning Department staff. The majority of the current budget is directed towards grants to organizations within the community that provide youth recreation to our citizens. The Summer Parks Program continues, with management through the Boys & Girls Club. An additional park (Joe Clifford Park) was added after funding was received through both the Community Foundation and the CNS Department. Grant funding continues for the Summer Evening Youth Recreation Program. Coordination of the Special Events Program, management of grant funds through the Seyferth Park grant for recreational services and oversight of the Summer Community Concerts (along with the Parks Department) at McGraft Park (offered largely through the Edith McGraft-Wickham Trust), will continue. The Leisure Services Master Plan update was completed in 2015, allowing the City to apply for MDNR Trust Fund grants.

Future Outlook

Following are some of the major goals of the Economic Development Division that are incorporated in the 2016-2017 proposed budget:

- *Continue Emphasis on the Downtown and Lakefront Development.* Development interest throughout Muskegon has increased dramatically over the last few years. Major upcoming projects include the former Ameribank Building redevelopment and High Point Flats redevelopment (with the City participating with the parking improvements on the block). Small businesses continue to open and expand in the downtown (including the Pigeon Hill Brewery). The majority of DMDC lots along Western Avenue have been purchased or are in the negotiation process (with the new MATS station being completed in 2015). The Farmers'

Market had a second successful year (both in the summer and with the indoor winter market) and after a year of being open, Kitchen 242 has found a niche with classes (many of which are sold out well ahead of time!) and a few entrepreneurs starting to use the facility. New improvements are possible in downtown in the upcoming year, such as “streeteries” (platforms along the curb to extend restaurant/bar seating) and pedestrian crossing improvements at Third and Shoreline Drive. Interest in parcels along the downtown lakeshore has increased, particularly along the Eastern portion in regards to port manufacturing possibilities. The City is working with Consumers Energy regarding the future of their site, which ceased operations in spring 2016. Consumers is accepting proposals for the reuse of the site, with a final decision expected late in 2016. Muskegon and Kent County continue with the Next Michigan program (West Michigan Economic Partnership), although it is no longer supported through the MEDC. The “Green Light” marketing program for the Partnership was implemented in late 2015. The City of Muskegon zone includes the lakefront from Mart Dock northeast to the Verplank site (just south of Consumers). The Muskegon County site includes the North County Business Park. Potential plans for both public improvements and private development at Pere Marquette Beach will be a focus in 2016-2017, considering input from the community sessions held in early 2016. Major initiatives for 2016 include the Neighborhood Housing Improvement program (specifically the sale of the Midtown Square homes and continued redevelopment and improvement of the Nelson Target Area), the clean-up and redevelopment plans for the former Sappi site, and redevelopment plans for the current Consumers site and adjacent properties on the east end of Muskegon Lake. In addition, downtown Muskegon is always a priority and plans are underway and/or in progress for various housing initiatives, including condominiums, apartments, and single-family homes (including the on-going development at Terrace Point Landing).

- *Implementation of Downtown and Master Land Use Plans.* Staff refers to the Plan when making decisions in zoning cases, as well as ordinance amendments. The Form Base Code was approved in 2015 for the downtown area. The Consumers property was rezoned in 2015 to Waterfront Industrial Planned Unit Development (WI PUD). In 2016 zoning recommendations will be made for additional zones along the lakefront. Commercial/industrial buildings within neighborhoods will also be reviewed for possible zone changes (to better reuse those buildings/properties).
- *Continue to Improve the Environmental Code Program.* The City entered into a contract with SafeBuilt in late 2013 to administer the rental housing inspection program and environmental code enforcement. The contract expires in November 2016. The contract will be re-evaluated and it will be determined how best to proceed into the coming years. Meanwhile, one code enforcement inspector remains with Planning to enforce the Vacant Building, Dangerous Building, board-ups, zoning enforcement and sidewalk snow removal programs. The Blight Fight efforts continue with the Blight Fight Committee. There is greater neighborhood involvement with Blight Fight, through adopt-a-lot and general clean-ups. The removal of tires is a priority as they are not only unsightly, but a breeding ground for infectious diseases. The Municipal Civil Infraction ticketing process is being used to aggressively enforce the ordinances, including the new sidewalk snow removal ordinance. Program resources will be used to engage in more neighborhood development activities and to foster responsibility for neighborhood health in the community. The Vacant Building Registration program has been successful and will continue to target vacant properties that should be redeveloped or sold for future use.
- *Continue to Offer Leisure Services Activities.* The Department will continue to focus on recreation programs and activities for youth through partnerships with area schools and organizations. Possible restructuring of grant fund distribution will be evaluated. The Summer Concerts in McGraft Park will continue to be offered. Staff will continue to assist with current events, as well as seek ways to attract new events. The department will continue to administer the Special Events application process (with over 100 events each year).

- *Continue the Standards in the CDBG and HOME Programs.* The CDBG program has improved its economic impact in the last few years. Not only has the activity of housing construction helped for the tax base of the community, but the CDBG/HOME activity has also made a conscious effort to use contractors and vendors from the regional area in an effort to cause a direct economic impact in the local economy. The CNS programs are helping to transform neighborhoods throughout the City of Muskegon.
- *Continue the City Marketing Campaign.* Through Downtown Muskegon Now (of which the City of Muskegon is a part) and events sponsored by the City (such as Midtown Square, Kitchen 242, Farmers' Market, housing demolitions, etc.) positive media attention has increased including local media focusing on the promotion of Muskegon. This includes the "Watch Muskegon" campaign. The "delisting" of Muskegon Lake is expected in 2018.
- *Continue the infill and total housing rehabilitation strategies.* The CNS office plans to continue its aggressive neighborhood revitalization activities. The major focus of the department's activities will be in the area of rehabilitation of housing to stabilize neighborhoods. The department also plans to use its resources to assist other entities in the community by assisting them in locating funding for their activities and needs by offering grant funds for youth activities and job opportunities. A focus will be on the Nelson Neighborhood Target Area.
- *Continue Industrial Development in the Seaway Industrial Park.* The Park is a Local Development Finance Authority. Land remains for sale.
- *Implement Smartzone Program.* The City has been involved with this property and will continue to be involved in the future. Development of Edison Landing/Harbor 31 is crucial. The City also coordinates with the Muskegon Innovation HUB (formerly MAREC). Pre-Seed funds have been received and continue into 2016 for administration of the State loan program for new businesses dealing with new technology, as well as marketing and promotion. The HUB administers the program for the City. They are now concentrating on business innovation and technology.
- *Target Incentive Programs.* The City has several incentive programs available that have been marketed, including the Commercial Rehabilitation Zone Tax Abatement, Obsolete Property Rehabilitation District Designation and Environmental Site Assessment (through a grant from the USEPA). These are primarily targeted to Downtown and the Lakeshore.
- *Lease to Own Program:* CNS has updated the program to reflect the changes to HOME regulations restricting purchase requirements. Occupancy has been limited to 6 month or less with lender approval. No longer will the program allow 36 month leases. This will help keep families on track to purchase and allow occupancy while doing so.

GENERAL FUND

The general fund is used to account for all revenues and expenditures applicable to the general operations of City government except those required to be accounted for in another fund. General fund revenues are derived primarily from the municipal income tax, property taxes and intergovernmental revenues.

CITY OF MUSKEGON
GENERAL FUND

HISTORICAL SUMMARY

| Year | Revenues & Transfers In | Expenditures & Transfers Out | Fund Balance at Year-End |
|---------|-------------------------|------------------------------|--------------------------|
| 2003 | \$ 23,328,756 | \$ 23,705,334 | \$ 2,431,418 |
| 2004 | 23,401,793 | 23,388,019 | 2,445,192 |
| 2005 | 23,732,641 | 23,658,227 | 2,519,606 |
| 2006 | 24,669,210 | 24,498,776 | 2,690,040 |
| 2007 | 25,031,403 | 24,800,810 | 2,920,633 |
| 2008 | 25,563,632 | 26,100,539 | 2,383,726 |
| 2009 | 24,105,019 | 24,850,082 | 1,638,663 |
| 2010* | 16,142,764 | 11,742,973 | 6,038,454 |
| 2010-11 | 24,029,686 | 25,556,758 | 4,511,382 |
| 2011-12 | 24,126,111 | 23,617,448 | 5,020,045 |
| 2012-13 | 23,628,096 | 22,708,893 | 5,653,558 |
| 2013-14 | 23,960,758 | 23,818,219 | 5,796,097 |
| 2014-15 | 24,921,748 | 24,614,349 | 6,103,496 |
| 2015-16 | 26,007,502 | 25,844,356 | 6,266,642 |

Fiscal 2016-17 Budget Summary

FUND BALANCE AT START OF YEAR **\$ 6,266,642**

MEANS OF FINANCING:

| | | |
|-------------------------|----------------|-------------|
| Taxes | 16,131,000 | 61.7% |
| Licenses and Permits | 1,398,000 | 5.3% |
| Federal Grants | 124,580 | 0.5% |
| State Grants | 235,000 | 0.9% |
| State Shared Revenue | 4,002,925 | 15.3% |
| Other Charges | 3,231,339 | 12.4% |
| Fines and Fees | 387,000 | 1.5% |
| Other Revenue | 477,000 | 1.8% |
| Other Financing Sources | <u>166,000</u> | <u>0.6%</u> |
| | 26,152,844 | 100.0% |

ESTIMATED REQUIREMENTS:

| | | |
|---------------------------------|------------------|-------------|
| Customer Value Added Activities | 20,262,653 | 77.5% |
| Business Value Added Activities | 4,513,562 | 17.3% |
| Fixed Budget Items | <u>1,375,640</u> | <u>5.3%</u> |
| | 26,151,855 | 100.0% |

ESTIMATED FUND BALANCE AT END OF YEAR **\$ 6,267,631**

OPERATING SURPLUS / (DEFICIT) **\$ 989**

** Six-month transition period to new fiscal year*

**DETAILED REVENUE SUMMARY
BY REVENUE CLASSIFICATION**

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - General Fund

| | Actual FY2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast | |
|---|---------------------------------------|---------------------------------|------------------------|----------------------|---------------------------------|--|--------------|
| Available Fund Balance - BOY | \$ 5,796,097 | \$ 5,820,168 | \$ 6,103,496 | \$ 6,103,496 | \$ 6,276,642 | \$ 173,146 | |
| Taxes | | | | | | | |
| 101-00000-4100 | PROPERTY TAX | 5,670,845 | 5,684,000 | 5,010,033 | 5,684,000 | 5,456,000 | \$ (228,000) |
| 101-00000-4101 | CHARGE BACK COLLECTED | - | - | - | - | - | - |
| 101-00000-4102 | IN LIEU OF TAX | 94,117 | 94,000 | - | 94,000 | 94,000 | - |
| 101-00000-4103 | IFT/CFT TAX | 104,247 | 95,000 | 97,502 | 95,000 | 95,000 | - |
| 101-00000-4104 | PROPERTY TAX SANITATION | 1,686,262 | 1,705,000 | 1,489,833 | 1,705,000 | 1,636,000 | (69,000) |
| 101-00000-4140 | INCOME TAX | 8,274,666 | 7,830,000 | 6,209,930 | 8,650,000 | 8,850,000 | 200,000 |
| | | \$ 15,830,137 | \$ 15,408,000 | \$ 12,807,298 | \$ 16,228,000 | \$ 16,131,000 | \$ (97,000) |
| Licenses and permits | | | | | | | |
| 101-00000-4202 | BUSINESS LICENSES & PERMITS | 62,495 | 50,000 | 20,260 | 55,000 | 70,000 | 15,000 |
| 101-00000-4203 | LIQUOR LICENSES & TAX REBATE | 53,986 | 50,000 | 42,818 | 43,000 | 50,000 | 7,000 |
| 101-00000-4204 | CABLE TV LICENSES OR FEES | 369,965 | 350,000 | 183,799 | 350,000 | 350,000 | - |
| 101-00000-4205 | HOUSING LICENSES | (5,065) | - | (2,730) | - | - | - |
| 101-00000-4206 | INSPECTION FEE | 126 | - | 162 | - | - | - |
| 101-00000-4207 | CEMETERY-BURIAL PERMITS | 83,922 | 82,000 | 58,140 | 82,000 | 82,000 | - |
| 101-00000-4208 | BUILDING PERMITS | 333,370 | 373,000 | 237,117 | 383,000 | 351,000 | (32,000) |
| 101-00000-4209 | ELECTRICAL PERMITS | 88,524 | 98,000 | 60,448 | 93,000 | 78,000 | (15,000) |
| 101-00000-4210 | PLUMBING PERMITS | 29,269 | 41,000 | 26,222 | 41,000 | 36,000 | (5,000) |
| 101-00000-4211 | HEATING PERMITS | 67,929 | 74,000 | 50,016 | 71,000 | 66,000 | (5,000) |
| 101-00000-4212 | POLICE GUN REGISTRATION | 75 | - | - | - | - | - |
| 101-00000-4213 | RENTAL PROPERTY REGISTRATION | 150,716 | 170,000 | 120,851 | 170,000 | 160,000 | (10,000) |
| 101-00000-4221 | VACANT BUILDING FEE | 117,258 | 95,000 | 130,166 | 150,000 | 150,000 | - |
| 101-00000-4224 | TEMPORARY LIQUOR LICENSE | 9,150 | 8,000 | 3,310 | 5,000 | 5,000 | - |
| | | \$ 1,361,720 | \$ 1,391,000 | \$ 930,579 | \$ 1,443,000 | \$ 1,398,000 | \$ (45,000) |
| Federal grants | | | | | | | |
| 101-00000-4300 | FEDERAL GRANTS | 84,296 | 69,862 | 43,311 | 66,729 | 124,580 | 57,851 |
| | | \$ 84,296 | \$ 69,862 | \$ 43,311 | \$ 66,729 | \$ 124,580 | \$ 57,851 |
| State grants | | | | | | | |
| 101-00000-4400 | STATE GRANTS | 14,546 | 15,000 | 61,800 | 60,000 | 15,000 | (45,000) |
| 101-00000-4405 | STATE REPLACEMENT REV FOR PPT | - | - | 54,179 | 54,000 | 220,000 | 166,000 |
| | | \$ 14,546 | \$ 15,000 | \$ 115,979 | \$ 114,000 | \$ 235,000 | \$ 121,000 |
| State shared revenue | | | | | | | |
| 101-00000-4502 | STATE SALES TAX CONSTITUTIONAL | 2,772,442 | 2,894,923 | 1,428,648 | 2,894,923 | 2,886,189 | (8,734) |
| 101-00000-4503 | STATE CVTRS PAYMENTS | 1,116,736 | 1,116,736 | 558,366 | 1,116,736 | 1,116,736 | - |
| | | \$ 3,889,178 | \$ 4,011,659 | \$ 1,987,014 | \$ 4,011,659 | \$ 4,002,925 | \$ (8,734) |
| Other charges for sales and services | | | | | | | |
| 101-00000-4161 | STREETLIGHTING SPECIAL ASSESSMENT | - | 350,000 | - | - | 270,000 | 270,000 |
| 101-00000-4601 | CITY SERVICE FEE FOR ENTERPRISE FUNDS | - | 449,290 | 336,969 | 449,290 | 449,290 | - |
| 101-00000-4603 | TAX COLLECTION FEE | 338,718 | 298,800 | 302,845 | 298,800 | 290,000 | (8,800) |
| 101-00000-4604 | GARBAGE COLLECTION | 45,204 | 41,000 | 32,859 | 41,000 | 41,000 | - |
| 101-00000-4606 | ADMINISTRATION FEES | 250,000 | 310,000 | 232,500 | 310,000 | 310,000 | - |
| 101-00000-4607 | REIMBURSEMENT ELECTIONS | 14,796 | 33,000 | 13,706 | 42,182 | - | (42,182) |
| 101-00000-4608 | INDIRECT COST ALLOCATION | 958,040 | 1,025,618 | 769,213 | 1,025,618 | 1,010,456 | (15,162) |
| 101-00000-4609 | PROCUREMENT CARD REBATE | 42,505 | 40,000 | 38,574 | 40,000 | 38,500 | (1,500) |
| 101-00000-4611 | SPECIAL EVENTS REIMBURSEMENT | 69,791 | 25,000 | 37,274 | 25,000 | 37,000 | 12,000 |

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - General Fund

| | | Original Budget | Actual to Date | 4Q Reforecast | Original Budget | Increase | |
|----------------|----------------------------------|-----------------|----------------|---------------|-----------------|------------------------------------|----------|
| | Actual FY2015 | Estimate FY2016 | 3/31/16 | FY2016 | Estimate FY2017 | (Decrease) From FY16 Reforecast | |
| 101-00000-4612 | CEMETERY SALE OF LOTS | 19,258 | 20,000 | 19,912 | 20,000 | 20,000 | - |
| 101-00000-4614 | REIMBURSEMENT LOT CLEAN UP | 15,447 | 7,000 | 3,987 | 5,000 | 5,000 | - |
| 101-00000-4615 | POLICE DEPARTMENT INCOME | 103,900 | 89,000 | 78,312 | 99,000 | 99,000 | - |
| 101-00000-4617 | FIRE DEPARTMENT INCOME | 2,110 | 2,800 | 3,705 | 4,300 | 4,500 | 200 |
| 101-00000-4619 | MISC. SALES AND SERVICES | 16,651 | 5,000 | 900 | 5,000 | 1,500 | (3,500) |
| 101-00000-4620 | FIRE PROTECTION-STATE PROP | 80,227 | 81,000 | 81,250 | 80,000 | 81,000 | 1,000 |
| 101-00000-4621 | ZONING & ENCROACHMENT FEES | 11,680 | 12,000 | 10,392 | 12,000 | 12,000 | - |
| 101-00000-4622 | MISC. CLERK FEES | 4,219 | 2,800 | 15,714 | 17,000 | 3,000 | (14,000) |
| 101-00000-4624 | TAX ABATEMENT APPLICATION FEES | 3,822 | 3,000 | 600 | 3,000 | 1,000 | (2,000) |
| 101-00000-4625 | MISC. TREAS. FEES | 40,404 | 78,000 | 17,002 | 78,000 | 60,000 | (18,000) |
| 101-00000-4631 | REIMBURSEMENT SCHOOL OFFICER | 20,259 | 20,900 | 18,548 | 20,900 | 21,493 | 593 |
| 101-00000-4633 | OBSOLETE PROPERTY FEES | - | - | 500 | 1,000 | - | (1,000) |
| 101-00000-4634 | PASSPORTS | 12,025 | 8,000 | 19,000 | 25,000 | 40,000 | 15,000 |
| 101-00000-4635 | START UP CHARGE/REFUSE | 6,765 | 7,000 | 6,158 | 7,000 | 7,000 | - |
| 101-00000-4636 | REFUSE BAG & BULK SALES | 28,452 | 23,000 | 22,426 | 27,000 | 25,000 | (2,000) |
| 101-00000-4637 | APPLIANCE STICKER | 100 | 100 | 29 | 100 | 100 | - |
| 101-00000-4642 | LIEN LOOK UPS | 13,915 | 14,000 | 9,245 | 14,000 | 12,000 | (2,000) |
| 101-00000-4648 | FALSE ALARM FEES/POLICE | 10,020 | 10,500 | 5,955 | 10,500 | 10,000 | (500) |
| 101-00000-4649 | CEMETERY-MISC. INCOME | 15,462 | 15,000 | 11,547 | 15,000 | 15,000 | - |
| 101-00000-4651 | REIMBURSEMENT LOT MOWING | 18,185 | 7,000 | 5,586 | 7,000 | 7,000 | - |
| 101-00000-4652 | MUSKEGON HEIGHTS ZONING | 4,900 | 3,000 | 9,695 | 3,000 | 6,000 | 3,000 |
| 101-00000-4654 | FIRE RESPONSE FEE | 6,500 | 4,500 | 4,000 | 5,000 | 5,000 | - |
| 101-00000-4656 | SITE PLAN REVIEW | 4,600 | 2,000 | 7,700 | 2,000 | 5,000 | 3,000 |
| 101-00000-4657 | COLUMBARIUM NICHE | 1,850 | 1,000 | - | 1,000 | - | (1,000) |
| 101-00000-4658 | IMPOUND FEES | 43,850 | 38,500 | 25,405 | 37,500 | 34,000 | (3,500) |
| 101-00000-4660 | MISC RECREATION INCOME | 4,844 | 3,500 | 3,551 | 3,500 | 4,700 | 1,200 |
| 101-00000-4661 | LEASE GREAT LAKES NAVAL MEMORIAL | 15,000 | 15,000 | 7,500 | 15,000 | 15,000 | - |
| 101-00000-4663 | FLEA MARKET AT FARMERS MARKET | 27,352 | 26,000 | 15,096 | 26,000 | 26,000 | - |
| 101-00000-4664 | FARMERS MARKET INCOME | 75,731 | 58,000 | 41,137 | 58,000 | 58,000 | - |
| 101-00000-4665 | LEASE BILLBOARDS | 6,800 | 6,800 | 4,800 | 6,800 | 6,800 | - |
| 101-00000-4669 | SMITH RYERSON | 4,320 | - | 12,825 | - | 12,000 | 12,000 |
| 101-00000-4670 | PICNIC SHELTER | 26,000 | 22,000 | 9,168 | 22,000 | 22,000 | - |
| 101-00000-4671 | MCGRAFT PARK | 51,051 | 45,000 | 74,516 | 45,000 | 45,000 | - |
| 101-00000-4672 | SAFEBUILT LOT MOWING | 43,369 | 35,000 | 45,132 | 35,000 | 45,000 | 10,000 |
| 101-00000-4673 | RENTAL - CENTRAL DISPATCH | 46,666 | 45,000 | 24,530 | 45,000 | 28,500 | (16,500) |
| 101-00000-4674 | RENTAL - CITY HALL | 25,220 | 23,000 | 19,665 | 23,000 | 26,000 | 3,000 |
| 101-00000-4675 | RENTALS - BEACH | - | - | - | - | - | - |
| 101-00000-4676 | SAFEBUILT - TRASH PICKUP | 21,203 | 18,000 | 19,896 | 18,000 | 18,000 | - |
| 101-00000-4677 | RENT | - | - | 400 | - | - | - |
| 101-00000-4678 | PLANNING DEPT ENFORCEMENT | 100 | - | 900 | 900 | - | (900) |
| 101-00000-4690 | KITCHEN 242 RENTAL | - | - | 227 | - | - | - |
| 101-00000-4693 | FARMERS MARKET EVENT RENTAL | 1,000 | 500 | - | 500 | 500 | - |
| 101-00000-4694 | FARMERS MARKET EBT FEES | 466 | 1,800 | 3,232 | 1,800 | 3,000 | 1,200 |
| | \$ 2,552,777 | \$ 3,327,408 | \$ 2,424,083 | \$ 3,031,690 | \$ 3,231,339 | \$ 199,649 | |

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - General Fund

| | Actual FY2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast | |
|--|--|---------------------------------|------------------------|----------------------|---------------------------------|--|-------------|
| Fines and fees | | | | | | | |
| 101-00000-4701 | INCOME TAX-PENALTY & INTEREST | 198,995 | 170,000 | 148,323 | 170,000 | 170,000 | - |
| 101-00000-4702 | DELINQUENT FEES | 14,570 | 25,000 | 26,497 | 25,000 | 25,000 | - |
| 101-00000-4703 | INTEREST/LATE INVOICES | - | - | - | - | - | - |
| 101-00000-4704 | PENALTIES/INTEREST/FINES | 2,047 | 2,000 | 1,331 | 2,000 | 2,000 | - |
| 101-00000-4706 | LATE FEE ON INVOICES OVER 45 DAYS | 1,722 | - | 1,842 | - | 1,500 | 1,500 |
| 101-00000-4751 | CIVIL INFRACTIONS | 8,900 | 15,000 | 6,475 | 9,000 | 8,500 | (500) |
| 101-00000-4754 | TRAFFIC FINES & FEES | 98,052 | 90,000 | 58,336 | 75,000 | 75,000 | - |
| 101-00000-4755 | COURT FEES | 126,913 | 100,000 | 92,805 | 105,000 | 105,000 | - |
| | | \$ 451,199 | \$ 402,000 | \$ 335,609 | \$ 386,000 | \$ 387,000 | \$ 1,000 |
| Other revenue | | | | | | | |
| 101-00000-4800 | MISC. & SUNDRY | 10,052 | 5,000 | 7,106 | 5,000 | 7,500 | 2,500 |
| 101-00000-4802 | REIMB:DEMOS AND BOARD-UPS | 5,270 | 110,000 | 24,382 | 25,000 | 25,000 | - |
| 101-00000-4803 | CDBG PROGRAM REIMBURSEMENTS | 347,061 | 343,124 | 318,977 | 343,124 | 325,000 | (18,124) |
| 101-00000-4805 | CONTRIBUTIONS | 9,400 | 7,000 | 6,050 | 7,000 | 8,000 | 1,000 |
| 101-00000-4806 | BIKE/PROPERTY AUCTIONS-POLICE | 1,676 | 2,000 | 832 | 2,000 | 1,500 | (500) |
| 101-00000-4808 | SALE OF PROPERTY AND EQUIPMENT | - | - | - | - | - | - |
| 101-00000-4811 | FISHERMANS LANDING REIMBURSEMENT | 13,951 | 13,500 | 11,320 | 11,300 | - | (11,300) |
| 101-00000-4814 | PROMOTIONAL PRODUCTS | 3,822 | 100 | 21,279 | 23,000 | 20,000 | (3,000) |
| 101-00000-4818 | RECOVERY OF BAD DEBT | 1,782 | 1,000 | 2,505 | 2,500 | 1,500 | (1,000) |
| 101-00000-4821 | CONTRIBUTIONS/GRANTS | 10,000 | 10,000 | 4,500 | 10,000 | 10,000 | - |
| 101-00000-4825 | CONTRIBUTIONS - VETERAN'S PARK MAINT | 19,081 | 16,500 | 18,504 | 18,500 | 18,500 | - |
| 101-00000-4829 | COMMUNITY FOUNDATION GRANT - MCGRAFT PAF | 5,369 | - | - | - | - | - |
| 101-00000-4832 | CONSUMERS ENERGY ESSENTIAL SERVICES | 100,000 | 100,000 | 100,000 | 100,000 | 50,000 | (50,000) |
| 101-00000-4841 | GRANT: COMMUNITY FOUNDATION | 12,600 | 10,000 | - | 22,000 | 10,000 | (12,000) |
| | | \$ 540,064 | \$ 618,224 | \$ 515,455 | \$ 569,424 | \$ 477,000 | \$ (92,424) |
| Interest & Operating Transfers | | | | | | | |
| 101-00000-4902 | OP. TRANS FROM SPECIAL REVENUE | 153,274 | 120,000 | - | 120,000 | 120,000 | - |
| 101-00000-4903 | OP. TRANS FROM DEBT SERVICE | 38,000 | 25,000 | 28,500 | 25,000 | 34,000 | 9,000 |
| 101-00000-4904 | OP. TRANS FROM CAPITAL PROJECTS | - | - | - | - | - | - |
| 101-00000-4906 | OP. TRANS FROM INTERNAL SERVICE FUND | - | - | - | - | - | - |
| 101-00000-4908 | OP. TRANS FROM NONEXPENDABLE | - | - | - | - | - | - |
| 101-00000-4970 | INTEREST INCOME | 19,477 | 12,000 | 56,116 | 12,000 | 12,000 | - |
| 101-00000-4971 | UNREALIZED GAIN (LOSS) ON INVESTMENT | (12,892) | - | (8,723) | - | - | - |
| 101-00000-4980 | SALE OF FIXED ASSETS | - | - | - | - | - | - |
| | | \$ 197,859 | \$ 157,000 | \$ 75,893 | \$ 157,000 | \$ 166,000 | \$ 9,000 |
| Total general fund revenues and other sources | | | | | | | |
| | | \$ 24,921,776 | \$ 25,400,153 | \$ 19,235,221 | \$ 26,007,502 | \$ 26,152,844 | \$ 145,342 |

**DETAILED EXPENDITURE SUMMARY
BY VALUED ADDED CLASSIFICATION
AND BY FUNCTION**

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

| | | Actual FY2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast |
|---|----------------------|---------------|---------------------------------|------------------------|----------------------|---------------------------------|--|
| I. Customer Value Added Activities | | | | | | | |
| 40301 Police Department | | | | | | | |
| 5100 | SALARIES & BENEFITS | 7,893,152 | 8,593,743 | 5,779,927 | 8,593,743 | 8,747,264 | 153,521 |
| 5200 | SUPPLIES | 90,188 | 87,201 | 59,034 | 87,201 | 84,281 | (2,920) |
| 5300 | CONTRACTUAL SERVICES | 881,929 | 888,242 | 678,271 | 909,842 | 910,379 | 537 |
| 5400 | OTHER EXPENSES | 14,928 | 15,000 | 16,077 | 17,000 | 22,500 | 5,500 |
| 5700 | CAPITAL OUTLAYS | 42,347 | 16,100 | 4,930 | 14,100 | 15,400 | 1,300 |
| | | \$ 8,922,544 | \$ 9,600,286 | \$ 6,538,239 | \$ 9,621,886 | \$ 9,779,824 | \$ 157,938 |
| | | \$ 8,922,544 | \$ 9,600,286 | \$ 6,538,239 | \$ 9,621,886 | \$ 9,779,824 | \$ 157,938 |
| 50336 Fire Department | | | | | | | |
| 5100 | SALARIES & BENEFITS | 3,423,126 | 3,557,370 | 2,613,209 | 3,667,932 | 3,667,932 | - |
| 5200 | SUPPLIES | 160,968 | 170,000 | 79,658 | 170,000 | 150,000 | (20,000) |
| 5300 | CONTRACTUAL SERVICES | 156,543 | 103,300 | 55,542 | 103,300 | 106,210 | 2,910 |
| 5400 | OTHER EXPENSES | 6,356 | 7,100 | 2,533 | 7,100 | 7,100 | - |
| 5700 | CAPITAL OUTLAYS | 66,631 | 11,600 | 57,050 | 46,600 | 5,930 | (40,670) |
| | | \$ 3,813,624 | \$ 3,849,370 | \$ 2,807,992 | \$ 3,994,932 | \$ 3,937,172 | \$ (57,760) |
| 50338 New Central Fire Station | | | | | | | |
| 5100 | SALARIES & BENEFITS | - | - | - | - | - | - |
| 5200 | SUPPLIES | - | - | 3,510 | - | - | - |
| 5300 | CONTRACTUAL SERVICES | 72,702 | 75,000 | 34,597 | 75,000 | 75,000 | - |
| 5400 | OTHER EXPENSES | - | - | - | - | - | - |
| 5700 | CAPITAL OUTLAYS | - | - | - | 10,000 | - | (10,000) |
| | | \$ 72,702 | \$ 75,000 | \$ 38,107 | \$ 85,000 | \$ 75,000 | \$ (10,000) |
| 50387 Fire Safety Inspections | | | | | | | |
| 5100 | SALARIES & BENEFITS | - | - | 1,597 | - | - | - |
| 5200 | SUPPLIES | 11,117 | - | 7,414 | - | - | - |
| 5300 | CONTRACTUAL SERVICES | 443,734 | 485,000 | 287,508 | 485,000 | 485,000 | - |
| 5400 | OTHER EXPENSES | - | - | - | - | - | - |
| 5700 | CAPITAL OUTLAYS | - | - | - | - | - | - |
| | | \$ 454,851 | \$ 485,000 | \$ 296,519 | \$ 485,000 | \$ 485,000 | \$ - |
| | | \$ 4,341,177 | \$ 4,409,370 | \$ 3,142,618 | \$ 4,564,932 | \$ 4,497,172 | \$ (67,760) |
| 60523 General Sanitation | | | | | | | |
| 5100 | SALARIES & BENEFITS | 19,530 | 22,903 | 17,055 | 22,903 | 25,704 | 2,801 |
| 5200 | SUPPLIES | - | - | - | - | - | - |
| 5300 | CONTRACTUAL SERVICES | 1,570,550 | 1,643,200 | 923,411 | 1,643,200 | 1,795,000 | 151,800 |
| 5400 | OTHER EXPENSES | - | - | - | - | - | - |
| 5700 | CAPITAL OUTLAYS | - | - | - | - | - | - |
| 5900 | OTHER FINANCING USES | - | 180,000 | - | - | - | - |
| | | \$ 1,590,080 | \$ 1,846,103 | \$ 940,466 | \$ 1,666,103 | \$ 1,820,704 | \$ 154,601 |

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

| | | Actual FY2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast |
|--------------------------------------|----------------------|---------------|---------------------------------|------------------------|----------------------|---------------------------------|--|
| 60550 Stormwater Management | | | | | | | |
| 5100 | SALARIES & BENEFITS | - | - | - | - | - | - |
| 5200 | SUPPLIES | - | - | - | - | - | - |
| 5300 | CONTRACTUAL SERVICES | 13,365 | 10,000 | - | 10,000 | 10,000 | - |
| 5400 | OTHER EXPENSES | - | - | - | - | - | - |
| 5700 | CAPITAL OUTLAYS | - | - | - | - | - | - |
| | | \$ 13,365 | \$ 10,000 | \$ - | \$ 10,000 | \$ 10,000 | \$ - |
| 60448 Streetlighting | | | | | | | |
| 5100 | SALARIES & BENEFITS | - | - | - | - | - | - |
| 5200 | SUPPLIES | - | - | 12,900 | 12,900 | - | (12,900) |
| 5300 | CONTRACTUAL SERVICES | 623,463 | 660,000 | 314,399 | 630,000 | 575,000 | (55,000) |
| 5400 | OTHER EXPENSES | - | 50,000 | - | - | - | - |
| 5700 | CAPITAL OUTLAYS | - | - | - | - | - | - |
| | | \$ 623,463 | \$ 710,000 | \$ 327,299 | \$ 642,900 | \$ 575,000 | \$ (67,900) |
| 60707 Senior Citizen Transit | | | | | | | |
| 5100 | SALARIES & BENEFITS | - | - | - | - | - | - |
| 5200 | SUPPLIES | - | - | - | - | - | - |
| 5300 | CONTRACTUAL SERVICES | - | - | - | - | - | - |
| 5400 | OTHER EXPENSES | - | - | - | - | - | - |
| 5700 | CAPITAL OUTLAYS | - | - | - | - | - | - |
| | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 60446 Community Event Support | | | | | | | |
| 5100 | SALARIES & BENEFITS | 17,778 | 14,575 | 10,038 | 14,575 | 16,536 | 1,961 |
| 5200 | SUPPLIES | 416 | 1,200 | 453 | 1,200 | 1,200 | - |
| 5300 | CONTRACTUAL SERVICES | 6,141 | 10,000 | 2,647 | 10,000 | 10,000 | - |
| 5400 | OTHER EXPENSES | - | - | - | - | - | - |
| 5700 | CAPITAL OUTLAYS | - | - | - | - | - | - |
| | | \$ 24,335 | \$ 25,775 | \$ 13,138 | \$ 25,775 | \$ 27,736 | \$ 1,961 |
| 70751 Parks Maintenance | | | | | | | |
| 5100 | SALARIES & BENEFITS | 335,403 | 412,731 | 300,067 | 412,731 | 515,509 | 102,778 |
| 5200 | SUPPLIES | 59,549 | 89,688 | 54,018 | 89,688 | 90,450 | 762 |
| 5300 | CONTRACTUAL SERVICES | 606,511 | 678,796 | 470,353 | 678,796 | 707,343 | 28,547 |
| 5400 | OTHER EXPENSES | 343 | 1,000 | - | 1,000 | 1,000 | - |
| 5700 | CAPITAL OUTLAYS | 5,893 | 5,000 | 7,152 | 5,000 | 5,000 | - |
| | | \$ 1,007,699 | \$ 1,187,215 | \$ 831,590 | \$ 1,187,215 | \$ 1,319,302 | \$ 132,087 |

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

| | | Actual FY2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast |
|--|----------------------|---------------|---------------------------------|------------------------|----------------------|---------------------------------|--|
| 70757 Mc Graft Park Maintenance | | | | | | | |
| 5100 | SALARIES & BENEFITS | 4,632 | 8,639 | 16,803 | 22,500 | 23,510 | 1,010 |
| 5200 | SUPPLIES | 14,818 | 4,900 | 5,680 | 4,900 | 6,500 | 1,600 |
| 5300 | CONTRACTUAL SERVICES | 24,215 | 33,550 | 23,177 | 33,550 | 30,750 | (2,800) |
| 5400 | OTHER EXPENSES | - | - | - | - | - | - |
| 5700 | CAPITAL OUTLAYS | 310 | 1,000 | - | 1,000 | 8,000 | 7,000 |
| | | \$ 43,975 | \$ 48,089 | \$ 45,660 | \$ 61,950 | \$ 68,760 | \$ 6,810 |
| 70756 Municipal Marina | | | | | | | |
| 5100 | SALARIES & BENEFITS | - | - | - | - | - | - |
| 5200 | SUPPLIES | - | - | - | - | - | - |
| 5300 | CONTRACTUAL SERVICES | 214 | - | - | - | - | - |
| 5400 | OTHER EXPENSES | - | - | - | - | - | - |
| 5700 | CAPITAL OUTLAYS | - | - | - | - | - | - |
| | | \$ 214 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 70771 Forestry | | | | | | | |
| 5100 | SALARIES & BENEFITS | - | - | - | - | - | - |
| 5200 | SUPPLIES | 26 | - | - | - | - | - |
| 5300 | CONTRACTUAL SERVICES | - | - | - | - | - | - |
| 5400 | OTHER EXPENSES | - | - | - | - | - | - |
| 5700 | CAPITAL OUTLAYS | - | - | - | - | - | - |
| | | \$ 26 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 70276 Cemeteries Maintenance | | | | | | | |
| 5100 | SALARIES & BENEFITS | 89,871 | 86,335 | 53,022 | 86,335 | 103,711 | 17,376 |
| 5200 | SUPPLIES | 5,387 | 8,250 | 5,471 | 8,250 | 8,800 | 550 |
| 5300 | CONTRACTUAL SERVICES | 301,530 | 291,336 | 224,605 | 291,336 | 311,540 | 20,204 |
| 5400 | OTHER EXPENSES | - | - | - | - | - | - |
| 5700 | CAPITAL OUTLAYS | 1,841 | 1,450 | - | 1,450 | 1,450 | - |
| | | \$ 398,629 | \$ 387,371 | \$ 283,098 | \$ 387,371 | \$ 425,501 | \$ 38,130 |
| 70585 Parking Operations | | | | | | | |
| 5100 | SALARIES & BENEFITS | 905 | 2,082 | 2,433 | 2,500 | 2,555 | 55 |
| 5200 | SUPPLIES | 521 | - | 225 | - | - | - |
| 5300 | CONTRACTUAL SERVICES | 4,409 | 3,800 | 1,650 | 3,800 | 4,000 | 200 |
| 5400 | OTHER EXPENSES | 6,777 | - | - | - | - | - |
| 5700 | CAPITAL OUTLAYS | - | - | - | - | - | - |
| | | \$ 12,612 | \$ 5,882 | \$ 4,308 | \$ 6,300 | \$ 6,555 | \$ 255 |
| 70357 Graffiti Removal | | | | | | | |
| 5100 | SALARIES & BENEFITS | 2,284 | 4,165 | 654 | 4,165 | 4,257 | 92 |
| 5200 | SUPPLIES | 1,332 | 4,861 | 15 | 4,861 | 3,200 | (1,661) |
| 5300 | CONTRACTUAL SERVICES | 179 | - | 271 | - | - | - |
| 5400 | OTHER EXPENSES | - | - | - | - | - | - |
| 5700 | CAPITAL OUTLAYS | - | - | - | - | - | - |
| | | \$ 3,795 | \$ 9,026 | \$ 940 | \$ 9,026 | \$ 7,457 | \$ (1,569) |

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

| | | Actual FY2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast |
|--|----------------------|---------------|---------------------------------|------------------------|----------------------|---------------------------------|--|
| 70863 Farmers' Market & Flea Market | | | | | | | |
| 5100 | SALARIES & BENEFITS | 40,832 | 40,000 | 35,411 | 47,000 | 40,000 | (7,000) |
| 5200 | SUPPLIES | 7,974 | 6,275 | 3,342 | 6,275 | 7,500 | 1,225 |
| 5300 | CONTRACTUAL SERVICES | 96,354 | 87,400 | 65,024 | 95,000 | 85,000 | (10,000) |
| 5400 | OTHER EXPENSES | 1,004 | 1,100 | - | 1,100 | 2,500 | 1,400 |
| 5700 | CAPITAL OUTLAYS | - | 2,000 | - | 2,000 | 15,000 | 13,000 |
| | | \$ 146,164 | \$ 136,775 | \$ 103,777 | \$ 151,375 | \$ 150,000 | \$ (1,375) |
| 70865 Farmers' Market EBT Program | | | | | | | |
| 5100 | SALARIES & BENEFITS | - | - | - | - | - | - |
| 5200 | SUPPLIES | 841 | - | - | - | - | - |
| 5300 | CONTRACTUAL SERVICES | 180 | 9,000 | - | 9,000 | 2,000 | (7,000) |
| 5400 | OTHER EXPENSES | - | - | - | - | - | - |
| 5700 | CAPITAL OUTLAYS | - | - | - | - | - | - |
| | | \$ 1,021 | \$ 9,000 | \$ - | \$ 9,000 | \$ 2,000 | \$ (7,000) |
| 70867 Farmers' Market USDA Grant | | | | | | | |
| 5100 | SALARIES & BENEFITS | - | - | - | - | - | - |
| 5200 | SUPPLIES | - | - | - | - | - | - |
| 5300 | CONTRACTUAL SERVICES | - | - | 2,501 | 10,000 | 65,000 | 55,000 |
| 5400 | OTHER EXPENSES | - | - | - | - | - | - |
| 5700 | CAPITAL OUTLAYS | - | - | - | - | - | - |
| | | \$ - | \$ - | \$ 2,501 | \$ 10,000 | \$ 65,000 | \$ 55,000 |
| | | \$ 3,865,378 | \$ 4,375,236 | \$ 2,552,777 | \$ 4,167,015 | \$ 4,478,015 | \$ 311,000 |

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

| | Actual FY2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast |
|--|---------------|---------------------------------|------------------------|----------------------|---------------------------------|--|
| 70775 General Recreation | | | | | | |
| 5100 SALARIES & BENEFITS | - | - | - | - | - | - |
| 5200 SUPPLIES | - | 200 | - | 200 | 200 | - |
| 5300 CONTRACTUAL SERVICES | 97,212 | 100,300 | 72,764 | 100,300 | 100,300 | - |
| 5400 OTHER EXPENSES | - | - | - | - | - | - |
| 5700 CAPITAL OUTLAYS | - | - | - | - | - | - |
| | \$ 97,212 | \$ 100,500 | \$ 72,764 | \$ 100,500 | \$ 100,500 | \$ - |
| 80387 Environmental Services | | | | | | |
| 5100 SALARIES & BENEFITS | 129,144 | 153,898 | 106,021 | 156,135 | 164,058 | 7,923 |
| 5200 SUPPLIES | 5,472 | 8,300 | 2,512 | 8,300 | 8,300 | - |
| 5300 CONTRACTUAL SERVICES | 864,793 | 813,651 | 574,963 | 955,724 | 975,724 | 20,000 |
| 5400 OTHER EXPENSES | 689 | 1,000 | 40 | 1,000 | 1,000 | - |
| 5700 CAPITAL OUTLAYS | 69 | 3,500 | 1,922 | 3,500 | 3,500 | - |
| | \$ 1,000,167 | \$ 980,349 | \$ 685,458 | \$ 1,124,659 | \$ 1,152,582 | \$ 27,923 |
| | \$ 1,097,379 | \$ 1,080,849 | \$ 758,222 | \$ 1,225,159 | \$ 1,253,082 | \$ 27,923 |
| 10875 Other - Support to Outside Agencies | | | | | | |
| MUSKEGON AREA TRANSIT (MATS) | 78,782 | 87,100 | 41,464 | 87,100 | 95,400 | 8,300 |
| NEIGHBORHOOD ASSOCIATION GRANTS | 21,436 | 21,000 | 11,250 | 21,000 | 21,000 | - |
| MUSKEGON AREA FIRST | 45,566 | 45,660 | 34,175 | 45,660 | 45,660 | - |
| VETERANS MEMORIAL DAY COSTS | 5,862 | 7,000 | - | 7,000 | 7,000 | - |
| COMMUNITY FOUNDATION FOR SKATE PARK | - | - | - | 10,000 | - | (10,000) |
| DOWNTOWN MUSKEGON NOW | 112,104 | 100,000 | 25,000 | 90,000 | 75,000 | (15,000) |
| DOWNTOWN BUSINESS IMPROVEMENT DISTRICT | - | - | - | 10,000 | - | (10,000) |
| LAKESIDE BUSINESS DISTRICT | 2,500 | 2,500 | - | 2,500 | 2,500 | - |
| 211 SERVICE | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | - |
| MLK DIVERSITY PROGRAM | 1,000 | 2,000 | 1,000 | 1,000 | 2,000 | 1,000 |
| MUSKEGON AREA LABOR MANAGEMENT (MALMC) | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | - |
| POUND BUDDIES | - | 2,500 | 2,500 | 2,500 | 2,500 | - |
| Support To Outside Agencies | \$ 270,750 | \$ 271,260 | \$ 118,889 | \$ 280,260 | \$ 254,560 | \$ (25,700) |
| | \$ 270,750 | \$ 271,260 | \$ 118,889 | \$ 280,260 | \$ 254,560 | \$ (25,700) |
| Total Customer Value Added Activities | \$ 18,497,228 | \$ 19,737,001 | \$ 13,110,745 | \$ 19,859,252 | \$ 20,262,653 | \$ 403,401 |
| As a Percent of Total General Fund Expenditures | 75.1% | 78.0% | 78.8% | 76.8% | 77.5% | 135.6% |

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

| | | Actual FY2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast |
|---|----------------------|---------------|---------------------------------|------------------------|----------------------|---------------------------------|--|
| II. Business Value Added Activities | | | | | | | |
| 10101 City Commission | | | | | | | |
| 5100 | SALARIES & BENEFITS | 69,185 | 71,270 | 49,393 | 71,270 | 74,698 | 3,428 |
| 5200 | SUPPLIES | 96 | 11,000 | 337 | 11,000 | 1,000 | (10,000) |
| 5300 | CONTRACTUAL SERVICES | 1,035 | 14,500 | 3,496 | 14,500 | 2,000 | (12,500) |
| 5400 | OTHER EXPENSES | 765 | 2,000 | 1,748 | 2,000 | 2,500 | 500 |
| 5700 | CAPITAL OUTLAYS | 960 | 1,500 | 700 | 1,500 | 1,500 | - |
| | | \$ 72,041 | \$ 100,270 | \$ 55,674 | \$ 100,270 | \$ 81,698 | \$ (18,572) |
| 10102 City Promotions & Public Relations | | | | | | | |
| 5100 | SALARIES & BENEFITS | - | - | - | - | - | - |
| 5200 | SUPPLIES | 523 | 1,350 | 1,612 | 1,350 | 4,000 | 2,650 |
| 5300 | CONTRACTUAL SERVICES | 39,172 | 28,550 | 42,088 | 57,550 | 46,000 | (11,550) |
| 5400 | OTHER EXPENSES | 364 | - | 2,396 | - | - | - |
| 5700 | CAPITAL OUTLAYS | - | - | - | - | - | - |
| | | \$ 40,059 | \$ 29,900 | \$ 46,096 | \$ 58,900 | \$ 50,000 | \$ (8,900) |
| 10172 City Manager | | | | | | | |
| 5100 | SALARIES & BENEFITS | 218,550 | 249,339 | 170,111 | 244,339 | 259,295 | 14,956 |
| 5200 | SUPPLIES | 1,698 | 1,400 | 2,146 | 3,000 | 1,400 | (1,600) |
| 5300 | CONTRACTUAL SERVICES | 7,823 | 15,000 | 21,679 | 24,000 | 15,000 | (9,000) |
| 5400 | OTHER EXPENSES | 4,646 | 3,000 | 9,833 | 11,000 | 3,000 | (8,000) |
| 5700 | CAPITAL OUTLAYS | 268 | 2,000 | 45 | 2,000 | 2,000 | - |
| | | \$ 232,985 | \$ 270,739 | \$ 203,814 | \$ 284,339 | \$ 280,695 | \$ (3,644) |
| 10145 City Attorney | | | | | | | |
| 5100 | SALARIES & BENEFITS | - | - | - | - | - | - |
| 5200 | SUPPLIES | - | 2,000 | - | 2,000 | - | (2,000) |
| 5300 | CONTRACTUAL SERVICES | 314,957 | 355,410 | 255,470 | 355,410 | 350,000 | (5,410) |
| 5400 | OTHER EXPENSES | - | - | - | - | - | - |
| 5700 | CAPITAL OUTLAYS | - | - | - | - | - | - |
| | | \$ 314,957 | \$ 357,410 | \$ 255,470 | \$ 357,410 | \$ 350,000 | \$ (7,410) |
| | | \$ 660,042 | \$ 758,319 | \$ 561,054 | \$ 800,919 | \$ 762,393 | \$ (38,526) |
| 20228 Affirmative Action | | | | | | | |
| 5100 | SALARIES & BENEFITS | 75,978 | 85,158 | 66,079 | 93,288 | 98,892 | 5,604 |
| 5200 | SUPPLIES | 185 | 750 | 134 | 750 | 750 | - |
| 5300 | CONTRACTUAL SERVICES | 1,264 | 2,027 | 774 | 2,027 | 2,027 | - |
| 5400 | OTHER EXPENSES | 456 | 800 | 1,004 | 800 | 800 | - |
| 5700 | CAPITAL OUTLAYS | - | 1,000 | 59 | 1,000 | 1,000 | - |
| | | \$ 77,883 | \$ 89,735 | \$ 68,050 | \$ 97,865 | \$ 103,469 | \$ 5,604 |

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

| | | Actual FY2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast |
|---|----------------------|---------------|---------------------------------|------------------------|----------------------|---------------------------------|--|
| 20215 City Clerk & Elections | | | | | | | |
| 5100 | SALARIES & BENEFITS | 290,903 | 319,881 | 208,138 | 319,881 | 325,256 | 5,375 |
| 5200 | SUPPLIES | 38,172 | 33,010 | 16,499 | 33,010 | 34,460 | 1,450 |
| 5300 | CONTRACTUAL SERVICES | 43,116 | 23,722 | 21,838 | 23,722 | 22,880 | (842) |
| 5400 | OTHER EXPENSES | 3,056 | 6,000 | 2,450 | 6,000 | 6,875 | 875 |
| 5700 | CAPITAL OUTLAYS | 3,702 | 2,500 | 1,133 | 2,500 | 2,500 | - |
| | | \$ 378,949 | \$ 385,113 | \$ 250,058 | \$ 385,113 | \$ 391,971 | \$ 6,858 |
| 20220 Civil Service | | | | | | | |
| 5100 | SALARIES & BENEFITS | - | - | - | - | - | - |
| 5200 | SUPPLIES | 495 | 500 | - | 500 | 500 | - |
| 5300 | CONTRACTUAL SERVICES | 94,970 | 87,000 | 80,620 | 115,000 | 98,000 | (17,000) |
| 5400 | OTHER EXPENSES | 2,034 | 2,800 | 2,783 | 2,800 | 2,800 | - |
| 5700 | CAPITAL OUTLAYS | - | - | - | - | - | - |
| | | \$ 97,499 | \$ 90,300 | \$ 83,403 | \$ 118,300 | \$ 101,300 | \$ (17,000) |
| | | \$ 554,331 | \$ 565,148 | \$ 401,511 | \$ 601,278 | \$ 596,740 | \$ (4,538) |
| 30202 Finance Administration | | | | | | | |
| 5100 | SALARIES & BENEFITS | 344,660 | 349,555 | 269,582 | 377,185 | 391,274 | 14,089 |
| 5200 | SUPPLIES | 2,726 | 2,625 | 1,682 | 2,625 | 2,625 | - |
| 5300 | CONTRACTUAL SERVICES | 61,170 | 62,562 | 51,584 | 62,562 | 65,562 | 3,000 |
| 5400 | OTHER EXPENSES | 961 | 850 | 550 | 850 | 850 | - |
| 5700 | CAPITAL OUTLAYS | 1,171 | 1,000 | - | 1,000 | 1,500 | 500 |
| | | \$ 410,688 | \$ 416,592 | \$ 323,398 | \$ 444,222 | \$ 461,811 | \$ 17,589 |
| 30209 Assessing Services | | | | | | | |
| 5100 | SALARIES & BENEFITS | 3,086 | 4,500 | 974 | 4,500 | 4,000 | (500) |
| 5200 | SUPPLIES | - | - | - | - | - | - |
| 5300 | CONTRACTUAL SERVICES | 295,099 | 299,000 | 218,284 | 299,000 | 323,000 | 24,000 |
| 5400 | OTHER EXPENSES | 105 | - | 125 | - | - | - |
| 5700 | CAPITAL OUTLAYS | - | - | - | - | - | - |
| | | \$ 298,290 | \$ 303,500 | \$ 219,383 | \$ 303,500 | \$ 327,000 | \$ 23,500 |
| 30805 Arena Administration | | | | | | | |
| 5100 | SALARIES & BENEFITS | - | - | - | - | - | - |
| 5200 | SUPPLIES | - | - | - | - | - | - |
| 5300 | CONTRACTUAL SERVICES | 372,198 | 238,000 | 120 | 238,000 | 238,000 | - |
| 5400 | OTHER EXPENSES | - | - | - | - | - | - |
| 5700 | CAPITAL OUTLAYS | 1,415 | 1,600 | 1,353 | 1,600 | 1,600 | - |
| | | \$ 373,613 | \$ 239,600 | \$ 1,473 | \$ 239,600 | \$ 239,600 | \$ - |

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

| | | Actual FY2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast |
|---|----------------------|---------------|------------------------------------|---------------------------|-------------------------|------------------------------------|--|
| 30205 Income Tax Administration | | | | | | | |
| 5100 | SALARIES & BENEFITS | 225,004 | 237,127 | 161,585 | 237,127 | 258,241 | 21,114 |
| 5200 | SUPPLIES | 11,870 | 10,760 | 8,292 | 10,760 | 10,760 | - |
| 5300 | CONTRACTUAL SERVICES | 76,675 | 70,550 | 39,553 | 70,550 | 70,550 | - |
| 5400 | OTHER EXPENSES | 694 | 1,000 | 254 | 1,000 | 1,000 | - |
| 5700 | CAPITAL OUTLAYS | 1,148 | 2,500 | 170 | 2,500 | 2,500 | - |
| | | \$ 315,391 | \$ 321,937 | \$ 209,854 | \$ 321,937 | \$ 343,051 | \$ 21,114 |
| 30253 City Treasurer | | | | | | | |
| 5100 | SALARIES & BENEFITS | 365,147 | 406,479 | 255,602 | 406,479 | 422,005 | 15,526 |
| 5200 | SUPPLIES | 70,943 | 69,250 | 46,588 | 69,250 | 81,200 | 11,950 |
| 5300 | CONTRACTUAL SERVICES | 119,966 | 106,550 | 78,275 | 106,550 | 108,550 | 2,000 |
| 5400 | OTHER EXPENSES | 953 | 1,000 | 72 | 1,000 | 1,000 | - |
| 5700 | CAPITAL OUTLAYS | 617 | - | 30 | - | - | - |
| | | \$ 557,626 | \$ 583,279 | \$ 380,567 | \$ 583,279 | \$ 612,755 | \$ 29,476 |
| 30248 Information Systems Administration | | | | | | | |
| 5100 | SALARIES & BENEFITS | 334,010 | 336,042 | 256,018 | 355,495 | 382,942 | 27,447 |
| 5200 | SUPPLIES | 234 | 1,513 | 347 | 1,513 | 1,513 | - |
| 5300 | CONTRACTUAL SERVICES | 40,213 | 49,744 | 26,825 | 49,744 | 49,744 | - |
| 5400 | OTHER EXPENSES | 1,062 | 16,024 | 4,974 | 16,024 | 16,024 | - |
| 5700 | CAPITAL OUTLAYS | 38,699 | 22,894 | 59,905 | 70,000 | 22,894 | (47,106) |
| | | \$ 414,218 | \$ 426,217 | \$ 348,069 | \$ 492,776 | \$ 473,117 | \$ (19,659) |
| | | \$ 2,369,826 | \$ 2,291,125 | \$ 1,482,744 | \$ 2,385,314 | \$ 2,457,334 | \$ 72,020 |
| 60265 City Hall Maintenance | | | | | | | |
| 5100 | SALARIES & BENEFITS | 30,149 | 38,422 | 24,019 | 38,422 | 40,275 | 1,853 |
| 5200 | SUPPLIES | 13,128 | 13,776 | 11,038 | 13,776 | 17,875 | 4,099 |
| 5300 | CONTRACTUAL SERVICES | 183,990 | 222,600 | 97,168 | 222,600 | 209,450 | (13,150) |
| 5400 | OTHER EXPENSES | - | 500 | - | 500 | 500 | - |
| 5700 | CAPITAL OUTLAYS | (562) | 8,800 | 9,817 | 8,800 | 11,900 | 3,100 |
| | | \$ 226,705 | \$ 284,098 | \$ 142,042 | \$ 284,098 | \$ 280,000 | \$ (4,098) |
| | | \$ 226,705 | \$ 284,098 | \$ 142,042 | \$ 284,098 | \$ 280,000 | \$ (4,098) |

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

| | | Actual FY2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast |
|--|------------------------------------|---------------|------------------------------------|---------------------------|-------------------------|------------------------------------|--|
| 80400 Planning, Zoning and Economic Development | | | | | | | |
| 5100 | SALARIES & BENEFITS | 317,112 | 320,359 | 255,981 | 351,347 | 371,947 | 20,600 |
| 5200 | SUPPLIES | 3,042 | 3,500 | 2,909 | 3,500 | 3,500 | - |
| 5300 | CONTRACTUAL SERVICES | 51,125 | 37,148 | 19,152 | 37,148 | 34,148 | (3,000) |
| 5400 | OTHER EXPENSES | 1,871 | 4,000 | 2,139 | 4,000 | 4,000 | - |
| 5700 | CAPITAL OUTLAYS | 508 | 3,500 | 6,762 | 3,500 | 3,500 | - |
| | | \$ 373,658 | \$ 368,507 | \$ 286,943 | \$ 399,495 | \$ 417,095 | \$ 17,600 |
| | | \$ 373,658 | \$ 368,507 | \$ 286,943 | \$ 399,495 | \$ 417,095 | \$ 17,600 |
| Total Business Value Added Activities | | \$ 4,184,562 | \$ 4,267,197 | \$ 2,874,294 | \$ 4,471,104 | \$ 4,513,562 | \$ 42,458 |
| As a Percent of Total General Fund Expenditures | | 17.0% | 16.9% | 17.3% | 17.3% | 17.3% | 13.8% |
| III. Fixed Budget Items | | | | | | | |
| 30999 Transfers To Other Funds | | | | | | | |
| | MAJOR STREET FUND | 500,000 | - | - | - | - | - |
| | LOCAL STREET FUND | 300,000 | - | - | - | 50,000 | 50,000 |
| | LDFA DEBT SERVICE FUND (SMARTZONE) | 227,000 | 250,000 | 187,500 | 250,000 | 275,000 | 25,000 |
| | DDA DEBT SERVICE FUND | 70,000 | 175,000 | 131,250 | 175,000 | 175,000 | - |
| | ENGINEERING SERVICES FUND | 75,000 | - | - | 25,000 | 13,000 | (12,000) |
| | GENERAL INSURANCE FUND | 14,023 | 28,046 | - | - | - | - |
| | | \$ 1,186,023 | \$ 453,046 | \$ 318,750 | \$ 450,000 | \$ 513,000 | \$ 63,000 |

**Annual Budget & Quarterly Budget Reforecast - General Fund
General Fund Expenditure Summary By Function**

| | Actual FY2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast |
|--|---------------|---------------------------------|------------------------|----------------------|---------------------------------|--|
| 30851 General Insurance | 289,370 | 256,811 | - | 287,000 | 270,640 | \$ (16,360) |
| 30906 Debt Retirement | 281,935 | 271,000 | 278,176 | 279,000 | 167,000 | (112,000) |
| 10891 Contingency and Bad Debt Expense | 80,038 | 200,000 | - | 200,000 | 100,000 | (100,000) |
| 90000 Major Capital Improvements | <u>95,201</u> | <u>133,000</u> | <u>64,519</u> | <u>308,000</u> | <u>325,000</u> | |
| 91302 VETERAN'S PARK UPGRADES | 45,000 | - | - | - | - | - |
| 91303 PARKS IMPROVEMENTS: PM & BEUKEMA | - | 15,000 | - | - | 20,000 | 20,000 |
| 91116 ADA COMPLIANCE PROJECT | - | 20,000 | - | 5,000 | 15,000 | 10,000 |
| 91120 VOIP PHONE SYSTEM | 19,400 | 20,000 | 19,400 | 20,000 | 20,000 | - |
| 91305 CITY HALL WINDOWS | 5,100 | 10,000 | 4,500 | 10,000 | - | (10,000) |
| 91402 CEMETERY GIS | - | 25,000 | - | 30,000 | - | (30,000) |
| 91405 FIRE STATION # 4 ROOF REPLACEMENT | 5,798 | - | - | - | - | - |
| AED LIFE PAK 500 | - | 13,000 | - | 13,000 | - | (13,000) |
| L.C. WALKER ARENA LOCKER ROOM IMPROVEMENTS | - | 30,000 | - | 30,000 | - | (30,000) |
| STREET LIGHTS CONVERSION TO LED, CITY OWNED | - | - | - | 115,000 | - | (115,000) |
| STREET LIGHTS CONVERSION TO LED, CONSUMERS | - | - | - | - | 270,000 | 270,000 |
| LED SIGN AT FARMERS MARKET | - | - | - | 30,000 | - | (30,000) |
| REPAIRS TO BOARDWALK @ KRUSE PARK | - | - | - | 25,000 | - | (25,000) |
| 91505 MARSH FIELD, BLEACHER UPGRADES, ETC. | - | - | 23,256 | 30,000 | - | (30,000) |
| 99152 DOJ JAG GRANT MUSKEGON HEIGHTS | 19,903 | - | 17,363 | - | - | - |
| Total Fixed-Budget Items | \$ 1,932,567 | \$ 1,313,857 | \$ 661,445 | \$ 1,524,000 | \$ 1,375,640 | \$ (148,360) |
| As a Percent of Total General Fund Expenditures | 7.9% | 5.2% | 4.0% | 5.9% | 5.3% | -49.9% |
| Total General Fund | \$ 24,614,357 | \$ 25,318,055 | \$ 16,646,484 | \$ 25,854,356 | \$ 26,151,855 | \$ 297,499 |

Recap: Total General Fund By Line Item Expenditure Classification

| | | | | | | |
|-------------------------------|---------------|---------------|---------------|---------------|---------------|------------|
| 5100 Salaries & Benefits | \$ 14,230,441 | \$ 15,314,573 | \$ 10,653,719 | \$ 15,529,852 | \$ 15,939,861 | \$ 410,009 |
| 5200 Operating Supplies | 501,721 | 532,309 | 325,816 | 546,809 | 520,014 | (26,795) |
| 5300 Contractual Services | 8,026,917 | 8,033,009 | 4,807,498 | 8,289,471 | 8,408,357 | 118,886 |
| 5400 Other Expenses | 127,102 | 313,174 | 46,978 | 273,174 | 173,449 | (99,725) |
| 5700 Capital Outlays | 260,218 | 220,944 | 215,547 | 476,050 | 430,174 | (45,876) |
| 5900 All Other Financing Uses | 1,467,958 | 904,046 | 596,926 | 729,000 | 680,000 | (49,000) |
| Total General Fund | \$ 24,614,357 | \$ 25,318,055 | \$ 16,646,484 | \$ 25,844,356 | \$ 26,151,855 | \$ 307,499 |

City of Muskegon
Comparison of Revenues and Costs for Selected General Fund Operations

| | Actual 2014 | Actual 2015 | Original Budget Estimate 2015-16 | Actual Through March 2016 | 4Q Reforecast FY2016 | Original Budget Estimate 2016-17 |
|--------------------------------|---------------------|---------------------|----------------------------------|---------------------------|----------------------|----------------------------------|
| Sanitation | | | | | | |
| Revenues | | | | | | |
| PROPERTY TAX SANITATION | \$ 1,436,072 | \$ 1,686,262 | \$ 1,705,000 | \$ 1,489,833 | \$ 1,705,000 | \$ 1,636,000 |
| GARBAGE COLLECTION | 43,723 | 45,204 | 41,000 | 32,859 | 41,000 | 41,000 |
| START UP CHARGE/REFUSE | 9,350 | 6,765 | 7,000 | 6,158 | 7,000 | 7,000 |
| REFUSE BAG & BULK SALES | 22,790 | 28,452 | 23,000 | 22,426 | 27,000 | 25,000 |
| APPLIANCE STICKER | 75 | 100 | 100 | 29 | 100 | 100 |
| | <u>1,512,010</u> | <u>1,766,783</u> | <u>1,776,100</u> | <u>1,551,305</u> | <u>1,780,100</u> | <u>1,709,100</u> |
| Expenditures | | | | | | |
| GENERAL SANITATION | 1,808,482 | 1,590,080 | 1,846,103 | 940,466 | 1,666,103 | 1,820,704 |
| | <u>1,808,482</u> | <u>1,590,080</u> | <u>1,846,103</u> | <u>940,466</u> | <u>1,666,103</u> | <u>1,820,704</u> |
| Excess (Shortfall) | \$ (296,472) | \$ 176,703 | \$ (70,003) | \$ 610,839 | \$ 113,997 | \$ (111,604) |
| Cemeteries | | | | | | |
| Revenues | | | | | | |
| CEMETERY-BURIAL PERMITS | \$ 108,657 | \$ 88,524 | \$ 98,000 | \$ 60,448 | \$ 93,000 | \$ 78,000 |
| CEMETERY SALE OF LOTS | 28,817 | 19,258 | 20,000 | 19,912 | 20,000 | 20,000 |
| CEMETERY-MISC. INCOME | 16,288 | 15,462 | 15,000 | 11,547 | 15,000 | 15,000 |
| COLUMBARIUM NICHE | - | 1,850 | 1,000 | - | 1,000 | - |
| PERPETUAL CARE INTEREST | - | - | - | - | - | - |
| | <u>153,762</u> | <u>125,094</u> | <u>134,000</u> | <u>91,907</u> | <u>129,000</u> | <u>113,000</u> |
| Expenditures | | | | | | |
| | 386,829 | 398,629 | 387,371 | 283,098 | 387,371 | 425,501 |
| | <u>386,829</u> | <u>398,629</u> | <u>387,371</u> | <u>283,098</u> | <u>387,371</u> | <u>425,501</u> |
| Excess (Shortfall) | \$ (233,067) | \$ (273,535) | \$ (253,371) | \$ (191,191) | \$ (258,371) | \$ (312,501) |
| Farmers' Market | | | | | | |
| Revenues | | | | | | |
| FLEA MARKET AT FARMERS MARKET | \$ 26,410 | \$ 27,352 | \$ 26,000 | \$ 15,096 | \$ 26,000 | \$ 26,000 |
| FARMERS MARKET INCOME | 58,440 | 75,731 | 58,000 | 41,137 | 58,000 | 58,000 |
| KITCHEN 242 RENTAL | - | - | - | 227 | - | - |
| FARMERS MARKET EVENT RENTAL | - | 1,000 | 500 | - | 500 | 500 |
| FARMERS MARKET EBT FEES | - | 466 | 1,800 | 3,232 | 1,800 | 3,000 |
| | <u>84,850</u> | <u>103,083</u> | <u>84,000</u> | <u>56,233</u> | <u>84,000</u> | <u>84,000</u> |
| Expenditures | | | | | | |
| | 76,718 | 147,185 | 145,775 | 103,777 | 160,375 | 152,000 |
| | <u>76,718</u> | <u>147,185</u> | <u>145,775</u> | <u>103,777</u> | <u>160,375</u> | <u>152,000</u> |
| Excess (Shortfall) | \$ 8,132 | \$ (44,102) | \$ (61,775) | \$ (47,544) | \$ (76,375) | \$ (68,000) |
| Fire Safety Inspections | | | | | | |
| Revenues | | | | | | |
| BUILDING PERMITS | \$ 488,042 | \$ 333,370 | \$ 373,000 | \$ 237,117 | \$ 383,000 | \$ 351,000 |
| ELECTRICAL PERMITS | 108,657 | 88,524 | 98,000 | 60,448 | 93,000 | 78,000 |
| PLUMBING PERMITS | 48,221 | 29,269 | 41,000 | 26,222 | 41,000 | 36,000 |
| HEATING PERMITS | 72,051 | 67,929 | 74,000 | 50,016 | 71,000 | 66,000 |
| | <u>716,971</u> | <u>519,092</u> | <u>586,000</u> | <u>373,803</u> | <u>588,000</u> | <u>531,000</u> |
| Expenditures | | | | | | |
| | 588,172 | 454,851 | 485,000 | 296,519 | 485,000 | 485,000 |
| | <u>588,172</u> | <u>454,851</u> | <u>485,000</u> | <u>296,519</u> | <u>485,000</u> | <u>485,000</u> |
| Excess (Shortfall) | \$ 128,799 | \$ 64,241 | \$ 101,000 | \$ 77,284 | \$ 103,000 | \$ 46,000 |
| Environmental Services | | | | | | |
| Revenues | | | | | | |
| HOUSING LICENSES | \$ 10,232 | \$ (5,065) | \$ - | \$ (2,730) | \$ - | \$ - |
| INSPECTION FEE | 340 | 126 | - | 162 | - | - |
| RENTAL PROPERTY REGISTRATION | 185,697 | 150,716 | 170,000 | 120,851 | 170,000 | 160,000 |
| VACANT BUILDING FEE | 105,751 | 117,258 | 95,000 | 130,166 | 150,000 | 150,000 |
| REIMBURSEMENT LOT CLEAN UP | 26,813 | 15,447 | 7,000 | 3,987 | 5,000 | 5,000 |
| REIMBURSEMENT LOT MOWING | 47,760 | 18,185 | 7,000 | 5,586 | 7,000 | 7,000 |
| SAFEBUILT LOT MOWING | 395 | 43,369 | 35,000 | 45,132 | 35,000 | 45,000 |
| SAFEBUILT - TRASH PICKUP | - | 21,203 | 18,000 | 19,896 | 18,000 | 18,000 |
| | <u>376,988</u> | <u>361,239</u> | <u>332,000</u> | <u>323,050</u> | <u>385,000</u> | <u>385,000</u> |
| Expenditures | | | | | | |
| | 676,165 | 1,000,167 | 980,349 | 685,458 | 1,124,659 | 1,152,582 |
| | <u>676,165</u> | <u>1,000,167</u> | <u>980,349</u> | <u>685,458</u> | <u>1,124,659</u> | <u>1,152,582</u> |
| Excess (Shortfall) | \$ (299,177) | \$ (638,928) | \$ (648,349) | \$ (362,408) | \$ (739,659) | \$ (767,582) |

NON-GENERAL FUND BUDGETS

Major Streets and State Trunklines Fund

Local Streets Fund

Budget Stabilization Fund

L C Walker Arena Budget

Criminal Forfeitures Budget

Brownfield Redevelopment Authority Budget (Betten)

Brownfield Redevelopment Authority Budget (Former Mall)

Local Development Finance Authority Budget

Tax Increment Finance Authority Budget

Downtown Development Authority Budget

Public Improvement Fund

State Grants Fund

Marina & Launch Ramp Fund

Equipment Fund

Public Service Building Fund

Engineering Services Fund

General Insurance Fund

Sewer Fund

Water Fund

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

| | Actual 2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast | Comments |
|--|--------------|---------------------------------|------------------------|----------------------|---------------------------------|--|------------------------------------|
| 202 Major Streets and State Trunklines Fund | | | | | | | |
| Available Fund Balance - BOY | \$ 1,352,922 | \$ 2,858,870 | \$ 2,252,721 | \$ 2,252,721 | \$ 1,615,274 | \$ (637,447) | |
| Means of Financing | | | | | | | |
| Special assessments | \$ 64,171 | \$ 70,000 | \$ - | \$ 60,000 | \$ 50,000 | \$ (10,000) | |
| Federal & state grants | 3,422,807 | 1,305,000 | - | 2,801,500 | 1,385,000 | (1,416,500) | |
| State shared revenue | 2,965,884 | 2,532,844 | 1,840,828 | 2,532,844 | 2,800,000 | 267,156 | |
| Interest income | 16,712 | 9,100 | 6,604 | 9,100 | 9,100 | - | |
| Operating transfers in | 500,000 | - | - | - | - | - | |
| Bond Proceeds | - | - | - | - | 1,650,000 | 1,650,000 | |
| Other | 17,414 | 20,000 | 7,057 | 29,777 | 29,777 | - | |
| | \$ 6,986,988 | \$ 3,936,944 | \$ 1,854,489 | \$ 5,433,221 | \$ 5,923,877 | \$ 490,656 | |
| 60900 Operating Expenditures | | | | | | | |
| 5100 Salaries & Benefits | \$ 583,140 | \$ 753,668 | \$ 422,530 | \$ 753,668 | \$ 805,532 | \$ 51,864 | |
| 5200 Operating Supplies | 239,474 | 271,000 | 180,967 | 271,000 | 271,000 | - | |
| 5300 Contractual Services | 2,801,480 | 1,020,000 | 2,485,967 | 1,020,000 | 1,000,000 | (20,000) | |
| 5400 Other Expenses | 2,889 | 2,000 | 4,021 | 5,000 | 2,000 | (3,000) | |
| 5700 Capital Outlays | - | - | - | - | - | - | |
| 5900 Other Financing Uses | 231,884 | 231,000 | 231,371 | 231,000 | 681,000 | 450,000 | Debt service + \$450K trans to LSF |
| | \$ 3,858,867 | \$ 2,277,668 | \$ 3,324,856 | \$ 2,280,668 | \$ 2,759,532 | \$ 478,864 | |
| 90000 Project Expenditures | | | | | | | |
| 5200 Operating Supplies | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5300 Contractual Services | 2,228,322 | 4,400,000 | 1,221,778 | 3,790,000 | 3,400,000 | (390,000) | |
| 5700 Capital Outlays | - | - | - | - | - | - | |
| | \$ 2,228,322 | \$ 4,400,000 | \$ 1,221,778 | \$ 3,790,000 | \$ 3,400,000 | \$ (390,000) | |
| | \$ 6,087,189 | \$ 6,677,668 | \$ 4,546,634 | \$ 6,070,668 | \$ 6,159,532 | \$ 88,864 | |
| Available Fund Balance - EOY | \$ 2,252,721 | \$ 118,146 | \$ (439,424) | \$ 1,615,274 | \$ 1,379,619 | \$ (235,655) | |

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

| | Actual 2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast | Comments |
|-------------------------------------|--------------|---------------------------------|------------------------|----------------------|---------------------------------|--|---------------------------------|
| 203 Local Streets Fund | | | | | | | |
| Available Fund Balance - BOY | \$ 737,511 | \$ 334,959 | \$ 706,676 | \$ 706,676 | \$ 67,571 | \$ (639,105) | |
| Means of Financing | | | | | | | |
| Special assessments | \$ 31,940 | \$ 22,000 | \$ - | \$ 22,000 | \$ 22,000 | \$ - | Special Assesments nearing end |
| Federal & state grants | - | - | - | - | 35,000 | 35,000 | CDBG Funding |
| Metro act fees | 121,098 | 140,000 | - | 140,000 | 120,000 | (20,000) | |
| State shared revenue | 695,054 | 657,838 | 405,917 | 657,838 | 800,000 | 142,162 | |
| Interest income | 7,684 | 2,900 | 1,418 | 2,900 | 2,900 | - | |
| Operating transfers in | 300,000 | 180,000 | - | - | 500,000 | 500,000 | (FY2017: \$50K GF + \$450K MSF) |
| Other | 23,856 | 25,000 | 13,566 | 25,000 | 18,000 | (7,000) | |
| | \$ 1,179,632 | \$ 1,027,738 | \$ 420,901 | \$ 847,738 | \$ 1,497,900 | \$ 650,162 | |
| 60900 Operating Expenditures | | | | | | | |
| 5100 Salaries & Benefits | \$ 411,115 | \$ 501,843 | \$ 387,806 | \$ 501,843 | \$ 578,643 | \$ 76,800 | |
| 5200 Operating Supplies | 144,064 | 140,000 | 24,956 | 140,000 | 140,000 | - | |
| 5300 Contractual Services | 580,530 | 820,000 | 484,701 | 820,000 | 700,000 | (120,000) | |
| 5400 Other Expenses | 2,597 | - | - | - | 1,000 | 1,000 | |
| 5700 Capital Outlays | - | - | - | - | - | - | |
| 5900 Other Financing Uses | - | - | - | - | - | - | |
| | \$ 1,138,306 | \$ 1,461,843 | \$ 897,463 | \$ 1,461,843 | \$ 1,419,643 | \$ (42,200) | |
| 90000 Project Expenditures | | | | | | | |
| 5200 Operating Supplies | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5300 Contractual Services | 72,161 | 15,000 | 19,313 | 25,000 | 110,000 | 85,000 | |
| | \$ 72,161 | \$ 15,000 | \$ 19,313 | \$ 25,000 | \$ 110,000 | \$ 85,000 | |
| | \$ 1,210,467 | \$ 1,476,843 | \$ 916,776 | \$ 1,486,843 | \$ 1,529,643 | \$ 42,800 | |
| Available Fund Balance - EOY | \$ 706,676 | \$ (114,146) | \$ 210,801 | \$ 67,571 | \$ 35,828 | \$ (31,743) | |

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

| | Actual 2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast | Comments |
|---|--------------|---------------------------------|------------------------|----------------------|---------------------------------|--|----------|
| 257 Budget Stabilization Fund | | | | | | | |
| Available Fund Balance - BOY | \$ 1,700,000 | \$ 1,700,000 | \$ 1,700,000 | \$ 1,700,000 | \$ 1,700,000 | \$ - | |
| Means of Financing | | | | | | | |
| Special assessments | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Federal & state grants | - | - | - | - | - | - | |
| State shared revenue | - | - | - | - | - | - | |
| Charges for services | - | - | - | - | - | - | |
| Interest income | - | - | - | - | - | - | |
| Operating transfers in - General Fund | - | - | - | - | - | - | |
| Operating transfers in - TIFA Fund | - | - | - | - | - | - | |
| Operating transfers in - Insurance Fund | - | - | - | - | - | - | |
| Other | - | - | - | - | - | - | |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 70805 Operating Expenditures | | | | | | | |
| 5100 Salaries & Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5200 Operating Supplies | - | - | - | - | - | - | |
| 5300 Contractual Services | - | - | - | - | - | - | |
| 5400 Other Expenses | - | - | - | - | - | - | |
| 5700 Capital Outlays | - | - | - | - | - | - | |
| 5900 Other Financing Uses | - | - | - | - | - | - | |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 90000 Project Expenditures | | | | | | | |
| 5200 Operating Supplies | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5300 Contractual Services | - | - | - | - | - | - | |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Available Fund Balance - EOY | \$ 1,700,000 | \$ 1,700,000 | \$ 1,700,000 | \$ 1,700,000 | \$ 1,700,000 | \$ - | |

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

| | Actual 2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast | Comments |
|---------------------------------------|-------------|---------------------------------|------------------------|----------------------|---------------------------------|--|----------|
| 254 L C Walker Arena | | | | | | | |
| Available Fund Balance - BOY | \$ - | \$ - | \$ 279,832 | \$ 279,832 | \$ 5,532 | \$ (274,300) | |
| Means of Financing | | | | | | | |
| Parking Lot Rental | \$ - | \$ - | \$ 9,209 | \$ 17,000 | \$ 22,000 | \$ 5,000 | |
| Rent | - | - | 11,700 | 54,000 | 54,000 | - | |
| Arena Event Revenue | - | - | 63,583 | 135,000 | 210,000 | 75,000 | |
| Shop Rental | - | - | 2,100 | 2,700 | 3,500 | 800 | |
| Concessions Non Alcoholic | - | - | 199,222 | 240,000 | 290,000 | 50,000 | |
| Alcoholic Beverage | - | - | 90,909 | 132,000 | 168,000 | 36,000 | |
| Ice Hockey Rental | - | - | 138,050 | 145,000 | 185,000 | 40,000 | |
| Operating transfers in - General Fund | - | - | - | 235,000 | 235,000 | - | |
| Bond Proceeds | - | - | - | - | - | - | |
| Other | - | - | 48,278 | 70,000 | 10,000 | (60,000) | |
| | \$ - | \$ - | \$ 563,051 | \$ 1,030,700 | \$ 1,177,500 | \$ 146,800 | |
| 70805 Operating Expenditures | | | | | | | |
| 5100 Salaries & Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5200 Operating Supplies | - | - | 119,392 | 175,000 | 170,000 | (5,000) | |
| 5300 Contractual Services | - | - | 510,913 | 1,015,000 | 962,000 | (53,000) | |
| 5400 Other Expenses | - | - | - | - | - | - | |
| 5700 Capital Outlays | - | - | 44,948 | 115,000 | 50,000 | (65,000) | |
| 5900 Other Financing Uses | - | - | - | - | - | - | |
| | \$ - | \$ - | \$ 675,253 | \$ 1,305,000 | \$ 1,182,000 | \$ (123,000) | |
| 90000 Project Expenditures | | | | | | | |
| 5200 Operating Supplies | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5300 Contractual Services | - | - | - | - | - | - | |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | \$ - | \$ - | \$ 675,253 | \$ 1,305,000 | \$ 1,182,000 | \$ (123,000) | |
| Available Fund Balance - EOY | \$ - | \$ - | \$ 167,630 | \$ 5,532 | \$ 1,032 | \$ (4,500) | |

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

| | Actual 2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast | Comments |
|---|-------------|---------------------------------|------------------------|----------------------|---------------------------------|--|----------|
| 264 Criminal Forfeitures Fund | | | | | | | |
| Available Fund Balance - BOY | \$ 189,404 | \$ 186,760 | \$ 158,309 | \$ 158,309 | \$ 154,009 | \$ (4,300) | |
| Means of Financing | | | | | | | |
| Special assessments | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Federal & state grants | - | - | - | - | - | - | |
| State shared revenue | - | - | - | - | - | - | |
| Charges for services | - | - | - | - | - | - | |
| Interest income | 929 | 700 | 387 | 700 | 700 | - | |
| Operating transfers in - General Fund | - | - | - | - | - | - | |
| Operating transfers in - TIFA Fund | - | - | - | - | - | - | |
| Operating transfers in - Insurance Fund | - | - | - | - | - | - | |
| Other | 705 | 16,000 | - | 16,000 | 16,000 | - | |
| | \$ 1,634 | \$ 16,700 | \$ 387 | \$ 16,700 | \$ 16,700 | \$ - | |
| 70805 Operating Expenditures | | | | | | | |
| 5100 Salaries & Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5200 Operating Supplies | - | - | - | - | - | - | |
| 5300 Contractual Services | - | 5,000 | - | 5,000 | 5,000 | - | |
| 5400 Other Expenses | - | - | - | - | - | - | |
| 5700 Capital Outlays | 1,380 | - | 20,258 | - | - | - | |
| 5900 Other Financing Uses | 31,349 | - | - | - | - | - | |
| | \$ 32,729 | \$ 5,000 | \$ 20,258 | \$ 5,000 | \$ 5,000 | \$ - | |
| 90000 Project Expenditures | | | | | | | |
| 5200 Operating Supplies | \$ - | \$ 10,000 | \$ - | \$ 16,000 | \$ 13,500 | \$ (2,500) | |
| 5300 Contractual Services | - | - | - | - | - | - | |
| | \$ - | \$ 10,000 | \$ - | \$ 16,000 | \$ 13,500 | \$ (2,500) | |
| | \$ 32,729 | \$ 15,000 | \$ 20,258 | \$ 21,000 | \$ 18,500 | \$ (2,500) | |
| Available Fund Balance - EOY | \$ 158,309 | \$ 188,460 | \$ 138,438 | \$ 154,009 | \$ 152,209 | \$ (1,800) | |

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

| | Actual 2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast | Comments |
|---|-------------|---------------------------------|------------------------|----------------------|---------------------------------|--|----------|
| 285 Tree Replacement Fund | | | | | | | |
| Available Fund Balance - BOY | \$ 1,156 | \$ 1,706 | \$ 1,362 | \$ 1,362 | \$ 1,767 | \$ 405 | |
| Means of Financing | | | | | | | |
| Special assessments | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Federal & state grants | - | - | 2,892 | 2,900 | - | (2,900) | |
| State shared revenue | - | - | - | - | - | - | |
| Charges for services | - | - | - | - | - | - | |
| Interest income | 6 | 5 | 4 | 5 | - | (5) | |
| Operating transfers in - General Fund | - | - | - | - | - | - | |
| Operating transfers in - TIFA Fund | - | - | - | - | - | - | |
| Operating transfers in - Insurance Fund | - | - | - | - | - | - | |
| Other | 200 | 1,500 | - | - | - | - | |
| | \$ 206 | \$ 1,505 | \$ 2,896 | \$ 2,905 | \$ - | \$ (2,905) | |
| 70805 Operating Expenditures | | | | | | | |
| 5100 Salaries & Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5200 Operating Supplies | - | 1,000 | 1,844 | 2,500 | - | (2,500) | |
| 5300 Contractual Services | - | - | - | - | - | - | |
| 5400 Other Expenses | - | - | - | - | - | - | |
| 5700 Capital Outlays | - | - | - | - | - | - | |
| 5900 Other Financing Uses | - | - | - | - | - | - | |
| | \$ - | \$ 1,000 | \$ 1,844 | \$ 2,500 | \$ - | \$ (2,500) | |
| 90000 Project Expenditures | | | | | | | |
| 5200 Operating Supplies | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5300 Contractual Services | - | - | - | - | - | - | |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | \$ - | \$ 1,000 | \$ 1,844 | \$ 2,500 | \$ - | \$ (2,500) | |
| Available Fund Balance - EOY | \$ 1,362 | \$ 2,211 | \$ 2,414 | \$ 1,767 | \$ 1,767 | \$ - | |

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

| | Actual 2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast | Comments |
|--|----------------|------------------------------------|---------------------------|-------------------------|------------------------------------|--|-------------------------|
| 295 Brownfield Redevelopment Authority (Betten Project) | | | | | | | |
| Available Fund Balance - BOY | \$ (1,331,453) | \$ (1,371,958) | \$ (1,252,553) | \$ (1,252,553) | \$ (1,280,833) | \$ (28,280) | |
| Means of Financing | | | | | | | |
| Property taxes | \$ 127,658 | \$ 124,000 | \$ 130,985 | \$ 130,000 | \$ 130,000 | \$ - | |
| Federal & state grants | - | - | - | - | - | - | |
| State shared revenue | - | - | - | - | - | - | |
| Charges for services | - | - | - | - | - | - | |
| Interest income | 401 | 300 | 130 | 300 | 300 | - | |
| Operating transfers in - General Fund | - | - | - | - | - | - | |
| Operating transfers in - TIFA Fund | - | - | - | - | - | - | |
| Operating transfers in - Insurance Fund | - | - | - | - | - | - | |
| Other | 4,794 | 4,700 | - | 4,700 | 4,700 | - | |
| | \$ 132,853 | \$ 129,000 | \$ 131,115 | \$ 135,000 | \$ 135,000 | \$ - | |
| 70805 Operating Expenditures | | | | | | | |
| 5100 Salaries & Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5200 Operating Supplies | - | - | - | - | - | - | |
| 5300 Contractual Services | - | - | - | - | - | - | |
| 5400 Other Expenses | 7,803 | 5,400 | - | 5,700 | 5,700 | - | 1/2 SET Capture to MEDC |
| 5700 Capital Outlays | - | - | - | - | - | - | |
| 5900 Other Financing Uses | 46,150 | 157,580 | 42,499 | 157,580 | 157,580 | - | |
| | \$ 53,953 | \$ 162,980 | \$ 42,499 | \$ 163,280 | \$ 163,280 | \$ - | |
| 90000 Project Expenditures | | | | | | | |
| 5200 Operating Supplies | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5300 Contractual Services | - | - | - | - | - | - | |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | \$ 53,953 | \$ 162,980 | \$ 42,499 | \$ 163,280 | \$ 163,280 | \$ - | |
| Available Fund Balance - EOY | \$ (1,252,553) | \$ (1,405,938) | \$ (1,163,937) | \$ (1,280,833) | \$ (1,309,113) | \$ (28,280) | |

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

| | Actual 2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast | Comments |
|---|-------------|---------------------------------|------------------------|----------------------|---------------------------------|--|-------------------------|
| 296 Brownfield Redevelopment Authority (Mall Area Project) | | | | | | | |
| Available Fund Balance - BOY | \$ - | \$ - | \$ 110 | \$ 110 | \$ 110 | \$ - | |
| Means of Financing | | | | | | | |
| Property taxes | \$ 132,180 | \$ 110,780 | \$ 160,414 | \$ 160,000 | \$ 160,000 | \$ - | |
| Federal & state grants | - | - | - | - | - | - | |
| State shared revenue | - | - | - | - | - | - | |
| Charges for services | - | - | - | - | - | - | |
| Interest income | 110 | - | 26 | - | - | - | |
| Operating transfers in - General Fund | - | - | - | - | - | - | |
| Operating transfers in - TIFA Fund | - | - | - | - | - | - | |
| Operating transfers in - Insurance Fund | - | - | - | - | - | - | |
| Other | - | - | - | - | - | - | |
| | \$ 132,290 | \$ 110,780 | \$ 160,440 | \$ 160,000 | \$ 160,000 | \$ - | |
| 70805 Operating Expenditures | | | | | | | |
| 5100 Salaries & Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5200 Operating Supplies | - | - | - | - | - | - | |
| 5300 Contractual Services | - | - | - | - | - | - | |
| 5400 Other Expenses | - | - | - | 7,000 | 7,000 | - | 1/2 SET Capture to MEDC |
| 5700 Capital Outlays | - | - | - | - | - | - | |
| 5900 Other Financing Uses | 132,180 | 110,780 | - | 153,000 | 153,000 | - | |
| | \$ 132,180 | \$ 110,780 | \$ - | \$ 160,000 | \$ 160,000 | \$ - | |
| 90000 Project Expenditures | | | | | | | |
| 5200 Operating Supplies | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5300 Contractual Services | - | - | - | - | - | - | |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | \$ 132,180 | \$ 110,780 | \$ - | \$ 160,000 | \$ 160,000 | \$ - | |
| Available Fund Balance - EOY | \$ 110 | \$ - | \$ 160,550 | \$ 110 | \$ 110 | \$ - | |

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

| | Actual 2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast | Comments |
|--|-------------|---------------------------------|------------------------|----------------------|---------------------------------|--|----------|
| 290 Local Development Finance Authority III Fund - Edison Landing (Smartzone) | | | | | | | |
| Available Fund Balance - BOY | \$ 42,847 | \$ 31,270 | \$ 33,521 | \$ 33,521 | \$ 5,171 | \$ (28,350) | |
| Means of Financing | | | | | | | |
| Property taxes | \$ 102,092 | \$ 101,273 | \$ - | \$ 95,000 | \$ 95,000 | \$ - | |
| Federal & state grants | - | - | - | - | - | - | |
| State shared revenue | - | - | - | - | - | - | |
| Charges for services | - | - | - | - | - | - | |
| Interest income | 129 | 100 | - | 100 | 100 | - | |
| Operating transfers in - General Fund | 227,000 | 250,000 | - | 250,000 | 275,000 | 25,000 | |
| Other | 100,953 | 75,000 | - | 75,000 | 75,000 | - | |
| | \$ 430,174 | \$ 426,373 | \$ - | \$ 420,100 | \$ 445,100 | \$ 25,000 | |
| 70805 Operating Expenditures | | | | | | | |
| 5100 Salaries & Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5200 Operating Supplies | - | - | - | - | - | - | |
| 5300 Contractual Services | - | 500 | - | 500 | 500 | - | |
| 5400 Other Expenses | - | - | - | - | - | - | |
| 5700 Capital Outlays | - | - | - | - | - | - | |
| 5900 Other Financing Uses | 439,500 | 447,950 | - | 447,950 | 448,925 | 975 | |
| | \$ 439,500 | \$ 448,450 | \$ - | \$ 448,450 | \$ 449,425 | \$ 975 | |
| 90000 Project Expenditures | | | | | | | |
| 5200 Operating Supplies | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5300 Contractual Services | - | - | - | - | - | - | |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | \$ 439,500 | \$ 448,450 | \$ - | \$ 448,450 | \$ 449,425 | \$ 975 | |
| Available Fund Balance - EOY | \$ 33,521 | \$ 9,193 | \$ 33,521 | \$ 5,171 | \$ 846 | \$ (4,325) | |

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

| | Actual 2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast | Comments |
|---|-------------|---------------------------------|------------------------|----------------------|---------------------------------|--|----------|
| 305 Tax Increment Finance Authority Fund | | | | | | | |
| Available Fund Balance - BOY | \$ 829 | \$ 869 | \$ 2,051 | \$ 2,051 | \$ 51 | \$ (2,000) | |
| Means of Financing | | | | | | | |
| Property taxes | \$ 39,216 | \$ 38,000 | \$ 34,398 | \$ 34,000 | \$ 34,000 | \$ - | |
| Federal & state grants | - | - | - | - | - | - | |
| State shared revenue | - | - | - | - | - | - | |
| Charges for services | - | - | - | - | - | - | |
| Interest income | 6 | - | - | - | - | - | |
| Operating transfers in - General Fund | - | - | - | - | - | - | |
| Operating transfers in - TIFA Fund | - | - | - | - | - | - | |
| Operating transfers in - Insurance Fund | - | - | - | - | - | - | |
| Other | - | - | - | - | - | - | |
| | \$ 39,222 | \$ 38,000 | \$ 34,398 | \$ 34,000 | \$ 34,000 | \$ - | |
| 70805 Operating Expenditures | | | | | | | |
| 5100 Salaries & Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5200 Operating Supplies | - | - | - | - | - | - | |
| 5300 Contractual Services | - | - | - | - | - | - | |
| 5400 Other Expenses | - | - | - | - | - | - | |
| 5700 Capital Outlays | - | - | - | - | - | - | |
| 5900 Other Financing Uses | 38,000 | 38,000 | 28,500 | 36,000 | 34,000 | (2,000) | |
| | \$ 38,000 | \$ 38,000 | \$ 28,500 | \$ 36,000 | \$ 34,000 | \$ (2,000) | |
| 90000 Project Expenditures | | | | | | | |
| 5200 Operating Supplies | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5300 Contractual Services | - | - | - | - | - | - | |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | \$ 38,000 | \$ 38,000 | \$ 28,500 | \$ 36,000 | \$ 34,000 | \$ (2,000) | |
| Available Fund Balance - EOY | \$ 2,051 | \$ 869 | \$ 7,949 | \$ 51 | \$ 51 | \$ - | |

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

| | Actual 2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast | Comments |
|--|-------------|---------------------------------|------------------------|----------------------|---------------------------------|--|----------|
| 394 Downtown Development Authority Fund | | | | | | | |
| Available Fund Balance - BOY | \$ 93,778 | \$ 2,440 | \$ 51,442 | \$ 51,442 | \$ 50,766 | \$ (676) | |
| Means of Financing | | | | | | | |
| Property taxes | \$ 167,705 | \$ 160,000 | \$ 227,201 | \$ 160,000 | \$ 160,000 | \$ - | |
| Federal & state grants | - | - | - | - | - | - | |
| State proposal A reimbursement revenue | - | - | - | - | - | - | |
| Charges for services | - | - | - | - | - | - | |
| Interest income | 565 | 400 | 185 | 400 | 400 | - | |
| Operating transfers in - General Fund | 70,000 | 175,000 | 131,250 | 175,000 | 175,000 | - | |
| Operating transfers in - PIF | - | - | - | - | - | - | |
| Operating transfers in - Insurance Fund | - | - | - | - | - | - | |
| Other | 48,981 | - | - | - | - | - | |
| | \$ 287,251 | \$ 335,400 | \$ 358,636 | \$ 335,400 | \$ 335,400 | \$ - | |
| 70805 Operating Expenditures | | | | | | | |
| 5100 Salaries & Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5200 Operating Supplies | - | - | - | - | - | - | |
| 5300 Contractual Services | - | 750 | - | 750 | 750 | - | |
| 5400 Other Expenses | - | - | - | - | - | - | |
| 5700 Capital Outlays | - | - | - | - | - | - | |
| 5900 Other Financing Uses | 329,587 | 335,326 | 14,030 | 335,326 | 334,826 | (500) | |
| | \$ 329,587 | \$ 336,076 | \$ 14,030 | \$ 336,076 | \$ 335,576 | \$ (500) | |
| 90000 Project Expenditures | | | | | | | |
| 5200 Operating Supplies | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5300 Contractual Services | - | - | - | - | - | - | |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | \$ 329,587 | \$ 336,076 | \$ 14,030 | \$ 336,076 | \$ 335,576 | \$ (500) | |
| Available Fund Balance - EOY | \$ 51,442 | \$ 1,764 | \$ 396,048 | \$ 50,766 | \$ 50,590 | \$ (176) | |

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

| | Actual 2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast | Comments |
|--------------------------------------|-------------|---------------------------------|------------------------|----------------------|---------------------------------|--|----------|
| 403 Sidewalk Improvement Fund | | | | | | | |
| Available Fund Balance - BOY | \$ 343,756 | \$ 226,881 | \$ 191,353 | \$ 191,353 | \$ 35,778 | \$ (155,575) | |
| Means of Financing | | | | | | | |
| Special assessments | \$ 4,522 | \$ 16,000 | \$ - | \$ - | \$ - | \$ - | |
| Federal & state grants | - | - | - | - | - | - | |
| State shared revenue | - | - | - | - | - | - | |
| Charges for services | - | - | - | - | - | - | |
| Interest income | 1,885 | 1,000 | 477 | 500 | - | (500) | |
| Operating transfers in | - | - | - | - | - | - | |
| Other | - | - | - | - | - | - | |
| | \$ 6,407 | \$ 17,000 | \$ 477 | \$ 500 | \$ - | \$ (500) | |
| 30906 Operating Expenditures | | | | | | | |
| 5100 Salaries & Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5200 Operating Supplies | - | - | - | - | - | - | |
| 5300 Contractual Services | - | - | - | - | - | - | |
| 5400 Other Expenses | - | - | - | - | - | - | |
| 5700 Capital Outlays | - | - | - | - | - | - | |
| 5900 Other Financing Uses | 156,875 | 156,075 | 3,038 | 156,075 | - | (156,075) | |
| | \$ 156,875 | \$ 156,075 | \$ 3,038 | \$ 156,075 | \$ - | \$ (156,075) | |
| 90000 Project Expenditures | | | | | | | |
| 5200 Operating Supplies | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5300 Contractual Services | - | - | - | - | - | - | |
| 5400 Other Expenses | 1,935 | - | - | - | - | - | |
| 5900 Other Financing Uses | - | - | - | - | - | - | |
| | \$ 1,935 | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | \$ 158,810 | \$ 156,075 | \$ 3,038 | \$ 156,075 | \$ - | \$ (156,075) | |
| Available Fund Balance - EOY | \$ 191,353 | \$ 87,806 | \$ 188,792 | \$ 35,778 | \$ 35,778 | \$ - | |

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

| | Actual 2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast | Comments |
|-------------------------------------|--------------|---------------------------------|------------------------|----------------------|---------------------------------|--|---|
| 404 Public Improvement Fund | | | | | | | |
| Available Fund Balance - BOY | \$ 370,268 | \$ 1,058,768 | \$ 1,066,378 | \$ 1,066,378 | \$ (701,422) | \$ (1,767,800) | |
| Means of Financing | | | | | | | |
| Special assessments | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Property taxes | - | - | - | - | - | - | |
| Federal & state grants | - | - | - | - | 1,204,070 | 1,204,070 | |
| Charges for services | - | - | 3,506 | - | - | - | |
| Sales of property | 14,798 | 505,000 | 75,936 | 150,000 | 1,300,000 | 1,150,000 | |
| Interest income | 2,837 | 2,000 | 2,929 | 2,000 | 2,000 | - | |
| Operating transfers in | - | - | - | - | - | - | |
| Bond Proceeds | - | - | - | - | 2,405,850 | 2,405,850 | |
| Other | 695,637 | 200,000 | - | 500,000 | 350,000 | (150,000) | MMRMA dividends earmarked for economic development and fire equipment replacement |
| | \$ 713,272 | \$ 707,000 | \$ 82,371 | \$ 652,000 | \$ 5,261,920 | \$ 4,609,920 | |
| 30936 Operating Expenditures | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5200 Operating Supplies | - | - | - | - | - | - | |
| 5300 Contractual Services | - | 5,000 | - | 5,000 | 5,000 | - | |
| 5400 Other Expenses | - | - | - | - | - | - | |
| 5700 Capital Outlays | - | - | - | - | - | - | |
| 5900 Other Financing Uses | - | - | - | - | 92,000 | 92,000 | Bond Debt Service |
| | \$ - | \$ 5,000 | \$ - | \$ 5,000 | \$ 97,000 | \$ 92,000 | |
| 90000 Project Expenditures | | | | | | | |
| 5100 Salaries & Benefits | \$ 4,740 | \$ - | \$ 1,063 | \$ - | \$ - | \$ - | |
| 5200 Operating Supplies | - | - | - | - | - | - | |
| 5300 Contractual Services | 6,692 | - | 17,837 | - | - | - | |
| 5400 Other Expenses | - | - | - | - | - | - | |
| 5700 Capital Outlays | 5,730 | 1,300,000 | 917,042 | 2,414,800 | 4,494,550 | 2,079,750 | |
| | \$ 17,162 | \$ 1,300,000 | \$ 935,942 | \$ 2,414,800 | \$ 4,494,550 | \$ 2,079,750 | |
| | \$ 17,162 | \$ 1,305,000 | \$ 935,942 | \$ 2,419,800 | \$ 4,591,550 | \$ 2,171,750 | |
| Available Fund Balance - EOY | \$ 1,066,378 | \$ 460,768 | \$ 212,807 | \$ (701,422) | \$ (31,052) | \$ 670,370 | |

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

| | Actual 2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast | Comments |
|-------------------------------------|-------------|---------------------------------|------------------------|----------------------|---------------------------------|--|----------------|
| 482 State Grants Fund | | | | | | | |
| Available Fund Balance - BOY | \$ 107,977 | \$ 86,761 | \$ 89,359 | \$ 89,359 | \$ 55,514 | \$ (33,845) | |
| Means of Financing | | | | | | | |
| Special assessments | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Federal & state grants | 752 | - | - | 199,000 | 201,897 | 2,897 | |
| Sales of Property | - | - | - | - | - | - | |
| Interest income | 1,475 | 2,000 | 1,228 | 2,000 | 1,400 | (600) | |
| Operating transfers in | - | - | - | - | - | - | |
| Other | - | - | - | - | - | - | |
| | \$ 2,227 | \$ 2,000 | \$ 1,228 | \$ 201,000 | \$ 203,297 | \$ 2,297 | |
| 30936 Operating Expenditures | | | | | | | |
| 5100 Salaries & Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5200 Operating Supplies | - | - | - | - | - | - | |
| 5300 Contractual Services | - | - | 25,160 | 199,000 | 201,897 | 2,897 | |
| 5400 Other Expenses | - | - | - | - | - | - | |
| 5700 Capital Outlays | - | - | - | - | - | - | |
| 5900 Other Financing Uses | - | - | - | - | - | - | |
| | \$ - | \$ - | \$ 25,160 | \$ 199,000 | \$ 201,897 | \$ 2,897 | |
| 90000 Project Expenditures | | | | | | | |
| 5200 Operating Supplies | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5300 Contractual Services | 20,845 | 20,845 | 20,093 | 20,845 | 20,093 | (752) | LOAN REPAYMENT |
| 5700 Capital Outlays | - | 15,000 | - | 15,000 | - | (15,000) | |
| | \$ 20,845 | \$ 35,845 | \$ 20,093 | \$ 35,845 | \$ 20,093 | \$ (15,752) | |
| | \$ 20,845 | \$ 35,845 | \$ 45,253 | \$ 234,845 | \$ 221,990 | \$ (12,855) | |
| Available Fund Balance - EOY | \$ 89,359 | \$ 52,916 | \$ 45,334 | \$ 55,514 | \$ 36,821 | \$ (18,693) | |

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

| | Actual 2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast | Comments |
|--|-------------|---------------------------------|------------------------|----------------------|---------------------------------|--|----------|
| 594 Marina & Launch Ramp Fund | | | | | | | |
| Available Cash Balance - BOY | \$ 167,641 | \$ 188,619 | \$ 230,985 | \$ 230,985 | \$ 214,727 | \$ (16,258) | |
| Means of Financing | | | | | | | |
| Special assessments | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Federal & state grants | - | 375,000 | - | - | 375,000 | 375,000 | |
| State shared revenue | - | - | - | - | - | - | |
| Charges for services | 247,773 | 200,000 | 198,635 | 200,000 | 230,000 | 30,000 | |
| Interest income | 1,168 | 800 | 920 | 800 | 1,200 | 400 | |
| Operating transfers in | - | - | - | - | - | - | |
| Other | 7,865 | 8,000 | 2,982 | 27,000 | 4,000 | (23,000) | |
| | \$ 256,806 | \$ 583,800 | \$ 202,537 | \$ 227,800 | \$ 610,200 | \$ 382,400 | |
| 70756 Operating Expenditures - Marina | | | | | | | |
| 5100 Salaries & Benefits | \$ 26,387 | \$ 28,996 | \$ 17,407 | \$ 28,996 | \$ 31,049 | \$ 2,053 | |
| 5200 Operating Supplies | 13,013 | 8,700 | 5,025 | 8,700 | 8,700 | - | |
| 5300 Contractual Services | 144,388 | 136,812 | 86,280 | 136,812 | 161,948 | 25,136 | |
| 5400 Other Expenses | - | 250 | 39 | 250 | 250 | - | |
| 5700 Capital Outlays | 2,515 | 16,800 | - | 16,800 | 22,300 | 5,500 | |
| 5900 Other Financing Uses | - | - | - | - | - | - | |
| Other Cash Uses (e.g. Debt Principal) | - | - | - | - | - | - | |
| | \$ 186,303 | \$ 191,558 | \$ 108,751 | \$ 191,558 | \$ 224,247 | \$ 32,689 | |
| 70759 Operating Expenditures - Ramps | | | | | | | |
| 5100 Salaries & Benefits | \$ - | \$ 1,000 | \$ - | \$ 1,000 | \$ 1,000 | \$ - | |
| 5200 Operating Supplies | 467 | 1,000 | 415 | 1,000 | 1,000 | - | |
| 5300 Contractual Services | 6,692 | 10,500 | 2,531 | 10,500 | 10,500 | - | |
| 5400 Other Expenses | - | - | - | - | - | - | |
| 5700 Capital Outlays | - | - | - | - | - | - | |
| 5900 Other Financing Uses | - | - | - | - | - | - | |
| Other Cash Uses (e.g. Debt Principal) | - | - | - | - | - | - | |
| | \$ 7,159 | \$ 12,500 | \$ 2,946 | \$ 12,500 | \$ 12,500 | \$ - | |
| 90000 Project Expenditures | | | | | | | |
| 5200 Operating Supplies | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5300 Contractual Services | - | 500,000 | - | 40,000 | 500,000 | 460,000 | |
| 5700 Capital Outlays | - | - | - | - | - | - | |
| | \$ - | \$ 500,000 | \$ - | \$ 40,000 | \$ 500,000 | \$ 460,000 | |
| | \$ 193,462 | \$ 704,058 | \$ 111,697 | \$ 244,058 | \$ 736,747 | \$ 492,689 | |
| Available Cash Balance - EOY | \$ 230,985 | \$ 68,361 | \$ 321,825 | \$ 214,727 | \$ 88,180 | \$ (126,547) | |

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

| | Actual 2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast | Comments |
|---------------------------------------|--------------|---------------------------------|------------------------|----------------------|---------------------------------|--|----------|
| 661 Equipment Fund | | | | | | | |
| Available Cash Balance - BOY | \$ 802,987 | \$ 522,888 | \$ 617,385 | \$ 617,385 | \$ 801,917 | \$ 184,532 | |
| Means of Financing | | | | | | | |
| Special assessments | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Federal & state grants | - | - | - | - | - | - | |
| State shared revenue | - | - | - | - | - | - | |
| Charges for services | 2,224,558 | 2,300,000 | 1,691,923 | 2,321,600 | 2,368,700 | 47,100 | |
| Interest income | 28,025 | 27,500 | 15,749 | 27,500 | 20,000 | (7,500) | |
| Operating transfers in | - | - | - | - | - | - | |
| Other | 64,193 | 85,000 | 26,884 | 85,000 | 36,000 | (49,000) | |
| | \$ 2,316,776 | \$ 2,412,500 | \$ 1,734,556 | \$ 2,434,100 | \$ 2,424,700 | \$ (9,400) | |
| 60932 Operating Expenditures | | | | | | | |
| 5100 Salaries & Benefits | \$ 429,795 | \$ 455,290 | \$ 328,565 | \$ 455,290 | \$ 516,332 | \$ 61,042 | |
| 5200 Operating Supplies | 901,987 | 924,000 | 577,879 | 762,743 | 848,500 | 85,757 | |
| 5300 Contractual Services | 808,005 | 802,777 | 570,774 | 786,035 | 733,669 | (52,366) | |
| 5400 Other Expenses | 10 | 1,500 | - | - | 1,500 | 1,500 | |
| 5700 Capital Outlays | 466,985 | 452,500 | 189,341 | 245,500 | 771,500 | 526,000 | |
| 5900 Other Financing Uses | - | - | - | - | - | - | |
| Other Cash Uses (e.g. Debt Principal) | (104,404) | - | - | - | - | - | |
| | \$ 2,502,378 | \$ 2,636,067 | \$ 1,666,559 | \$ 2,249,568 | \$ 2,871,501 | \$ 621,933 | |
| 90000 Project Expenditures | | | | | | | |
| 5200 Operating Supplies | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5300 Contractual Services | - | - | - | - | - | - | |
| 5700 Capital Outlays | - | - | - | - | - | - | |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | \$ 2,502,378 | \$ 2,636,067 | \$ 1,666,559 | \$ 2,249,568 | \$ 2,871,501 | \$ 621,933 | |
| Available Cash Balance - EOY | \$ 617,385 | \$ 299,321 | \$ 685,382 | \$ 801,917 | \$ 355,116 | \$ (446,801) | |

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

| | Actual 2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast | Comments |
|---|--------------|---------------------------------|------------------------|----------------------|---------------------------------|--|----------|
| 642 Public Service Building Fund | | | | | | | |
| Available Cash Balance - BOY | \$ 568,069 | \$ 667,553 | \$ 695,623 | \$ 695,623 | \$ 604,153 | \$ (91,470) | |
| Means of Financing | | | | | | | |
| Special assessments | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Federal & state grants | - | - | - | - | - | - | |
| State shared revenue | - | - | - | - | - | - | |
| Charges for services | 1,085,289 | 976,760 | 732,570 | 976,760 | 1,049,134 | 72,374 | |
| Interest income | 3,073 | 2,700 | 1,682 | 2,700 | 2,700 | - | |
| Operating transfers in | - | - | - | - | - | - | |
| Other | 128,970 | - | 5,830 | - | - | - | |
| | \$ 1,217,332 | \$ 979,460 | \$ 740,082 | \$ 979,460 | \$ 1,051,834 | \$ 72,374 | |
| 60442 Operating Expenditures | | | | | | | |
| 5100 Salaries & Benefits | \$ 631,771 | \$ 647,700 | \$ 478,344 | \$ 647,700 | \$ 715,058 | \$ 67,358 | |
| 5200 Operating Supplies | 29,270 | 20,000 | 30,926 | 31,000 | 31,000 | - | |
| 5300 Contractual Services | 282,295 | 302,480 | 197,233 | 291,480 | 291,480 | - | |
| 5400 Other Expenses | 264 | 750 | 1,789 | 750 | 750 | - | |
| 5700 Capital Outlays | 44,587 | 50,000 | 42,305 | 50,000 | 50,000 | - | |
| 5900 Other Financing Uses | - | - | - | - | - | - | |
| Other Cash Uses and Adjustments (e.g. Debt Principal) | (33,349) | - | - | - | - | - | |
| | \$ 954,838 | \$ 1,020,930 | \$ 750,597 | \$ 1,020,930 | \$ 1,088,288 | \$ 67,358 | |
| 90000 Project Expenditures | | | | | | | |
| 5200 Operating Supplies | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5300 Contractual Services | 134,940 | 50,000 | - | 50,000 | 50,000 | - | |
| 5700 Capital Outlays | - | - | - | - | - | - | |
| | \$ 134,940 | \$ 50,000 | \$ - | \$ 50,000 | \$ 50,000 | \$ - | |
| | \$ 1,089,778 | \$ 1,070,930 | \$ 750,597 | \$ 1,070,930 | \$ 1,138,288 | \$ 67,358 | |
| Available Cash Balance - EOY | \$ 695,623 | \$ 576,083 | \$ 685,108 | \$ 604,153 | \$ 517,699 | \$ (86,454) | |

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

| | Actual 2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast | Comments |
|---|-------------|---------------------------------|------------------------|----------------------|---------------------------------|--|------------------------------------|
| 643 Engineering Services Fund | | | | | | | |
| Available Cash Balance - BOY | \$ 79,207 | \$ 50,777 | \$ 27,862 | \$ 27,862 | \$ 54,182 | \$ 26,320 | |
| Means of Financing | | | | | | | |
| Special assessments | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Federal & state grants | - | - | - | - | - | - | |
| State shared revenue | - | - | - | - | - | - | |
| Charges for services | 236,774 | 350,000 | 109,430 | 350,000 | 300,000 | (50,000) | |
| Interest income | 229 | 250 | 26 | 250 | 250 | - | |
| Operating transfers in | 75,000 | - | - | 25,000 | 13,000 | (12,000) | for GF activities/support services |
| Other | - | 23,000 | - | 13,000 | - | (13,000) | |
| | \$ 312,003 | \$ 373,250 | \$ 109,456 | \$ 388,250 | \$ 313,250 | \$ (75,000) | |
| 60447 Operating Expenditures | | | | | | | |
| 5100 Salaries & Benefits | \$ 164,873 | \$ 275,000 | \$ 125,865 | \$ 220,000 | \$ 220,000 | \$ - | |
| 5200 Operating Supplies | 6,302 | 9,730 | 5,589 | 9,430 | 9,430 | - | |
| 5300 Contractual Services | 143,907 | 170,000 | 81,366 | 110,000 | 90,000 | (20,000) | |
| 5400 Other Expenses | 1,493 | 1,000 | 2,660 | 2,500 | 2,000 | (500) | |
| 5700 Capital Outlays | 9,713 | 11,200 | 5,016 | 10,000 | 11,200 | 1,200 | |
| 5900 Other Financing Uses | - | - | - | - | - | - | |
| Other Cash Uses and Adjustments (e.g. Debt Principal) | 16,172 | - | - | - | - | - | |
| | \$ 342,460 | \$ 466,930 | \$ 220,496 | \$ 351,930 | \$ 332,630 | \$ (19,300) | |
| 90000 Project Expenditures | | | | | | | |
| 5200 Operating Supplies | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5300 Contractual Services | 20,888 | 10,000 | 12,210 | 10,000 | 10,000 | - | |
| 5700 Capital Outlays | - | - | - | - | - | - | |
| | \$ 20,888 | \$ 10,000 | \$ 12,210 | \$ 10,000 | \$ 10,000 | \$ - | |
| | \$ 363,348 | \$ 476,930 | \$ 232,706 | \$ 361,930 | \$ 342,630 | \$ (19,300) | |
| Available Cash Balance - EOY | \$ 27,862 | \$ (52,903) | \$ (95,388) | \$ 54,182 | \$ 24,802 | \$ (29,380) | |

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

| | Actual 2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast | Comments |
|---|--------------|---------------------------------|------------------------|----------------------|---------------------------------|--|------------------------------------|
| 677 General Insurance Fund | | | | | | | |
| Available Cash Balance - BOY | \$ 1,509,014 | \$ 1,515,872 | \$ 1,797,521 | \$ 1,797,521 | \$ 1,803,380 | \$ 5,859 | |
| Means of Financing | | | | | | | |
| Special assessments | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Federal & state grants | - | - | - | - | - | - | |
| State shared revenue | - | - | - | - | - | - | |
| Charges for services | 3,195,930 | 3,500,000 | 2,342,200 | 3,500,000 | 3,760,000 | 260,000 | |
| Interest income | 22,710 | 25,000 | 18,508 | 25,000 | 25,000 | - | |
| Retiree Health Reimbursement | 1,050,787 | 843,000 | 498,291 | 1,110,000 | 1,140,000 | 30,000 | |
| MMRMA dividend payment | - | - | - | - | - | - | |
| Operating transfers in | 14,023 | 28,046 | - | 28,046 | - | (28,046) | |
| Other | 12,420 | - | 6,746 | - | 9,000 | 9,000 | |
| | \$ 4,295,870 | \$ 4,396,046 | \$ 2,865,745 | \$ 4,663,046 | \$ 4,934,000 | \$ 270,954 | |
| 30851 Operating Expenditures | | | | | | | |
| 5100 Salaries & Benefits | \$ 88,900 | \$ 34,342 | \$ 52,294 | \$ 34,342 | \$ 43,752 | \$ 9,410 | |
| 5200 Operating Supplies | - | 200 | 180 | 200 | 200 | - | |
| 5300 Contractual Services | 4,246,717 | 4,343,000 | 3,063,795 | 4,610,000 | 4,900,000 | 290,000 | |
| 5400 Other Expenses | 6,357 | 10,000 | 6,157 | 10,000 | 10,000 | - | |
| 5700 Capital Outlays | 425 | 2,645 | - | 2,645 | 2,645 | - | |
| 5900 Other Financing Uses | - | - | - | - | - | - | |
| Other Cash Uses and Adjustments (e.g. Debt Principal) | (335,036) | - | - | - | 327,000 | 327,000 | Addtl OPEB contribution for FY2017 |
| | \$ 4,007,363 | \$ 4,390,187 | \$ 3,122,426 | \$ 4,657,187 | \$ 5,283,597 | \$ 626,410 | |
| 90000 Project Expenditures | | | | | | | |
| 5200 Operating Supplies | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5300 Contractual Services | - | - | - | - | - | - | |
| 5700 Capital Outlays | - | - | - | - | - | - | |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | \$ 4,007,363 | \$ 4,390,187 | \$ 3,122,426 | \$ 4,657,187 | \$ 5,283,597 | \$ 626,410 | |
| Available Cash Balance - EOY | \$ 1,797,521 | \$ 1,521,731 | \$ 1,540,840 | \$ 1,803,380 | \$ 1,453,783 | \$ (349,597) | |

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

| | Actual 2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast | Comments |
|---|--------------|---------------------------------|------------------------|----------------------|---------------------------------|--|------------------------------------|
| 590 Sewer Fund | | | | | | | |
| Available Cash Balance - BOY | \$ 3,545,607 | \$ 2,683,161 | \$ 2,339,749 | \$ 2,339,749 | \$ 1,357,166 | \$ (982,583) | |
| Means of Financing | | | | | | | |
| Special assessments | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Federal & state grants | 474,681 | 1,650,000 | 369,738 | 650,000 | 1,000,000 | 350,000 | |
| State shared revenue | - | - | - | - | - | - | |
| Charges for services | 6,240,189 | 7,400,000 | 4,704,501 | 6,270,000 | 7,500,000 | 1,230,000 | 1.49 multiplier x county rate FY17 |
| Interest income | 16,106 | 15,000 | 5,665 | 15,000 | 15,000 | - | |
| Repayment of DDA advance | - | - | - | - | - | - | |
| Operating transfers in | - | - | - | - | - | - | |
| Bond Proceeds | - | - | - | - | 300,000 | 300,000 | |
| Other | 139,834 | 140,000 | 106,536 | 140,000 | 140,000 | - | |
| | \$ 6,870,810 | \$ 9,205,000 | \$ 5,186,440 | \$ 7,075,000 | \$ 8,955,000 | \$ 1,880,000 | |
| 30548 Operating Expenditures Administration | | | | | | | |
| 5100 Salaries & Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5200 Operating Supplies | - | - | - | - | - | - | |
| 5300 Contractual Services | 297,398 | 435,352 | 280,321 | 435,352 | 437,298 | 1,946 | |
| 5400 Other Expenses | 16,215 | 12,000 | (3) | 12,000 | 12,000 | - | |
| 5700 Capital Outlays | - | - | - | - | - | - | |
| 5900 Other Financing Uses | - | - | - | - | - | - | |
| Other Cash Uses and Adjustments (e.g. Debt Principal) | (17,927) | - | - | - | - | - | |
| | \$ 295,686 | \$ 447,352 | \$ 280,318 | \$ 447,352 | \$ 449,298 | \$ 1,946 | |
| 60559 Operating Expenditures Maintenance | | | | | | | |
| 5100 Salaries & Benefits | \$ 519,321 | \$ 710,898 | \$ 434,234 | \$ 710,898 | \$ 781,472 | \$ 70,574 | |
| 5200 Operating Supplies | 45,428 | 55,340 | 30,614 | 48,997 | 55,390 | 6,393 | |
| 5300 Contractual Services | 362,351 | 430,830 | 266,121 | 349,982 | 440,654 | 90,672 | |
| 5400 Other Expenses | 31,794 | 11,000 | 13,230 | 17,750 | 23,000 | 5,250 | |
| 5700 Capital Outlays | 4,770 | 18,000 | 3,358 | 8,604 | 5,900 | (2,704) | |
| 5900 Other Financing Uses | - | - | - | - | - | - | |
| | \$ 963,664 | \$ 1,226,068 | \$ 747,557 | \$ 1,136,231 | \$ 1,306,416 | \$ 170,185 | |
| 60557 Operating Expenditures Treatment | | | | | | | |
| 5100 Salaries & Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5200 Operating Supplies | - | - | - | - | - | - | |
| 5300 Contractual Services | 6,210,557 | 6,200,000 | 3,624,177 | 5,720,000 | 6,000,000 | 280,000 | assumes a 5% treatment increase |
| 5400 Other Expenses | - | - | - | - | - | - | |
| 5700 Capital Outlays | - | - | - | - | - | - | |
| 5900 Other Financing Uses | - | - | - | - | - | - | |
| | \$ 6,210,557 | \$ 6,200,000 | \$ 3,624,177 | \$ 5,720,000 | \$ 6,000,000 | \$ 280,000 | |
| 90000 Project Expenditures | | | | | | | |
| 5200 Operating Supplies | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5300 Contractual Services | 606,761 | 1,795,000 | 561,279 | 754,000 | 1,300,000 | 546,000 | |
| 5700 Capital Outlays | - | - | - | - | - | - | |
| | \$ 606,761 | \$ 1,795,000 | \$ 561,279 | \$ 754,000 | \$ 1,300,000 | \$ 546,000 | |
| | \$ 8,076,668 | \$ 9,668,420 | \$ 5,213,331 | \$ 8,057,583 | \$ 9,055,714 | \$ 998,131 | |
| Available Cash Balance - EOY | \$ 2,339,749 | \$ 2,219,741 | \$ 2,312,858 | \$ 1,357,166 | \$ 1,256,452 | \$ (100,714) | |

City of Muskegon

Annual Budget & Quarterly Budget Reforecast - Other Funds

| | Actual 2015 | Original Budget Estimate FY2016 | Actual to Date 3/31/16 | 4Q Reforecast FY2016 | Original Budget Estimate FY2017 | Increase (Decrease) From FY16 Reforecast | Comments |
|---|--------------|---------------------------------|------------------------|----------------------|---------------------------------|--|-----------------------------|
| 591 Water Fund | | | | | | | |
| Available Cash Balance - BOY | \$ 2,656,611 | \$ 2,641,686 | \$ 3,146,513 | \$ 3,146,513 | \$ 3,630,472 | \$ 483,959 | |
| Means of Financing | | | | | | | |
| Special assessments | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Federal & state grants | - | - | - | - | - | - | |
| State shared revenue | - | - | - | - | - | - | |
| Charges for services - City | 3,565,258 | 3,499,250 | 2,568,633 | 3,499,250 | 3,499,250 | - | |
| Charges for services - Wholesale | 2,247,573 | 3,325,000 | 2,762,992 | 3,600,000 | 3,600,000 | - | |
| Maintenance services - Township | 185,399 | 160,000 | 64,231 | 160,000 | 155,000 | (5,000) | |
| Interest income | 12,605 | 12,000 | 6,491 | 12,000 | 11,000 | (1,000) | |
| Lease of facilities | 165,445 | 173,000 | 141,739 | 173,000 | 173,000 | - | |
| Repayment of DDA advance | - | - | - | - | - | - | |
| Operating transfers in | - | - | - | - | - | - | |
| Other | 222,994 | 170,000 | 189,977 | 170,000 | 170,000 | - | |
| | \$ 6,399,274 | \$ 7,339,250 | \$ 5,734,063 | \$ 7,614,250 | \$ 7,608,250 | \$ (6,000) | |
| 30548 Operating Expenditures Administration | | | | | | | |
| 5100 Salaries & Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5200 Operating Supplies | - | - | - | - | - | - | |
| 5300 Contractual Services | 525,923 | 896,412 | 608,789 | 896,412 | 932,085 | 35,673 | |
| 5400 Other Expenses | 10,800 | 17,000 | - | 17,000 | 17,000 | - | |
| 5700 Capital Outlays | - | - | - | - | - | - | |
| 5900 Other Financing Uses | 292,087 | 283,360 | 213,811 | 283,360 | 246,500 | (36,860) | Water System Bond Interest |
| Other Cash Uses and Adjustments (e.g. Debt Principal) | 977,712 | 1,370,000 | - | 1,370,000 | 1,405,000 | 35,000 | Water System Bond Principal |
| | \$ 1,806,522 | \$ 2,566,772 | \$ 822,600 | \$ 2,566,772 | \$ 2,600,585 | \$ 33,813 | |
| 60559 Operating Expenditures Maintenance | | | | | | | |
| 5100 Salaries & Benefits | \$ 978,339 | \$ 1,033,200 | \$ 657,982 | \$ 1,033,200 | \$ 1,064,918 | \$ 31,718 | |
| 5200 Operating Supplies | 245,340 | 226,500 | 160,587 | 226,500 | 231,500 | 5,000 | |
| 5300 Contractual Services | 430,854 | 400,000 | 257,381 | 400,000 | 410,501 | 10,501 | |
| 5400 Other Expenses | 44,867 | 78,000 | 71,056 | 78,000 | 139,500 | 61,500 | |
| 5700 Capital Outlays | 11,542 | 11,000 | 6,891 | 11,000 | 13,500 | 2,500 | |
| 5900 Other Financing Uses | - | - | - | - | - | - | |
| | \$ 1,710,942 | \$ 1,748,700 | \$ 1,153,897 | \$ 1,748,700 | \$ 1,859,919 | \$ 111,219 | |
| 60558 Operating Expenditures Filtration | | | | | | | |
| 5100 Salaries & Benefits | \$ 671,659 | \$ 800,000 | \$ 474,718 | \$ 750,000 | \$ 825,235 | \$ 75,235 | |
| 5200 Operating Supplies | 217,774 | 308,455 | 198,073 | 308,455 | 315,000 | 6,545 | |
| 5300 Contractual Services | 534,397 | 762,364 | 389,932 | 762,364 | 840,000 | 77,636 | |
| 5400 Other Expenses | 3,603 | 5,000 | 2,041 | 5,000 | 6,500 | 1,500 | |
| 5700 Capital Outlays | 59,027 | 69,000 | 28,245 | 69,000 | 53,000 | (16,000) | |
| 5900 Other Financing Uses | - | - | - | - | - | - | |
| Replacement Reserve - DWRF | - | - | - | - | - | - | |
| | \$ 1,486,460 | \$ 1,944,819 | \$ 1,093,009 | \$ 1,894,819 | \$ 2,039,735 | \$ 144,916 | |
| 90000 Project Expenditures | | | | | | | |
| 5200 Operating Supplies | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 5300 Contractual Services | 905,448 | 1,335,000 | 644,239 | 920,000 | 1,080,000 | 160,000 | |
| 5700 Capital Outlays | - | - | - | - | - | - | |
| | \$ 905,448 | \$ 1,335,000 | \$ 644,239 | \$ 920,000 | \$ 1,080,000 | \$ 160,000 | |
| | \$ 5,909,372 | \$ 7,595,291 | \$ 3,713,745 | \$ 7,130,291 | \$ 7,580,239 | \$ 449,948 | |
| Available Cash Balance - EOY | \$ 3,146,513 | \$ 2,385,645 | \$ 5,166,831 | \$ 3,630,472 | \$ 3,658,483 | \$ 28,011 | |

APPENDICES

DEBT SERVICE REQUIREMENTS

City of Muskegon

2016-17 - Debt Service Requirements

| Bond Issue | Repayment Fund | Year Issued | Original Amount of Issue | Outstanding Balance 06/30/16 | Principal Due FY 2017 | Interest Due FY 2017 | Total Due FY 2017 | Final Maturity |
|---|--------------------|-------------|--------------------------|------------------------------|-----------------------|----------------------|-------------------|----------------|
| Existing Debt Issues: | | | | | | | | |
| DDA G.O. Refunding Bonds | DDA | 2011 | \$ 2,045,000 | \$ 640,000 | \$ 310,000 | \$ 24,826 | \$ 334,826 | 2018 |
| DDA Promissory Note with Muskegon County | DDA | 1989 | 1,000,000 | 1,000,000 | - | - | - | 2019 |
| LDFA Refunding Bonds (Smartzone) | LDFA III | 2012 | 4,100,000 | 3,185,000 | 355,000 | 93,925 | 448,925 | 2025 |
| MTF Major & Local Streets Bond | Major Streets | 2011 | 2,000,000 | 1,270,000 | 195,000 | 34,941 | 229,941 | 2021 |
| State of Michigan Environmental Loan | State Grants | 2005 | 500,000 | 76,509 | 18,563 | 1,530 | 20,093 | 2020 |
| Refunding Bonds for Fire Station & Rec Projects | General | 2016 | 4,535,000 | 4,535,000 | - | 164,947 | 164,947 | 2032 |
| Water Filtration Improvement DWRP Loan | Water | 2004 | 13,900,000 | 7,675,000 | 695,000 | 155,709 | 850,709 | 2025 |
| Water Supply System Revenue Bonds | Water | 2010 | 5,995,000 | 2,220,000 | 710,000 | 90,725 | 800,725 | 2019 |
| | | | 34,075,000 | 20,601,509 | 2,283,563 | 566,603 | 2,850,166 | |
| Anticipated Debt Issues: | | | | | | | | |
| Bonds for Various Capital Projects | Public Improvement | 2016 | 4,595,850 | - | - | 92,000 | 92,000 | 2026 |
| | | | \$ 38,670,850 | \$ 20,601,509 | \$ 2,283,563 | \$ 658,603 | \$ 2,942,166 | |

| Recap By Fund: | Total |
|-----------------------|---------------------|
| General | \$ 164,947 |
| Major Street | 229,941 |
| State Grants | 20,093 |
| Water | 1,651,434 |
| DDA | 334,826 |
| LDFA III (Smartzone) | 448,925 |
| Public Improvement | 92,000 |
| | <u>\$ 2,942,166</u> |

2016-17 BUDGETED CAPITAL IMPROVEMENTS

| City of Muskegon | | | | | | | |
|---|---|-----------------------|---------------------------------|--|--|-------------------|--|
| Quarterly Budget Reforecast and FY 2016-17 Proposed Budget | | | | | | | |
| | | Responsibility | 2015-16 Final Reforecast | 2016-17 Budgeted Projects (Including Carryover Amounts From Prior FY) | 2016-17 Estimated Project Grant Revenue | Grant Year | Comments |
| <u>BUDGETED MAJOR CAPITAL PROJECTS</u> | | | | | | | |
| 101 | <u>General Fund</u> | | | | | | |
| | VOIP Phone System | Maurer | \$ 20,000 | \$ 20,000 | \$ - | | FY17 is year 5 of 5 annual payments, 0% interest |
| | Windows Replacement @ City Hall | Al-Shatel | 10,000 | - | | | second floor |
| | ADA Compliance, Various Locations | Al-Shatel | 5,000 | 15,000 | | | Federal agreement |
| | GIS for Cemetery | Al-Shatel | 30,000 | - | | | mapping of sites, amended to reflect C.O. to go down to grave site |
| | AED Life Pak 500 | J. Lewis | 13,000 | - | | | |
| | L.C. Walker Arena locker room improvements | Peterson | 30,000 | - | | | |
| | Street Lights Conversion to LED, City Owned | Al-Shatel | 115,000 | - | | | convert lights on western (3rd to Terrace), Shoreline Dr. & on Terrace Point Dr., grant from state |
| | Street Lights Conversion to LED, Consumers | Al-Shatel | - | 270,000 | | | deposit to convert street lights by C.E.; comm. Discussed 1/28/16 |
| | LED sign @ F.M | Al-Shatel | 30,000 | - | | | |
| | Repairs to Boardwalk @ Kruse Park | Al-Shatel | 25,000 | - | | FY16 | \$12K grant from Staley Fund at Community Foundation |
| 91505 | Marsh Field, participation with Lakeshore Baseball Club | Al-Shatel | 30,000 | - | | | approved by comm. 10/13/15 to improve bleachers and added \$7,000 for backstop which was approved |
| | Beukema Park, building improvements | Al-Shatel | - | 20,000 | - | | |
| | | | 308,000 | 325,000 | - | | |
| 202 | <u>Major Streets</u> | | | | | | |
| | MDOT Projects | Al-Shatel | 60,000 | 40,000 | - | | payments on various State projects that are completed but not finalized |
| | US - 31 BR | Al-Shatel | 60,000 | 20,000 | | | US-31 BR, Sherman to Shoreline Dr.-carry over from 14/15 |
| 91208 | Latimer, Port City Blvd. to Black Creek | Al-Shatel | 300,000 | 20,000 | - | | Design in FY14/15, construction in FY15/16 |
| | Getty St., Evanston to Apple | Al-Shatel | 800,000 | - | - | | Design in FY14/15, construction in FY15/16 |
| | Musketawa Trail Connection (Keating to Black Creek) | Al-Shatel | 25,000 | 235,000 | 235,000 | | moved from state grants fund with additional new money (federal)- carryover from 15/16 |
| | Street Lights Removal | Al-Shatel | 25,000 | 25,000 | | | various locations |

| | | | | | | | |
|---|--|-----------------------|---------------------------------|--|--|-------------------|--|
| City of Muskegon | | | | | | | |
| Quarterly Budget Reforecast and FY 2016-17 Proposed Budget | | | | | | | |
| | | Responsibility | 2015-16 Final Reforecast | 2016-17 Budgeted Projects (Including Carryover Amounts From Prior FY) | 2016-17 Estimated Project Grant Revenue | Grant Year | Comments |
| <u>BUDGETED MAJOR CAPITAL PROJECTS</u> | | | | | | | |
| | Muskegon, Webster, 9th to Spring | Al-Shatel | 2,000,000 | - | | | continuation from prior year w/grant remaining from 3.3 million |
| 91413 | Laketon Ave. Nevada to Lakeshore Dr. | Al-Shatel | 400,000 | 1,000,000 | - | | continuation from 15/16, grant money of \$400,000 accounted for in 15/16...match from bonds |
| | Day of Caring 2015, city's contribution | Al-Shatel | 9,000 | - | | | |
| | Laketon Ave. Getty to Creston | Al-Shatel | 10,000 | 1,800,000 | 1,150,000 | | \$759,000 STP grant and potential \$400,000 from HPP local match from bonds |
| | Glenside, Sherman to Glen | Al-Shatel | | 240,000 | | | mill and resurfacing using bonds |
| | Traffic signal upgrade/Sherman @ Glenside | Al-Shatel | 26,000 | - | | | a 14/15 project completed in 15/16 budget; grant is R.P.'s share, expensess are for this fiscal year |
| | Traffic studies | Al-Shatel | | 20,000 | | | |
| | Fourth St., Houston to Muskegon | Al-Shatel | <u>75,000</u> | <u>-</u> | <u>-</u> | | CDBG funding/CONTRIBUTION WAS REDUCED |
| | | | 3,790,000 | 3,400,000 | 1,385,000 | | |
| <u>203</u> | <u>Local Streets</u> | | | | | | |
| | Monroe, 5th to 4th | Al-Shatel | 20,000 | 45,000 | | | continuation from 15/16. Street portion of WM replacement |
| | Local Street Project (unspecified) | Al-Shatel | 5,000 | 65,000 | 35,000 | | CDBG funding for FY2016-17 |
| | Street Lights Removal | Al-Shatel | <u>-</u> | <u>-</u> | <u>-</u> | | no street light removal will be done in this fiscal year on local streets |
| | | | 25,000 | 110,000 | 35,000 | | |
| <u>264</u> | <u>Criminal Forfeiture Fund</u> | | | | | | |
| | Tactical Video Investigation, interview equipment | J. Lewis | <u>16,000</u> | <u>13,500</u> | <u>-</u> | | additional equipment |
| | | | 16,000 | 13,500 | - | | |
| <u>404</u> | <u>Public Improvement Fund</u> | | | | | | |
| | Playground Equipment at P.M. | Al-Shatel | - | 367,800 | 220,700 | | If grant is awarded. Decision was made by Commission to hold off and apply for grant |
| | Neighborhood Housing Program | Peterson | 1,931,800 | 850,000 | | | FY17 construction of 5 new houses in neighborhoods |
| | Port security boat | J. Lewis | | 369,000 | 282,000 | FY17 | only if grant is received |
| | L.C. Walker Arena general work (heating/cooling/structure) | Peterson | | 1,400,000 | | | bond financing to be used for project costs |

| | | | | | | | |
|---|--|-----------------------|---------------------------------|--|--|-------------------|---|
| City of Muskegon | | | | | | | |
| Quarterly Budget Reforecast and FY 2016-17 Proposed Budget | | | | | | | |
| | | Responsibility | 2015-16 Final Reforecast | 2016-17 Budgeted Projects (Including Carryover Amounts From Prior FY) | 2016-17 Estimated Project Grant Revenue | Grant Year | Comments |
| <u>BUDGETED MAJOR CAPITAL PROJECTS</u> | | | | | | | |
| | Arena Annex Capital Improvements | Peterson | | 150,000 | | | bond financing to be used for project costs |
| | Parking lot - N.W. corner of Jefferson/Clay | Al-Shatel | | 200,000 | | | bond financing to be used for project costs |
| | Fire Department Rescue Truck | J. Lewis | | 680,000 | 618,000 | FY17 | only if grant is received, replaces Rescue Truck 71 |
| | Fire Department, AFG Equipment | J. Lewis | | 91,700 | 83,370 | | |
| | Fire Department Equipment | J. Lewis | | 26,300 | | | only if grant is received, Life Pak & standalone generator |
| | Highpoint Flats Property Acquisition | Peterson | 435,000 | - | | | city block bounded by Western Ave, 1st Street, Clay, and Jefferson |
| | Commercial/Industrial Demolitions | Brubaker-Clarke | | 300,000 | | | Blight fight efforts |
| | Fire Department - Gear | J. Lewis | 48,000 | 59,750 | - | | Four Season Air Craft, reduced the amount used for different equipment in 15/16 |
| | | | 2,414,800 | 4,494,550 | 1,204,070 | | |
| 482 | <u>State Grants Fund</u> | | | | | | |
| | Veterans' Park Upgrades | Al-Shatel | 15,000 | - | - | | carried over from 14/15 |
| | | | 15,000 | - | - | | |
| 590 | <u>Sewer</u> | | | | | | |
| | Sewer Rehabilitation Project (Various Projects) | Al-Shatel | - | 300,000 | - | | various sewer major repairs/emergencies, use this fund for S-2 project |
| | Muskegon, Webster, 9th to Spring | Al-Shatel | 15,000 | - | - | | services & repairs as part of reconstruction |
| | Getty, Evanston to Apple | Al-Shatel | 10,000 | - | - | | repairs |
| 91137 | Sewer Repairs, S. of Hackly & behind Betten's Honda; Emerger | Al-Shatel | 79,000 | - | - | | emergency repairs-approved by comm. Via email on 10/10/15 for Beidler & 11/10/15 for Betten's |
| | SAW Grant | Al-Shatel | 650,000 | 1,000,000 | 1,000,000 | | carry over from 14/15 |
| | | | 754,000 | 1,300,000 | 1,000,000 | | |
| 591 | <u>Water</u> | | | | | | |
| | SCAD Migration Project | Al-Shatel | 125,000 | 175,000 | - | | instrumentation upgrade, continuation from 15/16 |
| | Building Repairs @ Filtration | Al-Shatel | - | - | - | | |

| | | | | | | | |
|---|--|-----------------------|---------------------------------|--|--|-------------------|---|
| City of Muskegon | | | | | | | |
| Quarterly Budget Reforecast and FY 2016-17 Proposed Budget | | | | | | | |
| | | Responsibility | 2015-16 Final Reforecast | 2016-17 Budgeted Projects (Including Carryover Amounts From Prior FY) | 2016-17 Estimated Project Grant Revenue | Grant Year | Comments |
| BUDGETED MAJOR CAPITAL PROJECTS | | | | | | | |
| | Harvey Pump Repair, # 2 | Al-Shatel | 30,000 | 30,000 | - | | repair of second pump. |
| | Repair & add membrane to 2 of 4 clear wells @ plant | Al-Shatel | | 250,000 | | | |
| | Develop Asset Management plan | Al-Shatel | | 35,000 | | | 50-50 between distribution & treatment |
| | Replace High Service Valve @ filtration | Al-Shatel | | 70,000 | | | |
| | Repair & add membrane to 2 of 4 cells @ Harvey | Al-Shatel | | 120,000 | | | |
| | Distribution Reliability Study | Al-Shatel | 10,000 | 25,000 | - | | continuation |
| | Laketon, Nevada to Lakeshore Dr. | Al-Shatel | - | 50,000 | - | | continuation |
| | Laketon, Getty to Creston | Al-Shatel | | 50,000 | | | |
| | Water Main Replacements, Various Locations & 2" & 4" Water | Al-Shatel | - | 150,000 | - | | |
| | Monroe, 5th to 4th | Al-Shatel | 40,000 | 105,000 | | | continuation |
| | Muskegon, Webster, 9th to Spring | Al-Shatel | 650,000 | - | - | | new mains & services - Muskegon this year. |
| | GIS Update and Maintenance | Al-Shatel | 20,000 | 20,000 | - | | County licensing & map maintenance |
| | Getty, Evanston to Apple | Al-Shatel | <u>45,000</u> | <u>-</u> | <u>-</u> | | services, increased by \$15,000 |
| | | | 920,000 | 1,080,000 | - | | |
| 594 | Marina | | | | | | |
| | Docks repairs at Cottage Grove | Al-Shatel | 20,000 | - | | | insurance pays the grant amount |
| | Docks replacement at Hartshorn | Al-Shatel | 20,000 | - | | | replace damaged docks |
| | Docks & Building Improvements (office, bathroom) | Al-Shatel | <u>-</u> | <u>500,000</u> | <u>375,000</u> | FY17 | contingent upon receiving grant - no grant - no project |
| | | | 40,000 | 500,000 | 375,000 | | |
| 642 | PSB | | | | | | |
| | PSB Improvements, including possible Eng. Evaluation of buildi | Al-Shatel | <u>50,000</u> | <u>50,000</u> | <u>-</u> | | |
| | | | 50,000 | 50,000 | - | | |

| | | | | | | | |
|---|---------------------------------------|-----------------------|---------------------------------|--|--|-------------------|------------------------------------|
| City of Muskegon | | | | | | | |
| Quarterly Budget Reforecast and FY 2016-17 Proposed Budget | | | | | | | |
| | | Responsibility | 2015-16 Final Reforecast | 2016-17 Budgeted Projects (Including Carryover Amounts From Prior FY) | 2016-17 Estimated Project Grant Revenue | Grant Year | Comments |
| BUDGETED MAJOR CAPITAL PROJECTS | | | | | | | |
| 643 | <u>Engineering Services</u> | | | | | | |
| | Intergovernmental Engineering Work | Al-Shatel | 10,000 | 10,000 | - | | |
| | | | 10,000 | 10,000 | - | | |
| 661 | <u>Equipment Fund</u> | | | | | | |
| 20/Quant | <i>Non-Vehicular Equipment:</i> | | | | | | |
| | | | | | | | |
| 1 | Baech Cleaner | Al-Shatel | | 45,000 | | | replaces old machine |
| 1 | Leaf Sucker | Al-Shatel | | 15,000 | | | |
| 1 | Fuel System upgrade @ DPW | Al-Shatel | | 17,000 | | | |
| 2 | Salt Boxes | Al-Shatel | | 20,000 | | | replaces old Larson boxes |
| 2 | Front End Plows | Al-Shatel | 15,000 | - | - | | |
| | various small equipment | Al-Shatel | 25,000 | 30,000 | - | | |
| 1 | Riding Mower | Al-Shatel | 7,500 | 7,500 | - | | Cemetery |
| | | | 47,500 | 134,500 | - | | |
| 5746 | <i>Communications Equipment:</i> | | | | | | |
| | various items to outfit new cruisers | Al-Shatel | 35,000 | 20,000 | - | | |
| | | | 35,000 | 20,000 | - | | |
| 5730 | <i>Vehicles:</i> | | | | | | |
| | | | | | | | |
| 3 | Police Cruisers | Al-Shatel | 85,000 | 90,000 | - | | Includes police package outfitting |
| 2 | Detective cars | Al-Shatel | | 47,000 | | | |
| 2 | 3/4 ton trucks - fire department- 4x4 | Al-Shatel | | 64,000 | | | |

| City of Muskegon | | | | | | | |
|---|----------------------------|-----------------------|---------------------------------|--|--|-------------------|--|
| Quarterly Budget Reforecast and FY 2016-17 Proposed Budget | | | | | | | |
| | | Responsibility | 2015-16 Final Reforecast | 2016-17 Budgeted Projects (Including Carryover Amounts From Prior FY) | 2016-17 Estimated Project Grant Revenue | Grant Year | Comments |
| <u>BUDGETED MAJOR CAPITAL PROJECTS</u> | | | | | | | |
| 1 | 3/4 ton truck for DPW- 2x4 | Al-Shatel | | 25,000 | | | |
| 1 | backhoe | Al-Shatel | - | 111,000 | | | carry over |
| 2 | Interceptors/SUVs | Al-Shatel | 56,000 | - | | | carry over. Comm. Approval in April of 2015 |
| 1 | Truck, 3/4 tons | Al-Shatel | 22,000 | - | | | carry over. Comm. Approval in April of 2015 |
| 2 | Plow Truck | Al-Shatel | - | <u>280,000</u> | - | | one carry over and one for this year, approval by commission was issued but truck will not be paid for |
| | | | <u>163,000</u> | <u>617,000</u> | - | | |
| | Total Equipment Fund | | 245,500 | 771,500 | - | | |
| | | | <u>\$ 8,572,300</u> | <u>\$ 12,041,050</u> | <u>\$ 3,999,070</u> | | |

BUDGETED FULL-TIME PERSONNEL COMPLEMENT

| CITY OF MUSKEGON | | | | | | | | | |
|---|---|----------|----------------------|---------------------|---------------|----------------------|---------------------|---------------|------------|
| BUDGETED PERMANENT FULL-TIME PERSONNEL COMPLEMENT - 2016-17 | | | | | | | | | |
| | | 2015-16 | | | | 2016-17 | | | |
| | | BUDGETED | | | | BUDGETED | | | |
| BUDGETARY ACCOUNT | POSITION TITLE | FUND | AUTHORIZED POSITIONS | TOTAL BY DEPARTMENT | TOTAL BY FUND | AUTHORIZED POSITIONS | TOTAL BY DEPARTMENT | TOTAL BY FUND | NET CHANGE |
| MVH-MAJOR STREETS (202-60440) | Leisure Services Maintenance Worker III | 202 | 1.00 | | | 1.00 | | | |
| MVH-MAJOR STREETS (202-60440) | Traffic Sign Fabricator | 202 | 1.00 | | | 1.00 | | | |
| MVH-MAJOR STREETS (202-60440) | Highway Supervisor | 202 | 0.75 | 10.70 | 10.70 | 0.75 | 10.70 | 10.70 | 0.00 |
| MVH-LOCAL STREETS (203-60440) | Equipment Operator | 203 | 4.50 | | | 4.50 | | | |
| MVH-LOCAL STREETS (203-60440) | Highway Supervisor | 203 | 0.75 | | | 0.75 | | | |
| MVH-LOCAL STREETS (203-60440) | Superintendent of Public Works | 203 | 0.45 | | | 0.45 | | | |
| MVH-LOCAL STREETS (203-60440) | Leisure Services Maintenance Worker III | 203 | 1.00 | 6.70 | 6.70 | 1.00 | 6.70 | 6.70 | 0.00 |
| COMMUNITY DEVELOPMENT (472-80691) | Customer Service Rep II | 472 | 1.00 | | | 0.00 | | | |
| COMMUNITY DEVELOPMENT (472-80691) | Finance Clerk | 472 | 1.00 | | | 1.00 | | | |
| COMMUNITY DEVELOPMENT (472-80691) | Housing Rehab Counselor | 472 | 1.00 | | | 1.00 | | | |
| COMMUNITY DEVELOPMENT (472-80691) | Community Development Specialist | 472 | 0.00 | | | 1.00 | | | |
| COMMUNITY DEVELOPMENT (472-80691) | Community Services Director | 472 | 1.00 | 4.00 | 4.00 | 1.00 | 4.00 | 4.00 | 0.00 |
| SEWER MAINTENANCE (590-60559) | Water/Sewer Maintenance Worker | 590 | 7.00 | | | 7.00 | | | |
| SEWER MAINTENANCE (590-60559) | Public Utilities Supervisor | 590 | 1.00 | | | 1.00 | | | |
| SEWER MAINTENANCE (590-60559) | Superintendent of Public Utilities | 590 | 0.40 | | | 0.40 | | | |
| SEWER MAINTENANCE (590-60559) | Equipment Operator | 590 | 1.40 | 9.80 | 9.80 | 1.40 | 9.80 | 9.80 | 0.00 |
| WATER FILTRATION (591-60558) | Water Plant Operator | 591 | 7.00 | | | 7.00 | | | |
| WATER FILTRATION (591-60558) | Chief Operator | 591 | 1.00 | | | 1.00 | | | |
| WATER FILTRATION (591-60558) | Water Filtration Maintenance Operator | 591 | 1.00 | | | 1.00 | | | |
| WATER FILTRATION (591-60558) | Water Filtration Plant Supervisor | 591 | 1.00 | 10.00 | | 1.00 | 10.00 | | 0.00 |
| WATER MAINTENANCE - CITY (591-60559) | Water/Sewer Maintenance Worker | 591 | 9.00 | | | 9.00 | | | |
| WATER MAINTENANCE - CITY (591-60559) | Superintendent of Public Utilities | 591 | 0.35 | | | 0.35 | | | |

| CITY OF MUSKEGON | | | | | | | | | |
|---|------------------------------------|----------|----------------------|---------------------|---------------|----------------------|---------------------|---------------|------------|
| BUDGETED PERMANENT FULL-TIME PERSONNEL COMPLEMENT - 2016-17 | | | | | | | | | |
| | | 2015-16 | | | | 2016-17 | | | |
| | | BUDGETED | | | | BUDGETED | | | |
| BUDGETARY ACCOUNT | POSITION TITLE | FUND | AUTHORIZED POSITIONS | TOTAL BY DEPARTMENT | TOTAL BY FUND | AUTHORIZED POSITIONS | TOTAL BY DEPARTMENT | TOTAL BY FUND | NET CHANGE |
| WATER MAINTENANCE - CITY (591-60559) | Equipment Operator | 591 | 1.40 | | | 1.40 | | | |
| WATER MAINTENANCE - TWP (591-60660) | Water/Sewer Supervisor | 591 | 1.00 | 11.75 | 21.75 | 1.00 | 11.75 | 21.75 | 0.00 |
| HARTSHORN MARINA FUND (594-70756) | Highway Supervisor | 594 | 0.25 | | | 0.25 | | | |
| HARTSHORN MARINA FUND (594-70756) | Superintendent of Public Works | 594 | 0.05 | 0.30 | 0.30 | 0.05 | 0.30 | 0.30 | 0.00 |
| PUBLIC SERVICE BUILDING (642-60442) | Inventory/Stock Clerk | 642 | 1.00 | | | 1.00 | | | |
| PUBLIC SERVICE BUILDING (642-60442) | Director of Public Works | 642 | 1.00 | | | 1.00 | | | |
| PUBLIC SERVICE BUILDING (642-60442) | Administrative Services Supervisor | 642 | 1.00 | | | 1.00 | | | |
| PUBLIC SERVICE BUILDING (642-60442) | Customer Service Rep II | 642 | 5.00 | | | 5.00 | | | |
| PUBLIC SERVICE BUILDING (642-60442) | Building Maintenance Supervisor | 642 | 0.50 | 8.50 | 8.50 | 0.50 | 8.50 | 8.50 | 0.00 |
| ENGINEERING (643-60447) | Civil Engineer | 643 | 3.00 | | | 3.00 | | | |
| ENGINEERING (643-60447) | Engineering Aide I | 643 | 1.00 | | | 1.00 | | | |
| ENGINEERING (643-60447) | Customer Service Rep II | 643 | 0.95 | 4.95 | 4.95 | 0.95 | 4.95 | 4.95 | 0.00 |
| EQUIPMENT (661-60932) | Mechanic | 661 | 5.00 | | | 5.00 | | | |
| EQUIPMENT (661-60932) | Electronics Technician | 661 | 0.00 | | | 0.00 | | | |
| EQUIPMENT (661-60932) | Equipment Operator | 661 | 0.20 | | | 0.20 | | | |
| EQUIPMENT (661-60932) | Equipment Supervisor | 661 | 0.80 | | | 0.80 | | | |
| EQUIPMENT (661-60932) | Superintendent of Public Utilities | 661 | 0.25 | 6.25 | 6.25 | 0.25 | 6.25 | 6.25 | 0.00 |
| AFFIRMATIVE ACTION (677-30851) | Affirmative Action Director | 677 | 0.40 | 0.40 | 0.40 | 0.40 | 0.40 | 0.40 | 0.00 |
| GRAND TOTALS | | | 231.00 | 231.00 | 231.00 | 232.00 | 232.00 | 232.00 | 1.00 |

BUDGET RESOLUTION

**CITY OF MUSKEGON
RESOLUTION OF APPROPRIATION
2016-17 BUDGET**

WHEREAS, the City Manager has submitted a proposed Budget for 2016-17 in accordance with City Ordinance and Michigan Public Act 621 of 1978 known as the "Uniform Budgeting and Accounting Act"; and,

WHEREAS, the 2016-17 proposed Budget has been reviewed by the City Commission following a public hearing for which due notice was given; NOW, THEREFORE, BE IT RESOLVED that the Budget for the City of Muskegon for the fiscal year beginning July 1, 2016 is hereby determined and adopted as follows:

GENERAL FUND

| FUND ACTIVITY NUMBER | FUND/ACTIVITY NAME | AMOUNT |
|-------------------------------------|--|----------------------------|
| 101-10101 | City Commission | 81,698 |
| 101-10102 | City Promotions & Public Relations | 50,000 |
| 101-10145 | City Attorney | 350,000 |
| 101-10172 | City Manager | 280,695 |
| 101-10875 | Support to Outside Agencies | 254,560 |
| 101-10891 | Contingency and Bad Debt Expense | 100,000 |
| 101-20215 | City Clerk & Elections | 391,971 |
| 101-20220 | Civil Service | 101,300 |
| 101-20228 | Affirmative Action | 103,469 |
| 101-30202 | Finance Administration | 461,811 |
| 101-30205 | Income Tax Administration | 343,051 |
| 101-30209 | Assessing Services | 327,000 |
| 101-30805 | Arena Administration | 239,600 |
| 101-30248 | Information Systems Administration | 473,117 |
| 101-30253 | City Treasurer | 612,755 |
| 101-30851 | Insurance Premiums | 270,640 |
| 101-30906 | Debt Retirement | 167,000 |
| 101-30999 | Transfers to Other Funds | 513,000 |
| 101-40301 | Police | 9,779,824 |
| 101-50336 | Fire | 3,937,172 |
| 101-50338 | Central Fire Station | 75,000 |
| 101-50387 | Fire Safety Inspections | 485,000 |
| 101-60265 | City Hall Maintenance | 280,000 |
| 101-60446 | Community Event Support | 27,736 |
| 101-60448 | Streetlighting | 575,000 |
| 101-60523 | Sanitation | 1,820,704 |
| 101-60550 | Stormwater Management | 10,000 |
| 101-70276 | Cemeteries Maintenance | 425,501 |
| 101-70585 | Parking Operations | 6,555 |
| 101-70751 | Parks Maintenance | 1,319,302 |
| 101-70357 | Graffiti Removal | 7,457 |
| 101-70757 | McGraft Park Maintenance | 68,760 |
| 101-70775 | General Recreation | 100,500 |
| 101-70863 & 70865 | Farmers' Market and Flea Market | 152,000 |
| 101-70867 | Farmers' Market USDA Grant | 65,000 |
| 101-80387 | Environmental Services | 1,152,582 |
| 101-80400 | Planning, Zoning and Economic Development | 417,095 |
| 101-90000 | Major Capital Improvements | <u>325,000</u> |
| | Grand Total General Fund Appropriations | <u>\$26,151,855</u> |

OTHER BUDGETED FUNDS

| <u>FUND ACTIVITY NUMBER</u> | <u>FUND/ACTIVITY NAME</u> | <u>AMOUNT</u> |
|--|------------------------------------|----------------------|
| 202,204 | Major Streets and State Trunklines | 6,159,532 |
| 203 | Local Streets | 1,529,643 |
| 264 | Criminal Forfeitures | 18,500 |

BE IT FURTHER RESOLVED that the revenues and other financing sources (including use of prior year balances) for Fiscal Year 2016-17 are estimated as follows:

GENERAL FUND

| <u>FUND/ACTIVITY NAME</u> | <u>AMOUNT</u> |
|----------------------------------|----------------------|
| Taxes | \$ 16,131,000 |
| Licenses and Permits | 1,398,000 |
| Federal Grants | 124,580 |
| State Grants | 235,000 |
| State Shared Revenue | 4,002,925 |
| Charges for Sales & Services | 3,231,339 |
| Interest & Operating Transfers | 166,000 |
| Fines & Fees | 387,000 |
| Other Revenue | <u>477,000</u> |
| | |
| Total General Fund Revenue | |
| Appropriations | <u>\$26,152,844</u> |

OTHER BUDGETED FUNDS

| <u>FUND ACTIVITY NUMBER</u> | <u>FUND/ACTIVITY NAME</u> | <u>AMOUNT</u> |
|--|------------------------------------|----------------------|
| 202,204 | Major Streets and State Trunklines | 5,923,877 |
| 203 | Local Streets | 1,497,900 |
| 264 | Criminal Forfeitures | 16,700 |

BE IT FURTHER RESOLVED that the operating expense projections for the following non-budget funds are hereby approved:

| <u>FUND ACTIVITY NUMBER</u> | <u>FUND/ACTIVITY NAME</u> | <u>AMOUNT</u> |
|-------------------------------------|--|---------------|
| 305 | TIFA Debt Service | \$34,000 |
| 394 | Downtown Development Authority Debt | 335,576 |
| 290 | Local Finance Development Authority Debt | 449,425 |
| 295 | Brownfield Redevelopment Authority (Betten) | 163,280 |
| 296 | Brownfield Redevelopment Authority (Former Mall) | 160,000 |
| 254 | L C Walker Arena | 1,182,000 |
| 404 | Public Improvement Fund | 4,591,550 |
| 482 | State Grants Fund | 221,990 |
| 590 | Sewer | 9,055,714 |
| 591 | Water | 7,580,239 |
| 594 | Marina/Launch Ramp | 736,747 |
| 661 | Equipment | 2,871,501 |
| 642 | Public Service Building | 1,138,288 |
| 643 | Engineering Services Fund | 342,630 |
| 677 | General Insurance Fund | 5,283,597 |

BE IT FURTHER RESOLVED, that there is hereby appropriated for said fiscal year the several amounts set forth above which, pursuant to the "Uniform Budget and Accounting Act", define the City of Muskegon's appropriation centers, and

BE IT FURTHER RESOLVED, that the City Manager is hereby empowered to transfer appropriations within appropriation centers, and

BE IT FURTHER RESOLVED, that there is hereby levied a general tax as herein fixed on each dollar of taxable valuation for the purposes herein outlined, said levy to be applied on all taxable real and personal property in the City of Muskegon as set forth in the assessment roll dated May 2016:

| <u>PURPOSE</u> | <u>MILLAGE (MILLS)</u> |
|--------------------|------------------------|
| General Operating | 10.0000 |
| Sanitation Service | 3.0000 |
| Promotion | <u>.0905</u> |
| Total | 13.0905 |

At a meeting of the City Commission of the City of Muskegon, on the _____ Day of June 2016, the foregoing resolution was moved for adoption by Commissioner _____ . Commissioner _____ supported the motion.

Resolution declared adopted.

Mayor

City Clerk